I. MINUTES: Approval of the 1 October 1985 Academic Senate Minutes (attached-pages 1-6)

II. ANNOUNCEMENTS:
   A. Malcolm Wilson Commendation - Reg Gooden (Past Chair)
   B. Executive Committee Meeting Schedule - Ray Terry (Secretary)

III. REPORTS:
   A. President's Report
   B. State Wide Senators Report
   C. Committee Reports (Please submit in writing)

IV. BUSINESS ITEMS:
   A. Recommendation for Appointment of Manager for Computer Services - Lamouria (Chair)
   B. Disabled Students Resolutions - Forgeng (Chair, Student Affairs Committee) - FIRST Reading (see attached, page 7)
   C. Professional Leave Amendment - Terry (Chair, UPLC) - SECOND Reading, Amendment No. 3 (see attached, pages 8-9)

V. DISCUSSION ITEMS:
   A.
   B.
   C.

VI. ADJOURNMENT:
RESOLUTION ON STUDENTS WITH DISABILITIES

WHEREAS students who have identified disabilities have a right to attend a program of studies at California Polytechnic State University, and

WHEREAS students who have identified disabilities may require adaptations, alterations, and accommodations in order to benefit from instruction, and

WHEREAS students who have identified disabilities may require adaptations, alterations, and accommodations in order to demonstrate their proficiency, be it therefore

RESOLVED that students with disabilities as identified by Disabled Student Services shall be allowed instructional adaptations, alterations, and accommodations, such as but not limited to preferential seating, notetakers, transcribing, interpreters, and tape recordings; and be it further

RESOLVED that students with identified disabilities shall be allowed testing adaptations, alterations, and accommodations, such as but not limited to extended time for completion, transcribing into Braille, readers, and recorders; and be it further

RESOLVED that when requested by students with identified disabilities or by the instructor, Disabled Student Services will assist in arranging for any necessary instructional or testing adaptations, alterations, or accommodations; and be it further

RESOLVED that under no circumstances will the privacy of lecture or the confidentiality of testing be abridged.
AMENDMENT NO. 3: Sections D, E and F (pp. 3-5) of the UPLC Report "Leave with Pay Guidelines" shall be replaced by:

D. CRITERIA

The UPLC shall evaluate each application for a leave with pay in accord with the criteria established by and for the appropriate SPLC or LPLC.

E. GENERAL CHARACTERISTICS

The following general characteristics are expected in proposals for a leave with pay or with difference-in pay:

1. An abstract or summary of the proposal

2. A detailed outline of the proposed plan of study, research or creative activity.

3. Supporting documentation from universities, employers or institutions that might be sponsoring the project (if appropriate).

4. Annotated literature search indicating the need for the project (if appropriate).

5. A statement of the benefits that will accrue to the University, to your profession and/or to the students.

6. A statement of the probability of completion of the proposed project. This should include a statement of
   a. The feasibility of the proposal;
   b. The applicant's background in relation to the proposal;
   c. The amount of preparation for the leave, as evidenced by advanced study or research (if appropriate).

7. A statement of the urgency of the proposed leave in terms of its benefit to the University.

F. PROCEDURES

1. Each member of the UPLC shall individually and separately review the professional leave applications, which shall be kept in the Personnel Office.

2. Each member of the UPLC shall make such notes as will be adequate to enable him/her to make comparative judgements on the relative merits of the applications for leaves with pay.

3. After each UPLC member has been allowed sufficient time to examine the professional leave applications, the UPLC shall meet in plenary session to discuss the relative merits of the proposals.
4. The UPLC shall adhere to established quotas by school (Library), based on the number of faculty eligible.

   a. The number of sabbatical leaves allocated to the University will be distributed on an equitable basis among the schools and the library.
   
   b. Guidelines for distributing sabbatical leaves include an initial distribution of one professional leave to each school and the Library, with the balance of the allocation to be distributed according to the ratio of eligible faculty members in the respective schools and the Library to the total eligible faculty in the University.
   
   c. In the event sufficient applications are not received by any school or the Library, the UPLC will recommend a redistribution of the unfilled leaves to the other schools (and/or the Library) after considering an equitable distribution in accord with the past practice.
   
   d. In the event the actual University quota of fundable leaves is less than the projected quota initially used the UPLC shall compute the revised school quotas.
   
   e. The UPLC shall annually review the rounding-off of fractions of leaves allocated to the various schools and the Library and use this information to establish an equitable allocation pattern over a period of years.

5. The UPLC shall examine the school-wide rankings to

   a. Verify that proper school procedures and criteria for evaluation were used.
   
   b. Identify apparent inequities in school rankings because of failure to use proper procedures and/or criteria at the school level;
   
   c. Identify apparent deficiencies of applications in one or more of the general characteristics enumerated in E.1 - E.7 above.

6. If an application is found deficient in one or more of the general characteristics enumerated in E.1-E.7, or if additional information is desired by the Committee, the Chair of the UPLC shall request the information from the Chair of the appropriate SPLC or from the LPLC.

   If the information requested is not provided, the UPLC shall include in its report to the Provost a statement of the apparent deficiency.

7. If the UPLC determines that an apparent inequity exists in the rankings of a SPLC or the LPLC, the Chair of the UPLC shall report the apparent ranking inequity to the Dean of the appropriate
school (or to the Director of the Library) and to the Chair of the appropriate SPLC (LPLC).

8. In a conference of three, the Chair of the UPLC, the Dean (Director of the Library) and the Chair of the SPLC (LPLC) shall either affirm the ranking of the SPLC (LPLC) or shall put forth a revised list.

9. The UPLC shall not provide an "a priori" University-wide ranking. Rather, it shall make ad hoc recommendations concerning the filling of such vacancies as may exist.

   a. If a faculty member granted a leave subsequently withdraws his application, the UPLC shall recommend a candidate after considering the highest alternates on the priority lists submitted by the school (Library).
   
b. If the vacancy cannot be filled from among the remaining applicants of the school (Library) involved, the UPLC shall recommend candidate(s) after considering Item F.4.e above.