The meeting, chaired by Rod Keif, was called to order at 3:15 p.m. Others in attendance:

W. Alexander          C. Fisher          R. Keif          D. Price
R. Andreini            R. Frost           R. Kennedy       R. Ratcliff
A. Andreoli            C. Gibson          L. Lewellyn       A. Rosen
D. Andrews             M. Gold            B. Loughran       E. Smith
W. Burgess             D. Grant           J. Lowry         J. Stuart
E. Chandler            S. Harden          T. Meyers        A. Wirshup
G. Chizek              R. Harris          H. Miles         V. Wolcott
F. Clogston            A. Higdon          B. Mounts
C. Cummins             H. Honegger        R. Pautz
D. Federer             C. Johnson         C. Piper


M/S/U - J. Lowry/T. Meyer

To accept Minutes of the 28 January, 1969 meeting as distributed with the following correction:

Change "Constitution" to "Constituents." (Page 2, #2, Line #7)

Information Items (Rod Keif):

1. Request from the President for Senate reaction to Guidelines for Majors, Options, and Concentrations is referred to Curriculum Committee. Report to the Senate is expected on 11 March, 1969.

2. Request for review of Guidelines and Policies for Operation of Auxiliary Organizations has been referred to the Student Affairs Committee.

3. A request for Senate consideration and recommendation of policy regarding accumulation and utilization of sick leave during first six months of employment has been referred to Personnel Committee.

4. Request for consideration of the following items referred to Instruction Committee.
   a. Guidelines for Grading.
   b. Policy for faculty use of video tape recorder for self evaluation.

5. The Chairman commended ASI President Warren Burgess for his maturity in responding to the resolution of the CSC Student President's Association against the Board of Trustees dated 12 January, 1969.
Reports:

1. Ad Hoc Election Committee (C. Johnson): Distribution of ballots and general information related to the ASCSC referendum regarding the Chancellor will be distributed prior to the 14 February voting date. (R. Keif) Will ballots be tallied locally?

   M/S/U - C. Johnson/M. Gold
   "Move this topic to a business item for action."

   M/S/P - C. Johnson/D. Federer
   "Election Committee assume responsibility for collecting votes, tallying same and making public the results on the last date of this state-wide election."

   (J. Stuart) - Deadline is of concern; our voting date should be extended to coincide with the latest date of the state limit.

   (A. Andreoli) - Why should we count votes if the ASCSC is to tally them?

2. Ad Hoc Curriculum Committee (R. Andreini): Four proposals for inclusion in the Academic Master Plan will be presented at the March 11 Senate meeting.

   (D. Andrews) - All proposals as listed were presented to the Curriculum Committee by the Academic Council but not necessarily as recommendations from the latter. Proposals are generated 4-5 years in advance of implementation and are done in conjunction with the Chancellor's office. An open meeting will be held with these representatives on the afternoon of 3 March, 1969.

   (A. Rosen) - Will details of these proposals be made available in advance of that meeting?

   (C. Gibson) - An abstract of each proposal should be attached to the agenda.

3. Committee (ad hoc) assignments:
   a. Senate Committees.
   b. Campus wide Committees.

Business Items:

1. (W. Alexander) - Agenda listed resolution is withdrawn in deference to D. Grant whose motion will combine resolutions #1 and #2 into one.

2. M/S/U - D. Grant/C. Johnson
   To move agenda business items #1 and #2 into a single category.

3. M/S/U - D. Grant/C. Johnson
   The Academic Senate recommends to President Kennedy that the following section be appended to the revised Grievance Procedures approved
28 January, 1969; and that the development of separate procedures for disciplinary grievances be initiated now:

3. Effective Date, Committee Composition, Jurisdiction

3.1 The provisions of these procedures shall be effective at the beginning of the Spring Quarter 1969 or as soon thereafter as feasible.

3.2 The membership of the present Grievance Committee shall continue, except as noted below.

3.21 Vacancies created by the completion of regular terms shall be filled by election at a time specified by the Academic Senate By-Laws.

3.22 Vacancies created by the establishment of additional instructional schools shall be filled by special election: one member for three years, one for two years, one for one year.

3.3 These grievance procedures shall include disciplinary grievances (such as dismissal, suspension, and demotion) until such time as separate or specific procedures may be established.


M/S/U (as amended) - C. Johnson/M. Gold
To accept By-Laws Page 5, #6 "Personnel Policy Committee."

(C. Fisher) - Asks for definition of "administering." Does this create a new level of review not currently in effect? The Policy Committee would thus assume a new position. This could be obviated by eliminating "administering."

M/S/Consensus - C. Fisher/M. Alexander
(Bottom Page 5 #6) - Omit "administering."

M/S/Consensus - C. Johnson/T. Meyer
(Page 6) To add "#7": "The Student Affairs Committee shall concern itself with problems arising from the interrelationship of the student and the academic environment. Ex-officio members shall be the Dean of Students and two ASI representatives, one of whom shall be an officer of the ASI."

(A. Andreoli) - Suggested the By-Laws review and acceptance be more by consensus than by the time consuming, laborious formality of "motion/second/vote." (No objection)

(R. Keif) - The Grievance Committee relationship to By-Laws has been completed; however, should our By-Laws document its kinship to administrative bulletin #67-9 (grievance)? Does the authorship of this document reside in the ASCSC (who made original request), the Chancellor (who sought local consultation), the Academic Senate (who incorporated it into
their By-Laws) or the President (promulgator of the Administrative Bulletin)? Example: Should these facts be stated in the By-Laws?

(R. Frost) - The By-Laws Committee should exercise literary license, since we are in apparent general accord, to chronicle pertinent portions of the grievance story.

(R. Keif) - What should they record?

(W. Alexander) - Everything!

(C. Fisher) - The By-Laws should contain a brief abstract of Grievance Procedure with reference to the appropriate Administrative Bulletin. This portion will be returned to the By-Laws Committee to effect the literary objectives as outlined by Dr. Fisher. (No objection)

(R. Keif) - Page 7, #1, 3rd sentence, Personnel Review Committee should be altered to read: "The members and alternates serve two-year, staggered terms, with a maximum of two consecutive terms. Administrators, Department Heads and Personnel Grievance Committeemen are not eligible for membership."

(A. Rosen) - Where does the priority for sabbatical leaves originate?

(R. Kennedy) - The Deans, in Academic Council, are in ideal position to create a priority for sabbatical. The Personnel Review Committee then has opportunity to react to the Council's recommendation. Thus, faculty input is gained prior to its reaching the President's office.

(J. Stuart) - The By-Laws Committee was lead to believe that the Review Committee would function only when some disagreement occurred and not as a general review of all cases.

(R. Kennedy) - The establishment of the priority list assumes some potential disagreement and a desire for Review Committee action.

M/S/Consensus - C. Johnson/W. Alexander

"To an adjourned session at 3:15 p.m. on 18 February, 1969 in Science E-27."