I. Minutes: none

II. Communication(s) and announcement(s):

The next Academic Senate meeting will be next Tuesday, February 10, 1998.

III. Reports:

A. Academic Senate Chair:
B. President’s Office:
C. Provost’s Office:
D. Statewide senators:
E. CFA campus president:
F. Staff Council representative:
G. ASI representatives:
H. Other:

IV. Consent agenda:

V. Business item(s):

Summary of Program Proposals 1998 Catalog: Keesey, chair of the Curriculum Committee, first reading (pp. 71-72 in your 1.20.98 agenda).

VI. Discussion item(s):

Report on status of CETI: Jerry Hanley, Vice Provost/CIO for Information Technology Services. (Materials will be distributed at the meeting.)

VII. Adjournment:
MESSAGE
Subject: add curriculum item to 03-Feb senate meeting?
Sender: amorrobe@calpoly.edu

Item 1

TO: DISTRIBUTION (Title: add curriculum item to 03-Feb senate meeting?)

Item 2

To All:

Doug Keesey, Chair of the Curriculum Cmte., has requested that we add Item G (Program Proposals) of last Senate meeting's agenda to the agenda for the Special Senate Meeting on CETI scheduled for 03-FEB. It is his concern that if ALL curricular items are not decided/voted on by 10-FEB, the98 catalog will NOT include the program proposals under consideration.

PLEASE LET ME KNOW (BY NO LATER THAN NOON TOMORROW) IF YOU AGREE TO ADD THIS ITEM AS THE FIRST AGENDA ITEM TO THE SPECIAL SENATE MEETING ON 03-FEB-98 (ORIGINALLY SCHEDULED TO DISCUSS CETI)

Thanks,

Anny

P.S. I've summarized the rationale and deadlines given to me from several sources and they are as follows:

1. the degree program name changes MUST be approved by the Chancellor's Office (Long Beach) before the Cal Poly Catalog and Fall Class Schedule can be updated. Since several of the program name changes also reflect a matching course prefix change, ALL courses for the following programs are on hold: BS Bioresouce and Agricultural Engineering (AE & ASM courses changing to BRAE course prefix); BS Child Development (HD courses to CD course prefix); and BS, MS Kinesiology (PE courses to KINE course prefix).

2. the SIS+ course files for the above-mentioned courses is structured so that the course prefixes are assigned to HEGIS code designations. The HEGIS code is determined by Long Beach.

3. the delivery of the Catalog and Fall Schedule are closely tied together and MUST be available for sale in the bookstore BEFORE students leave campus at the end of Spring Quarter.

4. deadlines for the 1998 Fall Term:
   - January 16 - Create-New-Term information mailed
   - February 10 (or after Acad. Sen. approval) - program (name) change requests to Long Beach (includes HEGIS code)
   - February 26 - PHASE I materials mailed to Depts
   - March 23 - PHASE I materials due in from Depts
   - March ? - 1998 Catalog goes to printer

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MESSAGE
Subject: Academic Senate meeting of 2.3.98
Sender: Margaret Camuso /cpslo,employee

Item 1

TO: DISTRIBUTION (Title: Academic Senate meeting of 2.3.98)

Item 2

TO: Academic Senators

At its meeting next Tuesday, February 3, 1998, the Academic Senate will finish its first reading of Business Item G: "Curriculum Proposals - Summary of Program Proposals 1998 Catalog" (1.20.98 agenda) before starting its discussion of CETI.

PLEASE BRING YOUR AGENDA OF JANUARY 20 FOR THIS FIRST READING ITEM.

The meeting is scheduled February 3 from 3-5pm in UU220.

Thank you, Margaret