I. Session called to order in the Staff Dining Room by Chairman David Grant at 3:15 p.m.

II. Those in attendance were:

MEMBERS:
- W. Alexander
- R. Anderson
- A. Andreoli
- R. Asbury
- C. Beymer
- W. Brown
- S. Burroughs
- R. Cleath
- D. Federer
- H. Finch
- H. Voeltz
- T. Barnes
- C. Cummins
- C. Gibson
- G. Hasslein
- C. Fisher
- C. Cummins
- C. Gibson
- G. Hasslein
- C. Fisher

GUESTS:
- D. Kolb
- M. McNeil
- J. Kane
- A. Roest

EX-OFFICIO (VOTING) MEMBERS:
- G. Harker
- A. Roest

ASI REPRESENTATIVE:
- D. Barrett

III. Chairman Grant called for approval of the minutes of February 10, 1970 as corrected in agenda by deleting Item IV, A, 1, concerning pay vouchers.

C. Johnson moved to accept / W. Alexander seconded.
Motion carried

IV. Announcements and Information Items
A. Committee Appointments
   1. Distinguished Teacher Awards Committee:
      A. Butzbach, R. Johnson, W. Ward, R. Johnston, G. Mach,
      B. Kennelly, A. Roberts and an ASI Representative, as yet unnamed.

   2. Personnel Policy Committee replacing Sara Hardeman for Spring Quarter only - Phil Overmeyer

   3. Elections Committee replacing D. Sobala - Tom Carpenter.

B. Proposed Salary Schedule (Agenda Attachment A)
Chairman Grant presented the proposal concerning changes in the State Colleges' Salary Schedule. He made the following comments in regards to the proposal.
a) The proposal will be discussed by the Statewide Academic Senate and by the College Presidents this week.

b) Several changes will be made if this proposal goes into effect. They are as follows:

1) Class I would be eliminated and no distinction in salary would be made between those having and those not having a doctoral degree.
2) There would be 8 steps in each of the assistant, associate and full professor ranks, instead of the present 5 steps.
3) Steps 6, 7 & 8 of the assistant and associate professor ranks would overlap with the lower three steps of the next higher rank, which will provide a higher salary within rank even though promotion is not achieved.
4) It is anticipated that there would be more flexibility with promotions under this system.

c) No criteria or procedures for evaluations and review is presented at this time, as the criteria and procedure report is forthcoming and will be presented when it is received.

C. Committee Reports

1. Personnel Policy Committee - A. Rosen

Mr. Rosen distributed a rough draft of his committee’s report and has asked for written statements for input into the final draft. (Attachment A)

C. Johnson suggested that the committee include the criteria from the Statewide Academic Senate report of last month into the report.

Mr. Rosen also read a statement from D. Nelson of the College Business Affairs office in regards to the payroll voucher availability. Mr. Nelson suggested that departmental secretaries pick up the vouchers on those dates when they would be released on the last working day of the pay period when it falls on a Friday or the day before a holiday.

Some objections were raised from the floor in regards to having the secretary pick up the pay vouchers. General consensus of the senators was favorable regarding the proposal of Donald Nelson.

2. Personnel Review Committee - R. Frost

Mr. Frost presented a report from his committee (Agenda Attachment B) which indicates areas which need to be improved dealing with recommendations for reappointment of second and third year faculty and for granting of tenure.

3. Student Affairs Committee - R. Pautz

Mr. Pautz indicated that his committee had approved the report concerning Student Disciplinary Procedures. He also indicated that there would be no major changes as was presented previously. Some minor legal changes are being made. Copies will be attached to the April agenda.
4. Instruction Committee - T. Johnston
Mr. Johnston presented his report (See Attachment G-March 10, 1970 agenda) and requested response from interested individuals for final report. An editorial change was noted for page 1, item (e), concerning grade. "ADD," should be "AUD."

5. Elections Committee - J. Stuart
Handed out a tentative schedule for Spring election. He also reported the results of the March 9, 1970 election for members, and that the make up of the Grievance Committee is as follows:

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<thead>
<tr>
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<th>1971</th>
<th>1972</th>
<th>1973</th>
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<tbody>
<tr>
<td>Agr.</td>
<td>Frank Fox</td>
<td>Leo Sankoff</td>
<td>Tom Meyer</td>
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<tr>
<td>Arch.</td>
<td>Hans Mager</td>
<td>Wes Ward</td>
<td>R. L. Graves</td>
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<tr>
<td>Eng.</td>
<td>Clifford Price</td>
<td>Joy Richardson</td>
<td>Enrico Bongio</td>
</tr>
<tr>
<td>App. Arts</td>
<td>Faud Tellew</td>
<td>Robert Boothe</td>
<td>Dick Anderson</td>
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Mr. Stuart also indicated that Cal Poly would be needing to provide three Statewide Academic Senators this year instead of the two as in previous years, because of the increase in numbers of faculty, which entitles Cal Poly to an additional senator.

E. Statewide Academic Senate Report - R. Anderson
Mr. Anderson indicated several items which were to be discussed in the meeting on Thursday and Friday of this week at the Statewide Meeting.

1. In regards to the Budget for Educational Priorities, he felt that each local senate should be involved in choosing priorities for the local campus.

2. Resolution for changing name of State Colleges.
The criteria as presented would change some of the colleges to California State University while others would remain California State College. He indicated that only five or six campuses would qualify for the name change. Considerable discussion was generated in regards to this and could be summed up as follows: If a change is required or desirable then all State Colleges should be changed, instead of splitting and having the tendency to designate some campuses as inferior to others.

3. The S.A.S. will also be discussing principles governing faculty appointment.

Mr. Anderson also indicated that there will be an attachment to the Cal Poly Report each month reporting on the S.A.S. action and considerations.

IV. Business Items
Chairman Grant utilized the perogative of the chair to move up a business item and placed Item B on the agenda as the first item for consideration. He then asked for permission to step down as chairman as he was Chairman of the Committee which was to make its report. Vice Chairman Corwin Johnson was then given the place as temporary chairman to chair the presentation of the Ad Hoc Committee's report.
A. Dave Grant acting as Chairman of the Ad Hoc Committee on Academic Structure and Organization presented the report of his committee (See Attachment C, Agenda, March 10, 1970) and moved that it be accepted as presented.

Motion seconded by R. Cleath

Dr. Grant then presented reasons for the proposed reorganization and indicated that his committee had considered and incorporated the input from the open hearing into this report. He indicated that the Library and A-V departments were listed as unassigned areas. The committee had also considered the nomenclature in the development of suitable names for the division of a school, however, it was quite difficult to obtain satisfactory names in all cases. He requested comments on the report.

W. Alexander indicated that he was disappointed with the report in that it was dividing Social Science and Political Science. He indicated that it would be more equitable to place both areas under the School of Business and Social Science. He also indicated that according to his calculations on projected enrollment, it should also give a much more even distribution of FTE within the two schools. He then presented a substitute motion as follows:

"I move that:

1. The question of the location of the disciplines of Anthropology, Psychology and Sociology within academic-administrative organization of the College be referred back to the Ad Hoc Committee.

2. The Ad Hoc Committee is directed to prepare a recommendation on the allocation of the disciplines of Anthropology, Psychology and Sociology and to report that recommendation directly to the President within one week.

3. The remainder of the report of the Ad Hoc Committee be recommended to the President."

Seconded by R. Anderson.

Alexander then spoke in defense of his motion.

D. Federer indicated that 3 of the 7 in psychology favored staying in the School of Human Development and Education, while 4 supported a change to the School of Business & Social Science.

R. Anderson (Business Dept.) indicated that the Business Department was unanimous in its vote to have Sociology, Anthropology and Psychology in the proposed School of Business and Social Science.

Dean Cummins (Applied Arts) indicated that there was a strong feeling on the part of those in the proposed School of Human Development and Education to have Sociology, Anthropology and Psychology to remain in that school.
D. Morgan (Ind. Eng. Dept.) indicated that those in the School of Engineering felt that the reorganization was a step away from the Cal Poly emphasis on education and so moved to have the reorganization proposal tabled.

Motion was seconded by H. Miles.

Motion failed by vote of 6 yes / 30 no.

Morgan then spoke in regards to the direction of relative emphasis and emphasis areas for the College and indicated that under the new proposal the emphasis areas at Cal Poly would swing from having 51% of the student body enrolled in Engineering, Architecture and Agriculture to less than 47%. He then moved to refer the proposal back to committee.

Motion seconded by H. Miles.

Motion failed by a vote of 6 yes / 30 no.

R. Anderson then pointed out that both Business and Home Economics were also emphasis areas at Cal Poly.

D. Grant responded to Morgan's concern and suggested that they were very legitimate and could indicate uncertainty in the direction of the College. However, the projected growth rate was set up to help influence the direction of growth the College would take on in the next few years. This is to be accomplished through the quota system, which allows for a growth of 1,000 FTE per year and allocated to specific areas. Grant also pointed out that political pressure will continue to force expansion and drew attention to the fact that it is better to project a balanced growth than to allow for unlimited growth in certain areas.

D. Morgan related that his views represent the views of the Engineering School and others who were concerned with the direction of emphasis and maintaining the same type of emphasis here at the college as in the past.

J. Stuart questioned how the proposed name for the schools were derived. He indicated that he felt the suggested names were not accomplishing what they were meant to accomplish.

W. Brown presented concern over double names becoming too cumbersome.

W. Alexander then urged the vote for the motion before the house as presented.

Owen Servatius urged the moving of Sociology, Anthropology and Psychology to the School of Business and Social Science.

A call from the floor to close discussion on the substitute motion passed by a vote of 29 yes / 7 no.

The substitute motion carried by a vote of 26 yes / 10 no. The Chair was then returned to D. Grant.

It was then suggested that the Library & A-V be placed under the Vice President of Academic Affairs.
B. Report from Research Committee

D. Price moved to accept the recommended Policies on Patents as presented. (See Attachment E - Agenda March 10, 1970).

Seconded by C. Johnson.

Chair asked if the proposal followed the procedures of other campuses and Dr. Cota responded in the affirmative.

Motion passed by voice vote.

J. Rogalla moved to accept the recommendations as presented in Attachment D, Agenda - March 10, 1970 concerning special leaves for research and creative activity.

J. Lowry seconded motion.

Fisher moved to delete the last sentence of l, e.

Seconded by C. Gibson, passed by voice vote. The amended motion passed by voice vote.

Attachment F, Agenda - March 10, 1970 was deferred until the April meeting.

C. Second reading of proposed amendment to Bylaws is as follows:

Proposed amendment to the Academic Senate Bylaws. V. Executive Committee, B. Paragraph 5. Add the following:

"Temporary administrative appointments of elected Senators shall not constitute vacancies unless such appointments are still in effect on the first day of the academic year following the date of each appointment."

J. Stuart moved to accept the proposed amendments.

Seconded by C. Johnson. Passed by voice vote.

Proposed amendment of the Academic Senate Bylaws. VI. Committees, A. 3. Paragraph f. The first sentence shall be changed to read as follows:

"Prepare and submit as a slate for election to the Grievance Committee a list of names of all tenured, full-time members (excluding administration personnel) of all the faculty with academic rank, of principal or principal vocational instructors in each school, except as provided in the following paragraph."

J. Stuart moved to accept the proposed amendment.

Seconded by J. Lowry, motion carried by voice vote.

J. Stuart presented several recommendations to incorporate as amendments into the Bylaws as a first reading.

Proposed Amendments to Bylaws

Under VI. Committees, B. Elected Committees and Other Committees, add the following:

6. Disciplinary Action Screening Committee

a) The Disciplinary Action Screening Committee shall consist of three (3) full-time tenured members of the faculty with a minimum rank of senior or senior vocational instructor. Members of the committee shall be appointed for one (1) academic year terms by the Executive Committee of the Academic Senate from nominations, no more than one from each school or division, made and approved by the senators of each school or division. No more than one member from each division or school may be appointed. A committee member from the same department (where applicable) as the person against whom the disciplinary action is being requested shall be disqualified from serving on the committee. A temporary replacement shall be selected by the Chairman of the Academic Senate.

b) It shall be the duty of the committee to:
   1) Review and process any and all requests for disciplinary action.
   2) Determine that informal means available for finding solution to the problem have been exhausted.
   3) Initiate any and all requests from the Disciplinary Action Panel for the establishment of an investigation when specific written charges have been filed.
   4) Prepare a written statement of the charges that are to be presented for investigation.

7. Disciplinary Action Panel

a) The Disciplinary Action Panel shall consist of three (3) tenured full-time faculty members of minimum rank of senior or senior vocational instructor elected from and by each school or division having fifty (50) or more full-time faculty members, and in addition, one (1) member with the same qualifications, elected from and by each school or division having less than fifty (50) full-time faculty members. Members of the Panel shall be elected for a term of three (3) years, except that appropriate provisions shall be made by the Executive Committee of the Senate for staggered terms. Nominations for membership on the Panel shall be made and approved by a majority of the senators from each school or division.
b) Following the filing of formal written charges with the Panel by the Disciplinary Action Screening Committee, the Disciplinary Action Panel, in accordance with procedures designated in the current Administrative Bulletin, shall investigate and hear the charges. They, then, shall submit their findings and recommendations to the College President.

Under VI. Committees, A. Standing Committees, 3. d., change paragraph to read as follows:

Accept nominations for Academic Senator and Personnel Review Committee members made by members of the faculty of a school. Also accept nominations for membership on the Disciplinary Action Panel made and approved by a majority of the Senators from each school or division.

Such nominations shall include the signed consent to serve of the nominee.

Under VI. Committees, A. Standing Committees, 3. j. (3), change paragraph to read as follows:

First week in April - each committee member reports nominees for Academic Senate, Personnel Review Committee, Disciplinary Action Panel, and CSC Academic Senate from his area to the committee.

Under VI. Committees, A. Standing Committees, 3. j. (5), change the first sentence to read as follows:

Third Tuesday in April - elections are held for senators, CSC Academic Senators, Personnel Review Committee members, and Disciplinary Action Panel members.

Under VI. Committees, B. Elected Committees and Other Committees, 1. Faculty Personnel Grievance Committee, delete the last sentence in its entirety.

J. Mott moved to waive second reading to vote on the amendment as a final vote.

Seconded by J. Lowry. Motion failed by a vote of 5 yes / 28 no.

Meeting Adjourned.
March 10, 1970

TO: Academic Senate
    California State Polytechnic College
    San Luis Obispo, California

FROM: Elections Committee

SUBJECT: Proposed Amendments to By-Laws

Under VI. Committees, B. Elected Committees and Other Committees, add the following:

6. Disciplinary Action Screening Committee
   a) The Disciplinary Action Screening Committee shall consist of three (3) full-time tenured members of the faculty with a minimum rank of senior or senior vocational instructor. Members of the committee shall be appointed for one (1) academic year terms by the Executive Committee of the Academic Senate from nominations, no more than one from each school or division, made and approved by the senators of each school or division. No more than one member from each division or school may be appointed. A committee member from the same department (where applicable) as the person against whom the disciplinary action is being requested shall be disqualified from serving on the committee. A temporary replacement shall be selected by the Chairman of the Academic Senate.

   b) It shall be the duty of the committee to:

   1) Review and process any and all requests for disciplinary action.

   2) Determine that informal means available for finding a solution to the problem have been exhausted.

   3) Initiate any and all requests from the Disciplinary
Action Panel for the establishment of an investigation when specific written charges have been filed.

4) Prepare a written statement of the charges that are to be presented for investigation.

7. Disciplinary Action Panel
   a) The Disciplinary Action Panel shall consist of three (3) tenured full-time faculty members of minimum rank of senior or senior vocational instructor elected from and by each school or division having fifty (50) or more full-time faculty members, and in addition, one (1) member with the same qualifications, elected from and by each school or division having less than fifty (50) full-time faculty members. Members of the Panel shall be elected for a term of three (3) years, except that appropriate provisions shall be made by the Executive Committee of the Senate for staggered terms. Nominations for membership on the Panel shall be made and approved by a majority of the senators from each school or division.
   
b) Following the filing of formal written charges with the Panel by the Disciplinary Action Screening Committee, the Disciplinary Action Panel, in accordance with procedures designated in the current Administrative Bulletin, shall investigate and hear the charges. They, then, shall submit their findings and recommendations to the College President.

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First week in April - each committeeman reports nominees for Academic Senate, Personnel Review Committee, Disciplinary Action Panel, and CSC Academic Senate from his area to the committee.

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Third Tuesday in April - elections are held for Senators, CSC Academic Senators, Personnel Review Committeemen, and Disciplinary Action Panel Members.

Under VI, Committees, B. Elected Committees and Other Committees, 1. Faculty/Personnel Grievance Committee, delete the last sentence in its entirety.