Chair, Lezlie Labhard
Vice Chair, David Saveker
Secretary, Charles Jennings

I. The meeting was called to order by the Chair, Lezlie Labhard, in University Union #220 at 3:15 PM.

All members were present except: Tim Gaskin, James Delaney, Rex Hutton, Joe Kourakis, Robert McDonnel, Doral Sandlin.

Excused absences: Bart Olsen, Paul Murphy, Mike Wenzl, Stuart Larsen, Grant Miller.

Substitutes: Andy Proctor (for Mary Stallard), Dale Federer (for D. Jarrard).

II. The minutes for the meeting of December 9 were approved.

III. Reports

A. Statewide Senate - no report.
B. Administrative Council - no report.
C. Academic Council - no report.
D. Foundation Report (Labhard)
   1. Approved CAM section on Communications/Media Productions
   2. Accepted the Gift Report.
   3. Approved a request for an electrical system for O.H. to be funded from the Agriculture Contingency funds.
   4. Approved the transfer of $80,000 in funds to two Savings and Loan Institutions.
E. President's Council (Labhard) - The monthly meeting was postponed to January 19.
F. Consultative Committee for the Selection of the Dean of Science and Math (Eatough) - The committee is meeting regularly. There have been approximately fifty applications, and the committee has begun to screen applicants.
G. Consultative Committee for the Selection of the Dean of Agriculture and Natural Resources - no report.
H. Ad Hoc Committee on Equal Term Enrollment (Saveker, Weatherby)
   Saveker: The committee has met and several inputs have been requested by the Chair. There are no detailed scheduling alternatives for course presentations in the majors by schools and departments developed yet.
   Weatherby: It does not appear that year-round operations are likely in the near future.
I. Meeting with President Kennedy - December 15
   1. Foundation Board - Lezlie Labhard suggested that the Foundation Board could improve continuity from year to year by inclusion of both the Chair and past Chair of the Senate as members. President Kennedy was favorable to the suggestion.
   2. Department Head - Lezlie Labhard discussed the CAM change on the selection of Department heads 315.5 and that the procedures now require that at least three names be forwarded to the President; the Senate did not have the opportunity for input prior to this change. The lack of procedures for the recall or removal of department heads was discussed. President Kennedy was amenable to having the Senate submit a recommendation. The selection, appointment, term and recall of department heads has been referred to the Personnel Policies Committee.

IV. Committee Reports
   A. Budget (Nielsen) - The committee is meeting with Administration trying to get more faculty input into planning.
   B. Curriculum (Cirovic) - The first package will be presented to the Senate in February. The committee welcomes any suggestions for presentation methods.
   C. Election - no report.
   D. Instruction - no report.
   E. Personnel Policies (Beecher) - The committee is meeting at 3:00 PM in Math 352 on each Tuesday except Senate meetings. All are invited to attend. The committee is working on CAM revisions regarding department head appointments and rank ordering promotion lists.
   F. Student Affairs - no report.
   G. General Education and Breadth - no report.
   H. Constitution and Bylaws - no report.
   I. Long-Range Planning - Has adopted a general objective and will meet in the near future.
   J. Personnel Review (Kann) - Considering cases of second year reappointment at this time.
   K. Research - no report.
   L. Fairness Board - no report.
   M. Faculty Library (Krupp) - The committee is having its first meeting, Thursday, Jan. 15, 11:00 AM in Library 205.
   N. Distinguished Teaching Awards (Roberts) - Report received by mail (Att.IV-N)

V. Business Items
   A. Reinstatement - Bob Brown - It was M/G/P (Scales) to approve the reinstatement of Bob Brown to the Senate.
   B. Records and Privacy (Information Awareness Committee)(Beecher - Personnel Policies Committee-Student Affairs Committee) - It was M/S (Beecher) that the resolution (Attachment IV-B, Agenda, Jan. 13, 1976) be approved by the Senate.
      It was M/S/P (Hougham) to amend the resolution by adding the words one student representative appointed by the president of ASI in line 3 after the word services of the second resolve. The original motion passed.
VI. Announcements

A. Revised Membership List (Senate/Committees will be distributed - Att.VI-A, for any revisions notify the Senate Office, ext. 2070, by Jan. 30.)

B. Twelve Hour Clock Designation - Action of the Executive Committee (Jennings) - It was noted that the Executive Committee unanimously approved the standard twelve hour designation of time on all university schedules and documents and made this recommendation to the President.

C. Fall Conference (Last request for comments)

D. It was noted that at the Feb. 10 meeting of the Academic Senate, Gerald Marley, Chair of the Statewide Academic Senate, would speak to the Senators, and D. Gerard and J. Landreth would speak to the parking situation on campus.

E. CAM 619.1 Revision (Attachment VI-E)

F. Library Space - Follow Up on the Senate Resolution (Attachment VI-F)

G. Lezlie Labhard announced the Executive Committee action formulating an Ad Hoc Committee on Faculty Sponsorship of Campus Events (Exec. Comm. Minutes, Jan. 6, 1976).

H. Lezlie Labhard noted that the Chancellor's Draft on Grievance Procedures was on file in the Senate Office.

I. Updated Scoresheets (Attachment VI-I).

The meeting was adjourned by the Chair, Lezlie Labhard, at 4:00 PM.

The next meeting of the Academic Senate will be Feb. 10, 1976, from 3:10 to 4:45 PM in U.U. #220.

Respectfully submitted,

Charles Jennings
Progress Report - Distinguished Teaching Awards Committee

During the Fall Quarter, the DTA Committee worked on two tasks:

(1) The selection of a faculty member to be Cal Poly's nominee for the Outstanding Professor Award, given by the Statewide Academic Senate, and

(2) Solicit nominations for the Cal Poly Distinguished Teaching Awards.

The Committee has selected a candidate for the Outstanding Professor Award and materials are being gathered to support the nomination.

The Committee received 264 nominations for the Distinguished Teaching Awards. During Winter Quarter, candidates will be selected for classroom visitation and further consideration. Visitations and final selections will be made Spring Quarter.

- Alice Robert, Chair
  DTA Committee

Attach. IV-N, Ac.Sen.
Minutes, 1/13/76
## California Polytechnic State University
San Luis Obispo

### Academic Senate Membership
1975-1976

(*Executive Committee)

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<tr>
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### School of Agriculture and Natural Resources

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<td>Duarte, Arthur C.</td>
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<td>Hooks, Robert D.</td>
<td>Animal Science</td>
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### School of Architecture and Environmental Design

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### School of Business and Social Sciences

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### School of Communicative Arts and Humanities

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*Att.VI-A, Ac.Sen.*

Minutes, 1/13/76
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Professional Consultative Services

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State-wide Academic Senators (Ex Officio Voting)

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<td>Frost, Robert</td>
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Administrative Personnel

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<td>Wolf, Lawrence</td>
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Associated Students, Inc. (Ex Officio Voting)

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Administration (Ex Officio Non-voting)

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EXECUTIVE COMMITTEE

Leslie Labhard, Chair
David Saecker, Vice Chair
Charles Jennings, Secretary
Barton Olson, Academic Senate C.S.U.C.
Michael Wenzl, Academic Senate C.S.U.C.
Paul Murphy, Academic Senate C.S.U.C.
Joe Weatherby, Past Chair

Agriculture and Natural Resources
Architecture and Environmental Design
Business and Social Sciences
Communicative Arts and Humanities
Engineering and Technology
Human Development and Education
Science and Mathematics
Professional Consultative Services
Academic Vice President
ASI

Luther Hughes
Paul Wolff
Milton Drandell
Stan Dundon
William Krupp
Louis Pippin (W - John Connely)
Anthony Buffa
Nancy Jorgensen
Hazel Jones
Hugo Hurtado

BUDGET COMMITTEE

Agriculture and Natural Resources
Architecture and Environmental Design
Business and Social Sciences
Communicative Arts and Humanities
Engineering and Technology
Human Development and Education
Science and Mathematics
Professional Consultative Services
Director of Business Affairs
Associate Director of Business Affairs
ASI

David Schaffner 1977
John R. Lindvall 1977
Keith Nielsen 1977
Larry Moore 1976
Jack Jones 1976
Joe Boone 1976
Charles Beymer 1976
James Landreth Ex Officio
Frank Lebens Ex Officio
Wayne Millheim (W-Earl Sanchez) 1976

CONSTITUTION AND BYLAWS STUDY COMMITTEE

Agriculture and Natural Resources
Architecture and Environmental Design
Business and Social Sciences
Communicative Arts and Humanities
Engineering and Technology
Human Development and Education
Science and Mathematics
Professional Consultative Services
ASI

Corwin Johnson 1976
Patrick Hill 1977
Leo Pinard 1976
Fred O'Toole 1976
Richard Kombrink 1977
Dwayne Head 1977
John W. Thomas 1977
Marcus Gold 1976
Mike Mobley 1976
CURRICULUM COMMITTEE

Agriculture and Natural Resources
Architecture and Environmental Design
Business and Social Sciences
Communicative Arts and Humanities
Engineering and Technology
Human Development and Education
Science and Mathematics
Professional Consultative Services
Associate Dean Curriculum and Instruction
University Librarian
ASI

Luther Hughes 1976
John Edmisten 1976
Rol Rider 1977
Philip Ruggles 1977
*Michael Cirovic 1977
Kathy Friend (W - B. Weber) 1977
Neil Webre 1977
Eileen Pritchard 1976
David Cook Ex Officio
Harry Strauss Ex Officio
John Hougham 1976

ELECTION COMMITTEE

Agriculture and Natural Resources
Architecture and Environmental Design
Business and Social Sciences
Communicative Arts and Humanities
Engineering and Technology
Human Development and Education
Science and Mathematics
Professional Consultative Services

Larry Rathbun 1977
Raymond Hauser 1977
Patrick McKin 1977
Barbara Hallman 1976
George Hoffman 1976
Ruth James 1977
Joe Grimes 1976
Robert Walters 1977

INSTRUCTION COMMITTEE

Agriculture and Natural Resources
Architecture and Environmental Design
Business and Social Sciences
Communicative Arts and Humanities
Engineering and Technology
Human Development and Education
Science and Mathematics
Professional Consultative Services
Head Audio Visual Services
University Librarian
ASI

*Ruben J. Greffenius 1976
Donald Swearingen 1976
James Coleman 1977
Charles Jennings 1976
Tom Chou 1977
Mary Lou White 1977
Emile Attala 1977
Robert Alberti 1976
John Heinz Ex Officio
Harry Strauss Ex Officio
David M. Grant Ex Officio
Greg Fraga 1976

PERSONNEL POLICIES COMMITTEE

Agriculture and Natural Resources
Architecture and Environmental Design
Business and Social Sciences
Communicative Arts and Humanities
Engineering and Technology
Human Development and Education
Science and Mathematics
Professional Consultative Services
Director, Personnel Relations
ASI

James Bermann 1977
Sat Rihal 1977
Geraldine Ellerbrock 1976
*Lloyd Beecher 1976
Margaret Glaser 1976
Bob Sennett 1977
Thomas Hale 1977
Nancy Jorgensen 1976
Donald Shelton Ex Officio
Vicki Peters 1976
STUDENT AFFAIRs COMMITTEE

Agriculture and Natural Resources
Bill Jacobs 1976

Architecture and Environmental Design
Alice Loh 1976

Business and Social Sciences
*John Culver 1977

Human Development and Education
Dennis Jarrard 1976

Communicative Arts and Humanities
Daniel Krieger 1977

Engineering and Technology
Doral Sandlin 1977

Science and Mathematics
Thomas Richards 1977

Professional Consultative Services
Grant Miller 1976

Dean of Students
Everett Chandler 1976 Ex Officio

ASI Officer
Ben Tyson 1976

ASI Representative
Dave Polson 1976

GENERAL EDUCATION AND BREADTH REQUIREMENTS COMMITTEE

Agriculture and Natural Resources
Allen Foutz 1976

Architecture and Environmental Design
Steve Orlick 1976

Business and Social Sciences
Dan Williamson 1976

Communicative Arts and Humanities
*Max Riedlsperger 1977

Engineering and Technology
Randy Norton 1977

Human Development and Education
Robert Christensen 1977

Science and Mathematics
Roger Gambs 1977

Professional Consultative Services
Angelina Martinez 1976

Curriculum Committee

Associate Dean, Curriculum and Instruction
David Cook 1976 Ex Officio

ASI
Dave Enriquez 1976

PERSONNEL REVIEW COMMITTEE

Agriculture and Natural Resources
Royce Lambert 1976

James Hallet 1977

Architecture and Environmental Design
Dell Orey Nickell 1976

Carl Hseih 1977

Business and Social Sciences
George Eastham 1976

Reginald Gooden 1977

Communicative Arts and Humanities
*David Kann 1976

Joseph Romney 1977

Larry Carr 1976

Enrico Bongio 1977

Engineering and Technology
Erland Dettloff 1976

Josephine Stearns 1977

Human Development and Education
Walt Elliot (W - Alan Cooper) 1976

Gerald Farrell 1977

Science and Mathematics
Michael L. Emmons 1976

Sarah Niu 1977

Professional Consultative Services
RESEARCH COMMITTEE

Agriculture and Natural Resources
Architecture and Environmental Design
Business and Social Sciences
Communicative Arts and Humanities
Engineering and Technology
Human Development and Education
Science and Mathematics
Professional Consultative Services
Director of Business Affairs
Foundation Executive Director
Director of Institutional Studies
Associate Dean, Research
Instructional Dean
ASI

Arthur Duarte 1976
Marcel Sedletzky 1977
Robert L. Hoover 1977
*Guy Thomas 1977
Frank Hendel 1976
Dave Sanchez 1977
Paris Babos 1977
Fred Genthner 1976
James Landreth Ex Officio
Al Amaral Ex Officio
Lowell H. Dunigan Ex Officio
Robert Lucas Ex Officio
Robert Valpey Ex Officio
Dana Jones 1976

FAIRNESS BOARD (Tenured Only)

Agriculture and Natural Resources
Architecture and Environmental Design
Business and Social Sciences
Communicative Arts and Humanities
Engineering and Technology
Human Development and Education
Science and Mathematics
Professional and Consultative Services
ASI

George Gowgani 1977
Don Koberg 1977
George Suchand 1976
Mona Rosenman 1977
Ed Strasser 1976
*James Langford 1976
Norman Eatough 1977
Dave Ciano 1976
Verna Jones 1976

FACULTY LIBRARY COMMITTEE

Agriculture and Natural Resources
Architecture and Environmental Design
Business and Social Sciences
Communicative Arts and Humanities
Engineering and Technology
Human Development and Education
Science and Mathematics
Professional Consultative Services
Director, University Library
ASI

Thomas A. Ruehr 1977
Vern Swansen 1977
*Carl Lutrin 1976
Stanley A. Malinowski 1977
William Krupp 1977
Homer Hoyt 1976
Elizabeth Perryman 1976
Billy Mounts 1977
Harry Strauss Ex Officio
Paul Stark 1976

DISTINGUISHED TEACHING AWARDS COMMITTEE

*Alice Roberts 1976
William Phaklides 1976
Charles Quinlan 1977
Don Hensel 1977
George Suchand 1977
Dave McClellan 1976
student
* student
ONG RANGE PLANNING COMMITTEE

Agriculture and Natural Resources  Leslie Vanoncini  1976
Architecture and Environmental Design  *David Saveker  1976
Business and Social Sciences  Tim Kersten  1976
Communicative Arts and Humanities  Stan Dundon  1976
Engineering and Technology  A. E. Andreoli  1976
Human Development and Education  Sarah Burroughs  1976
Science and Mathematics  Howard Steinberg  1976
Professional Consultative Services  Larry Wolf  1976
Director of Business Affairs  James Landreth  Ex Officio
Director of Institutional Research  Tom Dunnigan  Ex Officio
Associate Dean of Academic Planning  David Grant  1976
ASI
State of California

Memorandum

To: Dale Andrews, Everett Chandler, Hazel Jones, Lezlie Labhard

From: Larry Voss

Subject: CAM 619.1 Revision

Date: December 23, 1975

File No.: 22

Copies: Holley, Punches, Boche

President Kennedy has approved a revision to CAM Section 619.1 with regard to the list of applicants for graduation which is submitted to the faculty for review prior to graduation. The revision removes the requirement for submitting the list of candidates to all faculty and substitutes instructional department heads as those receiving the list. Additionally, the list of candidates is to be arranged alphabetically by department for easy reference.

These changes incorporate recommendations received from the Academic Senate. The following revised Section 619.1 will be included in the next major revision of CAM.

"The Registrar is responsible for checking the records of students who have applied for graduation. After being satisfied that those who have applied have met (or will meet pending satisfactory completion of their final quarter's work) all graduation requirements, the registrar will submit a list, alphabetically by department, of "Applicants for Graduation" to the instructional department heads no later than three weeks before commencement. This list will include the following covering statement: 'The following students have applied for graduation. If they complete their current work in a satisfactory manner, they will have met the academic requirements. If for any reason, academic or otherwise, an instructor feels that any person on this list should not be graduated, the instructor must state reasons in writing to the Registrar at least two weeks before commencement.' The Academic Council will conduct hearings with the instructors who object to the applicants for graduation when they deem it appropriate. After all factors are considered, the Academic Council will vote for or against the approval of graduating those who have applied. Their action will be final."

Att. VI-E, Ac.Sen.
Minutes, 1/13/76
Memorandum

From: Robert E. Kennedy

Subject: Executive Committee Action -- Resolution re Library Space

Date: December 19, 1975

Since my response to you of June 27, 1975, on the same subject, it appears there is a partial solution that will provide additional book storage area within the present Library structure. We all recognize that it may never be possible to attain a total solution to this dilemma until such time as the new library is completed and ready for use. However, your resolution and the input I have received from the university staff very clearly point out the need for some additional space over what is currently assigned.

By the use of minor capital outlay funds, we are currently developing a plan that will considerably consolidate the space currently used by the ROTC program, and at the same time satisfy one of the criticisms of that program that we have received from the Department of the Army. Essentially, the large armory area will be divided with approximately one-half of it remaining assigned to ROTC. The balance will be made available for book storage by the construction of a separate entrance from the main first floor corridor. We hope to have this work under construction during this coming summer such that the new space will be available in ample time for Fall Quarter, 1976.

There are some other possibilities on the horizon which are brought about by the availability of the new Architecture Classroom Building and the Life Science Building. I am asking Mr. Gerard, as chairman of the Space Allocation Committee, to review the full implications of the additional space made available to campus programs with the possibility that some existing assignments might be altered to further relieve the serious library overcrowding.

I appreciate the concern and the positive position expressed by the Academic Senate resolution and you have my assurance that we will continue to work diligently to provide as much space as possible for not only library functions but other academic functions as well.

Att. VI-F, Ac.Sen.
Minutes, 1/13/76
<table>
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<tr>
<th>ITEM</th>
<th>SENATE COMMITTEE</th>
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<th>FURTHER ACTION</th>
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<td>4. Parking Resolution</td>
<td>Rhoads</td>
<td>4-7-75</td>
<td>4-30-75</td>
<td>Ref. to University Ad Hoc Traffic Management Committee</td>
<td>REK memo of 10/17/75</td>
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<tr>
<td>1. Preamble, Const. Amendment</td>
<td>Const. &amp; Bylaws Johnson</td>
<td>8-13-75</td>
<td>8-27-75</td>
<td>Approved as edited.</td>
<td>Final Approval 11-5-75</td>
</tr>
<tr>
<td>2. CAM 619.1 (Can. for Grad.)</td>
<td>Instruction</td>
<td>12-3-75</td>
<td>12-23-75</td>
<td>Senate recommendations incorporated in Revised CAM 619.1</td>
<td></td>
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<tr>
<td>3. 12-Hr. Designation of time</td>
<td>Executive</td>
<td>12-3-75</td>
<td>12-12-75</td>
<td>Referred to Academic, Administrative, and Student Personnel Councils for review &amp; recommendation.</td>
<td></td>
</tr>
</tbody>
</table>

**ITEMS REFERRED TO ACADEMIC SENATE**

1. P.E. Unit Limitation Memo from V.P. Jones for non-P.E. Majors 10-30-75

G. Sullivan met with V.P. Jones. Senate will review this item when school curriculum package for 1976 is submitted to Senate.
<table>
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<tr>
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<th>DATE REFERRED TO COMMITTEE</th>
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<th>ACTION TAKEN BY SENATE</th>
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<td>4. Selection, App't., Trm.&amp;Recall Dept. Heads</td>
<td>1-6-76</td>
<td>Executive</td>
<td>2-24-76</td>
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<td>5. SanDiego Res.Recp. &amp; For.Universities</td>
<td>11-4-75</td>
<td>Executive</td>
<td>11-4-75</td>
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<td>6. Telephone Inst.Chrg.</td>
<td>11-4-75</td>
<td>Executive</td>
<td>11-4-75</td>
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<td>7. Degrees from non-Accredited Inst.</td>
<td>11-4-75</td>
<td>Executive</td>
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<td>8. Closure Calif. Ent.</td>
<td>11-4-75</td>
<td>Executive</td>
<td>11-4-75</td>
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<td>9. Faculty Input on School Councils</td>
<td>11-4-75</td>
<td>Executive</td>
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<td>10. Def. of Grades</td>
<td>11-4-75</td>
<td>Executive</td>
<td>11-4-75</td>
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<td>12. AdHocComm. Fac. Sponsorship of Events</td>
<td>1-6-76</td>
<td>Executive</td>
<td>2-24-76</td>
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<tr>
<td>1. Academic Calendar</td>
<td>7-10-74 Instruction</td>
<td>Executive</td>
<td>Fall '75</td>
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<td>2. Final Exams</td>
<td>10-29-74 Instruction</td>
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<td>5. Student Evaluatn. of Faculty</td>
<td>4-21-75 AdHocComm. Ellerbrock</td>
<td>Executive</td>
<td>Prior to Prs. Actions 75/6</td>
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<td>6. CAM 619.1 (Cand. for Grad.)</td>
<td>3-19-75 Instruction</td>
<td>Chair</td>
<td>4-22-75</td>
<td>Oct. 28, 1975</td>
<td>A.S. Agenda (IV-B), November 18, 1975</td>
<td>Passed, forwarded to President.</td>
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<tr>
<td>7. Budgetary Process/Faculty Input</td>
<td>5-6-75 Budget</td>
<td>Senate</td>
<td>Spring '76</td>
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