Chair, Tim Kersten  
Vice Chair, Rod Keif  
Secretary, John Harris  

I. Minutes  

M/S/P (Simmons, Sharp) as amended: Long Range Planning Committee report should read that the committee would like to study the history of graduates, but cannot because there is no university-wide information available.

II. Announcements  

A. Linda Atwood, who is in charge of the implementation of the $90,000 grant from the Chancellor's Office concerning student affirmative action programs, made the following announcement: the goal of the program is to bring qualified students (ethnic minorities, women underrepresented in some programs, physically handicapped) and retain qualified students in the above mentioned groups. The program involves a four part thrust: outreach, retention, enhancement (sensitization to the needs of that group), and placement.

III. Reports  

A. Academic Council (Keif)  

1. The concept that both a department and school curriculum committee should exist was favored, but the mandating nature of it as specified in the Academic Senate proposal, was not approved.

2. Constituency of the Academic Senate representation is to remain at one as the motion to increase to two members was defeated.

3. NCAA annual meeting in January involves the expanded role in women's athletics. The council recommended that Cal Poly's representative to the meeting be instructed to oppose the incorporation of women's athletics. Associated Students Incorporated also voted in this manner.

4. MBA Honors Program was a discussion item.

5. Every five years a program is reviewed. The specific process is currently ill-defined. What should the procedures be for the discontinuance of an academic program be?

B. Administrative Council (Harris)  

1. A recommended Administrative Order was sent to the President in regards to the usage of the Cal Poly name and logo.

2. A general sense of the body was polled concerning the NCAA delegate's stance concerning women's athletics in the upcoming January meeting. The major thrust of the discussion was that NCAA could help fund post-season competition while AIAW was incapable of doing so.
The university would need $40,000 to send its teams to postseason play for a year, while only $12,000 was available for such purposes. There are many philosophical issues at hand, but the reality of dollars still exists.

3. A report of the Academic Council was made.

4. Discussion about the changes to the computer center during the month of December and the reasons why the unavailability to outside terminals exists.

C. CSUC Academic Senate (Hale, Riedlsperger, Weatherby)

1. Evaluation of academic administrators was discussed.
2. UPC has filed an unfair labor practice suit concerning the review of tenured faculty as this was felt to be an unfair change in working conditions. A formal hearing will be held in February 1981.
3. CSUC salary structure proposal consisted of an eleven percent increase and a 6.7 percent catch-up based on lost buying power in the last decade. Some concern was expressed that the catch-up money might be utilized to implement the newly adopted salary schedule.
4. Retroactive pay raise issue is to be examined in December by the State Supreme Court with the likelihood of passage. Checks would be issued in December if the passage occurs.

D. Foundation Board (Kersten)

1. Articles of incorporation are being studied for possible changes.

E. President's Council---No report.

F. Kersten's Meeting with President Baker (November 14, 1980) (Kersten)

1. The appointment of a recruitment/retention committee to examine the entire employment picture at Cal Poly and make recommendations to the President is proceeding with the committee being composed of three faculty members and three deans.
2. An agreement was reached that the Senate would be consulted in the process for enrollment allocations for schools in the university. In the interim, Kersten and Jim Conway (Budget Committee Chair) will meet with Vice President Jones concerning the matter.
3. Post-tenure review process, because of the Trustees' action, will probably be less often for our campus than previously.
4. Space for 80 new computer terminals will occur throughout the campus.

IV. Committee Reports

A. Constitution and Bylaws--The charge description of the Research Committee is being examined.

B. General Education and Breadth--Meetings have occurred weekly since the second week with specific effort being made to develop long range General Education and Breadth plans for the university.

C. Personnel Policies--Promotion ranking being initially considered by a subcommittee.
D. Research--CARE grants available with a deadline by January 1981. The amounts of the grants will range from $1,000 to $2,000. The committee is still working on the document regarding the role of research at Cal Poly and will try to have a document before the Senate by the January 1981 meeting.

V. Business Items

A. Resolution Regarding Athletic Advisory Commission (Riedlsperger)

M/S/F (Riedlsperger, Keif) to accept the resolution. A subcommittee of the Executive Committee modified the previously submitted resolution.

Editorial changes:

a. Second paragraph under Function, #3, add the words "and the Physical Education Department."

b. Under Function, #4, substitute the words "reviewing and making recommendations," instead of "review and make."

c. Change the word "committee" to "commission" in the second sentence under Membership; also in the fourth sentence.

d. Add the words "from nominations" between the words "selected" and "by" in (C) under Membership.

e. Change "assistant" to "associate" in g(1) and make director plural.

f. Add "and Head of the Physical Education Department" to g(2).

M/S/F (Simmons, Wenzl) to strike the sentence after g(3) "Efforts shall be made . . . " and insert: "One half of the voting members shall be men; one half of the voting members shall be women." Voice vote was taken.

Explanation of changes to the original document was given:

1. Intramural Athletics may be overrun by Intercollegiate Athletics so it was felt to be an important part of the document.

2. The Physical Education Department has specific involvement with Intercollegiate Athletics, especially because of the teaching relationship and should be a part of decision-making process.

3. Because of the concern for the quality of teaching by coaches, when the major source of accountability is for "winning" teams, accountability emphasis should be indicated in the document.

4. The equality of membership probably is not possible, but equitable consideration by sex is important.

5, 6 and 7 were left the same.

8. The President of the university must make the selection, therefore, this was deleted.

Additions of "Two Assistant Directors and Head of Physical Education Department" were needed under Membership section to read properly.

Friendly amendment (Kranzdorf): "There shall be equitable (fair) representation of men and women on the commission"--to be inserted after g(3) under Membership instead of "Efforts shall be made . . . ."
Concern expressed about the review of a departmental budget (e.g., Physical Education) by a commission. It was felt to only be a review and not an accountability session or audit.

Motion passes unanimously.

B. Resolution Regarding Survey of Graduates (Simmons)

M/S (Simmons, Andrews) to move the resolution to a first reading item.

Currently there is no systematic university-wide review of the placement of graduates. The long-range planning committee feels that there does not exist an adequate data base concerning the placement of our graduates and it is needed to make decisions in the university.

Members of the long-range planning committee had expressed possible negative effects to programs as a result of the data interpretation by the administration.

Concerns were expressed by members of the Senate:

1. Is the Placement Office the most appropriate source for the development of the document? The Academic Planning Office may be more appropriate.

2. Where will the funding come from for the project?

3. If funds are short, could an every-other-year sampling technique be utilized?

4. There seems to be no specific way that input to the survey is made for the Academic Senate in the proposal.

5. It is not clear that a department may utilize the information or have specific input into the survey document.

C. Resolution Regarding Guidelines for Withdrawal After the Census Date (Brown)

M/S (Brown, Sharp) to move the resolution to a first reading item.

Approximately four years ago the Academic Council approved a procedure concerning withdrawal after the census date. This final document was never responded to by the Academic Senate. After approval by President Kennedy in 1977, the document did not find its way into CAM. As the Trustees now require clarification of serious and compelling reasons, action now is felt to be necessary. The document before the body is largely the specific document passed by the Academic Council four years ago.

Concerns expressed:

1. Whose signatures should be on the document? The department head is the final authority, but should a signature be required for others or not?
2. Who is really qualified to make a decision concerning a number of the reasons?

3. How many times should a student have to tell a possibly emotional story?

4. How is some degree of consistency possible, but not overburdening one individual such as the department head?

D. Resolution to Modify the Dates for Personnel Actions (Goldenberg)

M/S (Goldenberg, Al-Hadad) to move the resolution to a first reading item.

Larger blocks of time need to be allocated to review personnel matters. A proposed calendar is presented to reflect the need for more time.

M/S/P (Rodger, Dingus) to move to a second reading item. There were 23 in favor, 10 against. The calendar could be used this year for the personnel cycle if the resolution is implemented.

M/S/P (Kranzdorf, ---) to table this item to the next meeting, January 20, 1980. There were 18 in favor, 16 against.

The lateness of the hour precluded ample time for consideration.

M/S/P to adjourn.