I. Minutes: none.

II. Communication(s) and Announcement(s):

III. Regular Reports:
A. Academic Senate Chair:
B. President’s Office:
C. Provost:
D. Vice President for Student Affairs:
E. Statewide Senate:
F. CFA:
G. ASI:

III. Special Reports:
C. Delores Lencioni/Mary Pedersen/Erling Smith: report on program review—status of programs in process, summary information on reviewers, summary of the “Senior Project Project.”

IV. Consent Agenda:
Curriculum review—exceptions to the catalog review cycle:

<table>
<thead>
<tr>
<th>Program Name or Course Number, Title</th>
<th>ASCC recommendation/Other</th>
</tr>
</thead>
<tbody>
<tr>
<td>Entrepreneurship concentration in BS Business Administration (curriculum revision)</td>
<td>Reviewed and recommended for approval 10/27/11</td>
</tr>
<tr>
<td>PSC 103 The Physical Environment: Earth (4), 4 lec (remove GE Area B3 designation)</td>
<td>Reviewed and recommended for approval 10/27/11</td>
</tr>
</tbody>
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VI. Business Item(s):
Resolution on Course Outcomes/Objectives: Derelian, WASC/Academic Senate Integrated Student Learning Work Group, second reading (pp. 2-4).

VII. Adjournment:
WHEREAS, The WASC visiting team recommended that "considerable efforts needs to occur in the next 18 months to assure: 1) that there is alignment between university, program, and course learning objectives across the institution; and 2) that all learning objectives appear systematically in university documents"; and

WHEREAS, This recommendation reflects the consensus on best practices among WASC-member institutions; and

WHEREAS, These practices include the use of objectives/outcomes to encourage students to be more intentional and reflective of their own learning; and

WHEREAS, By Academic Senate action, all programs have aligned their program learning objectives to the ULOs; and

WHEREAS, The course proposal form has asked for a list of course learning objectives since 2000, and the new course proposal form asks for a list of University Learning Objectives and program learning objectives supported by the course; therefore be it

RESOLVED That all courses have course learning outcomes that are approved by program faculty and aligned to the program learning objectives; and be it further

RESOLVED: That course learning outcomes be published along with other course information in the Cal Poly online catalog; and be it further

RESOLVED: That course learning outcomes be communicated to students via the syllabus or other means appropriate to the course.

Proposed by: WASC/Academic Senate Integrated Student Learning Work Group

Date: October 18 2011

Revised: November 21 2011
RESOLUTION ON COURSE LEARNING OUTCOMES

WHEREAS, The WASC visiting team recommended that “considerable efforts needs to occur in the next 18 months to assure: 1) that there is alignment between university, program, and course learning objectives across the institution; and 2) that all learning objectives appear systematically in university documents”; and

WHEREAS, This recommendation reflects the consensus on best practices among WASC-member institutions; and

WHEREAS, These practices include the use of objectives/outcomes to encourage students to be more intentional and reflective of their own learning; and

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WHEREAS, The course proposal form has asked for a list of course learning objectives since 2000, and the new course proposal form asks for a list of University Learning Objectives and program learning objectives supported by the course; therefore be it

RESOLVED: That all courses have course learning outcomes that are approved by program faculty and aligned to the program learning objectives; and be it further

RESOLVED: That course learning outcomes be published along with other course information in the Cal Poly online catalog; and be it further;

RESOLVED: That course learning outcomes be communicated to students via the syllabus or other means appropriate to the course.

Proposed by: WASC/Academic Senate Integrated Student Learning Work Group
Date: October 18 2011
WHEREAS, Campus Administrative Policy requires that faculty provide a syllabus for each course that they teach; and

WHEREAS, Students have a need and a right to know the expectations and assessment methods of the courses they are taking; therefore be it

RESOLVED: That every instructor shall make available to each student in her/his class, during the first class meeting, a written course syllabus providing:

- Instructor’s contact information including office hours and office location
- A list of required text(s) and supplementary material for the course
- Methods and expectations for assessing/grading student performance for the course
- Attendance requirements and make up policy (if applicable)
- Other information the instructor deems necessary to assure the student’s understanding of the nature, requirements, and expectations of the course; and be it further

RESOLVED: That each instructor shall be required to spend a portion of the first meeting of the class discussing the course syllabus; and be it further

RESOLVED: That this resolution recognizes that faculty hold final responsibility for grading criteria and grading judgment and does not restrict the right of faculty to alter student assessment or other parts of the syllabi during the term; and be it further

RESOLVED: That the above three Resolved clauses shall become part of the Campus Administrative Policy; this policy shall be included in the Faculty Handbook; and this policy shall be communicated to all faculty at least once each year by the Provost or her/his designee.