Open enrollment period to end Oct. 25

The annual open enrollment period for health and dental insurance, FlexCash, Dependent Care and Health Care Reimbursement Account Plans has begun and will continue until Oct. 25.

During open enrollment, eligible employees may enroll or change health and dental plans, add eligible dependents to health and dental plans, enroll or cancel FlexCash participation, and enroll (or re-enroll) in the Health Care Reimbursement and the Dependent Care Reimbursement accounts.

Four health insurance plans will be available starting Jan. 1: Blue Shield Access+ HMO, PERS Choice PPO, PERSCare PPO and FORAC PPO (for Public Safety employees only). Employees currently in Health Net or PacificCare will be enrolled automatically in the Blue Shield Access+ HMO. Only employees who want to change from their current coverage (or those in Health Net and Pacific Care who do not want to be changed to the Blue Shield Access+ HMO) need to make a change during the open enrollment period.

No changes will be made to the CSU dental plans for 2003. All changes made during open enrollment will be effective Jan. 1.

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Swanton Pacific Ranch to host ‘Cal Poly Day’

Employees and family members are invited to Swanton Pacific Ranch’s “Cal Poly Day” on Sept. 29.

“The event is designed for people to renew friendships, make new acquaintances, visit with alumni and just enjoy the beautiful grounds while riding the trains of the past,” said Ed Carnegie, bio-dental plans for 2003.

Qualified state employees may donate vacation credit to help remain in full-pay status during an extended absence.

Those interested in donating leave may request a Catastrophic Leave Donation form from solicitation coordinator Valene Mathews at ext. 6-2326 or by e-mail.

CSEA employees in units 2, 5, 7 and 9 may donate up to 40 hours; Unit 4 (academic professionals), E99 (excluded), C99 (confidential), M80 (management personnel plan) and M98 (executive) may donate up to 32 hours total. All other state employees may donate up to 16 hours vacation credits per fiscal year in increments of one hour or more.

Continued on page 2

Service Awards Luncheon to be Feb. 27 in Chumash

State, Foundation and ASI employees with milestone service anniversaries in 2002 will be honored at the Service Awards Luncheon 11:30 a.m.-1:30 p.m. Feb. 27 in Chumash Auditorium. The theme will be “We Are the World.” Watch for more information, including where and when to buy tickets, in an upcoming issue of the Cal Poly Report.

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Leave solicitation

Mary Whiteford, administrative analyst/specialist in Academic Programs, has qualified for family catastrophic leave.

Eligible state employees may donate vacation credit to help remain in full-pay status during an extended absence.

Those interested in donating leave may request a Catastrophic Leave Donation form from solicitation coordinator Valene Mathews at ext. 6-2326 or by e-mail.

CSEA employees in units 2, 5, 7 and 9 may donate up to 40 hours; Unit 4 (academic professionals), E99 (excluded), C99 (confidential), M80 (management personnel plan) and M98 (executive) may donate up to 32 hours total. All other state employees may donate up to 16 hours vacation credits per fiscal year in increments of one hour or more.

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Cal Poly Report schedule

The Cal Poly Report Digest and the Cal Poly Report online appear every Wednesday during the academic year. The online version can be seen at www.calpoly.edu/~communic.

Articles for both the online Cal Poly Report and the Cal Poly Report Digest are due to Public Affairs by 10 a.m. Wednesday, one week before publication. Information can be e-mailed to polynews@polymail.calpoly.edu or faxed to ext. 6-6533. For more information, call ext. 6-1511.
**Course offered on teaching effectiveness**

The Center for Teaching and Learning (CTL) will offer "The Heart of the Matter: Effective Teaching and Learning" Tuesday mornings fall quarter beginning Sept. 24 from 9 to 11 a.m.

The course, to be taught in Room 510 in the Kennedy Library, is designed to provide faculty members and instructional staff members with the knowledge and skills to enhance their teaching effectiveness.

Topics will include self-assessment as a teacher and as a learner, effective classroom presentations, setting course objectives, evaluating student learning, teaching methods, teaching with technology, roles and responsibilities of the faculty and more.

Advance registration is required. Contact Jo Ernest at jernest@calpoly.edu or ext. 6-7387. Visit the CTL Web page at http://www.academics.calpoly.edu/ctl for more information.

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**Classical recital planned**

Music Department faculty members Jacalyn Kreitzer, mezzo-soprano, and Susan Azaret Davies, pianist, will present a classical recital Oct. 5 featuring works by Georges Bizet, Johannes Brahms, Antonio Cesti, George Gershwin, C. W. Gluck, Wolfgang Amadeus Mozart, Maurice Ravel, Camille Saint-Saëns, Johann Strauss and Richard Wagner.

The program, titled "Love: Hope, Joy, Betrayal, and Transcension in Opera and Art Song," will be at 8 p.m. in the Theatre.

Pamela Dassenko, principal violist for the San Luis Obispo Symphony, and Virginia Wright, principal clarinetist with the Oregon, San Jose and San Luis Obispo symphonies, will join Kreitzer and Davies in concert.


Tickets are $10 for the public and $6 for seniors and students. To order, call ext. 6-2787 or fax to ext. 6-6088.

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**Position Vacancies**

**STATE:** The official listing of staff and management vacancies is posted at least two weeks prior to closing dates on Cal Poly's Web site at www.calpoly.edu. (Select "Employment" from the Cal Poly links drop-down box.) As a courtesy to our on-campus employees, job vacancies also are published in the Cal Poly Report. Positions marked with an asterisk indicate that qualified on-campus applicants in bargaining units 2, 5, 7 and 9 will be given first consideration. Job applications must be received in Human Resources, Adm. 110, by 5 p.m. on the closing date.

**FOUNDATION** (Foundation Adm. Building, job line at ext. 6-7107). All Foundation applications must be received (not just postmarked) by 5 p.m. of the closing date. (No faxes.)

**Research Assistant**, Biological Sciences, $14.11-20.48/hour. Closing date: Open until filled; review of applications begins Sept. 27.

**FACULTY** Candidates are asked to contact the appropriate department office at the phone number listed for more information or to request an application. Additional information and qualifications for each position may also be obtained online at http://www.academic-personnel.calpoly.edu. Please submit all application materials to the department head/chair unless otherwise specified in the ad. Rank and salary are commensurate with qualifications and experience (and time base where applicable), unless otherwise stated.

**#4326: Tenure-Track, Assistant Professor, English Department (Modern & Victorian British Literature), ext. 6-5850. Closing date: Nov. 18.**

**#4521: Tenure-Track, Assistant Professor, Biological Sciences Department (Animal Genetics), ext. 6-5241. Closing date: Nov. 15.**

**#4519: Tenure-Track, Assistant Professor, Biological Sciences Department (Animal Genetics), ext. 6-5241. Closing date: Nov. 15.**

**#4525: Tenure-Track, Assistant Professor, English Department (Rhetoric & Composition Theory), ext. 6-5850. Closing date: Nov. 18.**

**#4556: Tenure-Track, Assistant/Associate Professor(s), Natural Resources Management Department (Recreation Administration), ext. 6-1246. Closing date Nov. 15.**

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**Open enrollment . . .**

Continued from page 1

Two additional health insurance information sessions have been scheduled: Oct. 3 at 11 a.m. and at 1 p.m. in Philips Hall. The sessions originally scheduled for Sept. 26 were cancelled because of a scheduling conflict. The sessions will provide employees with detailed information on the health plans being offered for 2003 and will be of particular interest to those employees currently insured by Health Net and PacificCare.

For more information, visit the Human Resources Benefits Web site at http://www.afd.calpoly.edu/hree/benefits/whatsnew.html.

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**Swanton Pacific**

Continued from page 1

"Swanton Pacific Exposition in San Francisco in 1915."

The ranch serves as an extension of Cal Poly's instructional programs in agriculture, forestry and other disciplines.

Visitors to the ranch can catch a train ride from 10:30 a.m. to 4 p.m. A barbecue lunch will be served around noon, and various other ranch and train facility tours will be offered throughout the day.

For reservations, due Sept. 25, call Carnegie at 995-3659. The cost of the barbecue is $15 for adults ($25 if reservations are received after Sept. 25) and $8 ($15 after Sept. 25) for children up to 8 years old.

Silverado Stages will provide round-trip bus transportation from San Luis Obispo to Swanton Pacific Ranch for $44, including the barbecue.

Those planning to take the bus must make a reservation with Silverado Stages at 544-7658. —

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"Teaching Well" workshops to be offered fall quarter

"Teaching Well" workshops are being offered fall quarter by the Center for Teaching and Learning (CTL) to help faculty members, graduate teaching assistants and associates, and instructional staff members gain insight and information and skills on topics related to teaching and learning.

Workshops scheduled are:

- Oct. 4: Course Planning: The Course Syllabus
- Nov. 1: Effective Classroom Presentations
- Nov. 15: Classroom Assessment Techniques

All workshops will be noon-2 p.m. Fridays, with a lunch provided, in the Center for Teaching and Learning, Room 510 in the Kennedy Library.

Advance registration is required. Contact Jo Ernest at jernest@calpoly.edu or ext. 6-7387. Visit the CTL Web page at http://www.academics.calpoly.edu/ctl for more information.