III. MSC to approve the minutes of the November 9, 1971 meeting as corrected: those correction being the addition to members present of Bob Cleath, Milo Whitson and Art Rosen.
IV. Additional Items for Agenda: Chairman Rhoads

1. Announcement was made the Mr. Provost was ill and could not come to speak as had previously been announced.

2. Two faculty members were to retire at the end of the Fall Quarter, (1971) and President Kennedy presented letters of appointment to emeritus faculty status. The two members thus honored were Mr. N. Cruikshanks and Mr. Paul Winter. They were presented with appropriate letters of commendation.

3. Chairman Rhoads asked President Kennedy to explain the college's policy regarding nepotism. The policy was explained by the college president -- indicating a new direction regarding this subject. Within the guidelines presented in CAM it is now possible for members of the immediate family to be considered for employment even though one member of the family is currently employed by the college.

V. Business Items:

A. CBL Committee -- Recall Procedures: Corwin Johnson

The following document was approved by the Academic Senate -- one opposed.

VII. RECALL OF ELECTED REPRESENTATIVES

A. These procedures for recall shall apply to:

1. Elected members of the Academic Senate, California State Polytechnic College, San Luis Obispo
2. Elected representatives to the Academic Senate, California State Colleges
3. Members and/or alternates to the Personnel Review Committee.

B. An election for recall of elected representatives as specified in Section VII-A-1,2, and 3 may be instituted by a petition of those eligible to vote in the election for the representatives in the various categories provided the following provisions are met.

1. An individual eligible to vote in election for the representative shall notify the Chairman of the Academic Senate of his intention to circulate a recall petition. This notification shall state further the reasons for the recall action in brief terms.

2. The Chairman of the Academic Senate will notify the Chairman of the Elections Committee and shall notify all of the eligible voters in the area affected of the intended recall petition and state the reasons given for the petition to recall.

3. The notification will be in effect five days in which classes are in session prior to the circulation of the petition. Signatures on a petition may be obtained for the next ten days in which regular classes are in session so that the recall election, if required, can be instituted no more than 20 days in which classes are regularly in session, after the start of the recall notification.
4. The recall petition will be circulated by those initiating the recall action. The top of each sheet heading a list of signatures for recall action shall contain a statement of the reasons for recall.

5. The dated signatures of at least 20 per cent of those eligible to vote in the area represented by the incumbent as specified in the Constitution and Bylaws of the Academic Senate, California State Polytechnic College, San Luis Obispo, or the Constitution and Bylaws of the Academic Senate, California State Colleges, and validated by the Elections Committee of the Academic Senate shall require the initiation of a recall election.

6. If the petition is for the recall of a member of the Academic Senate, California State Polytechnic College, or a member or alternate of the Personnel Review Committee, the Chairman of the Elections Committee will appoint a subcommittee of two members of the Elections Committee to conduct the balloting in this election. If the petition is for the recall of a member of the Academic Senate, California State Colleges, the entire Elections Committee shall conduct the balloting in this election.

7. The recall ballot shall be worded so that it can be answered "yes" or "no."

_________________________ shall be recalled from the
(Name)

_________________________
(Category of Elected Representative)

The reasons stated in the petition are as follows:

_________________________
Yes____ No____

8. A majority vote of those eligible to vote and voting, as certified by the Elections Committee, will be sufficient to recall the incumbent.

9. If the incumbent is recalled, the Elections Committee will solicit nominees for 10 days in which regular classes are in session from the area where the vacancy now exists.

10. After nominees have been received the Chairman of the Elections Committee will notify the Chairman of the Academic Senate, and all of the faculty members of the school or area affected of the nominees and of the time and place of the election to fill the vacancy created by the recall.

11. The election procedures and ballot counting shall be as provided in these bylaws for regular elections.

B. CBL Committee -- Amendment to Bylaws Section VI-B, paragraph 1.-F.

The Academic Senate unanimously voted to delete the following from the Academic Senate Bylaws, Section VI-B, paragraph 1.-F.
Delete from the bylaws Section VI-B, paragraph 1 of which reads as follows:

"An ex-officio member and alternate shall be students, to be elected by the Student Executive Committee, and the students shall have no less than a junior standing and consecutive attendance at Cal Poly for at least three quarters preceding their election. The students shall be automatically disqualified from reviewing cases of faculty members in their major department and may disqualified themselves where they feel their personal contact with the faculty member is such that it makes an unbiased decision difficult. The alternate shall serve whenever the member is disqualified."

In conjunction with this action the suggestion by Marianne Doshi to include students as non-voting and non-debating members of the Personnel Review Committee was withdrawn by Mrs. Doshi. (See Agenda of December 7, 1971 Attachment 2.)

C. CBL Committee - Amendment to Bylaws Section I. Definitions.

The following was presented by the CBL Committee as a First Reading item:

I. DEFINITIONS

Add: D. ASI Members of Academic Senate Committees

Unless otherwise specifically stated in these bylaws, the representative shall be a student who is carrying at least seven quarter units and has completed two consecutive quarters and a minimum of at least 24 quarter units at Cal Poly and have a grade point average of at least 2.0.

D. CBL Committee - Amendment to Bylaws Section VI. B-2. Research Committee. The following was presented as a First Reading Item by the CBL Committee:

VI. - B. - 2. Research Committee

a. Membership

Add: ASI Representative at the end of the first sentence of this paragraph.

There was considerable discussion involving the above item. Mrs. Doshi moved (second by Pete Evans) that the number of students on the Research Committee be changed to five members. She suggested that this number would still put the students in the minority on the committee. Mr. Sayeker asked if this rationale would apply across the board with respect to other committees. Mr. Evans asked the senate to consider seriously the recommendation. Mrs. Doshi mentioned that she felt too many avenues of communication were closed to students and that this proposal might help solve that alleged situation.
Mr. Kennedy addressed the group and gave some history of student participation on committees -- suggesting that the ASI might form its own Research Committee.

Mrs. Doshi's motion failed.

E. CBL Committee - Amendment to Bylaws Section VI.B - 5. dealing with Distinguished Teaching Awards Committee.

The following was presented as a First Reading Item by the CBL Committee.

VI.- B.- 5. The Distinguished Teaching Awards Committee

The Distinguished Teaching Awards Committee shall be composed of 5 faculty members to be appointed by the Chairman of the Academic Senate with the approval of the Executive Committee and 2 students to be appointed by the ASI. These faculty members will be former recipients of the Distinguished Teaching Award, and will serve a two-year term, except for the first year (1972-73) when 3 of the members will serve a one-year term. No member of this Committee should serve more than one term without an intervening period of at least one year.

The students will be of at least junior standing (have completed at least 90 quarter units of college work) and have had at least three consecutive quarters and completed 36 quarter units at Cal Poly with a grade point average of at least 2.0.

The Committee shall determine the criteria to be used for judging distinguished teachers. Nominees for the award will be received by the Committee during the Fall Quarter, and final selection will be made not later than the sixth week of the Spring Quarter.

Again, there was considerable discussion regarding this item. Corwin Johnson gave a history of the committee and some of the thinking of the present Constitutional Bylaws Committee. A motion was made by Mr. A. Landyshev (second by J. Mott) to amend the proposal to the effect that a) no former recipient of the award be eligible for committee membership, b) students serving on the committee must have a GPA of at least 2.75 and c) input from Administration, faculty, and students be considered.

Mr. Corwin Johnson responded to this motion by stating that he did not think the CBL Committee would accept the proposals and that he personally would not be in favor of them. He indicated that the committee had thought of a higher GPA but took the 2.0 because that was what other committees require.

The motion to amend the proposal failed.

F. General Education and Breadth Requirement Committee of the Academic Senate and Executive Committee.
This item, tabled from the previous senate meeting, was placed on the floor for discussion. Nelson Smith gave more background on the item and especially regarding the Gen. Ed. and Breadth Requirement Committee's actions and thinking on the matter. There was some hesitation and confusion regarding the procedure for Mr. Smith to follow relative to the initial motion made (at previous senate meeting) for the adoption of the Committee's report which was later reversed by the committee. A motion was made to have that motion withdrawn -- this motion carried.

The following is a copy of the communication from Nelson Smith III to Chairman Rhoads regarding the action of the General Education & Breadth Committee as well as the November 9, 1971 report.

Report:

Natural Sciences

At least 15 units chosen from courses in the natural sciences, with at least one course in life science (Bact, Bio, Cons, Ent, Bot, Zo), and at least one course in physical science (Ast, Chem, Geol, FSc, Phys). "Broadly-based" course work in the Schools of Agriculture and Natural Resources, Architecture and Environmental Design, or Engineering and Technology may be counted in this category, provided that these units are taken outside the School in which the student is enrolled. No more than three courses having the same prefix may be counted to satisfy the natural science requirement. Maximum 24 units.

Social Sciences

At least 9 units chosen from courses in Ant, Ec, Geog, Pol Sci, Psych, Soc Sc, Soc. All students must take Pol Sci 201. No more than two courses having the same prefix may be counted in this category. Maximum 16 units.

Humanities

At least 15 units, including Hist 204, Hist 205, and two courses in literature (Eng) and/or philosophy. No more than 3 units each in Art, Dr, Mu, nor 6 units in Hist, may be counted in this category. Maximum 24 units.

Basic Subjects

Mathematical sciences, (CSc, Math, Stat) (at least a 3 unit course), written communication (Eng) (one course), oral (Sp) or written communication (at least one course). Minimum 12 units, maximum 16 units.

Breadth

Other/Subjects

Physical education (3 to 5 units, at the option of individual Schools)

Any 9 to 7 units (depending upon P.E. requirements of individual Schools), provided that these additional units are taken outside the department in which the student is enrolled.

Elaboration of recommended changes by the Academic Senate Committee on General Education and Breadth.
The committee endorses the concept of adding broadly-based course work in agriculture, architecture and engineering to the general education portion of the college's curriculum. However, for various reasons, the main one being the definition of natural science, the committee recommended the transfer of the circled sentence to the last category, "Other Breadth Subjects." The opening phrase, "Up to six units of" was deleted. This action will permit up to nine units permissible in the "Other Breadth Subjects" category. The vote on relocation was 8 to 0 with one abstention.

2. The committee unanimously recommends a return to the present maximum of 24 units in the Natural Sciences category.

3. The committee unanimously recommends that a maximum of 24 units be set for the Humanities category. This merely acknowledges the shift of six units of history from Social Sciences to Humanities and, as in the case of Natural Sciences, retains the present maximum. The vote was unanimous.

4. The word, Breadth, is unanimously recommended as a clarifying addition.

Letter:

Action Item - Ad Hoc Committee Report

The members of the General Education & Breadth Committee have directed me to inform the Senate of the following actions.

1. The Committee rescinded the recommendation submitted at the November 9th Senate meeting by a vote of 6 for, 3 opposed.

2. The committee failed to endorse the Ad Hoc Committee's report without amendment by a vote of 6 opposed, 1 for, 2 abstentions.

3. The Committee voted 8 for, 1 abstention that "the Committee be given until the end of Winter quarter, 1972, to present a meaningful recommendation and further that the Senate delay action until such a meaningful recommendation can be made."

This means that the Senate (you) would not be able to make a recommendation to President Kennedy until after the deadline for department heads to submit catalog changes to their deans. However, it is the feeling of the Committee that if a meaningful recommendation is not made at this time (since changes would not be possible until the 1975-77 catalog), the Committee would be failing to meet its obligations to the college, the faculty, and the students.

I am not sure how this should be handled since it is an action item. I leave it to the Executive Committee's discretion.

After much discussion and parliamentary debate Mr. J. Stuart moved (second by C. Johnson) that the Senate endorse the Report of Ad Hoc College-Wide General Education Committee dated March 29, 1971.

Report:

Natural Sciences

At least 15 units chosen from courses in the natural sciences, with at least one course in life science (Bact, Bio, Cons, Ent, Zoo), and at least one course in physical science (Ast, Chem, Geol, PSc, Phys).
Up to six units of "broadly-based" course work in the Schools of Agriculture and Natural Resources, Architecture and Environmental Design, or Engineering and Technology may be counted in this category, provided that these units are taken outside the School in which the student is enrolled. No more than three courses having the same prefix may be counted to satisfy the natural science requirement. Maximum 22 units.

Social Sciences

At least 9 units chosen from courses in Ant, Ec, Geog, Pol Sci, Psych, Soc Sc, Soc. All students must take Pol Sci 201. No more than two courses having the same prefix may be counted in this category. Maximum 16 units.

Humanities

At least 15 units, including Hist. 204, Hist. 205, and two courses in literature (Eng) and/or philosophy. No more than 3 units each in Art, Dr, Mu, nor 6 units in Hist, may be counted in this category. Maximum 21 units.

Basic Subjects

Mathematical sciences (CSc, Math, Stat) (at least a 3 unit course), written communication (Eng) (one course), oral (Sp) or written communication (at least one course). Minimum 12 units, maximum 16 units.

Other Subjects

Physical education (3 to 5 units, at the option of individual Schools)

Any 9 to 7 units (depending upon P. E. requirements of individual Schools), provided that these additional units are taken outside the school in which the student is enrolled.

### SUMMARY

<table>
<thead>
<tr>
<th></th>
<th>1970-71</th>
<th>Proposed 1973-74</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Min.</td>
<td>Max.</td>
</tr>
<tr>
<td>Natural Sciences</td>
<td>15</td>
<td>24</td>
</tr>
<tr>
<td>Social Sciences</td>
<td>15</td>
<td>21</td>
</tr>
<tr>
<td>Humanities</td>
<td>9</td>
<td>18</td>
</tr>
</tbody>
</table>

**Basic Changes**

- Added option of up to six units of "broadly-based" work in the Schools of Agr., Arch., and Engineering.
- Hist. 204 and 205 removed from this category.
- Hist. 204 and 20 added to align with in the School of Communicative Arts and Humanities.
Mr. J. C. Gibson moved (second by Boyce) to amend the Committee Report by including "Botany" in Natural Sciences and to increase the maximum units to 24 under the Natural Sciences category. Also included in the motion was the changing of the work "Schools" to "Departments" under "Other Subjects." Motion carried.

Mr. Art Rosen then moved (second by Ritschard) to amend the report further by deleting that part under "Natural Sciences" beginning on the fourth line..."broadly-based' course...student is enrolled." (line 7) and moving those inclusive words down to the end of the section entitled Other Subjects.

Mr. Rosen's motion failed: 17 for the motion. 35 against the motion.

Mr. Ritschard then moved (second by R. Burton) to change the second sentence under the Natural Sciences which reads..."up to six units of 'broadly-based' course work in the" to read...."up to three units of 'broadly-based' course work"...etc.

The motion failed.

By means of the parliamentary device of moving all matters before the house, the issue of voting on Mr. Stuart's motion (as amended by Mr. Gibson's motion) was brought to the floor.

Mr. Stuart's motion carried: 27 in favor: 24 against.

G. Budget Committee: The Chairman of the Budget Committee, Nelson Smith III, distributed copies of a statement which his committee proposed be adopted by the Academic Senate. The statement is along the lines of one drawn up by the San Diego State College Faculty.

The Cal Poly resolution reads as follows:
WHEREAS The Governor has vetoed a 10% cost-of-living salary adjustment for State College faculty members and a 5% adjustment for other state employees; and

WHEREAS a 5% pay adjustment for State College faculty was deleted in 1970 despite the admission of both the legislators and the Governor that failure to grant the 5% adjustment amounted to a 7.2% pay cut; and

WHEREAS the Governor's recent veto means a two-year freeze on salaries for State College faculty during which time the cost of living has risen nearly 12% and undoubtedly will continue to rise during the coming year; and

WHEREAS the de facto pay cuts for the State College faculty are especially damaging in view of the fact that the College salary scale for 1970-71 was 19% below the national average for comparable institutions; and

WHEREAS this low salary scale, which would become even lower with continuation of the wage freeze for another year, puts the State Colleges on a competitive level with only those institutions of inferior quality; NOW, THEREFORE, BE IT

RESOLVED that the Academic Senate of the California State Polytechnic at San Luis Obispo protests the Governor's veto of state employee salary adjustments and calls upon the legislature to restore the 10% State College faculty and 5% state employees cost of living salary adjustments; and BE IT FURTHER

RESOLVED that the Chairman of the Academic Senate appoint an ad hoc committee on salaries, to coordinate action with other faculty organizations and Senates of other State Colleges, and to consider further action as deemed necessary.

MSC to accept the resolution.

An Ad Hoc Committee is to be formed by the Chairman of the Academic Senate.

H. Personnel Policies Committee.

Mr. Rosen moved (second by Mr. Stuart) to adopt the following proposal:

PERSONNEL POLICIES

The "open-file" personnel policy as outlined in Administrative Bulletin 70-8 has been reviewed as stipulated in President Kennedy's announcement of October 15, 1970, by the Personnel Policies Committee of the Academic Senate.

The review has included consultation with campus personnel who have had experience with its implementation and continuing operation.

It is the Committee's assessment that the policy has not been in operation sufficiently long to permit a definitive evaluation.
While some concern was indicated that the wells of significant information may be drying up when unsigned statements cannot be deposited in a faculty personnel file, the Committee calls attention to the College Administrative Manual, Section 341.1 D, which states:

"Evaluative statements should be validated with reliable evidence such as class visitation, measurement of student achievement, course outlines, and tests, committee work, publications, opinion of peers, students, and statement of the individual faculty member. If the evidence is not satisfactory, or if it does not appear to support the recommendations made, the file will be returned to the reviewing levels for amplification."

The Committee feels that the CAM statement insures that significant and reliable information is made available. The Committee, however, is concerned that some may be content with providing the validation of the majority opinion. The Committee cautions that validation must include evidence to support the minority determination as well as the majority.

The Committee recommends the adoption of the following resolution:

WHEREAS, the Interim Policy and Procedures Statement on Faculty Personnel Files designated as Administrative Bulletin 70-8 was promulgated by President Kennedy on October 15, 1970, and,

WHEREAS, President Kennedy, in his cover attachment to Administrative Bulletin 70-8 stated that it is for use during the 1970-71 cycle of faculty personnel actions, after which it will again be subjected to review for any needed revisions; now, therefore, be it,

RESOLVED, that Administrative Bulletin 70-8 be amended to read as follows:

1. Section II - A

   The official personnel file shall contain all materials pertinent to the progress and welfare of the individual faculty member after initial appointment, including, but not limited to, performance evaluations, letters of reference, and other documents which in judgment of the custodian may be useful in personnel matters, but shall exclude published articles, papers or books by the subject and such other documents as payroll, insurance, and retirement records.

2. Change in Section II - B

   Copies of material may be made by the faculty member except that if a letter or other document has been submitted by a single individual, a copy may be made only upon the written approval by the individual submitting the document. Any person violating this procedure shall be subject to disciplinary action. A written record must be kept in the file indicating who has had access to the file and on what date; and be it further,
RESOLVED, that the word "Interim" be stricken from the title of Administrative Bulletin - 70-8; and be it further,

RESOLVED, that administrative Bulletin 70-8, Policy and Procedures Statement on Faculty Personnel Files be continued as amended with evaluation required when necessitated by experience.

Statement and resolution unanimously recommended by Personnel Policy Committee.

November 30, 1971

There was some discussion about parts of the document -- particularly around the underlined section of "2. Change in Section II-B" -- some feeling being expressed that the underlined part of that section should be deleted. The issue was tabled until the next meeting.

I. University Status.

President Kennedy on November 30, 1971, requested through the Executive Committee of the Academic Senate, that the Academic Senate address itself to the two following questions:

1. Should we press for immediate university status under the new law?

2. What criteria for university status should we consider recommending through proper channels?

In response to those items the Academic Senate (after much discussion) responded in the following manner:

1. With respect to the first matter the senate passed without dissent the motion that "The Academic Senate recommends to the President that he request university status for Cal Poly under the new law."

2. The second matter resulted in the following resolution (passed unanimously after one dissenting vote was changed):

"Resolved by the Academic Senate of the California State Polytechnic College at San Luis Obispo that the Trustees of the California State Universities and Colleges and the Coordinating Council for Higher Education be petitioned that all California State Colleges simultaneously be named State Universities on the date AB 123 becomes effective."

The entire statement developed by the Ad Hoc Committee (M. Wilkes, Chairman) is as follows:

RESOLUTION
7 Dec 1971

WHEREAS, California Assembly Bill 123, enabling the name change of any particular California State College from "state college" to "state university", was signed into law by Governor Reagan on November 29, 1971; and
WHEREAS, In 1967, in recognition of the educational maturity of the California State Colleges, the Academic Senate, the college Presidents, the Chancellor and the Board of Trustees recommended that the name of the system be changed to the California State University; and

WHEREAS, University status conveys recognition of academic excellence and diversity, evokes higher morale among students and faculty and improves faculty retention and recruitment; and

WHEREAS, Governor Reagan has asserted: "This bill [A. B. 123] is not intended to change that basic [classroom teaching] role, nor does it imply any change in function. What this legislation does represent is a dramatic acknowledgement of the excellence in teaching which the men and women of the State Colleges have achieved over the years."; and

WHEREAS, Governor Reagan also has stated: "To call some campuses 'State Colleges' and others 'State Universities' would imply differences in teaching standards which, in reality, do not exist within the system."; Therefore be it

RESOLVED by the Academic Senate of the California State Polytechnic College at San Luis Obispo, That the Trustees of the California State University and Colleges and the Coordinating Council for Higher Education be petitioned that all California State Colleges simultaneously be named State Universi­ties on the date A.B. 123 becomes effective; be it further

RESOLVED, That no individual California State College be downgraded to second class membership in the family of California State University and Colleges by virtue of exclusion from "state university" status.

J. Other Matters:

Dean Ericson pointed out that in the current statement on the General Education and Breadth Requirements there are no course offerings under the Humanities heading that carry a Humanities prefix. In addition, Dr. Ericson stated that the History Department was developing a course (History 206) which would take the place of History 204 and 205 if students elected to take the new course. It would be a 5-unit course. Dr. Ericson also indicated that he would like to see the wording under the Humanities category changed to be the same as it is under the Social Sciences Category.

He suggested that these were minor technical changes of an editorial nature and asked if there were any objections from the floor to so classifying the changes. There was no objection. No motion was made on the issue.

Chairman Rhoads indicated that he wanted it a matter of record that he felt members of the Academic Senate were derelict in their duty when they left the senate meetings before adjournment.
K. Information Items:

1. Student Affairs Committee: Bill Jacobs to replace Earl Cosma from the School of Agriculture and Natural Resources.

2. Research Committee: Jennifer Olson to replace Navnit Doshi as ASI Representative.

3. Committee Appointments:
   
a. Distinguished Teaching Awards Committee:
      Don Hensel . . . . . . . Chairman
      Pete Evans . . . . . . . ASI Representative
      Jane Gaynord . . . . . . ASI Representative
   
b. Ad Hoc Committee on Collective Negotiations:
      Larry Voss . . . . . . . Chairman
      Barton Olsen . . . . . . AAUP
      Al Andreoli . . . . . . . ACSCP
      Norman Eataugh . . . . CCUFA
      C. Johnson . . . . . . . CSEA
      Dave George . . . . . . . UPC
      David Saveker . . . . . . . Academic Senate
   
c. College/ASI Advisory Commission:
      Gordon Paul is Senate Representative
   
d. EPIC Committee:
      Dave Grant is Senate Representative
   
e. Student Executive Cabinet:
      John Mott replaces Earl Cosma
   
f. Ad Hoc (Executive Committee) on University Status:
      Maurice Wilks . . Chairman
      John Rogalla
      John Mott
      Roger Sherman
      Dale Andrews (Advisory)

4. D. John Price, Chairman, Curriculum Committee forwarded to the executive Committee of the Academic Senate the following guidelines relative to curriculum committee procedures:

   Academic Senate Curriculum Committee Procedures
   On Catalog Copy

   1. Assign coordinators for each school.
   2. Chairman of committee receives all curriculum proposals.
   3. Chairman distributes school curriculum proposals to the assigned committee member.
4. Curriculum is reviewed by committee member and any question the committee member has regarding a particular proposal, the committee member discusses with the respective department.

5. Discussion and action by committee on proposal. Preceded by an invitation to each department in the school to send a resource person if the department so desires.

6. Recommendations made by the committee are now sent to the Academic Senate.

5. Statement from the Executive Committee to the Student Affairs Committee is as follows:

You are requested to study and report to the Executive Committee concerning the implementation and publicity of existing channels of student input regarding the faculty personnel review processes. This review should include, but not be limited to, student input to the departmental tenured committees.

It is the hope of the Executive Committee that if students were better informed about opportunities to influence personnel decisions, some of the pressure to create new evaluation avenues would be reduced.

6. Academic Senate will meet January 11, 1972, at 3:00 p.m. in the Faculty/Staff Dining Hall.

L. MSC for adjournment: 5:20 p.m.