Chair, Max Riedlsperger  
Vice Chair, Linda Atwood  
Secretary, Alan Foutz  

I. Minutes - December 5, 1978  

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III. Reports  

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A. Constitution and Bylaws Revisions (Keif) (PLEASE BRING PREVIOUSLY DISTRIBUTED MATERIALS) (First Reading)  
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C. Catalog Clarification Resolution (Stine) (Attachment) (Second Reading)  

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VII. Information Items  

A. Fairness Board Procedures (Riedlsperger)
RESOLUTION REGARDING TEACHING OVERLOADS

WHEREAS, There are apparent inequities in faculty workloads at California Polytechnic State University, and

WHEREAS, The variations in the ways schools and departments handle laboratories, activities, supervisors of projects and internships, and assigned time can result in a relatively light workload for one faculty member showing a heavy equated unit load and vice versa, so that equated unit load does not show the true picture, and

WHEREAS, Teaching loads should take into account such factors as 1) the number of preparations required of individual faculty members, 2) the number of established courses taught, 3) the number of sections of a single course taught, 4) the time required to build and develop laboratories, 5) the relationship between laboratory sections and lecture sections, 6) the supervision of field work and senior projects, and

WHEREAS, Some uniformity of policy seems desirable at the university level, therefore be it

RESOLVED, That the Instruction Committee of the Academic Senate of California Polytechnic State University urges the Academic Senate to request each department in the university, in consultation with its faculty, to study its own workload formulae in detail and to report findings and any suggestions to the Instruction Committee of the Academic Senate by March 1, 1979.
RESOLUTION REGARDING CATALOG CLARIFICATION

WHEREAS, The 1978-79 catalog, under the General Education and Breadth Requirement section, Natural Sciences subheading, currently reads in part . . . "Up to six units of "broadly-based" course work in the Schools of Agriculture and Natural Resources, Architecture and Environmental Design, or Engineering and Technology may be counted in this category, provided that these units are taken outside the school in which the student is enrolled."

WHEREAS, The intent of this statement was to permit students to take specific courses in these schools which introduce them to the overall scientific aspects applied in these disciplines have been developed to meet this need (Ag 201, Arch 312, and Engr 301), and

WHEREAS, It is the intent of the General Education and Breadth Committee to clarify these requirements for students, advisors, and staff, therefore be it

RESOLVED, That the following wording be included in the 1979-81 catalog: "Up to six units selected from Ag 201, Arch 312, and Engr 301 may be counted in this category provided that these units are taken outside the school in which the student is enrolled." (Changes are underlined).