I. Minutes: The minutes of September 23, 2008 were approved as presented.

II. Communications and Announcements: Curriculum Committee chair, Dave Hannings, announced the beginning of the curriculum review cycle.

III. Reports:
   A. Academic Senate Chair: none.
   B. President’s Office: none.
   C. Provost: Koob reported that his first charge as provost is to begin the strategic planning process on campus. Instead of creating yet another committee to address this, a WIKI will be set up with all the reports on strategic planning created by various groups and will allow everyone the opportunity to critique. It is urgent to understand what Cal Poly wants to achieve since we are facing a significant potential of mid-year budget reductions. In addition, we need to better manage student enrollment in order to give our students a chance to graduate in an effective way and increase our graduation rate.
   D. Statewide Senate: Senator Foroohar announced that the first meeting was held last week in Long Beach, where several resolutions were discussed including one on hiring practices during a budget crisis. Senator LoCascio serves on the Lower Division Transfer Practice (LDTP) Committee, which is discussing the lack of agreement between community colleges and the CSU.
   E. CFA Campus President: Saenz announced that information regarding the PPI process has been distributed.
   F. ASI Representative: none.
   G. Caucus Chairs: none.
   H. Other: none.

IV. Consent Agenda: none.

V. Business Items:
   A. Academic Senate and University committee vacancies: The following were approved:
      - College of Architecture and Environmental Design
        Instruction Committee
        Committee Chairs
        Budget and Long Range Planning Committee
        Instruction Committee
        Stephen Phillips, Architecture
        John Soares, Journalism
        Stephen Phillips, Architecture

C. Approval of assigned time for committee chairs: The following were approved:

<table>
<thead>
<tr>
<th>Committee</th>
<th>Chair</th>
<th>WTUs</th>
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<tbody>
<tr>
<td>Academic Senate Chair</td>
<td>John Soares</td>
<td>22.5</td>
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<tr>
<td>Academic Senate Vice Chair</td>
<td>Steve Rein</td>
<td>4</td>
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<tr>
<td>Curriculum Committee</td>
<td>Dave Hannings</td>
<td>12</td>
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<tr>
<td>Distinguished Scholarship Award Committee</td>
<td>Don Choi</td>
<td>4</td>
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<tr>
<td>Distinguished Teaching Award Committee</td>
<td>Mike Geringer</td>
<td>4</td>
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<tr>
<td>Faculty Affairs Committee</td>
<td>Manzar Foroohar</td>
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<td>Fairness Board</td>
<td>Craig Baltimore</td>
<td>3</td>
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<td>Grants Review Committee</td>
<td>Ken Griggs</td>
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<tr>
<td>Instruction Committee</td>
<td>Stephen Phillips</td>
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<td>Research &amp; Professional Development</td>
<td>Franz Kurfess</td>
<td>4</td>
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<tr>
<td>Academic Council on International Programs</td>
<td>James Keese</td>
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Assigned time for the Sustainability Committee was tabled.

D. Resolution on Office of Sustainability (Sustainability Committee): Lancaster presented this resolution, which requests the establishment of an office of sustainability. Resolution was returned to committee for further clarification.

E. Resolution on Funding for Sustainability (Sustainability Committee): Lancaster presented this resolution, which encourages the University to consider sustainability as a focus for the next capital campaign conducted by University Advancement. Resolution was returned to committee for further clarification.

F. Review and approval of Distinguished Teaching Award Committee procedures (Distinguished Teaching Award Committee): Geringer requested that the current procedures be used this year while a new process is considered for next year. M/S/P to approve the process for 2008-2009 as presented.

VI. Discussion Items:

A. Faculty Social Hour: James Harris requested that the social hour continue one more year while ways of improving the event are considered. The Academic Senate will continue to coordinate the event, but will “train” key people in each college for future events. M/S/P to endorse the continuation of social hour.

VII. Adjournment: The meeting was adjourned at 5:10 p.m.

Submitted by,

Gladys Gregory
Academic Senate