Chair, Lezlie Labhard  
Vice Chair, David Saveker  
Secretary, Charles Jennings

I. The meeting was called to order by the Chair, Lezlie Labhard, at 3:15 PM in UU 220.

II. Attendance

All members were in attendance except: Robert Brown, Milton Drandell, Dennis Jarrard, Reino Hannula, Robert McDonnell, Doral Sandlin.

Guests in attendance were: Barbara Weber, Randolph Cruikshanks, John Culver, Greg Fraga, Al Amaral.

III. Remarks

The Chair welcomed all new and returning Senators and introduced the Senate officers, the office staff, and the Statewide Academic Senators. She also introduced Al Amaral, Executive Director of the Foundation, and Joe Weatherby, Senate representative to the Administrative Council.

The Chair discussed the role and function of the Chair as defined by Robert's Rules of Order, and noted that the Chair represents the Academic Senate and keeps the Senate informed of all important university matters. The Chair noted that, "The Senate is a recommending body". It is important that committees "do their homework" in preparing recommendations and that the Senate refrain from "nit-picking" and deal with the main issues.

The Executive Committee will screen Senate business to avoid duplication of efforts, provide information, and coordinate the Senate as a whole. The Senate Office should be informed of all committees' business, and Senators should refer all items of Senate concern through the Senate Office to ensure proper consideration and process. Good communications are vital to the effectiveness of the Senate.

The Senate Office is in Chase Hall. The telephone number is 2070. The Senate Office hours are from 0800 to 1200 and from 1300 to 1700. Lezlie Labhard will be in the Senate Office Tuesday and Thursday from 1300 to 1500 and Wednesday from 1000 to 1200.

As a courtesy to the Senate office staff, allow four to seven days for committee services and typing. Minutes and agendas of the Senate and Executive Committee will be given priority.

Senate Meetings will be conducted according to Robert's Rules of Order. All comments should be directed through the Chair. All persons should give their names as they are recognized by the Chair.
All meetings in the Union must be adjourned by 5:00 PM in order to accommodate other meetings scheduled at that hour on Tuesday afternoons.

IV. California Polytechnic State University Foundation Presentation and Questions/Answers (Amaral)

A. Presentation

Al Amaral, Executive Director of the Foundation, briefly reviewed the organizational structure and functional responsibility of the Foundation. The Foundation is a non-profit corporation whose primary purpose is the support of the educational mission of California Polytechnic State University. The Foundation is governed by a seven-member Board of Directors.

Board meetings include invited guests representing various campus constituencies including the Chairs of the Academic Senate, Staff Senate, University Union Governing Board, the President of A.S.I., etc.

Major functional responsibility includes the bookstore, food service, facility services, personnel/payroll, and fiscal management. Fiscal administration of Special Programs and Activities includes Research, agriculture, augmented health services, international education contracts, Communications Media Productions, gifts, graphic systems, etc.

Space utilization and functional scope of Foundation operations are covered by lease arrangements with the State and A.S.I., as required. Lease arrangements specify, among other things, distribution of net income, accumulation of reserves, debt repayment, and distribution of surplus funds.

A non-profit corporation such as the Foundation does generate net income which is necessary for development and accumulation of reserves, debt repayment, or other needs as dictated by lease arrangements. No net income is distributed to stockholders as is normally done by corporate private concerns.

The Foundation also accepts gifts on behalf of and for the benefit of the University.

B. Questions

1. How are the Foundation Board members selected? Answer. The Board of Directors elects members as vacancies occur for four-year terms. Present membership includes the University President, Executive Vice President, Vice President for Academic Affairs, Dean of the School of Agriculture and Natural Resources, Dean of Students, Director of Placement, and Head of the Environmental Engineering Department. Over the years, this type of membership as governed by the Articles of Incorporation and Bylaws has provided stability necessary in our operation.

2. How is the Foundation chartered? Answer. The Foundation is chartered by the State of California. All CSUC foundations essentially are governed by applicable corporate law of California,
rules and regulations by the Chancellor's Office, Title 5 of the Education Code, etc. We also have a Director's Manual specifying corporate policy and come under the Campus Administrative Manual.

3. What are the current overhead rates for Research? Answer. The 1975-76 pre-determined overhead rate is 34.8% of salaries and wages. Foundation support of research effort is primarily fiscal (payables, receivables, payroll, purchasing) and contract specification monitoring.

4. What is the dollar volume of business in the several Foundation Activities? Answer. Gross income or sales by Foundation operating units (excluding research) in 1974-75 was $8,115,000. Net income to reserves or debt repayment from these operations totalled $180,000. Research and Special Project expenditures during this same period totalled $676,000.

Retained Earnings or Fund Balances at June 30, 1975, totalled $2,615,000 which includes designated reserves.

5. Doesn't the pricing policy of the Foundation reflect a captive audience? Answer. The Foundation does not operate on the basis of serving a "captive audience", whether this be the bookstore, food service, or any other Foundation operation. The establishment of prices charged for services rendered is basically a function of the cost of services rendered, reserve need, and debt repayment. A primary objective of the Foundation is to provide products and services in the manner requested by the University community to the extent feasible at a charge sufficient to cover costs of operation and reserve accumulation. Reserves are necessary to perpetuate or expand existing or new services.

6. Are Foundation Financial Reports available for review by the Public? Answer. There is nothing secret about the Foundation. Minutes and financial statements are distributed to all members and constituents who attend Board meetings. (Copies are available in the Senate Office.)

V. Reports

A. Statewide Academic Senate - Barton Olsen directed the Senate's attention to the minutes of the recent meeting of the Statewide Senate in the Senate Office, and noted that the Statewide Academic Senate voted disapproval of a Personal Holiday for faculty in CSUC system.

B. Summer Action - Chuck Jennings reported the actions of the Executive committee for the summer of 1975.

1. Committee assignments.
2. Approval of a recommendation regarding Library Space utilization from the Faculty Library Committee. (June 3)
3. Tabling of a recommendation from the Ad Hoc Committee on Grievance Panel Selection Procedures. (July 1)
C. **Administrative Council** - Joe Weatherby reported that there were no business items.

D. **Academic Council** - Dave Saveker reported the endorsement of the external degree program in Criminal Justice.

E. **Foundation Board** - Lezlie Labhard reported that the audit report is revised and in the Senate Office. Minutes of meetings are in the Senate Office.

F. **President's Council** - Lezlie Labhard reported there have been two meetings. There were no business items. It was noted on the floor that the President's reply to the Chancellor's Office regarding the "Procurement and Retention of a Quality Faculty" document differed in detail with the consultations offered by Senate Representatives.

The Faculty Personnel Handbook and the Annual Report are available in the Senate Office.

VI. **Committee Reports**

A. Budget (Nielsen) No Report.
B. Curriculum (Sullivan) No Report.
C. Election (Buffa) No Report.
D. Instruction (Greffenius) No Report.
E. Personnel Policy (Beecher) No Report.
F. Student Affairs (Culver) No Report.
G. General Education and Breadth Requirement (Reidsperger) No Report.
H. Constitution and ByLaws (Gold) No Report.
I. Long-Range Planning (Saveker) No Report.
K. Research (Thomas) In the process of revising its recommendation on Faculty Consulting and Overload Pay. This item is stricken from the agenda as a Discussion Item.
L. Fairness Board (Langford) No Report.
M. Faculty Library (Krupp) Considering budgets for periodicals.
N. Distinguished Teacher Award (Roberts) No Report.

VII. **Business Items** (Moved from announcements)

A. **Nuclear Forum** (Attachment VII-A) It was M/S/P (Weatherby) to make the item on the Nuclear Forum a business item.

B. It was M/S/P (Weatherby) "that the Senate endorse and forward the resolution on the Nuclear Energy Forum to the Committee of 95 Physicians of San Luis Obispo County to use as they see fit." It was M/S/D (Eatough) to amend the original resolution by striking the word to in line two and substitute the words "that the University should".

The original motion passed unanimously.

VIII. **Announcements** (Labhard)

A. **Foundation Manual and Audit Report** - Both items are in the Senate Office for perusal.
B. First Year Final Report - Center for Professional Development, filed in the Senate Office.

C. Fall Packet - The Revised Constitution and ByLaws, Senate Membership List, and Committee List have been approved by President Kennedy.

The Constitution and ByLaws revisions have been sent to the Chancellor's Office for final approval.

D. Steady State Staffing - This item has been referred to the Ad Hoc Committee on Equal Term Enrollment.

E. Executive Order 228 - Campus Peace Officers - Firearms Policy, filed in the Senate Office.

F. Scoresheets - Item #5 under 1975-76 has been referred for approval.

G. Questionnaire - Ad Hoc Committee on Student Evaluation of Faculty. All faculty are encouraged to participate in answering this questionnaire.

H. Executive Committee Action - The External Degree program in Criminal Justice was approved as an expedient consultative action without benefit of full senate debate in order to meet administrative time tables.

I. State-Wide Appointments - Mike Wenzl has been appointed to the Student Affairs Committee and Joe Weatherby has been appointed to the Academic Programs Committee in Humanities and Liberal Arts.

J. Fall Conference - The Chair would appreciate any reactions to the Fall Conference. (Send written comments to the Senate Office.)

The meeting was adjourned at 4:55 PM

Chuck Jennings
RESOLUTION IN SUPPORT OF THE NUCLEAR FORUM

WHEREAS, national attention and concern is focused upon the energy crisis affecting this country and other nations, and

WHEREAS, the President of the United States has called upon the electorate and responsible public and private institutions to respond to the urgency of the crisis and its attendant consequences, and

WHEREAS, it is the responsibility and obligation of the academic community to aid in the dissemination of vital information to achieve greater public awareness in the community of the problems facing all, and

WHEREAS, California Polytechnic State University, San Luis Obispo, will be the site of a forum discussing the merits of, and alternatives to, nuclear energy; now, therefore be it

RESOLVED: that it is the consensus of the Cal Poly Academic Senate to support the efforts of this balanced non-political forum sponsored by ninety-five San Luis Obispo County physicians to help resolve our national energy crisis through the promotion of such a nuclear energy public forum as will be held at Cal Poly October 17th and 18th, 1975.

This resolution of support assumes no financial or political responsibility and is offered only to demonstrate the continued willingness of the Academic Senate to welcome attempts to understand and resolve national problems.