The meeting was called to order at 3:10 PM by Chair, Max Riedlsperger.

I. Approval of Minutes - The minutes of the October 19 (Special Meeting) and the October 31 meeting were approved as distributed.

II. Business Items

A. Appointment of Instructionally Related Activities Advisory Board Representatives

Several names have been suggested to serve on the committee: (2 positions)

Herschel Aafelberg, Graphic Communication; Bernard Strickmeier, Mathematics; Robert Brown, Biological Sciences; Jim Conway, Speech; and Randy Donant, Activities Planning Center.

The Chair will make a selection. The Executive Committee also recommended to the President that neither the Director of Business Affairs of ASI nor the Chair of the Academic Senate Budget Committee serve on the IRA Board.

B. Appointment of Learning Assistance Center Advisory Board Representative: (1 position)

M/S/P to appoint Glenn Whaley, Library, to serve.

C. Appointment of Career Center Advisory Board Committee: (1 position)

M/S/P to appoint Sarah Niu, Library, to serve on the committee.

D. Appointment to the Ad Hoc University Archives Committee:

M/S/P to appoint the following to the committee: Fred Genthner, Library; Barbara Ciesielski, General Office; Joe Romney, History; Art Winship, Math, Emeritus; Don Floyd, Social Sciences; Phil Bromley, Personnel; Bob Andreini, Speech, Karen Cali, Library; and Norman Alexander, Library.

E. Teaching Overloads Report (Instruction Committee - Begg)

M/S/P (Jorgensen, Griffin) to place this resolution on the December 5, 1978 Senate Agenda as a Business Item.

F. Appointment of Ad Hoc Professional Responsibility Committee

Appointment of committee members was delayed until the January 2, 1979 meeting. Discussion of the Ad Hoc Committee followed in reference to who the committee was to report to, the Senate or the Executive Committee.
M/S (Jorgensen, Shutt) to instruct the committee to report to the Executive Committee.

M/S/P (Atwood, Griffin) to table the item and wait for copies of the original duties of the Professional Responsibilities Committee, review those, and see if the Chancellor's office can approve the proposal.

G. General Education and Breadth Committee, Resolution Regarding Catalog Clarification.

M/S/P (Griffin, Hale) to place this as a first reading agenda item at the December 5, 1978 meeting.

III. Discussion Items

A. Responsibility of the Executive Committee Members The Chair re-emphasized the responsibilities of the Executive Committee member, and asked that we fulfill our duties to the best of our ability. Make sure that we keep our constituencies, caucuses and Academic Senate committee members informed.

B. M/S/P to go into Executive Session. M/S/P to go into regular session.

C. Length/Frequency of Senate Meetings M/S/P (Foutz, Atwood) to act on as a business item. M/S/P (Foutz, Shutt) to advise the Chair to call Academic Senate meetings as needed to complete our Academic Senate Business Item.

D. Executive Committee Report to the Academic Senate The Executive Committee felt that a special committee report to the Academic Senate was not necessary since every Senator receives a copy of the Executive Committee meeting minutes.

E. Representation in Architecture Most of the Executive Committee feel that it would be best if Architecture could work out their own solutions until the next election cycle. At that time they could reorganize according to the Bylaw rules.

F. Election Procedure Violations Max referred to the letter written by Harvey Greenwald. The Executive Committee felt that the elections were handled in a very professional and efficient manner. The Executive Committee asked the Chair to answer Greenwald's letter and indicate our overall satisfaction with the election.

G. Resignation and Retirements

Hazel Jones was asked if she could provide information on how many resignations and retirements might have been a result of Proposition 13. The following information may help. In 1976-1977 there were 10 resignations and 15 retirements. In 1977-1978 there were 27 resignations and 9 retirements.

M/S/P to adjourn at 4:40 PM.