Preparatory: the meeting was opened at 3:12 pm.

I. Minutes: The minutes of the Academic Senate meetings for October 5, October 26, November 9, and November 16, 1999 were approved without change.

II. Communications and Announcements:

III. Reports:
A. Academic Senate Chair:
B. President’s Office: (Howard-Greene) The State’s budget has a $6 billion surplus, but the governor is being conservative in its distribution.
C. Provost’s Office: (Zingg) (1) The dean searches for College of Business and for Extended Studies is underway. The search for Director of UCTE (University Center for Teacher Education) will be underway shortly. (2) “Impaction” discussions are being held university-wide. At issue is whether local residents should have priority admission to the CSU campus in their area.
D. Statewide Senators:
E. CFA Campus President: (Fetzer) There were several hundred appeals filed in response to FMI decisions. Cal Poly had only 10 appeals and each appeal was granted. There will be a delay in processing FMI awards.
F. ASI Representatives: (Hunt) ASI will be submitting a resolution supporting library funding.
G. Other: The Senate expressed its sadness over the recent death of CBUS professor Owen Servatius. Senator Iqbal presented a tribute to the late Servatius by recognizing his unique and outstanding contributions to Cal Poly spanning a period of over 50 years. Servatius left his permanent mark on Cal Poly as an administrator and professor. He was an educator of the highest order, imparting knowledge to his students and inspiring them to be decent human beings. He will be sorely missed.

IV. Consent Agenda:

V. Business Items:

B. Resolution on Voting Status for Student Representatives on the Academic Senate: first reading. If this resolution is approved, it will go to the General Faculty for its vote as a constitution and bylaws change. Changes to the resolution were recommended to perfect the document. A revised resolution will be brought to second reading.
C. **Resolution in Support of a Sustainable Materials Budget for the Kennedy Library to Reverse Long-term Erosion of College Collections**: first reading. This resolution addresses the erosion of library funds over the past 10 years while costs and technologic needs continue to rise. Changes to the resolution were recommended to perfect the document. Senators were asked to send any addition comments to Nancy Loe or Paul Wack. A revised resolution will be brought to second reading.

D. **Resolution on Mandating Community Service (in response to Governor Davis' proposal to make community service a graduation requirement for all students)**: first reading. Another campus committee has been formed to discuss this issue. The committee needs to deliver its suggestions to the Senate office before February 1, 2000 which is the deadline for campuses to submit their recommendations to the statewide Academic Senate.

E. **Resolution on Change in Institutional Grading Policy to Address Unofficial Student Withdrawals**: first reading. When a student withdraws from the university, the student must refund any federal financial aid received. If the student fails to do so, Cal Poly is liable for its repayment. At present, this is no system for tracking students who unofficially withdraw from Cal Poly and who may be owing federal financial aid received. This resolution provides a mechanism for federal auditors to recognize students who withdraw unofficially.

VI. **Discussion Item(s):**

VII. **Adjournment**: The meeting was adjourned at 4:50pm.

Submitted by:

Margaret Camuso  
Academic Senate