ACADEMIC SENATE
OF
CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, California

AS-217-86/Andrews

RESOLUTION ON RECOGNITION
OF DECEASED FACULTY

WHEREAS, There currently is no policy at California Polytechnic State University to provide for the recognition or honoring of those faculty members who have died while employed at California Polytechnic State University; and

WHEREAS, The university has no policies or procedures as to identifying such deceased faculty members who have made a major and significant contribution over many years to the academic mission and goals of the university; therefore,

RESOLVED: That any faculty member who has at least 15 years of continuous employment at California Polytechnic State University immediately preceding death, and is employed at California Polytechnic State University at the time of death, or retired within the previous 12 months, and who can be identified as having made a significant contribution to an academic program through teaching, student relations, alumni relations, program development, or other documentable activities directed toward enhancement of the educational mission of California Polytechnic State University, shall be recognized and honored by being awarded the title of Honored Professor, posthumously; and be it further

RESOLVED: That any member of the Cal Poly community may nominate a deceased faculty member for the posthumous title of Honored Professor; and be it further

RESOLVED: That any person nominated for said recognition shall be evaluated for recommendation of action to the Academic Senate and the President by an ad hoc committee appointed by the Executive Committee of the Academic Senate, with inclusion on the committee of a representative from the deceased's department; and be it further

RESOLVED: That public acknowledgment of this recognition shall be optional to and only with the approval of the family at the next following university commencement exercise; and be it further

RESOLVED: That it is recommended to the president that the names of all university employees and retirees who have died in the preceding year be read at the fall convocation and those persons honored with a moment of silence; and be it further

RESOLVED: That the policy for awarding the title of Honored Professor, posthumously, is supplemental to the existing university policy on memorial statements.

Proposed By:
Charles Andrews
May 13, 1986
Revised January 13, 1987

Adopted June 3, 1986
Additions Adopted January 13, 1987
Memorandum

OCT 27 1986

Lloyd Lamouria, Chair
Academic Senate

Academic Senate

Date: October 21, 1986

File No.:

Copies: Malcolm Wilson
Jan Pieper
Don Coats

From: Warren J. Baker
President

Subject: RESOLUTION ON RECOGNITION OF DECEASED FACULTY

This will acknowledge your memo of October 9 relative to the Academic Senate Resolution on Recognition of Deceased Faculty. Based upon your memo and the provisions you noted, the attached revised resolution has been modified by the addition of a second and an additional final resolved clause and with a slight modification of what is now the fourth resolved clause.

Attachment
AS-217-86/Andrews

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RESOLVED: That the policy for awarding the title of Honored Professor, posthumously is supplemental to the existing university policy on memorial statements.

10/21/86
January 20, 1987

To: Warren J. Baker, President

From: Lloyd H. Lamouria, Chair
Academic Senate

Subject: Proceedings of the Academic Senate, January 13, 1987

Modification of Resolution on Recognition of Deceased Faculty (AS-217-86) Revised January 13, 1987

Modifications of the above-referenced resolution, in accordance with your recommendations of October 21, 1986, were endorsed by a large majority of the Academic Senate on January 13, 1987.

Thank you for calling our attention to these needed improvements.

Attachment
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Proposed By:
Charles Andrews
May 13, 1986
Revised January 13, 1987
RESOLUTION ON RECOGNITION OF DECEASED FACULTY
(AS-217-86/Andrews)

The attached concerns have been raised by Don Coats, Chair of the Commencement Committee. I would appreciate it if the Senate or the appropriate committee of the Academic Senate would provide some suggestions directly to Don.

Attachment
Memorandum

To: Malcolm W. Wilson, Interim Vice President for Academic Affairs

From: Donald M. Coats, Associate Vice President for Educational Services

Subject: RESOLUTION ON RECOGNITION OF DECEASED FACULTY (AS-217-86/Andrews)

Date: October 1, 1986

File No.: OCT 1 1986

Copies: 1

I recognize that the terms of the above Academic Senate resolution were carried out at the Fall Conference by reading the names of the university employees and retirees who died during the preceding year. It is my opinion that this was a fitting addition to the program.

The area of my concern rests with the portion of the resolution which states, "... for those faculty members who have at least 15 years of continuous employment prior to their death and who are nominated for the posthumous title, 'Honored Professor', public acknowledgement of this recognition shall be made at the next following commencement exercises.

The Commencement Committee will need direction on how and where this is to be coordinated with the balance of the program. Would this be merely mentioned in the program or would the deceased's family be invited to be a part of the program and be recognized? We have a rather lengthy commencement and to add to the ceremony to honor those deceased individuals may be of little significance to many of those in attendance. Perhaps a list of the names of those to be honored printed in the commencement program would be adequate.

Any suggestions you may have for the Commencement Committee on this matter would be appreciated.
Date: July 21, 1986

To: Warren J. Baker
President

From: Lloyd H. Lamouria, Chair
Academic Senate

Subject: Resolution on Recognition of Deceased Faculty
(AS-217-86/Andrews)

Thank you for your approval and thorough analysis of the above-referenced resolution. Your comments have been forwarded (by copy of this memo) to our Personnel Policies Committee for action. We shall be ready prior to Fall Conference.
Memorandum

Lloyd Lamouria, Chair
Academic Senate

From: Warren J. Baker
President

Date: July 3, 1986

Subject: Resolution on Recognition of Deceased Faculty (AS-217-86/Andrews)

After consideration of the Academic Senate Resolution on Recognition of Deceased Faculty (AS-217-86/Andrews), I approve the resolved clauses wholeheartedly.

I agreed with you that the resolution is worthy. It not only sets up the conditions for eligibility for the honor, but it also establishes a workable procedure for evaluating any nominations. I believe an ad hoc committee appointed by the Executive Committee of the Academic Senate, with inclusion on the committee of a representative from the deceased's department, as specified in the resolution, is an appropriate body for making a recommendation of action to the Academic Senate and to me.

Because I have some concerns about the wording of the whereas clauses of the resolution, I have included a copy of a previous policy for Development of Memorial Statements. Though this does not preclude my approval of the Academic Senate's resolution, I suggest that the Senate work with Malcolm Wilson, Interim Vice President for Academic Affairs, to determine whether the new procedure should replace the current policy or merely supplement it. In the absence of any limitations in the resolution, I assume that any member of the Cal Poly community may nominate a deceased person for the posthumous title of Honored Professor.

I believe the Senate should also develop procedures for obtaining the deceased's family's permission for public acknowledgement at the next following commencement exercise, and for coordination with the Commencement Committee.

By way of a copy of this memo, I am asking Jan Pieper to provide names of all university employees and retirees who have died in the preceding year (prior to the Fall Conference), so that those persons can be honored at the Fall Conference with a moment of silence, as specified in the resolution.
Memorandum

To: Stan Bernstein, Director
   Public Affairs

From: Tomlinson Fort, Jr.
      Provost

Subject: Memorial Resolutions

The appended statement on Memorial Resolutions was approved by the President at a staff meeting held September 10, 1984. In giving approval, President Baker stated that he felt that memorial statements should be drafted for faculty or emeritus faculty who had died over this past summer. Will you please take the initiatives defined in Section 1.

Attachment
CALIFORNIA POLYTECHNIC STATE UNIVERSITY
SAN LUIS OBISPO, CALIFORNIA

DEVELOPMENT OF MEMORIAL STATEMENTS

1. Deaths of current or former members of the university faculty, or professional/consultative staff, should be reported to the Public Affairs Department. Upon learning of such a death, the Public Affairs Department will call the attention of the head of the appropriate department to the death and to the procedures for development of memorial statements.

2. If the department head, after consultation with the faculty of the department, determines that the circumstances do not warrant the preparation of a memorial statement, no further action is necessary.

3. Should consultation with the faculty of the department result in a favorable disposition toward a memorial statement for the deceased, the department head will recommend to the Provost via the appropriate school dean or organization supervisor the establishment of an ad hoc committee to prepare such a statement. This recommendation shall include the names of at least three members of the university faculty or professional/consultative staff to serve on the committee. The Provost will formally appoint the committee.

4. After gathering information regarding the career and contributions of the deceased to the University, as well as to his or her community, discipline, and profession, the committee shall prepare a memorial statement and forward it to the Provost via the department head and dean/organizational supervisor. The committee shall also gather the names and current addresses of the nearest relatives of the deceased and recommend those to whom copies of the memorial statement shall eventually be sent by the university president.

5. If he concurs with the statement, the Provost shall request the placement of the statement on the agenda for formal reading (as an information item) at the next regularly scheduled business meeting of the Academic Senate of the University.

6. After the statement has had a formal reading before the Academic Senate, the Provost's office shall prepare an appropriate letter for the President's signature of the memorial statement to the immediate family of the deceased as recommended by the ad hoc committee. Copies of the letter and statement shall also be provided for the department and the University Archives for inclusion in their permanent records.
Jan Pieper:

Dr. Fort indicated that he has no objection to the appended resolution from the Academic Senate. However, you should be aware that there is currently a policy in effect on Memorial Resolutions (I have attached for your information). This Memorial Resolution, therefore, makes some of the "whereas" clauses inaccurate, not entirely accurate.
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Proposed By:
Charles Andrews
May 13, 1986
Date: June 10, 1986

To: Warren J. Baker, President

From: Lloyd H. Lamouri, Chair
Academic Senate

Subject: Proceedings of the Academic Senate, June 3, 1986
RESOLUTION ON RECOGNITION OF DECEASED FACULTY
(AS-217-86/Andrews)

The above-named resolution was adopted on June 3, 1986 and is herewith forwarded for your consideration and approval. It passed with only two objections and no abstentions. This is a most needed and worthy resolution.
Date: October 22, 1986

To: Don Coats, Associate Vice President
    Educational Services

From: Lloyd H. Lamouria, Chair
      Academic Senate

Subject: Resolution on Recognition of Deceased Faculty (AS-217-86/Andrews

Thank you for examining the above-referenced resolution in light of commencement loading. Since the title of "Honored Professor" may only be granted posthumously to those who had not attained the rank of full professor, occurrences should be few and far between.

The spirit and intent of the resolution will be met if (with family consent) the name(s) is(are) printed in the commencement program and if the President or the Chair of the Academic Senate will provide verbal recognition at the beginning or end of his/her normal presentation.

Don, you are on your toes!