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    ✓ E. Proposed Changes in CAM 451.6.A (Goldenberg) (First Reading)
RESOLUTION REGARDING CREDIT/NO CREDIT GRADING IN SUPPORT COURSES

Background: Credit/No Credit Grading was implemented to ease the burden on students taking elective courses outside their own areas of concentration. The intent was to allow, or even encourage, students to take courses well outside their own disciplines by reducing the grade competition with majors in those areas.

Many students taking courses on a Credit/No Credit basis will set their goals on obtaining credit rather than on obtaining an in-depth understanding of the material covered. In courses which offer support to a major program, this can mean that a student will be underprepared in later major courses.

Also, it sometimes happens that students take required support courses on a Credit/No Credit basis without realizing some of the ramifications of doing so. It can happen, for example, that a change of major to a department in which "support courses" had been previously taken Credit/No Credit will now require a letter grade if the course is to be used toward the new major. And many students are not aware at the time they apply for Credit/No Credit grading in a support course that future employers or graduate schools often look at the performance in both major and support courses in their evaluation of an applicant.

In April of 1979, the Academic Council unanimously passed a resolution to change CAM to disallow Credit/No Credit grading in courses which appear in the support column on a major curriculum sheet.

THEREFORE BE IT RESOLVED: That the Academic Senate of California Polytechnic State University, San Luis Obispo recommends that CAM Section 617.5.E be revised as follows:

f. Courses required in for the student's major which are specified in either the major or support column (designated with the "M" on the student's major curriculum sheet) may not be taken for Credit/No Credit grading, with the exception of those courses taken as credit by examination and those offered on a Credit/No Credit basis only.
Background for Resolution on Department Curriculum Committee

Some departments have no curriculum committee at the present time nor written guidelines for dealing with catalog proposals. As a result procedural disputes have occurred at the departmental level which in many cases, have been difficult or impossible to settle at a higher level. Concerns have also arisen about the lack of faculty involvement.

Resolution on Department Curriculum Committees

Whereas, Procedural disputes have occurred concerning curriculum issues, and

Whereas, Curriculum development should originate with the faculty of a department, be it

Resolved: That each department establish a Curriculum Committee, and further

Resolved: That this committee shall be responsible for review and revision of the curriculum of the department, and further

Resolved: That this committee and the appropriate Department Head shall coordinate a timetable for dealing with catalog proposals, and further

Resolved: That this committee shall consult with the appropriate Department Head in determining guidelines for dealing with curriculum issues, and further

Resolved: That these guidelines shall be approved by the appropriate Dean.
BACKGROUND FOR RESOLUTION ON SCHOOL/DIVISION COMMITTEES

Some schools/divisions have no school/division curriculum committee at the present time. Many conflicts concerning catalog proposals occur between departments within a school/division. In the absence of school/division curriculum committee, the curriculum committee of the Academic Senate has been forced to attempt to settle these conflicts. These settlements could have been made more easily at an earlier stage. A school/division committee would have provided a better forum for dealing with the problems since all departments involved in the dispute would be represented. The level of expertise should presumably also be higher within a given school/division.

RESOLUTION ON SCHOOL/DIVISION CURRICULUM COMMITTEES

WHEREAS, Many conflicts concerning curriculum proposals occur between departments within a school/division; and

WHEREAS, It is to the mutual advantage of all concerned to settle these disputes as soon as possible; and

WHEREAS, In the absence of a School/Division Curriculum Committee, the Dean is forced to attempt these settlements; be it

RESOLVED: That each School/Division be required to set up a Curriculum Committee; and be it further

RESOLVED: That this committee shall be charged with determining guidelines for dealing with curriculum issues; and be it further

RESOLVED: That these guidelines shall be approved by the appropriate School/Division Council; and be it further

RESOLVED: That this committee and the appropriate Dean shall coordinate a timetable for dealing with catalog proposals; and be it further

RESOLVED: Each department in the appropriate School/Division shall elect a representative to this committee; and be it further

RESOLVED: That the School/Division Curriculum Committee shall contact and consult with all departments involved in a dispute or problem involving curriculum issues before making its final decision.
Background for Resolution Regarding the Curriculum Process

At present, we have a dual track curriculum process whereby catalog proposals are simultaneously reviewed by the Academic Affairs Staff and the Academic Senate. This process has led to considerable duplication of effort since both groups are doing the same review. At the same time this process has made communications between the two groups difficult since the two groups are rarely at the same point in their respective reviews.

As a result, problems have arisen. Among the problems are the following:

1. Some Departments had thought that they had negotiated settlements only to discover that these settlements were not in the approved package.
2. The Academic Senate has had little input in the vital curriculum process.
3. Because of the sheer volume of proposals, this duplication of effort has resulted in difficulty in adequately reviewing all proposals.

**EXISTING CATALOG CYCLE**

- Department
- Department Head
- Dean
- Vice President for Academic Affairs
- Academic Senate Curriculum Committee
- Academic Senate
- President

**PROPOSED CATALOG CYCLE**

- Department
- Department Curriculum Committee
- Department Head
- School Curriculum Committee
- Dean
- Office of the Vice President for Academic Affairs
- Academic Senate Curriculum Committee
- Academic Senate
- President or his/her designee
Resolution Regarding the Curriculum Process

Whereas, The current process has led to much duplication of effort, and

Whereas, The current process has led to a lack of communication between different groups involved in the process, be it

Resolved: That a single track curriculum process be established, and be it further

Resolved: That Section 490.3 of CAM be rewritten so as to read:
490.3 Schedule and Processing of Proposed Changes

Proposals for changes in the Catalog courses and curricula generally originate in the departments. The faculty of a department through a department curriculum committee shall be responsible for review and revision of its curriculum. Summary statements of proposed changes with supporting forms and attachments are developed on a departmental basis and forwarded through the Academic Council and the Academic Senate for review, consultation, and recommendation. All proposals which have been approved by the faculty of the department shall be forwarded at each step to the appropriate body as specified below. The faculty of the concerned department shall be provided with a written rationale for any negative actions by each of these bodies. Final action on changes of a policy nature is by the President or his/her designee.

The following procedural steps are intended for the information and guidance of those who are concerned and/or involved in the processing of proposed changes for the Catalog. The time schedule for a two-year Catalog indicated below will be followed as closely as circumstances permit. The first odd year of the catalog cycle shall be designated by A, the even year designated by B, and the final year shall be designated by C. (Forms for processing course proposals are available in the school offices.)

July, 1977 A through December 1, 1977 A:

Department-review-and-development of-the-1979-81-proposals Departments shall review and develop proposals. All approved proposals shall be forwarded to the Department Head. The Department Head shall review and evaluate the proposals and forward all proposals to the appropriate School Curriculum Committee.

December 1, 1977 A through February 15, 1978 B:

Dean's-review,-evaluation-consultation-with-faculty-and-submission-of catalog-proposals The School Curriculum Committee shall consult with the faculty in reviewing and evaluating the proposals. These proposals shall then be forwarded to the Dean. The Dean shall review and evaluate the proposals and forward all proposals to the Vice President for Academic Affairs.
February 15, 1978 B through May 15, 1978 B:

The Vice President for Academic Affairs, Academic Senate, and Academic Council shall review and evaluate the proposals and forward all proposals to the Curriculum Committee of the Academic Senate. The Curriculum Committee of the Academic Senate shall review and evaluate the proposals and forward all proposals to the Academic Senate. The Academic Senate shall review and evaluate the proposals and forward all proposals to the President.

May 15, 1978 B through July, 1978 B:

The President or his/her designee shall review and make the final decisions.

August, 1978 B through October, 1978 B:

The Deans' offices shall prepare the layout and submit the final copy. The Deans' offices shall prepare and submit the final copy.

November, 1978 B through March, 1979 C:

Preparation and submission of manuscript to printer, checking of galley and page proofs, printing, binding.

The manuscript shall be prepared and submitted to the printer. The galley and page proofs shall be checked. The catalog shall be printed and bound.
RESOLUTION REGARDING TIMETABLE
for the Curriculum Committee
and the Academic Affairs Staff

Whereas, No timetable exists for the review by the Academic Affairs Staff and the Curriculum Committee for the Academic Senate, be it

Resolved: That the Academic Affairs Staff and the Curriculum Committee for the Academic Senate shall coordinate a timetable for dealing with catalog proposals.
RESOLUTION REGARDING APPOINTMENT OF INSTRUCTIONAL DEPARTMENT CHAIRS

Background Rationale: Amendment of CAM 315.5 to authorize appointment of department chairs for renewable fixed terms of three years in lieu of indefinite-term department heads could significantly improve faculty-administration communications and relations by providing the following:

1) A departmental leader who is an advocate of his faculty as well as a representative of the administration.

2) A channel for the introduction of new ideas.

3) Possible reduction of long-term personality conflicts between faculty and departmental leaders.

4) A means for the administration to respond periodically to changed conditions, without undue disruption or excessive friction.

5) A means for departmental leaders to withdraw gracefully from positions which they no longer wish to occupy.

RESOLVED: That the following proposed CAM 315.5 changes be made:

315.5 Appointment of Instructional Department Heads Chairs

A. Instructional department Heads chairs are members of the University's administrative line organization and as such academic departments who are directly responsible to the appropriate school dean for administration of their respective departments. They are appointed by the University President for indefinite terms renewable three year terms. The President will consult with the Vice President for Academic Affairs and the dean of the school to which the department is assigned, the departmental faculty, and any other individual or group as considered necessary in reaching a decision on instructional department Head chair appointments. The dean will inform the faculty of all pertinent personnel information governing the appointment of the department Head chair.

B. Variations in department size suggest flexible guidelines governing faculty participation in the consultative process. Consequently, the department, by majority vote of the full-time faculty (tenured and probationary), will recommend for approval by the school dean, the Vice President for Academic Affairs, and the President, procedures for the selection of nominees for the department Head chair position. At least three Under normal circumstances, at least three nominees
acceptable to the department are to be selected and presented to the President through the school dean and the Vice President for Academic Affairs. In the event that these procedures require the creation of ad hoc committees, their duties and membership shall be determined by a majority vote of the full-time faculty.

C. The department's full-time faculty may decide, by two-thirds majority vote, not to follow the guidelines specified in "B" above. In that case, the school dean will confer with the President or a designee in order to determine the nature and extent of the consultative procedures to be followed. In This . . .

D. The appointment of the acting, interim or temporary department heads chairs will also be made by the University President following consultation with the Vice President for Academic Affairs and the appropriate school dean and the department faculty. Consultation with the department faculty in selecting an acting, interim or temporary department head chair will not follow the extensive procedure outlines for regular indefinite term department head chair appointments.
RESOLVED: That the Academic Senate of The California State University and Colleges amend Article II, Section 6, "Terms of Office," by the addition of the following: "No elected representative shall serve more than two three-year terms in succession,"; and be it further

RESOLVED: That, should this amendment be adopted, it take effect the academic year following its adoption.
Personnel Policies Committee

Proposed Changes in CAM 451.6.A: Term of Appointment of Campus Representative to CSUC Academic Council on International Programs

Rationale:

Under the existing practice according to CAM 451.6.A., the Cal Poly campus appointee to the Statewide Academic Council on International Programs is nominated annually. This practice is not in congruence with the Statewide Academic Council bylaws which recommend terms of three to five years. (See attachment, paragraph three.) The accompanying resolution provides the desired congruence.

WHEREAS, the present practice at Cal Poly for appointing the campus representative to the Statewide Academic Council on International Programs is not in keeping with the bylaws of that Council; be it

RESOLVED: That paragraph 451.6.a. in the Cal Poly Campus Administrative Manual, be changed to read as follows (new wording in underlined):

A. No later than March 1 of each year, February 1 in the final year of a current term of appointment, the Vice President for Academic Affairs, after consultation with the appropriate Dean and Department Head, shall transmit to the Chairperson of the Academic Senate the nomination of a member of the University's faculty to serve on the Academic Council on International Programs for the following academic year three to five academic years.
BYLAWS OF THE ACADEMIC COUNCIL ON INTERNATIONAL PROGRAMS
THE CALIFORNIA STATE UNIVERSITY AND COLLEGES

General Principle

The Council has been established to promote participation of the several California State University and Colleges in the development of policy concerning the International Programs and to ensure regular communication between the campuses and the administrative officers of the Programs.

Membership of the Council

One member from each campus of The California State University and Colleges will be designated by each home campus according to procedures approved by each local faculty senate.

The ACIP recommends to the campuses that the terms of office for Council members should be from three to five years to ensure continuity within the Council. Campuses are requested to appoint their representatives by February 1; terms of office will begin immediately following the last meeting of the Council.

Three students and three alternates will be selected annually from International Programs alumni for membership in the Academic Council in accordance with selection guidelines established by the Council.

Regular Council meetings will be held at least twice each year. Election of officers for the Council for the ensuing year will take place at the last meeting of each year.

The Executive Committee

The Executive Committee is composed of the chair of the Council, the immediate past chair of the Council, the chairs of the four standing committees (Academic, Faculty, Fiscal, and Student Affairs), and one of the three student members, with the Director of International Programs serving as an ex officio non-voting member. The chairs of the standing committees, as well as the chair of the Council, will be elected by the Council at large.

The functions of the Executive Committee are as follows:

1. To appoint members to the standing committees, making sure that each Council member serves as one of the committees.
2. To serve as the coordinating agent for the Council (preparing agendas, etc.).
3. To recommend changes in the bylaws as needed.
4. To appoint annually a Nominating Committee to prepare a slate of candidates for the chairships of the Council and the standing committees.
5. To act in behalf of the Council when the Council is not in session.
6. When vacancies exist, to participate in an advisory role to the Chancellor in the appointment of the Director and to the Director in the appointment of the Associate Director of International Programs.
7. To fulfill other functions as needed.

Duties of the Council Chair

The chair of the Council is elected by the Council every two years for a two-year term. He performs the usual functions of a chair including, but not limited to, preparing the agenda and distributing the minutes as expeditiously as possible. In cases of emergency when neither the Council nor the Executive Committee can be readily convened, he may provide advice to the Director. The Council shall be informed of any such action which is subject to review by the Council at its next meeting.
Chair's Report:

Miscellaneous: An analysis of the Jarvis Income Tax Initiative included in additional agenda material for the January 22-23 Board of Trustees meeting should be of interest to all CSUC employees. According to several legislators and legislative staff, the CSUC should anticipate a 20 - 25 percent reduction in state funds should the initiative pass.

It is anticipated that a budget redirection of this magnitude could mean:

1. An increase in student fees or a change in their purpose.
2. Tuition.
3. An increase in faculty and staff workload.
4. Elimination of some programs and some campus closures.
5. A change in admission policies that could deny access to over 100,000 students.
6. Discontinuation of employment for 6,400 faculty and staff.

January 22-23 Trustees' Meeting: Summary of Actions

1. Resolution requesting the Governor to declare that employees of the CSUC shall be eligible to receive two years additional service credit approved.
2. Resolution urging the Governor and the Legislature to fund an average 11 percent salary increase and fringe benefit improvement equivalent to other state employees including a dental plan approved.
3. Trustees adopted a resolution opposing the Jarvis Tax Initiative and a second resolution directing the Chancellor to work with others both within the CSUC and outside it to mount a public education program.
4. Trustees revised their earlier decision to include students on RPT committees, but Trustee Bersch has indicated her intention to place a proposal on the March agenda that would provide for student representation as voting members. Due to changes in the make-up of the Board it is anticipated that this resolution will pass.

New Direction in Athletics

On January 14, 1980, President Baker announced his "Statement of Direction on Intercollegiate Athletics at California Polytechnic State University, San Luis Obispo." The President has indicated his intention to consult with the Senate or its representatives on how certain elements of the five-year program now being developed by Howard West should be implemented. Anticipating this request for consultation, the Executive Committee, at my request, created an Ad Hoc Committee on Athletics which is currently reviewing the Statement of Direction. The first item under consideration is the creation of a majority faculty committee to meet the NCAA requirement for institutional control of athletics. The ad hoc committee is chaired by Don Morgan (Ind. Engr.).
WASC Accreditation

From January 23 - 25 an accreditation team from the Western Association of Schools and Colleges was on campus to conduct the ten year evaluation study. In the final meeting of the visit the team summarized seven preliminary recommendations which will probably find their way into the final report. The following summary has not been formally made available and is based on my own notes, which I double-checked with another person present at the meeting.

1. The University should reexamine the mission of the institution, its administrative organization and academic priorities relative to the resources and needs of the 1980s.

2. The University should reexamine its statement of purpose relative to the student body of the 1980s with the realization that graduates will experience multiple career changes during their lifetimes. Students should be educated to the flexibility of mind necessary for a life of learning.

3. The University should review its current General Education program to ensure that technical students learn adequately of the liberal arts and that liberal arts students take advantage of the resources of this polytechnic university to learn of the technical world. Additional comments were elicited in response to a question from President Baker to the effect that liberal arts were more in need of definition at technical institutions like Cal Poly than at more traditional universities. It was added that the study of literature, history, language, etc., could qualitatively effect a qualitative liberalization of attitudes without a necessary quantitative increase in emphasis.

4. The University should better communicate to faculty the opportunities for faculty development that do exist and encourage faculty to take advantage of these as a means of promoting their careers. The team noted that the University expresses a strong commitment to the improvement of teaching but does little institutionally to aid the faculty in the process.

5. The University should increase the role of the faculty in academic governance.

6. The University should better communicate procedures regarding RPT.

7. The University should strengthen its affirmative action program and continue to work towards its implementation.

Private Funding for the University

After reviewing reports from outside consultants, President Baker has decided to implement a new program for soliciting external financial support for the University. To develop and carry out this program a Director of Development position will be created. Initially this position will be funded by a loan from the Cal Poly Foundation. It is also proposed that a President's Cabinet and President's Associates group be established with membership drawn from among leaders across the state in fields important to the University. Members of the President's Cabinet will contribute $5,000 and the President's Associates $1,000 annually and will aid in interpreting the University to the public. These monies will be used to pay back the loan to the Cal Poly Foundation and
to fund the Director of Development position and its support staff in the future. Recruitment for a Director of Development will begin shortly with a deadline for applications of April.

Asilomar Joint Conference of UC and CSUC

Ron Brown and Walt Tryon, Co-Chairs of the Instruction Committee, and Max Riedlsperger, Chair, Academic Senate, attended the Joint Conference February 10-12 on "The Universities' Responses to the Students of the 80's." The purpose of the conference was to awaken sensitivity to the changes in the university environment that will result from the increased representation in the student population of minorities and older, non-traditional and part-time students. The eight workshops made a number of recommendations, many of which may have implications for Cal Poly. The three campus representatives intend to invite discussion with appropriate groups of both students and faculty to explore the need for change at Cal Poly.