ACADEMIC SENATE • MINUTES
January 16, 1973

I. The meeting was called to order in the Faculty/Staff Dining Room at 3:15 p.m. by Chairman Bergon Olsen.

II. Those in attendance were:

MEMBERS: Albert, Robert
               Roome, Joseph
               Burroughs, Sarah
               Girotta, Michael
               Clarkin, Howard
               Coyes, Frank
               Evans, J. Handel
               Fischer, Harry
               Frost, Robert
               Goll, Max
               Greffenuis, R. J.
               Harman, Sheldon
               Hendricks, Francis
               Holt, Walter
               Hooks, Robert
               Isachsen, Olaf
               Johnson, Corwin
               Johnson, Thomas
               Lowry, John
               Murphy, Paul
               Neel, Paul
               Nelson, Linden
               O'Leary, Mike
               Olsen, Bert
               Quinlan, Charles
               Rice, Walter
               Richards, Herman
               Rachford, Ronald
               Roberts, Alice
               Rogala, John
               Rosen, Art
               Savaker, David
               Scalea, Harry
               Servatius, Owen
               Simmons, Orien
               Sorensen, Robert

EX-OFFICIO MEMBERS (Voting):

Smith, Howard
Smith, Murray
Stubbs, Dan
Voss, Larry
Weatherly, Joseph
Wills, Max
Anderson, Roy
Andreati, Robert
Erickson, Jon
Plaker, Clyde
Grant, David
Holley, John

III. The minutes of the Academic Senate meeting of December 5 were approved.

IV. Announcements:

1. President Kennedy approved Tenaya 103 as the permanent office for the Academic Senate. The office will be made ready for occupancy in the near future.

2. Robert Serensen and Rick Proctor have been appointed by the A.S.I. to the Distinguished Teachers Award Committee.

V. Business Items:

1. The Executive Committee's nomination of Weston McGorman to replace George Eastman as alternate on the Personnel Review Committee of the Academic Senate representing the School of Business and Social Sciences was placed before the Senate. He was elected by a voice vote.

2. Personnel Policies Committee. Guidelines for Faculty Evaluation of Academic Deans. (See Attachment 1, Agenda Academic Senate 1-16-73.)

   A motion was made by Daniel Stubbs and was seconded by Frank Coyes to approve the Guidelines for Faculty Evaluation of Academic Deans.

Robert Andreati moved to amend the motion and John Lowry seconded the amendment to change Section 5, Page 2 to read, "The school committee shall be composed of one elected member from each department within the school and the election shall be handled by the Election Committee of the Academic Senate." Mr. Andreati stated that there was no intention to make the motion retrospective and that these schools who have elected members to such committees would not have to run new elections. The amendment carried. Corwin Johnson moved and R. J. Greffenuis seconded to amend the amended motion to delete that part of the sentence in Section 5, Page 3 that reads "... the school committee shall be composed of one elected member from each department or division within the school..." and in its place insert the phrase "... the school committee shall be composed of five members from the school with not more than one member elected from each department unless there are fewer than five departments..." The amendment passed 33 to 8. The second sentence of Section 5 reads as follows after the two amendments, "The school committee shall be composed of five members from the school with not more than one member elected from each department unless there are fewer than five departments. The election shall be handled by the Election Committee of the Academic Senate."

The main amended motion passed by voice vote.
(See Attachment 3 of the Academic Senate Agenda, December 5, 1972.)

Daniel Stubb's reviewed the recommendations made by the Personnel Policies Committee to the Academic Senate on this issue. He also requested the members to cross out the word express (10th line from the bottom on page 11). The motion was made by Dan Stubb's and seconded by Frank Coves to have these recommendations passed by the Academic Senate, paragraph by paragraph. Corwin Johnson made the motion and it was seconded by David Sawyer to change the first sentence in Paragraph 1 by changing the wording "written evaluation" to "any adverse written evaluation." The amendment carried by a voice vote. The amended paragraph passed. It was moved by Clyde Fisher and seconded by David Sawyer to amend the second paragraph and delete the second sentence of the second paragraph to be deleted in the following sentence: "This restriction applies to written information relative to a faculty member's assignment, performance, or personal conduct." The amendment carried.

It was moved by David Sawker and seconded by Francis Hendricks to amend paragraph II so that the sentence beginning with, "This restriction does not apply to student evaluations of faculty . . . and ending with . . . the department tenure committee, and the department head," be deleted. The motion to delete failed 15 to 23. The sentence as written (with the word expressed crossed out) passed by a voice vote.

John Rogalla moved and Harry Floratine seconded the motion to delete the last part of paragraph II that begins with, "This restriction need not apply to tenure faculty evaluation of teaching performance . . . and ending with . . . individual members need not be identified as to their approval or disapproval of such a committee report." The motion to delete passed 27 to 9. The amended second paragraph passed.


Dan Stubb's indicated that the Personnel Policies Committee had not had time to complete the final draft of their report. He moved and Marcus Gold seconded the motion to table the Second Reading until the next meeting of the Academic Senate on February 13, 1973. The motion passed.

5. It was moved by David Grant and seconded by Corwin Johnson to have the resolution that was distributed to Academic Senators present be made a business item. The motion passed by voice vote.

It was then moved by David Grant and seconded by Corwin Johnson to pass this resolution by the Academic Senate and forward it to President Kennedy. Roy Anderson moved and Frank Coves seconded an amendment to include the word annually after the word president. The amendment passed by a voice vote. The amended main motion passed by a voice vote.

Resolved, that the Academic Senate requests the President annually to make available to all faculty members information on the percent of faculty presently in the upper two ranks, such information to be listed for the university as a whole, by schools, and by departments; and be it further

Resolved, that the Senate suggests that such distribution of information might be by means of the Cal Poly Report or a memo to each faculty member through the campus mail.

Reference: *Administrative Bulletin 72-7 and CAM Sec. 314, 3*

VI. Information Items:

The Chairman, without discussion, pointed out the following information items.

1. Response from President Kennedy to Senate proposal re: Grading, etc. See Attachment 2, Agenda Academic Senate 1-16-73.

2. Report from Charles C. Adams, Chairman of Statewide Academic Senate. See Attachment 3, Agenda Academic Senate 1-16-73.

3. Action of the Trustees re: Disbursement of Inequity Funds. See Attachment 4, Agenda Academic Senate 1-16-73.

4. Roy Anderson reported on some of the proposed fringe salary benefits that are being considered by the State Academic Senate. These recommendations are at a tentative stage at the present time.

VII. The meeting was adjourned at 4:40 p.m.