Adopted: October 27, 1987

ACADEMIC SENATE
OF
CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, California

Background statement:

In a memo dated January 8, 1987, Malcolm Wilson, Interim Vice President for Academic Affairs, requested the Academic Senate’s advice on the definition of "Close Relative" for University Interest Admits. This memo was forwarded to the Personnel Policies Committee for comment and any action deemed appropriate. The Personnel Policies Committee has reviewed the situation and submits the following resolution.

AS-261-87/PPC
RESOLUTION ON
DEFINITION OF "CLOSE RELATIVE"

WHEREAS, There has been a practice to provide admission to "close relatives" of employees of Cal Poly; and

WHEREAS, Such policy represents a benefit to the employee; and

WHEREAS, There is a need for a definition of "close relative" to be applied in the implementation of the campus admissions policy which grants automatic admission to CSU qualified "close relatives" of employees; and

WHEREAS, A policy setting forth such a definition does not exist in the Campus Administration Manual (CAM); therefore, be it

RESOLVED: That the following be added as CAM 601.8:

Admission shall be granted to the spouse, child, brother, sister, parent, grandchild, grandparent, niece, or nephew of any full-time employee or part-time permanent employee or emeriti of Cal Poly or any of its official auxiliary organizations, when said admittee meets the CSU admission requirements.

Proposed By:
Personnel Policies Committee
On September 30, 1987
Revised October 13, 1987
Memorandum

To: Charles T. Andrews, Chair
   Academic Senate

From: Warren J. Baker

Subject: Academic Senate Resolution 261-87 Regarding Admission Policy for Close Relatives of Employees

In October of 1987 the Academic Senate approved the subject resolution which provided for a change in the statement in the Campus Administrative Manual regarding the definition of close relatives for purposes of admission consideration. This resolution was reviewed by the Vice President of Academic Affairs and the Dean's Council and was modified. Subsequently the Chair of the Academic Senate requested that action on the resolution be delayed pending further discussion by those involved. The Dean's Council did reconsider the issue and proposed further modification to clarify that close relatives of full-time and permanent part-time employees would qualify.

While the modifications recommended by the Dean's Council and the Vice President of Academic Affairs is somewhat more restrictive than that originally recommended by the Academic Senate, I believe it fulfills the intent of the Academic Senate's recommendation. Accordingly I am approving the revised statement as follows:

"Admission shall be granted to the spouse, child, stepchild, brother, sister, parent, grandchild, niece or nephew of any full-time employee or part-time permanent employee or emeriti of Cal Poly or any of its official auxiliary organizations, when said admittee meets the CSU admission requirements."

This revised policy will be added to the appropriate section of CAM dealing with the admissions area when it is next revised.

cc: Paul Murphy 2/17/89
Academic Senate Resolution on Definition of "Close Relative" (AS 261-87/PPC)

I have reviewed the subject Academic Senate resolution, and this subject has also been the subject of discussion at Academic Deans' Council meetings. The Deans' Council (November 23, 1987 meeting) recommended that the term "close relative" for "University Interest" admissions be defined as "...spouses, children, step-children, and individuals who qualify as dependents for income tax purposes." In addition, the Council recommended that the campus policy should identify the type of employee that would qualify for this benefit. It was recommended that the following definition be applied: "...all full-time permanent employees and part-time permanent employees."

Based upon my review of both the Academic Senate resolution, which is less restrictive in its definition of close relative, and the Deans' Council recommendation, I recommend that the campus policy be developed in accordance with the Academic Deans' Council recommendation.
Memorandum

To: Warren J. Baker
   President

From: Malcolm W. Wilson
      Vice President for Academic Affairs

Subject: ADMISSION POLICY FOR CLOSE RELATIVES OF EMPLOYEES

It is my recommendation that you approve the Academic Senate Resolution AS-261-87 as amended to read:

"Admission shall be granted to the spouse, child, stepchild, brother, sister, parent, grandchild, niece, or nephew of any full-time employee or part-time permanent employee or emeriti of Cal Poly or any of its official auxiliary organizations, when said admittee meets the CSU admission requirements."