CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, California 93407
ACADEMIC SENATE
MINUTES OF THE
ACADEMIC SENATE MEETING
Tuesday, November 27, 2012
UU220, 3:10 to 5:00pm

I. Minutes: none.

II. Communication(s) and Announcement(s): Rein presented the following outline of events and timeframe discussed with President Armstrong regarding the Semester Review Task Force Report.

- **Report out mid-December**
- **Senators** and all other faculty members should read the report
- **President Armstrong: Special Senate Meeting** on Tuesday, January 8, 2013 (3-5pm in Bonderson 197-104)
  - Senators should submit questions in advance so that we can make sure that no commonly raised questions or issues are overlooked
  - Follow-up questions from the floor (as we go)
  - President will give candid responses as he has in the past
- **Senators** encouraged to give information to and have discussion with the units you were elected to represent. Caucus chairs should give reports to those units without formal representatives
- Senators again encouraged to get careful feedback from departments before voting
- **February 12, 2013 2nd reading** and presumably a vote on resolution
  - Amendments to the proposed resolution which are made in writing prior to the Friday will be considered before amendments from the floor

III. Reports:

A. Academic Senate Chair: none.

B. President’s Office: Kinsley reported that Chancellor Reed’s last day is December 7, 2012 and from December 8 until the 30, the administrator in charge will be Executive Vice Chancellor Ben Quillian. Chancellor White’s first day will be December 31. Dr. Keith Humphrey from the University of Arizona will join Cal Poly in February 2013 as the new Vice President for Student Affairs.

C. Provost: none.

D. Vice Provost for Student Affairs: Marty Bragg, Director of Health & Counseling Services, reported that funding has been received for three additional counselors to assist with the demand for services and additional programming on mental health issues and suicide prevention for the faculty. Health & Counseling Services has experienced an increase of 30% more students, 30% more visits, and 70% more crises. Please check the website for resources or call 756-2511 for information.

E. Statewide Senate: LoCascio reported that a senator from Cal Poly Pomona has offered to chair a statewide committee to look into the possible quarter conversion.

F. CFA Campus President: Thorncroft submitted the following report:

**1. Last Semester Review Task Force Open Forum**
The third and final open forum of the Semester Review Task Force was held Thursday, November 29, 12-2pm, in the Left Wing of the Chumash Auditorium. The task force is still taking input via e-mail, here is their information: Graham Archer (garcher@calpoly.edu), David Clague (dclague@calpoly.edu), Rachel Fernflores (rfernflo@calpoly.edu), Derek Gragson (dgragson@calpoly.edu), Gary Laver
2. Cal Poly Coach Bonus Plan Withdrew

The CSU and CFA were preparing to negotiate the Cal Poly "Intercollegiate Athletics Coaches Bonus Plan," which would have provided salary bonuses for coaches based on the performance of their student-athletes during competition over the year. CFA is involved because the coaches affected by the program are represented under Unit 3 (CFA). As a result, the proposed bonus plan is a contractual issue between CFA and the CSU and is therefore subject to bargaining.

CFA-SLO and the CSU were preparing bargaining talks to begin late this quarter. However, in an e-mail dated November 14, James Czaja, Senior Manager for Labor and Employee Relations for the CSU, announced that "The campus has decided not implement the coach bonus plan."

G. ASI Representative: Morrow reported that Executive Director Rick Johnson will be retiring on January 3 and Marcy Maloney, ASI Director of Programs, will be taking over as interim executive director. ASI completed an outreach campaign regarding the possible quarter to semester conversion, separate from the Semester Review Task Force to gather information on students’ concerns. ASI is working on a web database where students can go for on- and off-campus resources including links to information on landlord rights, how to register to vote, to alcohol anonymous. ASI report on possible semester conversion has been submitted to the Semester Review Task Force. The report was not very conclusive. There was not a majority student opinion, but rather a wide spectrum of opinions.

IV. Special Reports:
A. Josh Machamer, Chair of the GE Governance Board: Presentation is available at: http://www.academicsenate.calpoly.edu/sites/academicsenate.wcms.calpoly.edu/files/minutes/12-13_minutes/112712_ge_assessment.pdf

V. Consent Agenda: none.

VI. Business Item(s):
A. Resolution on Possible Change to a Semester Calendar (Davol, CENG Senator and Rinzler, CLA Senator): Rinzler presented the resolution, which requests that President Armstrong delay a decision on whether to change from quarters to semesters until after the Senate has completed its consideration of the issue. M/S/P to approve the resolution.

B. Resolution on Voting Status for Student Representatives to the Academic Senate (Executive Committee): Rein presented the resolution, which would allow the Academic Senate to propose a revision to the Constitution of the Faculty to include the President of the Associated Students, Inc. (ASI) and the Chair of the ASI Board of Directors, or designees as ex officio voting members. Resolution will return as a second reading item.

VII. Discussion Item(s): none.

VIII. Adjournment: 4:55 pm

Submitted by,

Gladys Gregory
Academic Senate
[T]here are known knowns; there are things we know that we know. There are known unknowns; that is to say there are things that, we now know we don't know. But there are also unknown unknowns – there are things we do not know we don't know.

Donald Rumsfeld, Feb. 12, 2002

We know what we are, but not what we may be.

William Shakespeare, *Hamlet*
Cal Poly University/General Education Assessment Assessment Plan

The university will **create a plan** to assess the University Learning Outcomes (ULOss) with special emphasis on the five Western Association of Schools and Colleges (WASC) core competencies, **identify standards** of performance for students in the institution, and **implement a coordinated assessment of student learning over a single ten-year cycle of review**. As a result the university will be able to provide evidence of student learning, take steps in areas where improvement is needed, and demonstrate where learning has improved. Assessment is intended to be an ongoing effort for continuous improvement of student learning.

(ACADEMIC ASSESSMENT COUNCIL - Draft as of November 2012)

**PROVIDE A SCHEDULED COMPREHENSIVE & COLLABORATIVE MECHANISM OF CAMPUS-WIDE OUTCOME(S) ASSESSMENT USING GENERAL EDUCATION, MAPPED WITH WASC CORE COMPETENCIES & UNIVERSITY LEARNING OUTCOMES, AS A MAIN LINK BETWEEN PROGRAM AND UNIVERSITY LEARNING**
Tentative Learning Outcome Assessment Phases

**PHASE 1**
2013-2015
- **CRITICAL THINKING**
- **ULO**
  - THINK CRITICALLY AND CREATIVELY
- **GE**
  - CRITICAL THINKING & AESTHETIC APPRECIATION/CREATIVE THINKING
- **PLO**
  - PROGRAM/DEPARTMENT SPECIFIC

**PHASE 2**
2014-2016
- **WRITTEN COMMUNICATION**
- **ULO**
  - COMMUNICATE EFFECTIVELY; WORK PRODUCTIVELY AS INDIVIDUALS & IN GROUPS
- **GE**
  - WRITING PROFICIENCY; CULTURAL DIVERSITY/GLOBAL UNDERSTANDING
- **PLO**
  - PROGRAM/DEPARTMENT SPECIFIC

**PHASE 3**
2015-2017
- **QUANTITATIVE REASONING**
- **ULO**
  - DEMONSTRATE EXPERTISE IN SCHOLARLY DISCIPLINE
- **GE**
  - SCIENTIFIC, MATHEMATICAL UNDERSTANDING, PROBLEM SOLVING
- **PLO**
  - PROGRAM/DEPARTMENT SPECIFIC

**PHASE 4**
2016-2018
- **ORAL COMMUNICATION**
- **ULO**
  - COMMUNICATE EFFECTIVELY; MAKE REASONED DECISIONS
- **GE**
  - ORAL COMMUNICATION & ETHICAL REASONING
- **PLO**
  - PROGRAM/DEPARTMENT SPECIFIC

**PHASE 5**
2017-2019
- **INFORMATION LITERACY**
- **ULO**
  - ENGAGE IN LIFELONG LEARNING
- **GE**
  - INTEGRATIVE LEARNING; PHYSICAL-PSYCHOLOGICAL HEALTH
- **PLO**
  - PROGRAM/DEPARTMENT SPECIFIC
What’s in a PHASE...? Learning Outcome Assessment Template definitions & outcomes

1. **RESEARCH & DEVELOPMENTAL STAGE**
   - THREE (3) QUARTERS (Fall - Spring)
   - Gathering of “learning communities”; research & investigation of outcome; creating a definition; defining tools; conversion of “research” into identifying data needed; beta testing; artifact & tool clarity

2. **PREPARATION STAGE**
   - ONE (1) QUARTER (Summer)
   - Game planning for upcoming collection; continued refinement and testing of tool; organization of constituents

3. **DATA COLLECTION STAGE**
   - One (1) QUARTER (Summer)
   - Artifact collection based upon “determined data needed”; training experts and providing support to programs

4. **SCORING/ANALYSIS STAGE**
   - ONE (1) QUARTER (Summer)
   - Evaluation of the artifacts; develop initial report

5. **DATA INTERPRETATION STAGE**
   - ONE (1) QUARTER (Fall)
   - ...based upon analysis; summative report; strategies for implementation

6. **PILOT/IMPLEMENTATION STAGE**
   - TWO (2) QUARTERS (Winter - Spring)
   - Pedagogical enhancement; inclusion of “findings”

ULO/GENERAL EDUCATION ASSESSMENT PLAN
(AS OF 11/1/2012)
# University/GE Assessment Timeline

(Learning Outcome cycle - 3 year example)

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<th>YEAR ONE</th>
<th>YEAR TWO</th>
<th>YEAR THREE +</th>
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### Critically Thinking
- **Research & Development**
- **Preparation**
- **CTLT/University Training**
- **Data Collection**
- **Scoring & Analysis**
- **Data Interpretation**
- **Pilot & Implementation**

### Written Communication
- **Research & Development**
- **Preparation**
- **CTLT/University Training**

### Quantitative Reasoning
- **Research & Development**
What has gone into shaping this plan...?

- **4 conferences based around Assessment & General Education**
  - *WASC Educational Seminar: Retreat on Core Competencies: Critical Thinking & Information Literary*
    Anaheim, CA - October 2012
  - *CSU/ITL GE Assessment Conference*
    Long Beach, CA - June 2012
  - *AAC&U General Education and Assessment: New Context, New Cultures*
    New Orleans, LA - February 2012
  - *WASC Educational Seminar: Retreat on Assessment in Practice*
    Berkeley, CA - October 2011

- **2 committees**
  - *General Education Governance Board (GEGB)*
  - *Academic Assessment Council*

- **35+ Faculty/Staff, including...**
  - representatives from all colleges
  - Associate Deans
  - CTL leadership
  - former members of the ULO Assessment Project
  - conference teams