Background statement: In May 1986, the decision to include a 200-station auditorium-type lecture classroom in the remodel of Engineering East was communicated to the Chair of the Academic Senate. Upon receiving said information, the Chair of the Senate suggested to Douglas Gerard, Executive Dean, the need for a mechanism which would ensure faculty consultation before such decisions are finalized. Subsequently, the Executive Committee of the Senate was informed by President Baker that a similar size lecture room was being considered for the remodel of the Business Administration & Education Building.

On May 13, 1986, the Chair of the Academic Senate requested the chairs of the Personnel Policies Committee, Student Affairs Committee, Long-Range Planning Committee, and the Instruction Committee to look into this planning situation. Subsequently, these four chairpersons were asked to name a person from their particular committee to serve as a member on the Ad Hoc Committee on Effective Class Size, Instructional Quality, and Faculty Workload.

The charge to the committee was to study the implications that issues such as class size, level, mode, and number of faculty preparations, and other considerations may have on faculty workload and the effectiveness of instruction in a given class. As a result of the committee's deliberations, the following resolution is submitted.

AS-270-88

RESOLUTION ON
THE EFFECTS OF CLASS SIZE, MODE AND LEVEL OF FACULTY WORKLOAD

WHEREAS, Faculty workload is a function of several factors such as the level of the coursework taught, the type of class and instructional method, the mix of direct instruction and instruction-related activities, number of units attached to the courses taught by an instructor, the number and variety of preparations required, and the enrollment size of the class being taught; and

WHEREAS, Faculty instructional units are generated based on the number of students in the class as well as the instruction mode and level; and

WHEREAS, Courses in which enrollments exceed the break-even point generate additional faculty positions which have allowed department, school, and university flexibility in faculty assignments; and
RESOLUTION ON THE EFFECTS OF
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WHEREAS, Decisions related to class size and staffing should address concerns of faculty, students, and administration; and

WHEREAS, Mode and level allows for a range in the number of students in a given class; instructional quality and faculty workload considerations dictate that classes be taught at the lower end of the class size range; and

WHEREAS, The assignment of three four-unit classes, as opposed to four three-unit classes, may significantly reduce the faculty member's workload related to the total number of preparations and consequently increase quality of instruction; and

WHEREAS, There are specific class size parameters which must be considered regarding funding and support for the class. These include:

For classes with census date enrollment between 75 and 120 and exceptional workload, a graduate assistant or student assistant may be allocated;

For classes with census enrollment of over 120, a graduate assistant, a student assistant, or an additional 3 WTU's may be assigned; and

WHEREAS, The campus is currently considering the construction of lecture facilities with capacities significantly greater than 120 stations; and

WHEREAS, To date the administration has not come forth with a model for consultation on classroom size to be built in remodelling or construction of new facilities; therefore, be it

RESOLVED: That all staffing and class size decisions be based upon instructional effectiveness and faculty workload considerations; and be it further

RESOLVED: That additions, modifications, new construction, or other changes in instruction space configuration take place only after full consultation and input from faculty involved with programs which may use such facilities; and be it further

RESOLVED: That complete and thorough consultation take place between individual faculty, department faculty as a group, and the department head/chair regarding class assignments, the number of preparations required during a given quarter, the units associated with the various classes in the department, class sizes, and the relationship of these factors to faculty workload; and be it further
RESOLUTION ON THE EFFECTS OF
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RESOLVED: That class size parameters be established only after full and complete consultation with faculty in the affected departments; and be it further

RESOLVED: That the use of large class facilities (which permit enrollments which entitle faculty to additional teaching units) be restricted to courses which, after faculty consultation, are identified as appropriate for the facility; and be it further

RESOLVED: That it is the responsibility of each department head/Chair to make the department faculty members aware of staffing formulas and the ramifications of these formulas on faculty workload, instructional space considerations and instructional quality, and that faculty be encouraged to participate in decision making related to these issues.

Proposed By:
Ad Hoc Committee on
Effective Class Size,
Instructional Quality, and
Faculty Workload
January 5, 1988
Revised January 26, 1988
From: Warren J. Baker
President

To: A. Charles Crabb, Chair
Academic Senate

Subject: RESOLUTION ON EFFECTS OF CLASS SIZE,
MODE AND LEVEL OF FACULTY WORKLOAD (AS 270-88)

The subject resolution is approved, noting however that the University, and therefore the faculty consultative process, must conform with the CSU Capital Outlay calendar dictated by the dates of Trustee and legislative actions. Furthermore, in the capital planning for construction or remodeling of instructional facilities, the Executive Dean begins with a program statement prepared by the faculty in the program or their appointed representatives. Consultation on the facility plans occurs with the concerned faculty or their representatives, and project schematics are reviewed and recommended to the President via the Campus Planning Committee. This practice has been in place for over 25 years.