I. Session called to order in the Staff Dining Hall by Chairman Dave Grant at 3:15 p.m.

II. Those in attendance were:

W. Alexander  M. Gold  R. Pautz  E. Smith
R. Anderson  D. Grant  D. Piper  D. Sobala
A. Andreoli  S. Harden  D. Price  J. Stuart
C. Beymer  H. Honegger  R. Ratcliffe  H. Walker
S. Burroughs  C. Johnson  H. Rhoads  R. Wheeler
R. Cleath  R. Johnson  G. Rich  M. Wilks
D. Federer  T. Johnston  J. Rogalla  A. Wirshup
R. Frost  J. Lowry  A. Rosen  V. Wolcott

Guests: Ex Officio (Voting) Members:
T. Boones  C. Fisher

ASI Representatives:
Paul Banke  Paul Kresge  Dick Barrett

III. Chairman Grant asked for approval of November 18, 1969 minutes as distributed.
M/S/P

IV. Announcements

1. Chairman Grant reported that the recommendation of the Senate to the President, that salary warrants be distributed to the regular employees of the college on the last working day of the pay period, in particular whenever that day falls on Friday, was approved by the President and was forwarded to the Business Office.

2. R. Pautz of the Student Affairs Committee reported that they were considering the questions involving recognition of the Social Fraternities and Sororities. Another consideration before the committee was the ASSIST Program, and as of this time no action had been taken.

3. T. Johnston of the Instruction Committee reported that they were looking into the pros and cons of using a numerical grading system instead of the letter grade.

4. R. Frost of the Personnel Review Committee reported that his committee had submitted its report on Promotions and Tenure for the second and third year employees. He also reported that the time table involved was most difficult to keep because of scheduling meeting times, which required many night meetings. They were able to interview individuals who wish to present information to the committee in regards to promotions. The committee will be meeting to consider sabbatical leaves.
5. A. Rosen of the Personnel Policy Committee reported that in regards to the policy dealing with the faculty personnel files, they are using the Statewide Academic Policy as a framework for developing their recommended policy. He hopes to complete the initial draft of the policy early in the Winter Quarter and will be announcing open hearings in regards to the rough draft.

6. J. Stuart of the Elections Committee announced that the first meeting of the Executive Dean's Committee will meet on Thursday, December 4 at 3:00 p.m.

7. R. Anderson of the Statewide Academic Senate was not able to give his monthly report in as much as they were to meet later on in the week. He did indicate that they would be looking into such items as:
   a. Personnel Practice and specifically in regards to Fresno State College and the Marvin X case,
   b. The Support Budget
   c. Ad Hoc Committee on Educational Priorities
   d. Salaries and Benefits
   e. Report on student elections - regarding regulation of the student elections by each individual state campus.

V. Business Items

1. First reading of amendment to by-laws to expand membership of Fairness Board when desirable.

   First reading. Recommended by the Executive Committee with the concurrence of the Staff Senate. That VI. COMMITTEES, B. Elected Committees and Other Committees, 4. Fairness Board, paragraph b, of the Academic Senate By-Laws be amended after the first sentence by the insertion of the following sentence: "In those cases involving non-classroom questions, the Chairman of the Fairness Board shall request of the Chairman of the Staff Senate the names of three staff members who shall be members of the Fairness Board until the case is resolved."

2. Spring Quarter Registration - 1970

   J. Stuart moved that we accept the experimental proposal as recommended by the Executive Committee as presented by President Kennedy. See attachment Ia and Ib of the Agenda for the December 2, 1969 meeting. Motion seconded by E. Smith.

   Considerable discussion followed and centered around the following general areas:
   a) Schedule of Payment of Fees - could present some hardship for many students in that they will have just finished paying their fees for Winter Quarter. The question arose as to the possibility of forcing certain students to register late due to inability to pay fees which could force him to be caught in a bind for getting the required classes. It was suggested that some help be given to those who are placed in difficulty by trying to pay fees at this time - possible deferral process on short-term loans.
b. The students should be directed to see their advisors not earlier than one day before they are to report to the administration building as the student and his advisor may then draw up a schedule based on the latest available information about classes and sections still available.

c. Pattern for registration priorities:
   It was suggested that the use of units completed to set registration priorities would be most beneficial in helping upperclassmen schedule needed classes.

d. Provisions for not being able to meet the registration appointment:
   The question arose as to what happens to students who are sick or on a field trip when they are scheduled to register? What provisions can be made for needy cases like those above, so they will not be forced to register last?

e. What about procedures for new or returning students?

f. Will 10b (3) provide a large number of students a mechanism for holding on to cards already drawn without paying fees until March 23, 1970?

3. Report from Instruction Committee - T. Johnston, Chairman. The following

The following recommendation was presented to the Senate for consideration to be recommended to the President to become section 485.3 of the College Administrative Manual. (CAM)

No student may be dropped from the class by the instructor for failure to appear at the initial section meeting unless the student is absent at the end of the first class meeting at which the instructor has the official class list, except that the instructor has the right to remove any student’s name from the official class list who fails to show up after the first thirty minutes of the first laboratory meeting.

T. Johnston moved that the recommendation be accepted. Seconded by M. Gold.

R. Frost - indicated that he felt the recommendation as stated would not meet the intentions of the committee, in that it fails to protect the student who is late or fails to meet first class.

Mr. Frost proposed a substitute amendment Seconded by Walker.
After some discussion the proposed amendment failed by a vote of 11 yes, 15 no, with several abstaining.

C. Johnson moved to amend the proposal to read official class list instead of class roll. Seconded by H. Rhoads.

A. Rosen proposed to amend the amendment to read "...whether or not the instructor has his official class list at that time." Motion seconded.
C. Johnson withdrew his amendment with Rhoads approval so that A. Rosen can insert his amendment. Rosen's amendment passed.

The amended motion passed by a vote of 18 yes and 8 no's and reads as follows:

No student may be dropped from the class by the instructor for failure to attend the initial section meeting unless the student is absent at the end of the first class meeting at which the instructor has the official class list, except that the instructor has the right to remove any student's name from the official class list who fails to appear after the first thirty minutes of the first laboratory meeting, whether or not the instructor has his official class list at that time.

C. Johnson moved that the meeting be adjourned. Seconded and passed.