Chair, Tom Hale
Vice Chair, Mike Cirovic
Secretary, Alan Foutz

I. Minutes

II. Announcements

III. Reports

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Administrative Council (Foutz)
CSUC Academic Senate (Labhard, Olsen, Wenzl)
Department Head's Council
Foundation Board (Labhard)
President's Council (Hale)

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Curriculum (Cirovic)
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Election (Weber)
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A. Curriculum Packages (Cirovic) (Att.-Senators Only)

B. Sabbatical Leaves (Goldenberg) (Att.-Senators Only)

C. Constitution and Bylaw Changes (Keif & Syer)
Resolution Regarding Sabbatical Leave Committee (CAM 386.5C):

WHEREAS, responsibility for sabbatical leave guidelines and screening is not clear, and
WHEREAS, there are inconsistencies within and between schools in procedures, and
WHEREAS, sabbatical leave guidelines and procedures only need occasional revision, and
WHEREAS, the annual screening belongs in the hands of a committee charged with screening, and
WHEREAS, clarification of CAM 386.5C is necessary, therefore be it RESOLVED, that CAM 386.5C be amended as attached.

C. Guidelines and Procedures

Each school shall elect a sabbatical leave guidelines and procedures committee composed of teaching faculty, who in consultation with the school dean shall prepare guidelines that shall be concerned with, but not limited to, Items below.

1. The relative weight to be assigned to the following categories of sabbatical leave applications when:
   a. Their purpose is for meeting minimum standards established by the department for retention, tenure or promotion
   b. Their purpose of leave is for (1) study, (2) research, (3) travel, or any combination of these
   c. The applications are from faculty members who have had a previous sabbatical leave as compared to those applying for their first leave.

2. The priority to be given to the following factors:
   a. The length of service in the university of the applicant
   b. The recency of other leaves, such as fellowships and grants through nonstate funding or other leaves with pay
   c. The recency of previous unsuccessful applications
   d. A purpose which is more innovative than traditional
   e. A leave more beneficial to the university at large than to the school/division or department
   f. The length of service remaining prior to mandatory retirement.

3. Guidelines and procedures shall include the method of obtaining the sabbatical leave screening committee subject to the constraint that all replacements for the sabbatical leave screening committee.
Resolution Regarding the Time Table for Leaves with Pay:

WHEREAS, adjustments in the time schedule in the Fall Quarter would be helpful to faculty in preparing leave requests, and

WHEREAS, adjustments in the time schedule would relieve some of the pressures placed on the Personnel Review Committee, and

WHEREAS, adjustments in the time schedule would be helpful to schools screening committees, and

WHEREAS, the slight delay in notification to leave applicants and appropriate departments should cause no hardships, be it

RESOLVED, that the new attached time-table replace the existing time-table, and be it further

RESOLVED, that Section 386.5, 386.6 and Appendix V, VI of CAM be changed to reflect these changes.

Time-tables: (old and new)

<table>
<thead>
<tr>
<th>Event</th>
<th>New date</th>
<th>Old date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Projection of positions and eligibility lists</td>
<td>Oct. 15</td>
<td>Oct. 1</td>
</tr>
<tr>
<td>Applications submitted to department head</td>
<td>Nov. 1</td>
<td>Oct. 20</td>
</tr>
<tr>
<td>Applications submitted to deans, tenured members recommendations and dept. head's recommendations also</td>
<td>Nov. 10</td>
<td>Nov. 1</td>
</tr>
<tr>
<td>Applications to school (screening) committees and PRC</td>
<td>Nov. 15</td>
<td>Nov. 6</td>
</tr>
<tr>
<td>Priority lists from schools to deans, Vice Pres., PRC</td>
<td>Dec. 15</td>
<td>Dec. 1</td>
</tr>
<tr>
<td>Deans send reports to Vice Pres.</td>
<td>Jan. 10</td>
<td></td>
</tr>
<tr>
<td>Report of PRC to President and Academic Senate Chair</td>
<td>Jan. 15</td>
<td>Dec. 10</td>
</tr>
<tr>
<td>Vice Pres. notifies applicants of President's action</td>
<td>Feb. 1</td>
<td>Jan. 5</td>
</tr>
</tbody>
</table>
be obtained in the same manner as the original screening committee.

Guidelines as outlined above shall be submitted to the faculty of the school for approval. The sabbatical leave screening committee will interview all leave applicants of that school as soon as practicable after the application deadline (///), and evaluate the applications based upon merits of their proposals and the school guidelines.