Chair, Max Riedlsperger  
Vice Chair, Stu Goldenberg  
Secretary, Allan Cooper  

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ACADEMIC SENATE
of
CALIFORNIA POLYTECHNIC STATE UNIVERSITY, SAN LUIS OBISPO

FACULTY OFFICE HOUR RESOLUTION

WHEREAS, CAM 370.2.F.1. states that "each faculty member must schedule and conduct at least one office hour each day (Monday through Friday) for consultation with students . . . " even if the faculty member has no classes on that day; and

WHEREAS, Other campuses in the CSUC do not require faculty to keep office hours every day of the week; and

WHEREAS, President Baker is interested in creating an atmosphere at Cal Poly which will be more conducive to research (memo from Baker to Jones, April 4, 1980, Incentives for Faculty Research and Development); and

WHEREAS, CAM already permits office deviations with Department Head and Dean approval; and

WHEREAS, Schedules on some days are often very full, therefore, the concept addressed in this resolution would be beneficial to the faculty members and their students; therefore be it

RESOLVED: That CAM 370.2.F.1. be deleted and replaced with the following statement:

"In addition to scheduled classes, each full-time faculty member must schedule and conduct at least five (5) office hours each week (not more than two hours each day) for consultation with students. The faculty members will post their office hours outside their office doors. This section does not preclude pre-arranged appointments with students. Part-time faculty and full-time faculty with reduced teaching loads will have office hours proportional to their assignments."
RESOLUTION ON 470 COURSES

Background: Until the advent of CAR, subtopics were submitted directly to Educational Services by departmental schedulers and were not reviewed as a regular procedure by the school as a whole or by other schools or departments which might be affected. With the emergence of a need to assign catalog numbers to each subtopic for the course master file, a new procedure was instituted which required each subtopic request to be routed through the dean's office. The new procedures have also given greater visibility to 470 and 471 courses which already exist and which are being proposed. It is apparent that in both existing 470-471's and proposed 470-471's there are: instances which give rise to questions regarding the department which should most appropriately be teaching the courses; instances where questions of academic merit have been raised; instances where the topical nature of the courses has been challenged (Selected Advanced Topics); and questions regarding the maximum number of 470 and 471 units which can be earned by an individual.

The proposals accompanying this document assert the traditional prerogative of faculty to review curriculum and are designed to assure that 470 and 471 courses are subject to the same kind of review as other approved courses.

WHEREAS, It is possible to create what are in effect new courses through the vehicle of 470 and 471 course numbers; and

WHEREAS, Courses created as subtopics of 470 and 471 may currently be taught on a recurring basis; and

WHEREAS, Provision has never been made for faculty review of courses so instituted; and

WHEREAS, Serious questions have been raised regarding appropriate use of 470 and 471 courses; therefore be it

RESOLVED: That in the fall quarter of each academic year, a report of all courses offered the previous academic year under 470 and 471 numbers be reviewed by the Academic Senate Curriculum Committee; and be it further

RESOLVED: That the Campus Administrative Manual be changed to read:

490.5 Courses Offered Under 470 and 471 Numbers

1. Courses offered under 470 and 471 numbers are for teaching topics which:

(a) are not intended for future inclusion as a regular course and
would therefore typically be offered for only one quarter, (In order to repeat an offer of a course numbered 470 and 471, it is necessary to resubmit an application following the procedures as outlined in 4a, b, c, d, e, below.) and,

(b) are worthy of academic credit at an advanced level (upper division), and

(c) are designed for group study and so would not be appropriate for individual study.

2. Generally, courses offered under 470 and 471 numbers should not be used as a substitution for courses specifically identified in a student's curriculum. In order to substitute a course numbered 470 and 471 for a course specifically identified in a student's curriculum, a "Petition for Special Consideration" must be completed.

3. A department proposing a course under a 470 or 471 number must make sure that:

(a) such a course is clearly within the subject area of its own department, or

(b) the written approval of departments which may have a major interest in the subject area has been obtained, or

(c) substantive reason(s) for pursuing the course over objections can be offered.

4. The following review process shall be used for courses to be offered under 470 and 471 course numbers.

(a) A new course proposal form with an expanded course outline attached is forwarded to the departmental curriculum committee by the proposing faculty member(s).

(b) Only those proposals which have been approved by the departmental curriculum committee are forwarded to the department head.

(c) The department head forwards all of these proposals with his/her recommendations to the school/division curriculum committee.

(d) The school/division curriculum committee forwards all of these proposals with its recommendations to the dean of the school.

(e) The school/division dean forwards all of these proposals with his/her recommendations to the Vice-President for Academic Affairs or his/her designee.

(f) The final decisions shall be made on these proposals by the Vice President for Academic Affairs or his/her designee.
5. Courses offered under 470 and 471 numbers are to appear in the Class Schedule. In order to meet Class Schedule deadlines, requests must reach the office of the Vice President for Academic Affairs for the fall quarter by April 17, for the winter quarter by September 18, for the spring quarter by December 8, and for the summer quarter by March 17. Exceptions to these deadlines may be granted only with the approval of the Vice President for Academic Affairs.

And, be it further

RESOLVED: That Sections 490.5 and 490.6 be renumbered 490.6 and 490.7 respectively.
ACADEMIC SENATE
of
CALIFORNIA POLYTECHNIC STATE UNIVERSITY, SAN LUIS OBISPO

Response to Possible Budget Cuts Due to Proposition Nine Submitted to the
Academic Senate, California Polytechnic State University, San Luis Obispo

After studying several alternatives including areas where budget cuts might be made, the Budget Committee presents this recommendation:

WHEREAS, Past budget reduction lists have been used as targeted hit lists, whether needed or not; and

WHEREAS, President Robert E. Kennedy two years ago refused to submit to the Governor a list of the five lowest priority "programs" in response to proposed Proposition Thirteen cutbacks; and

WHEREAS, This succeeded in having a positive effect on the University; and

WHEREAS, The creation of a vertical cut list for the entire University, involving a priority ranking of departments and programs, would have a negative impact upon the morale of the University;* and

WHEREAS, Should Proposition Nine pass, there is still time between June 3 and the final preparation of the State Budget for contingency planning; and

WHEREAS, We should cease covering up the effects of tax cutting initiatives by cutting our own budget; ** therefore be it

RESOLVED: That California Polytechnic State University, San Luis Obispo, should decline to provide a list of possible budget reductions to the Chancellor's Office, and that the Chancellor's Office and the entire CSUC system should decline to supply the Governor and the Legislature with a Statewide budget reduction list; and be it further

RESOLVED: That the Chancellor's Office be urged to seek out and develop areas of possible alternative funding, if budget reductions are created by the passage of Proposition Nine.

At the Statewide level:

A. The Chancellor's Office should press for legislation which would allow for the imposition of tuition.

B. Realizing the negative effect that tuition may have on student access to higher education, tuition should be kept as low as possible.

C. All bailout money in the Governor's budget earmarked for local governments
should instead be channeled to offset any cutbacks made in discretionary State Programs.

At the University level:

A. Increase student fees in certain areas. One possible funding area would be the charging of an Add/Drop fee per transaction to bring Cal Poly into line with other campuses in the CSUC system.

B. Increase student fees and/or tuition for graduate programs.

*The preparation of a priority list, even if it is not used, will have a damaging effect on the morale of those programs ranked near the bottom. Moreover the threat of vertical cuts will serve to increase factionalism within the University.

**The public has yet to know the full effect of Proposition Thirteen. In the past two years, the CSUC system has cut thirty-one million dollars from its budget. Add to this a decline in purchasing power of twenty-three percent consisting of Proposition Nine's five percent cut (the optimistic forecast) and an eighteen percent inflation rate.
Academic Senate of California Polytechnic State University, San Luis Obispo

Resolution Regarding Personnel Evaluation of Tenured Faculty

Background: The Legislature has requested that the CSUC system consider the advisability and actuality of implementing a process for regular evaluations of all tenured faculty.

The Statewide Academic Senate passed a resolution (AS-1119-79/FA) last November stating that evaluations should be used for faculty development. The Statewide Academic Senate provided another resolution (AS-1130-80/FA) objecting to the Faculty and Staff Affairs proposal, which was drafted without faculty input.

At the local level, the Personnel Policies Committee studied review and evaluation processes for tenured faculty. Their conclusions result in the following resolution:

WHEREAS, Cal Poly is currently engaged in post tenure evaluations. These procedures have been implemented by CAM sections 341.1.B, 341.1.C, AB 74-1 and Form 109. Additional sections which provide for suspension, dismissal, etc., are included in CAM section 345.5.; and

WHEREAS, There is evidence that merit increases are not automatic, nor are promotions; and

WHEREAS, That it is the judgement of the Academic Senate, California Polytechnic State University, San Luis Obispo, that this university currently meets the proposed requirements set forth by the Legislature; therefore be it

Resolved: That it is the opinion of the Academic Senate, California Polytechnic State University, San Luis Obispo, that Cal Poly, San Luis Obispo currently meets proposed requirements being set forth by the Legislature; and be it further

Resolved: That this intrusion by the Legislature represents a serious threat to tenure, which the 1966 AAUP statement on institutional governance ties inextricably to academic freedom; and be it further

Resolved: That the implementation of regular evaluation of tenured faculty has failed to demonstrate its advisability.
ACADEMIC SENATE of CALIFORNIA POLYTECHNIC STATE UNIVERSITY, SAN LUIS OBISPO

RESOLUTION REGARDING EXCLUSION OF LIBRARY FROM CHANCELLOR'S OFFICE POLICY ON REPLACEMENT OF EQUIPMENT

WHEREAS, The Library provides direct instructional services to students, and research and other support services to students, faculty, and staff; and

WHEREAS, These services are becoming increasingly dependent on all types of technological equipment, such as microform readers, audiovisual equipment, automated equipment, etc., for "hands-on" student use directly related to course work; and

WHEREAS, A policy (BPA 78-50/EPR 78-49) is in effect prohibiting the use of the instructional equipment replacement budget for the replacement of Library equipment; and

WHEREAS, Such a policy results in decreasing the effectiveness of the Library's direct and indirect instructional services; and

WHEREAS, The students are deprived of the use of the collections and services that are dependent on the availability of such equipment; therefore be it

RESOLVED: That the Cal Poly Academic Senate urges the CSUC Academic Senate to petition the Chancellor's Office to rescind the current policy (BPA 78-50/EPR 78-49) and to take steps to ensure that adequate funds become available to replace all obsolete and damaged Library equipment in order for the Library to provide adequate modes of service delivery.