RESOLUTION ON
APPOINTMENT PROCEDURES FOR
GRANT-RELATED INSTRUCTIONAL FACULTY (GRIF)
OF EXCEPTIONAL MERIT

Background: Grant-related instructional faculty (GRIF) is a classification for faculty receiving
compensation from grants that permits such compensation to be processed through the University
so that it becomes part of one's base pay (up to 35% of normal pay).

When the GRIF classification was established in 1975, campuses were asked to establish
procedures for selection of appointees. While many campuses established such procedures, Cal
Poly did not. As a result, selection of GRIF appointees has been ad hoc. The following resolution
proposed by the Academic Senate Faculty Affairs Committee remedies the omission.

WHEREAS, Grant-related Instructional Faculty (GRIF) is a classification for faculty whose
work involves grants and grantor institutions; and

WHEREAS, Cal Poly has faculty classified as GRIF, but there is no set criteria or procedures
for nomination and appointment—college deans currently administer the process; and

WHEREAS, Since the work of faculty is in the framework of academic programs, the process
should be regulated through shared governance (i.e., the Academic Senate) with
the exception of contractual provisions (i.e., salary and benefits) that take
precedence over local policy; therefore, be it

RESOLVED: That the attached Appointment Procedures for Grant-related Instructional
Faculty of Exceptional Merit be approved by the Academic Senate of Cal Poly
and forwarded to the President for his approval.

Proposed by: Academic Senate Faculty Affairs Committee
Date: November 20, 2003
Revised: January 6, 2004
Revised: March 2, 2004
APPOINTMENT PROCEDURES FOR GRANT-RELATED INSTRUCTIONAL FACULTY OF EXCEPTIONAL MERIT

I. Definition.

As a result of action taken by the CSU Board of Trustees, instructional faculty members meeting specified criteria may be appointed to two classifications (10-month and 12-month); each provides for compensation from grants, individual gifts or bequests, or foundation allocations at a rate specified by the Collective Bargaining Agreement (currently 5-35%) above the salary for their regular rank and step.

Each appointment to one or the other classification is to be made, as appropriate, for one academic year or 12-month period only, subject to additional appointments by the President after faculty consultation/positive recommendation and within the limits of the grant support. Appointment to either classification does not constitute a promotion, nor does termination of an appointment without renewal constitute a demotion.

II. Minimum Qualifications.

1. In addition to the education and experience normally required for the academic rank to which they are to be appointed, the candidates must have exceptional professional merit in scholarship and teaching as evidenced by regional or national recognition.

2. The faculty member must be involved in the instructional program through classroom/laboratory teaching and/or mentoring students in training, research or creative activities.

3. The faculty member’s grant and contract activity must clearly contribute to the regular responsibilities of the university.

III. Appointment Procedures.

Appointment procedures for these classifications shall be developed as follows:

1. Particular qualifications for positions shall be identified either by the fund grantor, subject to the approval of the appropriate department, college, or university committees and administrators; or, by consultation among the appropriate committees and administrators. Department recruitment committees, department chairs, and college deans shall be consulted, with final approval from the Academic Vice President and the President.

2. Procedures for selection of recipients of particular grants shall be developed by a similar process of consultation. Procedures will necessarily vary because of differences in the nature and terms of funding arrangements, but should include specific provisions relating to recruitment of candidates (whether by national search; nomination by grantor, university faculty, university administrators, etc.) and the final selection. Normal university procedures for the recruitment and selection of faculty shall be used.
No appointment may be made without the recommendation of the appropriate faculty committee(s) and administrator(s) in the unit to which the appointment is made, and without the approval of the Vice President of Academic Affairs and the President. The recommendations shall address whether the GRIF applicant is a distinguished faculty member who also meets criteria #II.2 and II.3.

3. Faculty members who have been awarded a sabbatical or difference-in-pay leave are not eligible for a GRIF appointment for the duration of the sabbatical or difference-in-pay.

IV. Remuneration.

1. Appointees to these classifications will receive compensation comprising the base salary pertaining to their normal faculty appointment plus a rate specified by the Collective Bargaining Agreement (currently 5-35%) above such base salary. Minimally, the differential portion, including related employee benefits, of the total compensation to each appointee of these positions will be reimbursed from funds furnished to the campus for that purpose by the grant, from individual bequests, and by foundation allocation.

2. The letter of appointment shall state the amount of the differential.

3. When the appointment to a grant-related instructional position is concluded, the individual shall revert to the salary classification of his/her prior faculty position, if any, as determined by the amount of the differential stated in the letter of appointment.

Pertinent provisions of the collective bargaining agreements (current or future) supersede this policy.
To: George Lewis  
   Chair, Academic Senate

From: Warren J. Baker  
   President

Date: March 22, 2004

Copies: R. Detweiler, M. Suess,  
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Subject: Response to Academic Senate Resolution AS-610-04/FAC  
         Resolution on Appointment Procedures for Grant-Related Instructional Faculty  
         (GRIF) of Exceptional Merit

This will acknowledge receipt of the above subject Resolution. I am pleased to see that the Senate  
Faculty Affairs Committee has taken the initiative to formally develop campus appointment procedures  
for the Grant-Related Instructional Faculty classification, which will recognize outstanding research  
contributions by Cal Poly faculty.

The Resolution is approved with the understanding that approval authority to appoint faculty to the  
Grant-Related Instructional Faculty classification is delegated to the Provost and Vice President for  
Academic Affairs. In implementing the policy, college deans are delegated the authority to determine  
the appropriate faculty committees as provided by the Resolution.

Please extend my appreciation to the Faculty Affairs Committee for the good work they accomplished in  
developing these procedures.

Enclosures