MINUTES
Tuesday, September 20, 1988
UU 220 3:00 - 5:00 p.m.

I. Preparatory:
   There were no minutes for approval.

II. Communications:
   A. The chair reminded those present to read the memo on
      substitutes and proxies for senate meetings.
   B. The chair reported that the action taken at the August Executive
      Committee meeting regarding the Faculty Support Grant program was
      timely but incorrect. The most recent communication from the
      Chancellor’s office indicates that the program must be overseen
      by an elected committee. Since the Senate’s only elected
      committee is the UPLC, they will have to function in this
      capacity for this year.
   C. There will be a conference sponsored by the system-wide Student
      Assessment Task Force. The conference will be held Nov. 16 - 18.
      The Senate will be sending Jack Wilson as its representative.
   D. The Human Task Force Board of Governors has designated two
      positions to be filled by faculty members. This Task Force will
      coordinate the effort for student community service. The chair
      reported that he is attempting to identify two minority faculty
      members with ties to the community who could serve in this
      capacity.
   E. As was the policy last year, some materials will be kept
      available in the Senate office rather than being distributed to
      all Senators. Interested parties should stop by the Senate
      office to peruse these materials.

III. Reports:
   A. President: none.
   B. Academic Affairs:
      Malcolm Wilson issued an invitation to the Executive Committee to
      attend a Video conference on assessment. The conference is
      sponsored by the National Association of Student Personnel
      Administrators and the American College Personnel Association.
      It is titled "Assessment--To Improve Student Learning and
      Development: A Shared Responsibility". It will take place on
      Oct. 7 from 11 a.m. to 1 p.m.
      Malcolm Wilson also reported on the CAPTURE system for adds and
      drops. He thinks that it has worked well, considering that it is
      being asked to do something that it was not designed to do--mix
      with preliminary registration by CAR.
C. Statewide Senators:
Joe Weatherby reported on the status of the proposed new foreign language requirement. He stated that now was the time for faculty input. Since the current version of the proposal will introduce a foreign language exit requirement of approximately third year competency, which must be demonstrated by testing, this will have great impact on this campus. He suggested that comments be directed to Reg Gooden who is on the statewide committee.
Reg Gooden reported that the Foreign Language Council has not yet made its recommendations on the proposal.
Tim Kersten reminded everyone that proposition 78 will be on the November ballot. This is a bond proposal which includes $128 million for CSU and $16-18 million for Cal Poly. The Statewide Senate has passed a resolution supporting the proposition.

IV. Consent Agenda: none.

V. Business Items:
A. Resolution on an Honorary Doctor of Laws Degree (confidential)
The Executive Committee went into an executive session, due to the confidential nature of this resolution. After discussion, it was moved and seconded (Gooden, Moustafa) to place this item on the agenda of the full Senate, to be handled in executive session. The motion carried unanimously.

B. Resolution Changing UPLC with the review of State Faculty Support Grants.
This resolution was withdrawn.

C. Senate Committee Vacancies
Lee Burgunder proposed the following appointments:
Lynn Metcalf to the GE&B Committee (fall only)
and
Earl Keller to the Library Committee.
M/S/P (Burgunder, Borland) to approve the appointments.

D. Academic Assigned Time Allocation
After discussion, the following distribution of release time was approved:

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<tr>
<th>Position</th>
<th>%</th>
<th>AY units</th>
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<td>.555</td>
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<tr>
<td>Academic Senate Vice Chair</td>
<td>.067</td>
<td>3</td>
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<tr>
<td>Academic Senate Secretary</td>
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<td>6</td>
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<td>Budget Committee Chair</td>
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<td>GE&amp;B Committee Chair</td>
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<td>6</td>
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<tr>
<td>Personnel Policies Chair</td>
<td>.089</td>
<td>4</td>
</tr>
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E. Senate Calendar
M/S/P (Kersten, Moustafa) to change the Executive Committee meeting scheduled for the Tuesday before Thanksgiving to the Tuesday after the holiday.
VI. Discussion Items:
A. The chair indicated that he felt a need to clarify some policy issues, and intends to ask the Constitution and By-Laws Committee to look at the following issues:

1. Maximum term of membership on an Academic Senate Committee
2. Maximum term for a committee chair
3. Is concurrent membership on the GE&B Committee and one of the area subcommittees appropriate?
4. Procedures for filling a vacancy when a Senate officer vacates
5. Should the Research Committee become an elected committee?

B. The chair requested that suggestions for someone who could serve as parliamentarian were being solicited.

VII. Adjournment: The meeting was adjourned at 4:35 p.m.