I. Minutes

II. Announcements

III. Reports

President Baker
CSU Academic Senate (Hale, Kersten, Olsen)

IV. Committee Reports

Budget (Lamouria) 
Constitution & Bylaws (Rogalla) GE & B (Scriven) 
Curriculum (Sparling) Instruction (Ryan) 
Distinguished Teacher Award (Ruehr) Long Range Planning (French) 
Election (Terry Smith) Personnel Policies (Andrews) 
Faculty Library (John Maxwell) Research (Gamble) 
Fairness Board (Mike Hanson) Student Affairs (Forgeng)

V. Business Items

A. Resolution on Bylaws 2nd Reading Please bring materials distributed with March 12 agenda. ATTACHMENT (Rogalla; C&B) 

B. Resolution on Sabbatical Leave Replacement 1st Reading 
Please bring materials distributed with April 16 agenda. (Lamouria; Budget)

C. Resolution on Strategic Planning 1st Reading (French; LRP) ATTACHMENT

D. Resolution on GE & B Review Procedures 1st Reading (Scriven; GE & B) ATTACHMENT

E. Curriculum package from the Senate Curriculum Committee for the Schools of Business, Engineering, and Science and Mathematics ATTACHMENT (Sparling; Curriculum)

F. GE & B package from the Senate GE & B Committee TO BE DISTRIBUTED (Scriven; GE & B)

Please note: An extra meeting of the Academic Senate has been scheduled for

MAY 21, 1985 from 3:00-5:00 in UU 220
Bylaws as proposed 3-30-84 with these amendments:

Article I B?:

New definition positioned as B4:

Temporary Academic Employees

Faculty members in academic departments in the University and personnel in professional consultative services who are not full-time academic employees as defined above.

New definition positioned as B5:

School Caucus

All of the senators from each school or professional consultative service shall constitute the school caucus.

4 becomes 6
5 becomes 7
6 becomes 8

Article II A:

3. A non-voting member representing temporary academic employees appointed quarterly during the academic year. (A minority position is to make this a voting membership.)

Article VI B:

9. Each quarter the Executive Committee shall appoint one (1) representative of the temporary academic employees to serve during that quarter normally, this shall be done prior to the first Academic Senate meeting for that quarter. (A minority position is to have the chair appoint this representative.)

Article VII B, 2nd Paragraph:

School/PCS, change to "school or professional consultative service area".

Article VII C:

Add, "the chair shall notify the chair of the school caucus whenever a member has not attended two (2) consecutive meetings".
Article VII:

D. Operating Procedures

Operating procedures of each committee shall be on file in the office of the senate.

D becomes E

E becomes F

F. Continue paragraph "Committees responsible to evaluate and/or prioritize applications of faculty members shall develop and publicize criteria to be used in the following year by May 1." The Senate shall be notified if this deadline cannot be met.

F becomes G

G becomes H

6. Strike "Faculty" from Faculty Library Committee.

H becomes I

Article VII II:

Strike "division" in school/division two times.

Article VII I2:

a. An A.S.I. representative will be ex officio.

b. Change Article X to Article IX.

Article VII I3 a:

a. Strike the University Library and insert "Instructional Resources".

b. Insert "as needed" before Tuesdays and strike "academic affairs" and insert "Provost's."

Article VII I5 b:

Add to first paragraph, "The committee shall notify the chair of the senate one week before the regular June meeting of the need to select alternate members for the executive committee during the summer quarter".
Article VII I6:

Title? Strike "Faculty."

a. Strike "Faculty" and strike "University Library" and insert "Instructional Resources".

b. Strike "Faculty."

Article VII I7 b:

Last sentence, strike committee and insert "board".

Article VII I8:

a. Insert before the word 'and', "an A.S.I. representative".

b(2). Insert after General Education and Breadth Committee, "through the chair of the senate".

Article VII I9 a:

Strike the University Library and insert "Instructional Services".

Article VII Ill:

b. After professional relations, add "and ethics,".

Article VII I13 a:

Strike the last sentence.

Article VII I14:

b. The Student Affairs committee shall be responsible for recommendations concerning the interrelationship of the student and academic environment. And, it shall be the advisory body of the academic senate on admission policies and quotas.

Article VIII B:

1. Last sentence, insert "this written notification".

3. ...sentence...signatures...session. A recall election, if required, shall be initiated within twenty (20) days, in which classes are regularly in session, after the recall notification is received by the chair of the academic senate.
BACKGROUND: California is undergoing several demographic changes which may have a significant impact on Cal Poly. First, the number of high school graduates in the state is expected to decline by nearly 10% from 1982 to 1992. Second, the ethnic mix of these graduates will be shifting from whites to Hispanics. Within this environment, federal financial support for students is being sharply reduced. This suggests that over the next decade, competition for qualified students is likely to increase substantially.

In considering how Cal Poly might respond to these demographic changes, the Long Range Planning Committee discovered a number of related issues which are affecting how the university might respond to it.

The Committee attempted to identify a list of the important issues facing Cal Poly. The following list was developed by the Committee, but is probably not exhaustive.

ENROLLMENT
Admissions Standards and Criteria
School Enrollment Quotas
Problems with "no shows" and persistence to graduation
Affirmative Action

CURRICULUM
Specialization of curricula
The role of general education
Adapting to changing market conditions
Use of new educational technologies
The role of external accrediting agencies
Role of unique experiences such as internships, CO-OP, and Junior Year Abroad

FACULTY
Attracting and retaining qualified faculty
Attracting minority faculty
Collegiality between faculty who receive various wage supplements and those who do not (e.g., MPPP's and Hard-to-Hire supplements)

LAND AND FACILITIES
Adequate library, office, and laboratory spaces
Adequate equipment in laboratories
Telecommunication facilities for linking campus units with each other and with external contacts
Competition for use of campus land among parking, buildings, agricultural activities, scientific observation and experimentation
Housing for students and faculty
Research and development facilities
WHEREAS, A changing environment for higher education in California presents Cal Poly with a number of important issues and opportunities; and

WHEREAS, Competition for qualified students is likely to increase in the near future; and

WHEREAS, The president has established goals and principles to guide the university, and the schools and departments have been through goal setting and academic planning processes; and

WHEREAS, The Long Range Planning Committee has identified at least a partial list of issues facing the University; and

WHEREAS, A number of firms and educational institutions have found long range strategic planning to be a useful management tool; therefore be it

RESOLVED: That the Academic Senate urge the President to designate the Provost or other ranking administrator to undertake a strategic planning program to provide guidance to the university over the next ten to fifteen years; and be it further

RESOLVED: That this plan should consider enrollment information provided by the Institutional Research Office and the plans already prepared by individual schools and departments; and be it further

RESOLVED: That this administrator should address the Academic Senate on progress towards preparing such a plan by February, 1986; and be it further

RESOLVED: That the Executive Committee of the Academic Senate shall solicit input from various Senate committees to be used in developing a set of goals and objectives to be adopted by the Senate; and be it further

RESOLVED: That once adopted, this set of goals and objectives will be forwarded to the designated administrator for inclusion in the strategic plan; and be it further

RESOLVED: That a strategic plan for Cal Poly should be presented to the Academic Senate by 1987 for review and comment.
Background: The Academic Senate has established procedures which require that proposals to change the General Education and Breadth (GE&B) program be sent to the GE&B Committee which then refers the proposals to the appropriate distribution area subcommittee which then makes a recommendation back to the GE&B Committee. The GE&B Committee then forwards the subcommittee report along with its own recommendation to the full Academic Senate for final disposition. This is the first year that these procedures have been in effect and the whole process has proven to be excessively slow. Many proposals which were referred to subcommittees in September of 1984 had still not been sent back as of May of 1985.

Needless to say, this inefficiency brings havoc during curriculum review years when any GE&B changes for the next catalog must be acted upon by the GE&B Committee and then the Senate in May. Even in years when the curriculum is not being reviewed problems will arise since proposals may be sent from a subcommittee back to the GE&B Committee so late in the year that the GE&B Committee will have no recourse but to refer the matter on to the next year's GE&B Committee which may have a completely different membership and which may require clarification from the subcommittee whose membership may have changed as well. Moreover, the GE&B Committee may dispose of a matter in May or June that can't be taken up by the full Senate until the next year at which time the proposal will have to be carried on the Senate floor by a GE&B Committee whose members were not involved in the deliberations of the previous year's Committee.

Given all of this, the GE&B Committee recommends that the timetable stated below be enforced along with the other provisions stated in the last two resolved clauses. Such would help guarantee a continuity of review.

WHEREAS, The current GE&B review process has proven to be inefficient, and

WHEREAS, This inefficiency can be remedied by establishing a timetable that would require timely referral of proposals to change the GE&B program from one level of review to the next, be it therefore

RESOLVED: That the following timetable be established:

October 1: Deadline for submission of proposals to change GE&B courses or requirements to the GE&B Committee via the office of the Academic Senate

January 15: Deadline for submission of all recommendations from the distribution area subcommittees to the GE&B Committee on all matters referred to those subcommittees

April 15: Deadline for submission of all recommendations from the GE&B Committee to the office of the Academic Senate on all matters referred to that Committee.
RESOLVED: That if any subcommittee fails to meet the January 15 deadline on any item of business referred to it then the GE&B Committee may take up that item without a recommendation from the subcommittee, and be it further

RESOLVED: That if the GE&B Committee fails to meet the April 15 deadline on any item of business referred to it then the Academic Senate may take up that item without a recommendation from the GE&B Committee.