CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, California 93407
ACADEMIC SENATE

MINUTES OF THE
ACADEMIC SENATE EXECUTIVE COMMITTEE
Tuesday, October 11 2011
01-409, 3:10 to 5:00pm

I. Minutes: The minutes of the September 20 2011 Academic Senate Executive Committee meeting were approved without change.

II. Communication(s) and Announcement(s): none.

III. Reports:

A. Academic Senate Chair: (Fernflores) The term "student success" is frequently used but we only have an operational definition called "progress to degree." At an upcoming meeting I will bring a proposal to create a task force of broad membership to develop guidelines of what student success means in a philosophical sense.
The Provost search committee meets tomorrow to discuss feedback received on the candidates. Please send your comments regarding the candidates to me asap.

B. President's Office: Kinsley invited Executive Committee members to bring suggestions and ideas to her office any time. "The door is always open."

C. Provost: none.

D. Statewide Senate: (Foroohar) The statewide Faculty Affairs Committee is working on another resolution regarding academic freedom and another on online courses. It is also gathering information on how costs for international travel are paid on other campuses. (Koob) Cal Poly does not have a university policy on this at this time.

E. CFA Campus President: Meet and Greet invitations have been sent to all colleges. Every Thursday, a different college will be invited to meet at Julian's for coffee.

F. ASI Representative: (Tabrizi) ASI had its retreat last weekend. New board members were taught the structure of the University and what ASI's role is as advocate.

G. Other: none.

IV. Consent Agenda: none.

V. Business Item(s):

A. **Academic Senate/university committees and task force vacancies for 2011-2013:**

<u>M/S/P to approve:</u>

Curriculum Committee	Chris Pascual (CENG)
Budget & Lg-Range Plg Committee	Derek Gragson (CSM)
Graduate Programs Subcommittee	Jim Ahern (CAFES)
Instruction Committee	Peggy Rice (CSM)

Online Education Task Force	Elizabeth Meyer (CSM) Mark Bieraugel (PCS)
Honors Program Task Force	Sema Alptekin (CENG) Kate Murphy (CLA)
International Protocol Task Force	M/S/P to add a nonvoting Athletics representative Aydin Nazmi (CAFES) William Pendergast (OCOB) Bill Ahlgren (CENG) Ning Zhang (CLA) Maliha Zulfacar (CLA)
UNIV Courses Task Force	Margot McDonald (CAED) Randy Knight (CSM)
Disbanding Policies Task Force	Stern Neill (OCOB) Helen Bailey (PCS) Harvey Greenwald (Former Senate Chair) Dave Hannings (Former Senate Chair)
Preface Program Task Force	Marni Goldenberg (CAFES) Patricia Ponce (PCS) Katie Tool (Progs & Plg Office)
Academic Advising Executive Council	Josh Machamer [interim appt] (CLA)
Cal Poly Steering Committee	Andrew Davol (CENG)
Campus Planning Committee	Anurag Pande (CENG)
Instructional Adv Com on Computing	Francisco Fernflores (CLA)
Academic Assessment Council	Matthew Moore (CLA)

B. **Resolution on Consent Agenda Review Duration for Curricular Proposals:** Last year a Kaizen study was done reviewing the curriculum process from start to finish. The Academic Senate Curriculum Committee (ASCC) is trying to move towards a completely paperless process by accepting electronic signatures. A lot of time is wasted by documents sitting on desks waiting for signatures. At the ASCC level, there is not much room to trim the time. This resolution recommends shortening the Consent Agenda notice time provided to senators from three weeks to two weeks. M/S/P to agendize resolution.

VI. Discussion Item(s):

Academic Senate Executive Committee: should proxies be provided for Executive Committee matters? [The *Bylaws of the Academic Senate* is silent on this matter; however, traditional practice has been to not allow Executive Committee members to give their proxy to another Executive Committee member.] (Giberti) *Robert's Rules of Order* does not grant proxy as a matter of course. The voting is based on deliberation. If you have not heard the deliberation, you should not vote. That is why is should not happen here. Senate committees do not allow proxies; (Foroohar) nor does the statewide Academic Senate. A simple resolution will be drafted stating that proxies are not allowed at Executive Committee meetings.

VII. Adjournment: 4:31pm

Submitted by,

Margaret Camuso,
Academic Senate