Preparatory: The meeting opened at 3:10pm.

I. Minutes: The minutes of the October 4, 1994 Academic Senate meeting were approved without change.

II. Communication(s) and Announcement(s):

III. Reports:

- Jean DeCosta and Bob Negranti of the Employees Assistance Program (EAP) presented information about EAP and its wellness program.

A. Academic Senate Chair:

B. President's Office:

C. Vice President for Academic Affairs: AIX mail problems were solved over the weekend but the growth rate of the use of this system is beyond anything imagined so the IACC will re-examine the strategy for meeting this growing demand.

D. Statewide Senators:

E. CFA Campus President:

F. Staff Council representative: The Staff Council is working with Public Safety to insure that the system of informing the campus community when emergencies arise is one that reaches everyone. The Council has established a task force to pursue implementation of multicultural training for staff.

G. ASI representatives: Winter quarter syllabi are still being collected. The Academic Commission has had its first meeting so students will be joining Academic Senate committees. Homecoming festivities were reviewed and senators were invited to participate.

IV. Consent Agenda:

V. Business Items:

- MSPU to approve the Resolution on the 1993-1994 Program Review and Improvement Committee Findings and Recommendations.

VI. Discussion:

- Calendaring System: The Chair outlined the process that will be followed as the Senate prepares to vote on the calendar. Discussions during the October 25, November 15, and November 29 meetings will culminate with a Senate vote at the November 29 meeting. The Chair reminded senators that last year the Senate passed a resolution stating that any proposed change must be approved by the Senate and by the General Faculty. Therefore, if a change is approved by the Senate, a vote of the General Faculty will follow early in winter quarter.

At the invitation of the Senate Chair, the following persons made presentations on the possible impact of a change to an early semester system (these presentations have been recorded and a transcript is available in the Academic Senate office).

- Dan Howard-Greene reported that he doesn't have any hard data but that common sense indicates that the early semester system will result in some savings.

- Euel Kennedy reported on the potential impact of a switch to early semesters for Enrollment Support Services which includes admissions, evaluations, records, etc. He predicted savings in the vicinity of $50,000 but noted that the largest benefit of a switch to early semesters will be an improvement of the department's services to students and faculty.

- Russ Cummings reviewed portions of the Report of the Ad Hoc Committee on Student
Throughput. He noted that the committee believes that the student throughput study does not indicate that one calendar system has more effect on throughput than another.

Glenn Irvin presented the academic calendar being used at CSU, Sacramento to illustrate what Poly's calendar might look like if there's a move to the early semester system.

John Culver, Chair of the GE&B Committee, commented on the status of the GE&B draft report. The Committee plans to present three models for general education for Senate consideration. He plans to send these to the Senate at the end of November. He anticipates that all models would be workable under both calendar systems.

Senators were given the opportunity to ask specific questions of these individuals. President Baker was also present to answer questions.

VII. Adjournment: The meeting was adjourned at 4:35pm.

Recorded by:

Sam Lutrin, Secretary-elect
Academic Senate