I. Minutes: None.

II. Communication(s) and Announcement(s):

III. Reports:
A. Academic Senate Chair:
B. President's Office:
C. Provost's Office:
D. Statewide Senators:
E. CFA Campus President:
F. ASI Representative:
G. Other:

IV. Consent Agenda:

V. Business Item(s):
A. Resolution on Bylaws Change: Election of Academic Senate Officers: Executive Committee, first reading (pp. 2-3).
B. Resolution on Bylaws Change: Designation of Academic Senate Committees: Executive Committee, first reading (p. 4).
C. Resolution on Bylaws Change: Term Limit for Committee Chairs: Executive Committee, first reading (p. 5).
D. Resolution on Temporary Faculty Range Elevation: Bethel, Chair of the Faculty Affairs Committee, first reading (pp. 6-7).
E. Resolution on Election of Academic Senate Representative for Part-time Lecturers and PCS Employees: Fetzer, President of Cal Poly Labor Council, first reading (p. 8).
F. Resolution on Voting Status for the Academic Senate Representative of Part-time Lecturers and PCS Employees: Fetzer, President of Cal Poly Labor Council, first reading (p. 9).
G. Resolution on the Approval of a Policy for the Use of Human Subjects in Research at Cal Poly: Clay, Chair of the Research and Professional Development Committee, second reading (pp. 24-33 in your 4.11.00 agenda).

VI. Discussion Item(s):

VII. Adjournment:
Background: The office of Academic Senate Chair is elected annually with the average length of service being two years. Since each new Chair comes to the position untrained and unsuspecting, this resolution recommends the election of officers take place in winter quarter so spring quarter can be used as a period of orientation to the duties, responsibilities, and requirements of the position before officially taking office. Therefore, be it

RESOLVED: That Articles III.B and IV.C of the Bylaws of the Academic Senate be modified as follows:

III. ELECTION PROCEDURES

Elections shall be held for membership to the Academic Senate, Senate offices, statewide Academic Senate, Grants Review Committee, appropriate recall elections for the preceding as per Section IX of these Bylaws, and ad hoc committees created to search for such university positions as president, provost, vice presidents, college deans, and similar type administrative positions.

B. ELECTION CALENDAR

1. At the first January meeting of the Senate, impending vacancies in the following memberships shall be announced: (a) campus Academic Senate (according to the filled full-time equivalent faculty positions for the previous fall quarter as determined by the university Human Resources office), (b) statewide Academic Senate, and (3) Grants Review Committee. At the same time, each caucus chair shall be notified in writing of its vacancies.

2. By Friday of the following week, each caucus chair shall notify the Senate office, in writing, of any discrepancies in the number of vacancies in its constituency.

3. During the third first week of January, the Academic Senate office shall solicit nominations for the impending to fill vacancies for the next academic year. At the same time, each caucus chair shall be notified in writing of such vacancies. By Friday of the following week, each caucus chair shall notify the Senate office, in writing, of any discrepancies in the number of vacancies in its constituency. Accepted nominations shall include a signed statement of intent to serve from the
candidate. Eligibility to serve shall be determined for each college and Professional Consultative Services.

Elections shall be conducted during the last week of February January. Any runoff elections, if needed, shall be conducted during the following week.

At the first Senate meeting in February, the names of all nominees, the dates of the elections (including a runoff, if necessary), and the time and place at which ballots will be counted shall be reported.

Election of Senate officers:

(a) at the April prior to the last Senate meeting of the Senate winter quarter, eligible nominees of the Senate shall be solicited for the offices of chair, vice chair, and secretary of the Senate.

(b) a petition of nomination signed by three senators which includes a consent to serve statement signed by the nominee shall be received by the Senate office. Such petitions shall be due at the Senate office one week before prior to the May last Senate meeting of the Senate winter quarter. The names of the eligible nominees shall be announced in the agenda for the May at the last Senate meeting of the Senate winter quarter.

(c) nominations for other eligible candidates will be received from the floor of the Senate provided that (1) at least two senators second the nominations, and (2) the nominee is present and agrees to serve if elected.

(d) the vice chair of the Senate shall conduct the election of Senate officers at the regular May last Senate meeting of the Senate winter quarter. Officers shall be elected one at a time: first the chair, then the vice chair, and finally the secretary.

(e) in the event of a vacancy in the offices of the Senate, an election will be conducted at the next meeting of the Senate to fill the unexpired term. Nominations shall be made from the floor of the Senate in compliance with subsection (c) above.

IV. OFFICERS

C. TERMS OF OFFICE

Each officer shall be elected by the voting members of the Senate for a one-year term. These elections shall be held in May at the last Senate meeting of winter quarter and terms of office shall begin with the start of summer quarter. The only limitations to the number of terms that a senator may hold office are the eligibility requirements in Article II.A of these Bylaws and the terms of office restrictions in Article II.B of these Bylaws.

Proposed by: Academic Senate Executive Committee
Date: March 28, 2000
Background: The Bylaws of the Academic Senate make a distinction between General Standing Committees and Special Standing Committees. This distinction was originally intended to designate which committee chairs would be appointed by the Academic Senate Executive Committee and which committee chairs would be elected by their membership. This designation has proved to be both confusing and unnecessary, and accordingly, this resolution recommends that such identification be eliminated. Therefore, be it

RESOLVED: That Article VIII.C of the Bylaws of the Academic Senate be modified as follows:

A. COMMITTEE CHAIRS
The Academic Senate Executive Committee chooses the chairs of the General Standing Committees. The chairs of these committees shall be voting members and may be chosen from within or outside the committee. If the chair is chosen from outside the committee, the fact that one college may have two votes will be taken into account by the Academic Senate when it acts on the recommendation of the standing committee. Committee chair appointments will be submitted to each committee for its approval. The chairs of the Special Standing Committees shall be elected annually by a majority vote of the voters chair, then appointed year.

The chair need not be an academic senator. The chair shall be responsible for reporting committee activities to the Academic Senate. The chair shall notify the chair of the college caucus whenever a member has not attended two consecutive meetings. Committee chairs shall meet with the chair of the Academic Senate at least annually.

Proposed by: The Academic Senate Executive Committee
Date: March 28, 2000
Background: In order to continually provide new perspective on the Academic Senate and its committees, membership to these bodies have term limits placed on them. In order to provide the same benefit to Academic Senate committee leadership, this resolution recommends that an individual serve no more than six years as chair of an Academic Senate committee. Therefore, be it

RESOLVED: That Section VIII.C of the Bylaws of the Academic Senate be modified as follows:

COMMITTEE CHAIRS
The Academic Senate Executive Committee shall appoint the chairs of the General Standing Committees. The chairs of these committees shall be voting members and may be chosen from within or outside the committee. If the chair is chosen from outside the committee, the fact that one college may have two votes will be taken into account by the Academic Senate when it acts on the recommendation of its standing committee. Committee chair appointments will be submitted to each committee for its approval. The chairs of the Special Standing Committees shall be elected annually by a majority vote of the eligible voters on the committee. Committee chairs can serve a maximum of six consecutive years.

Proposed by: Academic Senate Executive Committee
Date: March 28, 2000
WHEREAS: Section 12.15 of the MOU requires that procedures for temporary faculty range elevation shall be established at each campus after recommendation by the appropriate Academic Senate committee; and

WHEREAS: It is desirable both for temporary faculty and for departmental temporary faculty search committees that there be objective criteria by which to determine whether a temporary faculty member should be elevated from one range to another at the time of reappointment; and

WHEREAS: It is important that temporary faculty receive timely notification that they are eligible to be considered for range elevation; and

WHEREAS: Those criteria should be somewhat similar to the requirements for the appointment of tenure-track faculty at comparable ranks; and

WHEREAS: Temporary faculty have a large stake in the substantive content of these criteria; and

WHEREAS: Section 12.18 of the current Memorandum of Understanding specifies that grievances regarding temporary faculty range elevations shall be heard by a peer review panel whose decision is to be final; therefore, be it

RESOLVED: That each college/unit should have temporary faculty range elevation criteria in place by the end of the 1999-2000 AY; and be it further

RESOLVED: That these criteria should be similar to the criteria for appointment of tenure-track faculty at comparable ranks, including appropriate professional development, with primary emphasis on demonstrated teaching effectiveness, appropriate education and certification, and professional achievement and experience, and not be based on length of service; and be it further

RESOLVED: That the university notify temporary faculty in a timely manner that they are eligible to be considered for range elevation; and be it further

RESOLVED: That temporary faculty should submit requests to be elevated to a higher range no later than the time that they apply for subsequent appointment and document the reasons for which they believe that they should be elevated; and be it further
RESOLVED: That when the criteria for range elevation are subsequently created or modified that appropriate input from lecturers be sought at the college/unit level; and be it further.

RESOLVED: That the department lecturer search committee shall consider such requests for elevation in light of the college/unit’s approved range elevation criteria; and be it further.

RESOLVED: That the committee shall inform any temporary faculty member who is being recommended for reappointment what recommendation they have made regarding any requested range elevation, and give their reasons, in writing, and these reasons shall make reference to the college/unit’s approved range elevation criteria; and be it further.

RESOLVED: That the college dean/unit director shall inform temporary faculty who are being reappointed what decision the dean/director has made regarding any request for range elevation, and for what reasons.

Proposed by: Academic Senate Faculty Affairs Committee
Date: April 18, 2000
Revised: April 25, 2000
WHEREAS, Part-time lecturers and PCS (Professional Consultative Services) employees presently have a representative on the Academic Senate; and

WHEREAS, This position should be an elected position rather than an appointed position as is current procedure; therefore, be it

RESOLVED: That the Academic Senate of Cal Poly, San Luis Obispo, conduct a General Faculty referendum to change Article III.1 (membership of the Academic Senate) of the Constitution of the Faculty as follows:

c. The Academic Senate representative of part-time lecturers and PCS employees shall be elected by a vote of all University part-time employees during quarter year.

e. d.

e. e.

Proposed by the California Faculty Association Executive Committee
Date: April 13, 2000
Revised: April 26, 2000
WHEREAS, Part-time lecturers and PCS (Professional Consultative Services) employees presently have a representative on the Academic Senate; and

WHEREAS, Such representation is currently a nonvoting position; and

WHEREAS, To fully represent her/his constituency, such representative should be a voting member of the Academic Senate; therefore, be it

RESOLVED: That the Academic Senate of Cal Poly, San Luis Obispo, modify Articles I.B.4, II.A.3 and VII.B.8 of the Bylaws of the Academic Senate as follows:

I.B.4. Definition of Temporary Part-time Lecturers and PCS (Professional Consultative Services) Academic Employees: Faculty members, Lecturers in academic departments/teaching areas in the University and personnel in Professional Consultative Services who are not full-time academic employees as defined above.

II.A.3. Representative of Temporary Part-time Lecturers and PCS (Professional Consultative Services) Academic Employees: A nonvoting voting member representing temporary part-time lecturers and PCS academic employees shall be appointed each quarter or for the academic year contingent upon the representative's continuing appointment elected by vote of all University part-time lecturers and PCS employees during fall quarter of each academic year. Such representative must have an academic year appointment in order to serve in this position.

VII.B.8 Executive Committee: The Executive Committee shall appoint one representative of the temporary part-time academic employees to serve during that quarter or academic year in accordance with Article I.B.4 and II.A.3 of these Bylaws.

Proposed by the California Faculty Association Executive Committee
Date: April 13, 2000
Revised: April 26, 2000