Chair, Max Riedlsperger  
Vice Chair, Linda Atwood  
Secretary, Alan Foutz

The meeting was called to order at 3:16 PM by Chair, Max Riedlsperger.

I. Minutes - The minutes were distributed during the meeting and approval was waived until the next meeting.

II. Announcements
There were no announcements.

III. Reports
A. Academic Council - Atwood

The Council discussed the fact that the University has been mandated to give every junior a writing skills test before he can graduate. There have been no funds allocated to administer the test, no fees charged to students, and it would require approximately 5-6 faculty in English to accomplish the purpose.

Malcolm Wilson reported that the new catalog will have to be redone because a moratorium has been placed on all new courses.

The Council also discussed the budget and faculty layoffs.

B. Administrative Council - Foutz

Two subjects of concern were discussed:

1) Campus Directory - The Senate (last year) requested that certain information be deleted from the campus directory, i.e., spouse's names, home addresses, etc. A straw vote was conducted in the Senate for tentative approval of the information to be contained in the campus directory: 32 yea, 7 nay, 4 abstentions.

2) Procedures Manual on Personal and Confidential Records - A preliminary draft of the document was presented to the Administrative Council. The Chair has sent this document to the Personnel Review Committee for its review.

C. CSUC Academic Senate - Olsen

It appears that approximately 253.1 faculty will be lost in the system. This means approximately twelve lost here.

The twelve project teams from the Chancellor's office are meeting. If you have any questions or input please let Bart Olsen know. Bart is on the committee which is studying year-round operation, i.e., summer quarter.
D. Foundation Board - Riedlsperger

The Foundation Board met on Tuesday, January 16.

Business Items included:

1) Acceptance of mineral rights of subsurface property of two land parcels in Huasna Valley from J.D. Forbes (estimated value $1,000).

2) Establishment of the Bromley Endowment Fund in the name of Martha H. Bromley in support of the Home Economics Department ($1,000 cash donation).

3) Acceptance of a gift from Dr. Brent Keetch for the Cal Poly Creative Writing Contest Program in the name of Michael Gamben ($200 cash donation).

4) Approval of an off-campus ornamental horticulture enterprise project to establish a five acre sod project at the Los Osos Valley Cemetery.

5) Acceptance of a gift from the California Native Plant Society to construct a greenhouse to grow California native plants (matching funds to be provided to equip the greenhouse).

6) Acceptance of the gift report.

The next meeting is scheduled for February 13, 1979.

IV. Committee Reports

A. Election Committee

There may be as many as 3 elections to be run before spring quarter. An election does need to be done soon for a Selection Committee for Library Director to replace Dr. Alexander.

V. Business Items

A. Constitution and Bylaws (Keif) Changes Regarding the Chair of the PRC and PPC

The Personnel Review Committee discussed this item and felt as a whole that the recommendation should remain unchanged, i.e., the Chair of the PRC be an ex-officio member of the PPC.

M/S/P (Keif/Hale) to bring this motion from the table.

M/S/P (Epstein/Lewis) to amend the motion by adding "lecturers' rights and responsibilities" at the end of the first paragraph making the last sentence read, "The scope of personnel ... research, grievance, lay-off procedures, and lecturers' rights and responsibilities."

M/S/P (Syer/Hariri) to strike the underlined portion. The reason--the maintenance of impartiality of the PRC Committee.

Question was called for; debate was closed. The amendment failed.

The main motion passed as amended.
B. Personnel Policies Committee Resolution Regarding Student Evaluation of Faculty (First Reading)

This resolution was presented by the Personnel Policies Committee to bring CAM in line with Trustee Policy. Several problems were discussed. There was a question of whether we are already complying with the policy and whether we should state "qualitative summary".

C. Resolution on Referendum Regarding PSAC

The origin of this request was from UPC.
M/S (Cirovic/Dundon) that the Senate conduct a referendum on the manner in which the PSAC was selected.

Friendly Amendment -
1) Election Committee of the Senate conduct the referendum.
2) The Executive Committee word the resolution and present it to the Senate as a whole.

M/S (Buffa/Paul) the previous question. Motion failed. 28 yea, 16 nay, 6 abstention; required 2/3 majority.

M/S/F to adjourn.

A friendly amendment was made to end the resolution (in the resolved section) at faculty opinion.

The main motion passed as amended. 33 yea, 9 nay, 2 abstentions.

M/S/P to adjourn at 4:45 PM.