This position functions as the office manager, providing logistical support to the dean. Proven ability to function as a financial administrator is required for this position. A strong candidate will have management and organizational skills, and will be able to work independently and as part of a team. The position also involves the management of the office and the coordination of various events. The ideal candidate will have experience in office management and have strong communication skills.

**Qualifications:**
- Experience in office management.
- Strong communication skills.
- Ability to work independently and as part of a team.

For more information, please contact Academic Personnel at ext. 6-2844, fax to ext. 6-5185; e-mail academic.personnel@calpoly.edu or visit www.academic-personnel.calpoly.edu...

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**DATING**

- **Exhibits**
  - ASF Fine Arts Club 221 (formerly RFC Gallery): "A Journey of the Warrior Spirit," through Dec. 10. Hours: Monday-Friday, 9 a.m.-9 p.m.; Saturday and Sunday, noon-4 p.m.
  - University Art Gallery (Dexter Bulding): "Production," M-F, 9 a.m.-4 p.m.; Sunday, noon-4 p.m.

**Fiesta Navidad**

The festive music of Mariachi Los Camperos de Nati Cano will fill Haman Hall Nov. 27

A traditional Mexican Christmas celebration - complete with mariachi and folklorico dancers - will be played out at 8 p.m. Nov. 27 in Harman Hall in the Performing Arts Center's Cohan Center.

Fiesta Navidad features the music of renowned Mariachi Los Camperos de Nati Cano, dances by Ballet Folklorico Ollin, and rope tricks by Tony Munoz. Fiesta Navidad takes the audience on a journey to three Mexican states, each with its own distinct musical style and traditions on the Christmas celebration.

The program begins in the state of Michoacan with the Mariachi Los Camperos at the fiesta of La Posada, a symbolic reenactment of Jesus' journey to Bethlehem, made by Joseph and Mary to Bethlehem. After being rejected from several houses, the procession is finally taken in by a family, and the celebration begins.

The first half of the program closes with a fiesta in Jalisco, where the mariachi tradition began. Colorful dances by Ballet Folklorico Ollin and the roping skills of Munoz are highlighted.

The second half of the program features music from the state of Vera Cruz, and the journey comes to an end with the mariachi version of traditional Mexican Christmas celebrations.

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**State/United Way drive aids neighbors in need**

Cal Poly's 1999 State Employees Campaign (United Way to ASF and Foundation employees) will be played out at 8 p.m. Nov. 27 in Haman Hall in the Performing Arts Center's Cohan Center.

State/United Way officials are looking to add new programs, particularly in the areas of basic needs, self-sufficiency, job training and youth development.

Pledge forms, instructions and other information about the drive are being distributed to departments through campus-wide mail.

This year as last, the forms will not have pre-printed names on them. The deadline for pledges is Nov. 24.

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**Fiesta Navidad to feature mariachi, native dances**

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Pat Chalmers, 57  
Pat Chalmers, senior admissions associ­ate, died Oct. 18 in her home in Los Osos. Chalmers began working in the Admis­sions office at Cal Poly in 1990, a year after graduating from the University of Toledo in Ohio.

Can campus encourage alternative transportation?  
Dear Editor:  
I am very concerned about what appears to be a lack of transportation/parking planning on campus. In particular, the policy on bicycle parking lots seems to be to make alternative forms of transportation (bikes, skateboards, skates) as inconvenient as possible.  
In addition to the master plan study, the Commuter Services program applied for and received planning funds from Caltrans to complete a study that will review and recommend transit stops on campus as well as additional funding to help with our campus transit subsidy program.  
The consultant for this study has been selected and we will report back to campus by the end of winter quarter 2000.  
While the campus encourages the use of bicycles as a form of transportation, we must also take safety into consideration. Particular areas of campus, such as Inner Perimeter Road, are identified as heavily used by pedestrians and have been designated as "No Bike" zones.  
This restriction was put in place approximately 10 years ago in an effort to eliminate bicycle-vs.-pedestrian accidents. While it is less convenient to bicyclists, wanting to park adjacent to some of the campus facilities along Inner Perimeter Road, this action proved successful in creating safer pedestrian access in the campus core.

dated from page 1

... Fiesta  
Continued from page 1

...United

Ticket information  
Tickets to the performances listed in today's Cal Poly Report can be purchased at the Performing Arts Ticket Office 10 a.m.- 6 p.m. weekdays and 10 a.m.-4 p.m. Saturdays at 251-6-2787, or fax your order to ext. 6-6088. Information on Cal Poly Arts events, including samples of artists' work, can be found on the Web at www.calpolyarts.org.

Cal Poly to celebrate National Chemistry Week  
The Chemistry and Biochemistry De­partment has planned an event especially for children from 11 a.m. to 3 p.m. Nov. 13 to celebrate National Chemistry Week. A variety of activities are planned for children of all ages, including a "magic show," hands-on experiments, chemical demonstrations and face painting at the Central Coast Mall.  
This year's free event will focus on polymer chemistry. Polyethylene, polystyrene, or plastic toys, rubber and other elastic material, resins, fibers, coatings and adhesives.

Time to order calendars from Reprographics  
Reprographics year 2000 desk/wall calendars printed with Cal Poly's academic calendar will be available in office supply rooms and in a variety of locations throughout the university. To order the title calendars, call ext. 6-2915 or e-mail reval@calpoly.edu.

Use of GIS topic for next FIDO talk  
Cal Poly's Geographic Informa­tion Systems (GIS) Interest Group will present "Visualizing Time and Space Using GIS," as the next Faculty Instruc­tional Development Office event from noon to 1 p.m. Nov. 19 in Room 111-H in the Science Building.  
The campus Information Systems can provide the "who, what, when, and why" needed in many problem-solving and decision-making situations in a variety of disciplines, including agriculture, archaeology, city and regional planning, history, marketing, meteorol­ogy, political science, public health, and transportation.

Gospel music to be focus of Nov. 13 talk, recital  
Music senior Robert Stokes will give a lecture and recital titled "Gospel Music: From the Origins to the Present Time" at 2 p.m. Saturday in the recital hall in the Performing Art Center's Cohen Center. He will be joined by the choir of the Second Baptist Church of Pasadena and the House of Prayer Church in San JosÉ Obispo.  
The choir will perform compositions by Thomas Dorsey, Edwin Hawkins, Walter Hawkins and Kirk Franklin. Admission is free. Everyone is welcome.

Holiday CPR schedule  
Because the university will be closed Nov. 22-26 for Thanksgiving, the deadline to submit the Cal Poly CPR class to the CPR Office is 10 a.m. Tuesday, Nov. 10.  
E-mail items to polypc@calpoly.edu (add calpoly@calpoly.edu needed), fax to ext. 6-6088, or mail to Public Affairs, Hero 11. 

10 employees win prizes at Oct. 20 health fair  
Ten employees won prizes at the campus health and wellness fair sponsored by the Employee Assistance Program.

Position vacancies

Vacancy announcements for the following positions can be found by visiting the appropriate Human Resources office. Information about these and other positions can also be found at calpoly.edu (click on "General Information").

STATE  
(Adm. 138, ext. 6-2226 or Job line at ext. 6-2766. Completed forms must be received by 4 p.m. on the closing date or be postmarked by the closing date. No facsimiles.)

#07055: Administrative Support Coordina­tor I (Unit 7)*, College of Engineering, Dean's Office, qualified on-campus applicants currently must be in the early evening. Provides receptionist, clerical and other support services needed in many problem-solving and decision-making situations in a variety of disciplines, including agriculture, archaeology, city and regional planning, history, marketing, meteorology, political science, public health, and transportation.

#07050: Administrative Support Coordina­tor I (Unit 7)*, College of Business, Manage­ment/Marketing, Closing: Nov. 24, 12-281-3060/hr., temporary, intermittent/on-call (two positions) to June 30, 2000, with possibility of con­tinuation. This position will provide receptionist support for the dean's office and administrative and office support to the manage­ment/marketing department.

#07057: Pharmacist (Unit 2)*, Health Services/Health & Counseling Services, Closing: Nov. 24, 12-281-3060/hr., temporary, intermittent/on-call (two positions) to June 30, 2000, with possibility of extension based on availability of funds to appoint, selected candi­dates must successfully pass a fingerprint and background check.

#07058: Administrative Support Assistant I (Unit 7)*, Public Safety Services, Closing: Nov. 10, 12-281-3136/hr., temporary, intermittent/on-call (two positions) to June 30, 2000, with possibility of extension based on availability of funds to appoint, selected candi­dates must successfully pass a fingerprint and background check.

#07059: Administrative Support Assistant I (Unit 7)*, Public Safety Services, Closing: Nov. 10, 12-281-3136/hr., temporary, intermittent/on-call (two positions) to June 30, 2000, with possibility of extension based on availability of funds to appoint, selected candi­dates must successfully pass a fingerprint and background check.

#07060: Administrative Analyst/Specialist - Non-Exempt (Unit 9)*, College of Engineering, Closing: Nov. 24, 52-788-3792/hr., temporary, intermediate-on-call (two positions) to June 30, 2000, with possibility of extension based on availability of funds to appoint, selected candi­dates must successfully pass a fingerprint and background check.

#07061: Administrative Assistant - Non-Exempt (Unit 7)*, College of Engineering, Closing: Nov. 24, 52-788-3792/hr., temporary, intermediate-on-call (two positions) to June 30, 2000, with possibility of extension based on availability of funds to appoint, selected candi­dates must successfully pass a fingerprint and background check.

#07062: Parking Enforcement Officer - Pool (Unit 7)*, Public Safety Services. Closing: open until filled. Salary range of $18-515.36/hr., temporary, intermediate/on-call (two positions) to Jan. 1, 2001, with possi­bility of extension. Must successfully pass an oral interview and fingerprint check. All candi­dates must successfully pass a fingerprint and background check.

#07063: Reprographics Processes Assistant I (Unit 7)*, Administration and Finance-Repro­graphics/Printing Services, Closing: Nov. 24, 12-281-3060/hr., temporary, intermittent/on-call (two positions) to June 30, 2000, with possibility of extension based on availability of funds to appoint, selected candi­dates must successfully pass a fingerprint and background check.

#07064: Administrative Analyst/Specialist - Non-Exempt (Unit 9)*, Research and Graduate
PiecE O N InD

Can campus encourage alternative transportation?

Dear Editor:

I am very concerned about what appears to be a lack of transportation/parking planning on campus. In particular, the policy on bicycle parking makes it hard for students to make alternative forms of transportation (bikes, skateboards, skates) as convenient as possible. As campus grows, I think new bike lanes need to be created—particularly to the expanding north end of campus. For example, the California State University Extension the Dr. svensk is extremely narrow and lacks a bike lane. It would have been very easy to put a bike lane in there. All the new parking on Vista Carta now means that it sometimes takes 10 minutes to drive from the Environmenta l Resources Science Unit to the bottom of the hill.

Shouldn’t we be doing everything possible to get students and faculty out of their cars and onto bicycles? I would welcome a discussion of this from the “powers that be” in your column.

Bob Rice, Environmental Horticultural Science Department

Cindy Campbell, administrator in Parking and Commuter Services, responds: As part of the master planning efforts, Cal Poly is currently studying the issue of parking supply and campus access. The campus community is invited to learn about three different approaches to teaching students about the use of GIS.

• Brian Dziatertick, Natural Resources Management, will demonstrate what has been taught in a class on the application of GIS in natural resources.

• Rose Bowker, Biological Sciences, will discuss how she incorporates GIS in a class on computer applications in biology.

• Sariya Talip Clay, Kennedy Library, will describe a class about using ArcView in library education.

This FIDO presentation coincides with GIS Day 1999, a global event organized by the Association of American Geographers, and the Environmental Systems Research Institute Inc. (ESRI) and the National Geospatial Intelligence Agency (NGIA). Lunch will be provided to those who make reservations with Penny Ross by Nov. 11. For more information, call ext. 6-2105 or e-mail her at press@calpoly.edu. D

Use of GIS topic for next FIDO talk

Cal Poly’s Geographic Information Systems (GIS) Interest Group will present “Visualizing Time and Space Using GIS,” as the next Faculty Instructional Office event from noon to 1 p.m. Nov. 19 in Room 111-H in the Communications Building. The campus Information Systems can provide the “who, what, when, and why” needed in many problem-solving and decision-making situations in a variety of disciplines, including agriculture, archaeology, city and regional planning, history, marketing, meteorology, political science, public health, and transportation.

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This year’s free event will focus on poultry science. PolyScience, Oregon, is donating farm animals and plastic, rubber and other elastic material, resins, fibers, coatings and adhesives.

Holiday CPR schedule

Because the university will be closed on Nov. 25-26 for Thanksgiving, the deadline to submit your CPR (cardiopulmonary resuscitation) form is Nov. 20. A reminder to order the free calendars, call ext. 6-2105 or e-mail them to calpoly@calpoly.edu. D

10 employees win prizes at Oct. 20 health fair

Ten employees won prizes at the campus health and wellness fair sponsored by the Employee Assistance Program. Prize winners are Gwenn Chavarria, Human Resources and Employment Equity; Dallay Day and Elmer Dale, Faculty Services; Darlene Cappellotti, Financial Aid; Bob Parkin, Graphic Communications; Jack Robinson, Karen Hampshire, Irrigation Training and Research Center; Cintia Zaman, State Accounting; Carolin Bedriogin, Housing; and Meri Kay Gurnee, Art and Design.

Prizes included first aid kits and cards from the American Red Cross and gift certificates from the Apple Farm, McLintocks, Avis Hot Springs and the San Luis Obispo Athletic Club. D

CSU CALL-NOW survey results in

In cooperation with the Cal Poly CAL-NOW consent decree, all Cal Poly students were asked the following question when they registered for fall quarter 1999: "Do you have the interest and ability to participate in NCAA athletics?"

The answers were: Yes—3,223 (20 percent); No—5,904 (37 percent); decline to answer—3,819 (23 percent). In fall 1998, 28 percent responded "yes"; 46 percent, "no," and 7 percent declined to answer. Academic Records, the department responsible for student registration, will continue to comply with the court-mandated ruling, which requires students to be asked this question each year. D

Geneal music to be focus of Nov. 13 talk, recital

Music students will have a lecture and recital titled "Gospel Music: From the Origins to the Present Time" at 2 p.m. Saturday (Nov. 13) in the Performing Arts Center’s Cohen Hall.

This position reports to the parking services coordinator and will provide receptionist and customer service support for this study has been selected for our transit subsidy program. The consultant for this study has been selected to develop recommendations for our transit subsidy program. The consultant for this study has been selected to prepare recommendations for our transit subsidy program. The consultant for this study has been selected to prepare recommendations for our transit subsidy program. The consultant for this study has been selected to prepare recommendations for our transit subsidy program.

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**Position vacancies**

**CAL POLY REPORT, NOVEMBER 10, 1999**

- **Public Safety Dispatcher (On-call Pool)**
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  - Temporarily, intermittent, part-time positions for: police, campus and fire, theft, vandalism and third party personnel, fire and medical alarm systems; enforcing laws and traffic regulations; apprehending violators; providing general information and assistance to the public; and assisting in investigations.

- **FACULTY (Adm. 312, ext. 6-2484):** Candidates with a Doctorate and strong academic qualifications may be considered for full appointment. Applications should include a current resume, the names, addresses, and phone numbers of at least three professional references, and a letter providing some detail of the applicant's appropriateness for the position and interest in the appointment. Please reference Recruitment Code F03201 on all correspondence. Applicants are encouraged to submit materials by Jan. 17, 2000; however, the search will continue until the position is filled. The preferred starting date for the position is July 1, 2000. Cal Poly encourages applications from women, minorities, and disabled. Applications, nominations, and inquiries should be directed to Paul J. Zeig, Dean of Administration, at ext. 6-2484. For more information, contact Academic Personnel at ext. 6-2484, e-mail academic.personnel@calpoly.edu, or visit www.calpoly.edu.

- **ASIA Fine Arts Club 221 (formerly UU Galerie):** "A Journey of the Music: Felix, Backstage Pizza, etc., on Thursday, November 11.
- **ASI Fine Arts Club 221 (formerly UU Galerie):** "A Journey of the Music: Student piano recital, Thursday, November 11.
- **ASI Fine Arts Club 221 (formerly UU Galerie):** "A Journey of the Art: Theatre and Dance Department's fall production: "A Man for All Seasons," Thursday, 8 p.m. (Nov. 22-23; also Nov. 15).
- **ASI Fine Arts Club 221 (formerly UU Galerie):** "A Journey of the Music: Ballet Folklórico Ollin and the roping skills of Muñoz are highlighted. The second half of the program features the music of the state of Vera Cruz, and the journey comes to an end with the mariachi version of traditional Fiesta Navidad takes the audience on a journey to three Mexican states, each with its own distinct musical style and celebrations on the Christmas celebration.

- **United State/World Way drive aids neighbors in need**

  - Cal Poly's 1999 State Employees Campaign (United Way to ASI and Foundation employees) will be played out at 8 p.m. Nov. 27 in Harman Hall in the Performing Arts Center's Cohan Center.

  - Fiesta Navidad features the music of renowned Mariachi Los Camperos de Nati Cano, dances by Ballet Folklórico Ollin, and rope tricks by Tony Muñoz. Fiesta Navidad takes the audience on a journey to three Mexican states, each with its own distinct musical style and celebrations on the Christmas celebration.

  - The program begins in the state of Michoacan with the Mariachi Los Camperos at the fiesta of La Posada, a symbol of the birth of Jesus, made by Joseph and Mary to Bethlehem. After being rejected from several houses, the procession is finally taken in by a family, and the celebration begins.

  - The first half of the program closes with a fiesta in Jalisco, where the mariachi tradition began. Colorful dances by Ballet Folklórico Ollin and the roping skills of Muñoz are highlighted. The second half of the program features music from the state of Vera Cruz, and the journey comes to an end with the mariachi version of traditional Fiesta Navidad.