

**CALIFORNIA POLYTECHNIC STATE UNIVERSITY**  
**San Luis Obispo, California 93407**  
**ACADEMIC SENATE**  
**805.756.1258**

**MINUTES OF**  
**The Executive Committee of the Academic Senate**  
**Tuesday, November 25, 2008**  
**01-409, 3:10 to 5:00 p.m.**

- I. Minutes: The minutes for the November 4, 2008 meeting were approved with a minor correction.
- II. Communications and Announcements: none.
- III. Regular Reports:
  - A. Academic Senate Chair: none.
  - B. President's Office: Howard-Greene announced that the president, management, and executive staff continue to work on issues related to diversity and inclusion on campus.
  - C. Provost: Koob announced that Fall 2009 registration might be moved from August to May in order to facilitate the scheduling process for all departments. The idea is to provide a smooth track to graduation for students. The decision to offer summer school courses will be left up to each college.
  - D. Statewide Senate: Foroohar reported that the statewide Faculty Affairs Committee is working on a resolution on the protection of instruction during a budget crisis.
  - E. CFA Campus President: Saenz announced that CFA and the Chancellor's Office will continue to negotiate pay increases while the Alliance will continue to convince the legislature of the need for more money.
  - F. ASI Representative: none.
  - G. Caucus Chairs: none.
  - H. Other:
    - 1. Tim Kearns: CSU Information Security Policy Review. About one year ago, the CSU decided that there should be a system wide policy and standards on security to help protect sensitive information and privacy. The draft presented by the CSU is consistent with current Cal Poly policies; therefore, its implementation will have little impact on our campus. To review the draft or submit comment go to <http://security.calpoly.edu/docs/csu/>
    - 2. Stephen Phillips: Turnitin. Last year, Cal Poly purchased Turnitin, a software program where students submit their papers online to be assessed for textual similarity to existing on-line sources. The software performs a comparative check on the student's paper and provides the instructor with a printout with a percentage point associated with the quantity of copied material it detects. There is no mandate to utilize this software but the Instruction Committee is trying to identify the need for it and the policies that would need to be implemented.

IV. Consent Agenda: none.

V. Business Item(s):

A. Academic Senate and University committee vacancies: no appointments were made.

B. Select Senate representative to Enrollment Task Force: M/S/P to recommend Tal Scriven as the Academic Senate representative to the Provost's Enrollment Task Force.

C. Elect members to Post Promotion Increase (PPI) Appeals Committee: M/S/P to elect Brian Kennelly, Jonathan Shapiro, Bob Spiller, and Marianne Wolf to serve on the PPI Appeals Committee.

D. Approval of committee charges for 2008-2009: The following changes were made:

Budget and Long Range Planning

Clarify - Work with (University Planning and Budget Advisory Committee UPBAC) on resource allocation issues as (as needed)

Faculty Affairs Committee

Add - Resolution updating AS-621-04/MF – Resolution on Academic Freedom

Instruction Committee

Add - Review AS-669-08 – Resolution on WU Grade

Research Committee

Add – Committee to assess strategies/actions taken by colleges and departments on what has and has not worked relative to research-related release time – resulting resolution

Delete - Resolution of an updated construal Academic Freedom

E. Resolution on Modification to Bylaws of the Academic Senate: (Section VII.B: Functions of the Executive Committee): Soares presented this resolution, which adds the allocation of assigned time to officers and committee chairs to the functions of the Executive Committee. M/S/P to agendize resolution.

F. [Closed Session]

VI. Discussion Item(s):

Agenda reports: Due to the lack of time, this item was not discussed.

The meeting was adjourned at 5:30 p.m.

Submitted by

*Gladys Gregory*

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Academic Senate