WHEREAS, The current policy for change of grades (AS-384-92), enacted by the Academic Senate in 1992, has met the goals of the original resolution in the vast majority of cases; and

WHEREAS, Small numbers of exceptions to this policy do occur which require administrative decisions; therefore, be it

RESOLVED: That grade changes beyond the one-year time limit will be recorded automatically when a documented administrative or university error has occurred and the Office of Academic Records has received evidence supporting the exception; and, be it further

RESOLVED: That a subcommittee of three faculty representatives to the Instruction Committee will meet quarterly to review all exceptional cases, such as those which exceed the time limits of AS-384-92, are not administrative or university error, are not clearly documented, or are otherwise appealed by a faculty member, department chair/head, and dean; and, be it further

RESOLVED: That the faculty subcommittee will prepare instructions to the Registrar regarding the case.
Thank you for forwarding to me the AS-439-95/IC Resolution on Change of Grades. I hereby accept and approve said resolution. By copy of the memorandum, I am asking the Vice President for Academic Affairs to implement this resolution.

Please express my appreciation to the Academic Senate for their attention to this matter.