Adopted: January 23, 2001

ACADEMIC SENATE
Of
CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, CA

AS-553-01/IC
RESOLUTION ON
CHOICE OF CATALOG REQUESTS OLDER THAN 10 YEARS

WHEREAS, Some students leave Cal Poly without finishing their remaining degree requirements; and

WHEREAS, There are no written guidelines for students who request to graduate on a catalog older than 10 years; and

WHEREAS, The Chancellor's Office will not allow the back dating of degrees or disclaimers on degrees indicating the majority of the coursework was finished over ten years ago; and

WHEREAS, Cal Poly has a responsibility to ensure that degrees awarded with a current date reflect learning that is reasonably up-to-date; therefore, be it

RESOLVED: Students may request to complete their degrees on a catalog older than 10 years if the only remaining degree requirements at the time they left Cal Poly do not exceed 16 units. These remaining degree requirements may include senior project, GWR, and/or USCP; and be it further

RESOLVED: The decision to approve or disapprove a student's request is based on (1) her/his willingness to commit to completing outstanding degree requirements within a specified timeframe, and (2) her/his ability to demonstrate, with written documentation, reasonable currency of knowledge and skills in her/his degree field to the satisfaction of the faculty in the applicable major, as certified by the department chair. Both the college dean and the Vice Provost for Academic Programs & Undergraduate Education must give their approval.

Proposed by: Academic Senate Instruction Committee
October 13, 2000

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ACADEMIC SENATE

CAL POLY

SAN LUIS OBISPO
CA 93407

State of California
Memorandum

To: Unny Menon
Chair, Academic Senate

Date: August 27, 2001

From: Warren J. H
President

Copies: Paul Zingg
David Conn

Subject: Response to Senate Resolutions:
AS-550-00/CC-Graduate Writing Requirement
AS-553-0l/IC-Choice of Catalog Requests Older Than 10 Years
AS-562-01/IC-Update the Campus Administrative Manual Senior Project Section
AS-563-0l/IC-Publication of Change of Major Criteria
AS-569-01/IC-Incomplete "I" Agreements

I hereby acknowledge receipt of, and approve, the above-referenced Academic Senate Resolutions, and commend the Curriculum Committee, the Instruction Committee and the Academic Senate for addressing a number of issues relating to students' progress-to-degree.

AS-550-00/CC will increase the options available for students to meet the Graduation Writing Requirement (GWR) and also draws attention to the importance of effective advising in encouraging students to take the GWR early in their junior year.

AS-553-0l/IC defines the criteria for determining whether a student should be allowed to complete hislher degree on a catalog older than ten years.

AS-562-0l/IC provides for a clarification of the definition, expected outcomes, and requirements for senior projects, giving flexibility to individual departments, and will hopefully, lead to a higher completion rate for these projects. Cal Poly is undertaking a comprehensive review of its administrative policies that will result in a new collection of "Campus Administrative Policies" (CAP), published on the Web and in hard copy format. CAP will take the place ofthe pre-existing Campus Administrative Manual (CAM). CAM Section 412.2 dealing with Senior Projects has not yet been revised. Suggested changes to this section should be forwarded to the President's Office to be incorporated in the Campus Administrative Policies.

AS-563-01/IC takes an initial step toward addressing the problems associated with change-of-major, in requiring each college to publish applicable criteria as well as past acceptance rates.

Finally, AS-569-0 lIIC recommends the use of an "I" Agreement form as a means of making the process of converting an "I" grade to a letter grade less confusing for both students and instructors.

In closing, please extend my appreciation to the full Senate for dealing with these very important student and academic issues.