WHEREAS, The Academic Senate of San Jose State University approved, on November 23, 1987, a resolution that urged the Chancellor's Office to designate a portion of the Minor Capital Outlay budget to the campuses as a lump sum for small modifications at the campuses' discretion while being accountable for the funds expended; and

WHEREAS, The campus at California Polytechnic State University, as with all other California State University campuses, often require Minor Capital Outlay projects of less than $5,000; and

WHEREAS, The delays attributed to the formal Minor Capital Outlay process seem unwarranted for projects that cost less than $5,000; and

WHEREAS, The Chancellor's Office has not yet made the desired adjustment to the Minor Capital Outlay process; therefore, be it

RESOLVED: That the Academic Senate support the Minor Capital Outlay Resolution passed by the Academic Senate of San Jose State University on November 23, 1987, and that the Academic Senate recommend to the Chancellor's Office that it is in the best interest of The California State University system to modify the existing policy for Minor Capital Outlay projects.

Proposed By:
Budget Committee
November 29, 1988
At its meeting of November 23, 1987, the Academic Senate approved the following Sense-of-the-Senate Resolution presented by Peter Buzanski for the Financial and Student Affairs Committee.

WHEREAS Trustee Resolution RA 9-83-057 required the development of a charge-back system for services other than routine maintenance performed by Plant Operations, and

WHEREAS Campuses can no longer divert maintenance funds for teaching facilities modifications, due to the deterioration of the aging plant facilities, and

WHEREAS Trustee Resolution RA 9-83-057 excludes modifying buildings and extending or modifying utility systems from maintenance work, and

WHEREAS The funding of modifications of buildings, etc., is to be funded by Minor Capital Outlay for each project which will cost less than $200,000 but more than $5,000, and

WHEREAS The time frame for a Minor Capital Outlay project requires a minimum of three years for completion even if a request for funds is approved, and

WHEREAS Modern teaching facilities frequently require modifications which cost less than $5,000, and

WHEREAS Departmental budgets for Operating Expenses have not been supplemented to fund teaching facilities modifications since the effective date of Trustee Resolution RA 9-83-057; therefore be it

RESOLVED That the Academic Senate urge the Chancellor's Office to designate a portion of the Minor Capital Outlay budget to the campuses as a lump sum for small modification projects at the campuses' discretion, such funds to be expended on the basis of current minor capital guidelines, with campuses accountable for a post audit of the funds expended on an annual basis.
To: Charles T. Andrews, Chair  
Academic Senate

From: Warren J. Baker, President

Subject: Academic Senate Resolution 308-89 Regarding Minor Capital Outlay

On February 15, 1989 I acknowledged receipt of the resolution adopted by the Academic Senate regarding Minor Capital Outlay (AS-308-89/BC) and indicated that I was referring the matter to Executive Dean Douglas Gerard. I have now received a report from Mr. Gerard in which he indicates that efforts have been underway periodically to obtain the flexibility for urgent projects of a minor dollar amount as urged by the resolution adopted by the Academic Senate. Thus far, these efforts have not been successful because of objections of the Department of Finance and the Legislative Analyst.

However, the substance of the resolution has considerable merit, and by copy of this memo I am requesting Mr. Gerard to once again initiate a request through the Chancellor's Office to have a small lump sum amount allocated to each campus annually to allow for the small projects that occur.
Memorandum

FEB 17 1989

To: Charles T. Andrews, Chair
   Academic Senate

From: Warren J. Baker

Subject: Academic Senate Resolutions

This will acknowledge your February 7 memo with which you transmitted several resolutions adopted by the Academic Senate at its January 31, 1989 meeting. The Senate's Resolution AS-306-89 deals with the internal operations of the Academic Senate itself and requires no further action on my part. The other four resolutions are being referred to appropriate university staff for review and comment as follows:

AS-305-89/C&BC regarding making the Research Committee an elected committee is being referred to Vice President Wilson.

AS-307-89/IC regarding the Human Corps is being referred to Dean of Students Hazel Scott and Vice President Wilson.

AS-308-89/BC regarding Minor Capital Outlay is being referred to Executive Dean Douglas Gerard.

AS-309-89/CC regarding the curriculum review process is being referred to Vice President Wilson.

I will act on these resolutions as soon as I have their comments back. If any questions arise, I will be in touch with you.