

**ACADEMIC SENATE**  
**of**  
**CALIFORNIA POLYTECHNIC STATE UNIVERSITY**  
**San Luis Obispo, CA**

**AS-718-10**

**RESOLUTION ON MODIFICATION TO**  
**ACADEMIC PROGRAM REVIEW PROCEDURES**

- 1 WHEREAS, Academic program review procedures for baccalaureate and graduate programs were first  
2 implemented in 1992 along with the formation of an Academic Senate Program Review and  
3 Improvement Committee; and  
4
- 5 WHEREAS, Procedures for adding and selecting internal reviewers (Cal Poly faculty members outside the  
6 program who are “knowledgeable in the discipline/field of the program under review”) and  
7 external reviewers (individuals from other educational institutions) to academic program  
8 review were drafted and approved in 1996; and  
9
- 10 WHEREAS, In 2000, after extensive study of academic program review practices nationwide, a new  
11 process for academic program review was proposed for Cal Poly by the Task Force on  
12 Institutional Accountability and Learning Assessment; and  
13
- 14 WHEREAS, The 2000 academic program review process—which eliminated the Academic Senate  
15 Program Review and Improvement Committee—was approved by the Academic Senate on  
16 November 21 2000 as “Resolution on Academic Program Review,” resolution number AS-  
17 552-00; and  
18
- 19 WHEREAS, The 2000 academic program review process calls for the Academic Senate Executive  
20 Committee to be the final approving body for the program’s internal reviewers; and  
21
- 22 WHEREAS, A Kaizen (“continuous improvement”) pilot project reviewed the current academic program  
23 review process in early 2010 and recommended “removing Senate [Executive Committee]  
24 approval” from the process in order to remove steps that resulted in redundant approval  
25 since the internal reviewer nominations are already “selected and vetted by the program  
26 faculty and endorsed by the college deans and the vice provost”; and  
27
- 28 WHEREAS, Waiting for Academic Senate Executive Committee approval often delays the appointment  
29 of the internal reviewer(s) and causes the academic program review process to run behind  
30 schedule; therefore be it  
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- 32 RESOLVED: That the Academic Senate Executive Committee be removed as the final approving body in  
33 the appointment of internal reviewers for academic program review; and be it further  
34
- 35 RESOLVED: That the Academic Programs Office provide annual summaries to the Academic Senate on  
36 the findings of academic programs that underwent academic program review in that year,  
37 including a list of internal reviewers as part of the report.

Proposed by: Academic Senate Executive Committee  
Date: September 21 2010  
Revised: October 19 2010

State of California  
**M e m o r a n d u m**

To: Rachel Fernflores  
Chair, Academic Senate

Date: November 15, 2010

From: Robert Glidden  
Interim President



Copies: R. Koob, E. Smith

Subject: Response to Academic Senate Resolution AS-718-10  
Resolution on Modification to Academic Program Review Procedures

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This memo acknowledges receipt and approval of the above-entitled Academic Senate resolution.