I. The meeting was called to order at 3:15 by Chairman Joe Weatherby.

II. The minutes of the November 12, 1974 Senate meeting were approved as written.

III. Members in attendance were:

    Senators:
    Alberti, Robert
    Amanzio, Joseph
    Batterton, Ronald
    Beecher, Lloyd
    Bermann, James
    Buffa, Anthony
    Cirovic, Michael
    D'Albro, James
    Delaney, James
    Drandell, Milton
    Eatough, Norman
    Emmel, James R.
    Frost, Robert
    Gold, Marcus
    Greffenius, R.J.
    Hale, Thomas

    Guests:
    Cleath, Robert L.
    Daly, James
    Henseley, Bill
    Everett, Steve
    Smith, Murray
    Settle, A.K., Parliamentarian

    Members not in attendance were:
    Brown, Robert
    Kersten, Tim
    Niu, Sarah
    Pippin, Louis

IV. Committee Reports

No Reports:

A. Budget
C. Curriculum
D. Elections
E. Instruction
F. Personnel Policies
G. Student Affairs
H. General Education & Breadth
J. Fairness Board
K. Faculty Library
L. Research
O. President's Council
P. Foundation Board
Q. Statewide Academic Senate
Reports:

B. Constitution and Bylaws

Johnson reported that the new Bylaws regarding absences from Senate meetings are now in effect as of the December 3, 1974, meeting.

The Bylaws section reads as follows:

When a senator must miss a Senate meeting due to illness or official business, the senator must select a member of his/her School who is eligible for election to the Senate but not a member of the Senate to serve as a substitute for that Senate meeting. In the event the senator cannot find a substitute, the senator will notify the member of the Executive Committee of the School or the Senate Office. The member of the Executive Committee will then select the substitute. Any senator missing more than two consecutive meetings without a substitute shall be automatically resigned from the Senate. The Senator may appeal this automatic resignation to the Senate at its regular meeting and shall be reinstated if the appeal is upheld by a simple majority of those senators present.

Communication has been received regarding the Professional Responsibility Committee. This section will be prepared for our Bylaws.

M. Administrative Council

Sullivan reported that Doug Gerard had presented a slide program of the revised campus master plan for physical development. Attached are the minutes from the Administrative Council pertaining to this presentation. (Attachment IV-M)

I. Personnel Review

Hannula reported that the committee will begin reviews of sabbatical leave requests on December 6, 1974.

N. Academic Council (Labhard)

a) The Academic Council has endorsed the ad hoc committee report on steady state staffing.

b) The Academic Council voted to request that CAM 531.3 - Limitation, be eliminated.

c) The Academic Council voted to recommend that CAM 385.2 be revised to read, "The number of leaves granted during any one period is limited to a figure which will not be so excessive as to weaken the effectiveness of normal university operation."

R. Campus Planning Committee

Amanzio reported that Doug Gerard has requested to present a slide show of the revised campus master plan for physical development. He had hoped to present the show so that senators could provide input by December 18. Joe Weatherby reported that the show could not be scheduled prior to our January meeting. Dr. Jones invited interested senators to attend the slide presentation at the Academic Council meeting on December 16, 1974, in Administration 409 but noted that the space would be limited. The site for the proposed new faculty office building will be to the East of Science North and East of the present Administration Building in a present parking area.
IV. Unfinished Business

A. Academic Calendar 75-77
   It was M/S/P (Jennings/Rogalla) that the Academic Senate postpone any
   action on the General Guidelines for Planning of Academic Calendars
   Subsequent to 1977, until Spring Quarter, 1975.

B. Oral/Written Communication
   It was M/S (Sullivan/Thomas) that the General Education and Breadth
   Committee's recommendation (Attachment III-B of December 3 Senate Agenda),
   be adopted. It was M/S/P (Saveker/Gold) (37/12/3) to table the motion.

V. New Business

A. Graduate Credit/No Credit
   It was M/S (Drandell/Scales) that the Academic Senate adopt the
   Student Affairs Committee recommendation (Attachment IV-A of December 3
   Senate Agenda). It was M/S (Larsen/Scales) that the recommendation be
   amended to include the statement "that all courses appearing on a graduate
   program should be taken on a letter grade basis." It was M/S/P (Olsen/
   Johnson) that further debate be postponed until January 14, 1975.

B. Grade Changes
   It was M/S (Drandell/Scales) that the Academic Senate recommend
   the CAM revision recommended by the Student Affairs Committee (Attachment
   IV-B, yellow sheet, passed out at meeting). It was M/S/P (Hariri/Andreini)
   that the first sentence of the recommendation be amended to read, "If
   the instructor is no longer a member of the faculty •• " It was M/S
   Greffenius/Johnson) to table the motion until January 14, 1975. The
   motion to table failed (22/24/4). The motion to recommend the revision
   as amended passed (26/19/5). The revision reads as follows:

   CAM 617.21 Change of Grade in Absence of Instructor
   If the instructor is no longer a member of the faculty and attempts to
   reach him for the purpose of changing the grade have proved unsuccessful,
   then the head of his department is responsible for making any necessary
   grade changes. The head may delegate the responsibility for determining
   the grade, but his signature is required for the grade change itself.

VI. Discussion Items

A. Textbook Selection
   Jennings announced that the Instruction Committee's proposed CAM 238.1
   revision (Attachment V-A, December 3rd Academic Senate Agenda) was a
   discussion item and that the committee was seeking more input prior
   to making their final recommendation at the next Senate meeting.
   Subsequent discussion touched on the topics of academic freedom; problems
   of multiple section and sequence courses; the intent and necessity of
   the department head's signature on the request form and the necessity
   of each department developing its own policy. Jennings invited faculty
   with additional input to attend the next Instruction Committee meeting
   on January 7, 1975 at 3:00 p.m. in Library 207.
VII. Announcements

A. Statewide Academic Senate Meeting of Chairs'
   Weatherby announced that he attended the above conference on November
   16 at San Jose State. Items considered were faculty salary implementation
   from private funds, the impact of steady state staffing and the concern
   for possible use of the lecturer rank in layoffs (bypassing formal layoff
   procedures).

B. Revision of the Master Plan for Physical Development
   Doug Gerard will make a slide presentation to the Senate on January 14, 1975.

C. Fall Conference Evaluation
   Weatherby requested that faculty convey to him in writing any comments
   or suggestions they might have regarding the Fall Conference.

VIII. The meeting adjourned at 4:55 p.m.
Mr. Gerard introduced the subject by stating that the master plan for physical development for each of the campuses in the system was required to be approved by the Board of Trustees and that an update of the plan is required approximately every three years. He further stated that the master plan being displayed for the Council had been reviewed by the Campus Planning Committee and recommended for approval to the President by that group. The President indicated, however, that before taking action on the recommendation, he wished to have it reviewed by other consultative campus groups which includes the Administrative Council.

As an introductory statement, Mr. Gerard indicated that the master plan was originally developed over twenty years ago and that to a great degree the organization of the campus had remained essentially the same as the original concept. Generally speaking, the agriculture facilities are located along the north edge of the campus, adjacent to the farm land; the engineering facilities along the south edge; residence hall and support areas along the eastern edge of the academic core, and the supporting arts, sciences and other service programs located somewhat in the middle of the academic core. The plan is based upon the concept of a 'walking' campus which essentially excludes all but service vehicles from within the Outer Perimeter Road. The campus is organized so that three major entrances feed traffic into the academic area with major parking facilities located adjacent to the three entrances; Grand Avenue, California Boulevard and Highland Drive.

While the University is increasing its interest in various modes of transportation including walking, bicycling, and the new City bus system, it was recognized that the automobile would still be the major means of transportation and for that reason, the master plan was designed to provide a parking space to student ratio of one to three, for a total master plan parking count of some 5,000 spaces.

Mr. Gerard then reviewed the plan indicating the facilities that were proposed to be constructed with some reference to time of completion and cost, emphasizing the changes that are reflected on this particular plan as opposed to the previously approved plan.

It was suggested that the new stadium be actually identified as a multi-use facility and the sketch adjusted to indicate a running track in addition to the football field configuration to indicate one degree of multi-use. It was explained that it would be the intent also to run the rodeo competitions in that facility, but that another area should be identified for the practice facility.

Of major interest to the Council members were the proposals for married student housing. Significant discussion centered on the mobile home park with the Council expressing a consensus that in order for a mobile home park to be of most value to the University students it should be located conveniently to the University campus as well as to public and school services for other members of the family. Various sites were discussed, including the one under consideration at Camp San Luis Obispo. This site in particular was judged to be less desirable, not only because of the lack of convenience factor, but because of the costs in energy consumption associated with the occupants traveling back and forth to the campus and the City. A suggestion was also made that housing for married students should be comparable in convenience to that for single students, even to the consideration of remodeling certain of the single student housing for married students. It was urged also that before any final action was taken with respect to siting and development, that input be obtained from married students as to their requirements and desires.

By consensus, the Administrative Council endorses the proposed master plan as it may be modified by the above considerations.