The meeting was called to order at 3:10 PM by Chair, Max Riedlsperger.

I. Business Items

A. **Personnel Policies Committee** - Noyes

   M/S/P (Shutt, ---) to present material concerning layoff procedures to the faculty prior to the sending of this to the Academic Senate for deliberation.

B. **Instruction Committee** - Tryon

   Resolution on Summer Quarter

   M/S/P (Shutt, ---) to place as a first reading Business Item at the April 10, 1979 Academic Senate meeting.

C. **Constitution and Bylaws** - Keif

   M/S/P (Wenzl, Hale) to place the first half of the Keif memo as an agenda item for the April 10, 1979 Academic Senate meeting.

   M/S/P (Griffin, Farrell) to place the second half of the Keif memo as an agenda item for the April 10, 1979 Academic Senate meeting.

II. Discussion Items

A. Because of time and visitors, the discussion items were considered at this time.

   **PRC Lectureship** - Clucas

   M/S/P (Brenner, Cooper) to establish an Ad Hoc Committee to study the problems of lecturers on this campus.

B. **Graduation Grand Marshall** - Murray

   Dr. Al Miller is resigning and will no longer be the Grand Marshall. The Commencement Committee needs to have some nominations for this position. The final appointment is made by the Acting President. There are several responsibilities that the Grand Marshall must do. The committee has decided to limit the term to two years.

   M/S/P (Larsen, Brenner) to ask the students to select the Grand Marshall for Commencement. Moved by Shutt to amend that the students recommend
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three names to the Commencement Committee. Died for lack of a second.

C. English Proficiency Exam

Discussion followed on the English Proficiency Exam. A charge will be sent to the Instruction Committee.

D. Promotions

Should the Executive Committee do anything further than inform faculty that they were not promoted because of lack of funds?

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Business Items included approval of the general and administrative budget requests for 1979-80 and the proposed meal plan rate (which reflects a 2.5% increase in meal tickets).

Reports included the gift report, the Mexico Agriculture Education Development Project (to initiate a program to sponsor inservice education for teachers from Mexico) and the Yearling Bull Test and Sale (to increase student participation in the testing and sale of yearling bulls, to provide a mechanism for breeders to supply animals to the campus and to provide a comprehensive test program to the beef industry).

The next meeting will be the annual meeting on May 21, 1979 at 0830.