ACADEMIC SENATE
OF
CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, California

AS-209-86/UPLC

ELIMINATION OF DISCORDANT PROVISIONS OF
THE UNIVERSITY PROFESSIONAL LEAVE COMMITTEE (UPLC)
BYLAWS, LEAVE WITH PAY GUIDELINES,
AND THE ACADEMIC SENATE BYLAWS

The above-named revisions were adopted on May 13, 1986 and are
herewith forwarded for your consideration and approval.

I. UPLC Bylaws

Amendment No. 1: To permit nonvoting ex officio members on the
UPLC was defeated with one abstention. This action now requires a
bylaw change which is scheduled for the May 27 Academic Senate
meeting.

Amendment No. 2: Functions of the UPLC was adopted unanimously.

On page 3 of the UPLC document "Leave With Pay Guidelines," Section C shall be
replaced by:

C. Functions

1. Recommend to the Provost after approval by the Academic Senate
   changes in procedures and criteria and ranking leave with pay
   applications.

2. Recommend changes in leave with pay application response
deadlines to the Provost after approval of the Academic Senate.

3. Review School/Library leave with pay procedures and criteria
   for compliance with MOU and University Guidelines.
   Recommended changes shall be directed to the appropriate
   administrator with a copy to the Provost.

4. Review all applications and the prioritization by School/Library
   professional leave committees to ensure compliance with
   approved guidelines and quality of applications; inform the
Provost of any apparent inequities in those rankings; and make recommendations based on its findings.

5. Make ad hoc recommendations concerning the filling of such unused sabbatical leave vacancies which occur after the initial awarding.

Amendment No. 3: Renumbering the standing committees was adopted unanimously.

In Article VII, Section H, the standing committees shall be renumbered as follows:

Article VII

Section H. Standing Committees

12. Professional-Leave Research
13. Research Status of Women
14. Status of Women Student Affairs
15. Student Affairs University Professional Leaves

Amendment No. 4: Renumbering and rewording Article VII, Section I, Committee Descriptions, was adopted unanimously. The adopted wording is:

Article VII

Section I. Committee Descriptions

12. Professional-Leave Research
13. Research Status of Women
14. Status of Women Student Affairs
15. Student Affairs University Professional Leaves

b. The University Professional Leaves Committee shall be responsible for the direction of the professional leaves program of the university.

1. Recommend to the Provost after approval by the Academic Senate changes in the procedures and criteria for ranking leave with pay applications.

2. Recommend changes in leave with pay application response deadlines to the Provost after approval of the Academic Senate.
3. Review School/Library leave with pay procedures and criteria for compliance with MOU and University Guidelines. Recommended changes shall be directed to the appropriate administrator with a copy to the Provost.

4. Review all applications and the prioritization by School/Library Professional Leave Committees to ensure compliance with approved guidelines and quality of applications; inform the Provost of any apparent inequities in those rankings; and make recommendations based on its findings.

5. Evaluate all professional leave applications and recommend a priority-ranking to the Provost. Make ad hoc recommendations concerning the filling of such unused sabbatical leave vacancies which occur after the initial awarding.

6. Shall act as the committee to review Meritorious Performance and Professional Promise Awards referred to it by the President.

II. Leave With Pay Guidelines

Amendment No. 1: Sabbatical leave allocation model was referred back to committee with only one person objecting to the referral and one abstaining.

Amendment No. 2: Which would have permitted the immediate past chair of the UPLC to serve as a nonvoting, ex officio member was withdrawn.

Amendment No. 3: Requests to change from a difference-in-pay leave to a sabbatical leave was adopted unanimously. The adopted wording is:
Requests by an applicant for a change from a difference-in-pay leave to a sabbatical leave may not be made after the professional leave applications have been forwarded to the UPLC (in early January).

**Amendment No. 4:** Which prevents authorization to postpone a sabbatical leave was adopted unanimously. The adopted wording is:

Postponements of sabbatical leaves shall not be authorized.

**Amendment No. 5:** The calendar footnote and calendar was adopted with only one dissenting vote. The adopted wording for the calendar changes is:

- **Nov 15/Dec 14: Wednesday of Fall Quarter Finals Week** - SPLC's and the LPLC review applications and interview all leave with pay applicants.

- **December 17: Friday of Fall Quarter Finals Week** - Priority lists recommended by the SPLC's/LPLC are forwarded to the school deans/Library Director.

Adopted wording for the footnote to the calendar is:

Whenever one of the above dates falls on a weekend or **academic** holiday, that deadline is extended to the next regularly-scheduled **academic** workday.

This summer we shall place our Constitution and Bylaws onto disk. This will facilitate future changes.
Memorandum

To: Lloyd H. Lamouria  
   Chair, Academic Senate

From: Warren J. Baker  
   President

Subject: Proceedings of the Academic Senate, May 13, 1986  
ELIMINATION OF DISCORDANT PROVISIONS OF THE UNIVERSITY PROFESSIONAL LEAVE COMMITTEE (UPLC) BYLAWS, LEAVE WITH PAY GUIDELINES, AND THE ACADEMIC SENATE BYLAWS (AS-209-86/UPLC)

The Academic Senate Resolution, AS-209-86/UPLC, adopted May 13, 1986 and forwarded in your memorandum of May 19, 1986 has been reviewed. The above-named revisions are generally acceptable; however, before they are approved, the following modifications to Amendments No. 4 and No. 5 are suggested, as follows:

Amendment No. 4. "Postponements from one academic year to a subsequent academic year shall not be authorized." This would allow the postponement of a leave from one quarter to another quarter within the same academic year, which is not uncommon and allows faculty some flexibility between the time of their initial application and the commencement of that leave.

With regard to Amendment No. 5, it appears that the review of applications and the interview of the leave applicants must occur on the Wednesday of Fall Quarter finals week. It is recommended that this statement be modified to read:

"Wednesday of Fall Quarter finals week - SPLC's and the LPLC shall complete its review of applications and interview all leave with pay candidates on or before this date."

In addition, it is assumed that references to Provost will be changed to Vice President for Academic Affairs.

I believe these minor modifications would clarify the UPLC Bylaws. Please let me know if there is concurrence with these suggestions.
Date: October 8, 1986
To: Warren J. Baker, President
From: Lloyd H. Lamouria, Chair
Academic Senate
Subject: Proceedings of the Academic Senate, October 7, 1986
Elimination of Discordant Provisions of the University Professional Leave Committee (UPLC) Bylaws, Leave With Pay Guidelines, and the Academic Senate Bylaws (AS-209-86/UPLC)

Under date of June 23, 1986, you proposed two modifications to AS-209-86/UPLC. Your memo is attached for easy reference. Amendment No. 4 and Amendment No. 5 were adopted by unanimous vote. Thank you for your careful review of this resolution.
Memorandum

To: Lloyd H. Lamouria
Chair, Academic Senate

From: Warren J. Baker
President

Subject: Proceedings of the Academic Senate, May 13, 1986
ELIMINATION OF DISCORDANT PROVISIONS OF THE UNIVERSITY PROFESSIONAL LEAVE COMMITTEE (UPLC) BYLAWS, LEAVE WITH PAY GUIDELINES, AND THE ACADEMIC SENATE BYLAWS (AS-209-86/UPLC)

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