I. Chairman Robert Alberti called the meeting to order at 3:15 p.m. in Room D-37 Science Building.

II. Members in attendance were:

- Robert Alberti
- Ray Anderson
- Robert Andreini
- Dale Andrews
- Roger Bailey
- Bob Burton
- Leslie Labhard
- Barton Olsen
- Walter Rice
- John Rogalla
- Arthur Rosen
- David Savaker
- Harry Scales
- Paul Scheffer

III. Information items:

1. A progress report was made concerning the status of the secretarial help for the Academic Senate Office in Tenaya Hall effective next fall term.

2. Effective with the September meeting, the Academic Senate Executive Committee will meet in Room 220 of the University Union Building.

3. The Executive Committee will meet each month during the summer. The next meeting will be June 26, 1973, at 3:00 p.m., the place to be announced. Notices will be mailed to home addresses.

4. A correction was made in the mailing address of R. J. Greffenius.

5. The department head Academic Senator from the School of Science and Mathematics will be Robert Frost of the Physics Department starting in September. The new department head representative to the Academic Senate from the School of Business and Social Science has not been selected as yet.

6. Michael Cirovic is not a member of the Academic Senate for the 1973-74 school year and should be crossed off the list.

7. The membership to the Academic Senate for next year includes three people from the Biology Department. The By-laws indicate there shall not be more than two members at any one time from one department if there are other departments in the school with two or less members represented. This condition is to be corrected.

VI. Business Items:

1. John Mott of the English Department has resigned from the Academic Senate. Mike Wensel was elected by the Executive Committee to serve the one year remaining in Dr. Mott's place.
2. Bob Andreini moved and Lexlie Labhard seconded the motion to have the Executive Committee hold its monthly meetings two weeks in advance of the Academic Senate meetings. The reasons advanced were: (a) faculty and Senators would have more time to study the Agenda, (b) Senators would have more time to caucus their constituents. The motion carried.

3. When nominations have been completed, a roster of the Academic Senate Committees for the 1973-74 year will be circulated. The Executive Committee confirmed to membership those nominations that were made.

4. The meeting was adjourned at 4:45 p.m.