Chair, Tim Kersten
Vice Chair, Ron Brown
Secretary, Harry Sharp

I. Minutes

II. Announcements

III. Reports

Administrative Council (Brown)
CSUC Academic Senate (Hale, Riedlsperger, Weatherby)
Foundation Board (Kersten)
President's Council (Kersten)

IV. Committee Reports

The Chair requests written reports for this meeting.

V. Business Items

A. Resolution on Faculty Professional Record Form (Executive Committee) (Attachment A) (Second Reading)

B. Resolution to Amend AB 74-3 (Budget Committee) (Attachment B) (Second Reading)

C. Resolution on Assigned Time Utilization (Research Committee) (Attachment C) (First Reading)

D. Resolution on the Disaster Plan (Sutliff) (Attachment D) (First Reading)

VI. Discussion Items

A. TIME CERTAIN: 3:25 PM   Guest: President Baker

   1. Budget Outlook
   2. Faculty Professional Record Form
   3. Constitution of the Faculty
   4. Other
WHEREAS, It is appropriate to request faculty to update their files and professional resumes for the purposes of personnel action review; and

WHEREAS, A wide range of professional activities are appropriate to be included in the files and in any professional activity summary—and should be suggested to faculty for possible inclusion; and

WHEREAS, Use of a standardized form which includes an appropriately large number of categories of professional activity may lead some faculty to perceive it to be in their own best interest to participate in many different activities rather than make a sustained and significant contribution in those areas in which there is special talent and interest; and

WHEREAS, A university or school-wide standardized form has the potential for being inappropriately used as a quick comparison of faculty to determine relative merit (for prioritizing promotion recommendations, for example) which could enhance the perception that it is the number and not the quality of the entries that matters; therefore be it

RESOLVED: That the President should request the deans to encourage all faculty who are to be considered for personnel action to update their personnel files and prepare their own updated resume or summary of professional activities. It would be appropriate to encourage faculty to include in the summary categories such as teaching activities, courses developed, senior projects or other student research supervised, professional conferences attended, papers and invited talks delivered and/or published, professional development interests, and any other areas which indicate professional commitment, service, or contribution to the discipline, department, university, or community.
RESOLUTION TO AMEND AB 74-3

Background: "Because of the importance of campus enrollment allocations and school/division enrollment targets to the campus community, information on both will be provided to the President's Council annually in October so that the various consultative groups on campus, including the Academic Senate and the Staff Senate, may have the opportunity for review and reaction as appropriate."

WHEREAS, The Academic Senate passed resolution AS-105-80/BC which dealt with the Senate's involvement in determination of enrollment quotas and long-range enrollment guidelines for the University on February 17, 1981; and

WHEREAS, This resolution was subsequently approved by the President on March 9, 1981; and

WHEREAS, There has been some question as to whether the procedures outlined in that resolution are contained in the current governing document AB 74-3 (Revised); and

WHEREAS, AB 74-3 (Revised) makes no reference to formal consultation with the Academic Senate or the procedures outlined in Resolution AS-105-80/BC; and

WHEREAS, Some of the language used in AB 74-3 (Revised) in Section VII, Paragraph 3, "Review Process and Responsibility" is outmoded, (reference to division and reference to Staff Senate, both of which no longer exist); therefore be it

RESOLVED: That AB 74-3 (Revised) be further revised so that the final paragraph under "VII. Enrollment Planning and Guidelines, paragraph 3. Review Process and Responsibility." reads as follows:

Whenever policy decisions are to be made concerning enrollment quotas and long-range enrollment guidelines, formal and meaningful consultation should occur between the Executive Committee of the Academic Senate, appropriate Senate subordinate committees, and a representative of the University administration. Because of the importance of campus enrollment allocations and school enrollment targets to the campus community, information on both will be provided to the President's Council annually in October, so that the various consultative groups on campus may have the opportunity for review and reaction as appropriate.
ASSIGNED TIME UTILIZATION

Whereas, professional development of faculty is recognized as a second priority of California Polytechnic State University, San Luis Obispo,

Whereas, it is recognized that teaching loads sometimes greatly limit the amount of time individual faculty can devote to activities that promote their professional development,

Whereas, there are usually a few funded but unfilled positions at department, school and university levels each year,

Whereas, these unfilled positions can be used to provide release time for faculty so they can pursue activities that will contribute to their professional growth and development,

therefore,

Be it resolved that an accounting of the number of funded but unfilled positions be made at the university and school levels and

Be it further resolved that the Academic Senate recommends that the Vice President for Academic Affairs and Deans develop procedures that provide faculty in a school an opportunity to utilize assigned time for engaging in professional growth and development activities.
Resolution Re: The Campus Disaster Preparedness Plan for Peacetime Emergencies

In accordance with Title 5, California Administrative Code, Section 41302 (pertaining to campus emergencies) and Section 42402 (pertaining to the President's responsibility for campus welfare, etc.) the President is to establish a plan that directs campus services and its population in response to peacetime emergencies. The existence and design of such a plan has become essential given the tentative completion and operation of the Diablo Canyon Nuclear Power Plant.

All agencies and offices of cities, counties, and those of the State and Federal governments within the Emergency Planning Zone are to have a plan to prescribe the actions required to preclude or minimize radiation exposure and related health hazards in case of an accident. Such plans are requested by Federal and State regulatory agencies: Nuclear Regulatory Commission (NRC), Federal Emergency Management Agency (FEMA) and, State Office of Emergency Services (OES).

California Polytechnic State University must have a plan that not only fits within the larger operational plan of the County, but one that provides a specific organizational structure for the campus. While preparing a document meeting the nuclear power related issues, standard operating procedures (SOP's) for other emergency conditions have also been addressed.

A Disaster Preparedness Committee was formed by the President with the charge to draft a plan meeting the demands noted above. The draft Campus Disaster
Preparedness Plan that was circulated to all Deans, Division Heads, Department Heads, etc. on November 19, 1981 is the result of this committee's report.

We commend the committee for its work on behalf of the campus community, but find that the following concerns must be brought forward and addressed;
RESOLUTION

WHEREAS neither students nor faculty were included among the ten people selected for the Disaster Preparedness Committee which drafted the Disaster Preparedness Plan for Peacetime Emergencies, and

WHEREAS neither students nor faculty were consulted on the plan while it was being drafted, and

WHEREAS publicity of the draft Disaster Preparedness Plan has been so poor that few on campus are even aware of its existence, and

WHEREAS the worth of the plan cannot be ascertained without the specific operational guidelines which are not yet publicly available, and

WHEREAS each campus department is responsible for formulating and maintaining its own operating procedures in the event of a disaster, and

WHEREAS the campus Disaster Preparedness Plan and the San Luis Obispo County/Cities Basic Plan for Peacetime Emergencies rely upon each other to be put into effect, and

WHEREAS the material which is publicly available in the Disaster Preparedness Plan such as that section entitled "Operational Plan for Diablo Canyon Nuclear Power Plant Accident" is grossly inadequate, and

WHEREAS the Academic Senate considers that both the procedural and substantive aspects of the present draft Disaster Preparedness Plan are deficient, and as such should not be considered an operational plan, therefore be it

RESOLVED that the Academic Senate urges the President not to implement the Disaster Preparedness Plan in its current form, and be it also

RESOLVED that the Academic Senate urges the establishment of a task force representing the entire university community to review the draft Disaster Preparedness Plan and present its findings to the President.

Submitted by Dale A. Sutliff, Academic Senator