The meeting was called to order at 3:15 by Chairman Joe Weatherby.

The minutes of the December 3, 1975 Senate meeting were approved with the following correction:

Members in attendance were:

Senators:
(Add) Tim Kersten

Members not in attendance were:
(Delete) Tim Kersten

III. Members in attendance were:

Senators:
Alberti, Robert
Amanzio, Joseph
Batterson, Ronald
Beecher, Lloyd
Bermann, James
Buffa, Anthony
Burton, Robert
Cirovic, Michael
D'Albro, James
Delaney, James
Drandell, Milton
Dundon, Stanton
Eatough, Norman
Emmel, James R.
Frost, Robert
Gold, Marcus
Hale, Thomas
Hariri, Mahmud
Holtz, Walter
Hooks, Robert
Hughes, Luther
Hutton, Rex
Jennings, Charles
Jorgensen, Nancy
Kersten, Tim
Kourakis, Joseph
Kurtz, William
Krupp, William
Labhard, Leslie
Moore, Larry
Nelson, Linden
Nielsen, Keith
Niu, Sarah
O'Leary, Michael
Paul, Gordon
Pippin, Louis
By Jones, Jack
Rogalla, John
Sandlin, Doral
Saveker, David
Scales, Harry
Sennett, Robert
Sorensen, L. Robert
Sullivan, Gerald
Wall, Leonard
Weatherby, Joseph
Weber, Barbata

EX-Officio Members:
Parliamentarian:
Guests:

Drandell, Milton
Burke, Anthony
Delaney, James
Brown, Robert
Hannula, Reino
Johnson, Corwin
Larsen, Stuart
Phillips, William

IV. Committee Reports
A. Budget - Nielsen reported the committee has been studying the Senate as a possible line item in the budget, the impact of collective bargaining on the Senate budget and the staffing formula FTE versus the Hegis code.
B. Constitution and Bylaws- Weatherby reported for Johnson that copies of the current Bylaws were available at the meeting minus the Professional Responsibility Statement which is waiting for final approval. It is hoped that the final draft of the Constitution will be ready for Senate consideration in February.

C. Curriculum - No report.

D. Election - No report.

E. Instruction - No report.

F. Personnel Policies- Weber reported that the committee's new meeting time is Wednesday at 1:00 p.m. in Math 152. Under active consideration by the committee are "After 60/40", Steady State Staffing and Student Evaluation of Faculty. Frank Coyes is working with Tom Johnston as an ad hoc committee on grievance procedures.

G. Student Affairs- Drandell reported that the committee had been working on Credit/No Credit and Grade Changes, both of which had been brought before the Senate.

H. General Education and Breadth - No report.

I. Personnel Review - No report.

J. Fairness Board - No report.

K. Faculty Library - No report.

L. Research - No report.

M. Administrative Council - Sullivan reported that the acquisition of relocatable office space (trailers) has been held up at the Chancellor's Office.

N. Academic Council - No report.

O. President's Council- Weatherby reported that the last meeting was devoted primarily to discussion of the University/Community Planning Conference held in December.

P. Foundation Board- Weatherby reported that consideration was given to the Food Service Reserve Fund, Vista Grande Debt Service contribution, and the Bookstore operations.

Q. Statewide Academic Senate - No report.

R. Automatic Data Processing Advisory Committee - Sennett reported that we are one of the largest users of the computer system and are critically short of facilities. The committee has made recommendations for hardware purchases and two additional units of Graphic and Time Sharing equipment will be acquired this year.
S. **International Education Committee** - Eatough reported that this committee works closely with Mike Worth in reviewing and recommending policy in university international programs. They are presently discussing foreign student quotas.

T. **Marine Science & Technology** (Memo received from Roest after meeting) This committee has been trying to more effectively coordinate University-wide activities having a marine orientation or direction; investigating possibilities of working with the Coastal Commission on local marine environmental problems; and discussing the needs in this area for marine-related information.

U. **Athletic Advisory** - no report.

V. **Env. Health and Safety** - no report.

W. **Campus Planning** - Amanzio reported the functions of this committee and noted that construction of the new Architecture Building should begin in late January or early February. Recent action by the Governor has indefinitely postponed the Life Science and Faculty Office buildings.

X. **Commencement** - Weatherby read a memo from Wiley stating that little change is anticipated from the 1974 commencement exercises. Consideration is being given to working the Bicentennial Theme into the 1975 and 1976 commencements and to holding commencement the weekend before final exams to encourage more faculty interest and participation.

Y. **Continuing Education** - no report.

Z. **Coordinating Committee for Teacher Education** - no report.

AA. **El Corral Bookstore** - Kransdorf reported that the committee plans to begin meeting regularly on a monthly basis. The role of the chairman of the committee is being examined. Any problems or complaints concerning bookstore operations can be addressed to the committee.

BB. **Emergency Preparedness Committee** - no report.

CC. **Facilities Use Committee** - no report.

DD. **Graduate Studies** - no report.

EE. **Registration & Scheduling** - Andrews reported that the committee is reviewing the status of the computer system registration with Dean Chandler, and may be considering classroom utilization with expected enrollment. Andrews requested input from faculty on new concepts in registration and scheduling.

FF. **Student Health Services Council** - no report.

GG. **Student Persistence** - no report.
Convocations & Speakers - Burgess reported that this year's theme is American Ethnic Heritage. The committee is working with five student groups in selecting and sponsoring speakers.

University Union Board of Governors - Gold reported that the Board was working on three problems; the definition of the scope of the authority of the Board; the lack of space in the Union; and the financing of future operations.

Revised Master Plan for Physical Development - Peter Phillips, facilities planner, gave a brief history of the master plan for physical development and compared the most recent Master Plan (1968) with the Proposed Master Plan (1974). (See Attachment)

Old Business

A. Graduate Credit/No Credit - It was M/S/P (Drandell/Gold) that this matter be postponed for further discussion until the next Senate meeting.

B. Textbook Selection - It was M/S (Jennings/Alberti) that the Senate adopt and forward to the President the recommendation of the Instruction Committee to change CAM 238.1 as follows:

Approximately ten weeks prior to the beginning of an academic quarter, the Bookstore sends out book request forms to all department heads. These forms in turn are distributed to the instructors. Each department in the University shall determine, by consultation of faculty members and the department head, its own policy regarding textbook selection in accordance with the appropriate catalog description, course prerequisites, and expanded course outlines. Each department shall develop procedures to arbitrate disputes in textbook selection regarding such issues as appropriate texts for multiple sections and lower division-upper division sequences. The forms are to be filled out completely with any-added information that might be useful to the Bookstore. The forms are then completed and returned to the Bookstore with the signature of the department head or designee of the department to certify satisfaction of departmental policy. When the book-request involves a change in textbook, the form shall also carry the signature of the respective school dean.

Resolved: That the Academic Senate recommend that the Textbook Requisition List be revised to read "departmental designee" where it now reads "Chairman's approval".

It was M/S/F (Holtz/Krupp) that the motion be amended to insert "at its option" in line 3 after the word "University" and insert "the department head or" in line 12, following the words "signature of".

The original motion passed.

New Business

No item of new business was brought before the Senate.
VIII. Announcements

A. Scoresheet - Weatherby read a memo from Dean Chandler to the effect that the Athletic Guidelines and Procedures have been held up by the passing of AB 3116, a bill relating to the funding of instructionally related activities.

B. Committee Assignments - Weatherby requested that Senate committees keep the executive informed of any new matters that they take up from sources other than the Executive Committee.

C. Senate Membership - Weatherby announced the following changes in Senate membership:
   School of Agriculture & Natural Resources
   Bill Kurtz replacing R. J. Greffenius
   School of Communicative Arts & Humanities
   Stan Dundon replacing Michael Wenzl
   ASI Representatives - Steve McCutchan, John Martinez

D. CSUC Faculty Development Center - Alberti reported that San Bernardino, Northridge, Bakersfield, Fresno, San Jose and Chico had been selected for participation in the project. He noted however that faculty consultation had been bypassed on several campuses causing some problems. Staff of the project have asked to be of service to non-participating campuses. Alberti will accept any suggestions on how they might be used.

E. Trustee Nominees - Weatherby announced that the Senate Office has on file a list of nominees for trustees from the Academic Senate CSUC.

F. Board of Trustees - Weatherby announced that there would be a public hearing in front of the Board of Trustees concerning the reduction or waiver of fees for full-time employees on January 28, 1975. Any comments or questions thereon should be directed to Vice President Andrews by January 20.

IX. The meeting was adjourned at 4:38 p.m.
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<td>Agriculture Classroom II</td>
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<td>Engineering East</td>
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<td>Mechanical Engineering</td>
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<td>H. P. Davidson Music Center</td>
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<td>Natatorium</td>
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<td>*49 Classroom Building 3</td>
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<td>Presidential Poly House</td>
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<td>Welding</td>
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*Indicates Master Planned Facility