CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, California
ACADEMIC SENATE

MINUTES
Tuesday, January 10, 1989
UU 220 3:00 p.m.

I. Preparatory:
A. The meeting was called to order at 3:16 p.m.
B. The minutes of the November 15, 1988 meeting were approved as submitted.

II. Communications:
A. The chair noted the list of materials available for reading in the Senate office. This list contains items received since the beginning of winter quarter.
B. The letter from Naples regarding the resolution on merit salary adjustments for staff was noted.
C. The memo from Baker to Kerschner indicating support for the resolution on campus-based study abroad programs was noted.
D. President Baker has approved the following resolutions:
   ◦ AS-300-88 Resolution to Amend Procedures for MPPP Awards
   ◦ AS-301-88 Resolution to Restore MSA’s for Nonfaculty Employees
   ◦ AS-302-88 Resolution re Campus-Based Study Abroad Programs

The chair also noted that the Cal Poly Report would be used in the future to keep faculty informed on actions taken by the Senate.

III. Reports:
A. President: none.
B. Academic Affairs Office: none.
C. Statewide Senators:
   Reg Gooden reported that there has been one more modification to the GE transfer curriculum, but that changes made in this last revision were not substantive. The final revision will be submitted to the campus GE&B Committee.

   Joe Weatherby reported that our campus was the first with a response regarding Campus-Based Study Abroad Programs. All but two campuses were in total agreement with us. There was also good support from the Academic Affairs Office and the President’s office. He also reported on a proposal for a foreign language exit requirement. This issue will be coming before the Statewide Senate.

IV. Consent Agenda: none.
Business Items:

A. Resolution to Amend the Bylaws Making the Research Committee an Elected Committee, second reading.

M/S (Murphy, Moustafa) to adopt this resolution

A substitute motion was also distributed at the meeting.

Rogalla addressed the concerns raised by the Executive Committee in the memo included as page 10 of the agenda package. He stated that the Constitution and Bylaws Committee felt that the resolution did not need to be changed and that the bylaws did not need to be as detailed as the proposed changes would require. The substitute resolution makes these changes. If the Senate feels that they are appropriate, they should adopt the substitute resolution.

At this point, the chair turned the meeting over to the vice-chair.

Moustafa commented on the lack of voting power of ex officio members. It is his understanding that contract does not require that the entire committee be elected, but rather only that a majority be elected.

Kersten stated that he believes that the contract requires all members to be elected. Andrews thinks it requires a majority to be elected. There was no definitive answer to this question.

M/S/F (Moustafa, Stead) to amend by giving ex officio members voting rights. The resolution changes sections I.12.a and b. to read as follows:

I.12.a. Membership
School representatives of the Research Committee shall be elected by the faculty. Ex-officio members of the Research Committee shall ... 

b. Responsibilities
(3) Evaluate requests for State Funded Faculty Support Grants and make recommendations for funding when appropriate to the President through the Academic Senate.

Andrews suggested voting the amendment down and considering the substitute amendment. Murphy pointed out that the amendment might not be legal in light of the contract.

The motion failed.

M/S (Andrews, Gooden) to adopt the substitute resolution.
Andrews pointed out that the blocked areas of the substitute resolution are those that differ from the original. These changes address the issues raised by the Executive Committee.

Burgunder pointed out that it still does not indicate how vacancies will be filled.

M/S (Murphy, Lewis) to table until time certain at the next Senate meeting, when all motions and amendments can be presented in writing.

The motion to table carried.

The Vice-Chair turned the meeting back over to the Chair.

B. Resolution to Provide a Generic Set of Operating Procedures for Academic Senate Standing and Ad Hoc Committees, first reading

Rogalla stated that the bylaws call for operating procedures for committees to be filed with the Senate office. This resolution provides a generic set of procedures that could be used by any committee not wanting to devise their own set. Some revisions to the resolution were distributed at the meeting. These changes were made to address concerns raised by the Executive Committee.

Gooden suggested adding a statement to the effect that a reasonable attempt will be made to hold meetings during the normal school day.

This resolution will move to a second reading item at the next Senate meeting.

C. Resolution on Promotion of Librarians, first reading

Paul Murphy described this resolution as a minor change to include wording regarding librarians to the procedures for promotion.

M/S/P (Botwin, Murphy) to suspend the rules and move this item to a second reading.

M/S/P (Botwin, Murphy) to adopt the resolution.

D. Resolution on Tenure for Librarians, first reading

M/S/P (Botwin, Murphy) to suspend the rules and move this to a second reading item.

M/S/P (Botwin, Murphy) to adopt this resolution.
E. Resolution in Support of the Human Corps and of Service, first reading

Botwin suggested looking into the possibility of administering this in some way that didn't require every department to designate a representative. He feels that this places an additional burden on faculty.

Weber questioned the emphasis on senior projects. While this may be one possibility, for some departments there may be better vehicles for service. Murphy suggested deleting the word "senior", as this would make it more general.

This resolution will move to a second reading item at the next Senate meeting.

F. Resolution on Minor Capital Outlay, first reading

Murphy requested that the Senate be provided with some information on current policy when this item is brought back as a second reading.

This resolution will move to a second reading item at the next Senate meeting.

G. Resolution on the Curriculum Review Process, first reading

Bailey stated that this resolution is the result of much deliberation by the curriculum committee. They would like to make the curriculum cycle process into something where major changes can be given the consideration that they warrant. This resolution splits the cycle into two phases. The first year, major changes would be considered. The second year, individual course changes would be considered.

Dalton noted that some distinction between major and minor changes would need to be made. She also requested clarification of the diagram of the curriculum process that is included with the resolution.

Mc Neil suggested that maybe the two phases of the cycle should be reversed, with course changes first and then major changes.

Wilson commented that program changes have a longer lead time, and would need to be handled first. He also commented that if the resolution is adopted, the first year of the change would be quite hectic due to overlap with the old process.

This resolution will move to a second reading item at the next Senate meeting.

Discussion Items: none.

VII. Adjournment: The meeting was adjourned at 4:35 p.m.