Tom Hale, Chair
Bob Sennett, Vice Chair
Luther Hughes, Secretary

I. Minutes - Academic Senate - February 8, 1977.

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B. Faculty Review of Enrollment Quotas (Olsen) (See Attachment V-E, Academic Senate Agenda, February 8, 1977.)
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VI. Discussion Items
A. Agenda for Vice Chancellor Wagner.
RESOLUTION ON CLASS SCHEDULING

WHEREAS, The enrollment at Cal Poly has continued to increase, while the number of lecture classrooms has not increased proportionately; and

WHEREAS, Scheduling of lecture facilities has not been equitable among Schools and Departments within the University, with some Departments and Schools teaching a disproportionate share of their classes outside of prime time, as information now available through the office of the Associate Dean, Educational Services, makes evident; and

WHEREAS, CAM indicates that "each discipline [is] to provide suggestive guidance directed toward scheduling more than 50 percent of all lectures after 1200 hours" (Section 235.1, A1), and that "lecture sections should be distributed throughout the day" (Section 235.2, A); therefore be it

RESOLVED: That the guidelines for distribution of lecture classes in CAM be re-affirmed, and that department heads and school deans be informed of departures from CAM guidelines in their areas of responsibility by the Office of Educational Services; be it further

RESOLVED: That beyond the specific guidelines in CAM, scheduling of lecture classes both during prime hours and other hours be in approximately the same ratio for all departments, based on totals for the three quarters, fall, winter, and spring, unless the educational goals and objectives of a department are better served by scheduling a greater proportion of lectures at other hours; and be it further

RESOLVED: That guidance toward implementation of this goal shall be provided by the Office of Educational Services.
WHEREAS, The faculty at Cal Poly are striving to achieve input in the budgetary process affecting the instructional budget at California Polytechnic State University, San Luis Obispo, and

WHEREAS, The faculty can have the greatest influence in budgetary matters at the school/division/department/program levels, and

WHEREAS, The faculty must have information on current budgets to provide valuable input in the budgetary process, and

WHEREAS, All faculty members are not currently being made aware of the budgets of the schools/divisions/departments/programs in which they serve, now, be it therefore

RESOLVED: That each September the proposed budget for the upcoming academic year, and the final budget figures for the past academic year in each school/division/department/program should be distributed to all faculty members within said school/division/department/program; and, be it further

RESOLVED: that budget figures at the school/division level are to be distributed by the Dean and should include all aspects of the instructional program by department including faculty position, operating expense, equipment, replacement equipment, in state and out of state travel, and technical/clerical/student assistant allocations; and, be it further

RESOLVED: that budget figures at the department/program level are to be distributed by the department head or program leader and should also include all aspects of the instructional program, and should provide greater detail than the budget figures provided at the school level.

Attachment V-D