CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, California 93407
ACADEMIC SENATE

MEETING OF THE ACADEMIC SENATE EXECUTIVE COMMITTEE
Tuesday, September 23, 2008
01-409,3:10 to 5:00pm

1. Minutes: none.

II. Communications and Announcements:

3:10 III. Reports:
- A. Academic Senate Chair:
- B. President's Office:
- C. Provost:
- D. Statewide Senate:
- E. CFA Campus President:
- F. ASI Representative:
- G. Caucus Chairs:
- H. Other:

IV. Consent Agenda:

3:45 V. Business Item(s):
- A. Resolution on Academic Calendar Religious Holiday Observance: Schaffner, past chair of Instruction Committee (pp. 2-3).
- B. Resolution on Master of Arts in Biological Sciences: Hannings, chair of the Curriculum Committee (pp. 4-7).
- C. Resolution *onPo/icy Concerning Periodic Review ofCollege Deans:* Foroohar, chair of Faculty Affairs Committee (pp. 8-13).
- D. Academic Senate and University committee vacancies: (pp. 14-15).
- E. Approval of Amie Hammond as senator for PCS (2008-2010 term).

VI. Discussion Item(s):
- A. Charges and assigned time for committee chairs: (pp. 16-21).
- B. Faculty Social Hour: how to improve the tradition (p. 22).
- C. Action Items Anticipated During 2008-09: for information only (p. 23).

5:00 VII. Adjournment

Adopted:

ACADEMIC SENATE
of
CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, CA

AS- -08

RESOLUTION ON
ACADEMIC CALENDAR RELIGIOUS HOLIDAY OBSERVANCE

WHEREAS, AS-511-98 *Resolution on the Academic Calendar: Resolving Conflicts with Religious Holidays* established that "in calendar years in which the first Monday of fall quarter falls on Rosh Hashanah or Yom Kippur, that instruction will begin on the Tuesday of that week"; and

WHEREAS, Recently the Academic Senate has endorsed a calendar (2009-10) for which another significant religious holiday (Eid-al-Fitr also occasionally falling on the first Monday of fall quarter) will follow the convention of AS-511-98; and

WHEREAS, California state law stipulates that public institutions of higher education make every effort possible to accommodate observance of religious holidays; and

WHEREAS, There are many religions that contain personally significant holidays that our academic calendar policies do not recognize; and

WHEREAS, To honor diversity and inclusiveness for all religions, academic policies should not specify particular religious holidays to observe; be it therefore

RESOLVED: That AS-511-98/IC be repealed; and be it further

RESOLVED: That students who wish to miss the first day of classes for the observance of a religious holiday are required to notify their instructors prior to the first day of classes or risk being line-dropped from the course; and be it further

RESOLVED: That students who have given advanced notice as described above will not be line-dropped by instructors for an absence on the first day of classes; and be it further

RESOLVED: That Cal Poly shall make every effort to inform students when an important holiday for a religious group conflicts with the first day of class as well as student rights and responsibilities regarding the holiday; and be it further

RESOLVED: That these policies be implemented beginning fall quarter 2010.

Proposed by: Academic Senate Instruction Committee
Date: Apri125,2008

Background Material

Adopted: November 24, 1998

ACADEMIC SENATE
OF
CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, California

AS-511-98/IC
RESOLUTION ON THE ACADEMIC CALENDAR: RESOLVING CONFLICTS WITH RELIGIOUS HOLIDAYS

WHEREAS, C.AM. section 48 1.B. 1 states, "Whenever possible, the first day of instruction in each quarter will be Monday with a 48 day minimum per quarter (49 day minimum spring) and whenever possible the last day of instruction each quarter will be a Friday;" and

WHEREAS, The first Monday in the academic calendar for Fall Quarter occasionally falls on the significant holidays of Rosh Hashanah or Yom Kippur; and

WHEREAS, California state law stipulates that public institutions of higher education make every effort possible to accommodate observance of religious holidays; and

WHEREAS, It is necessary to stay within the required number of Instructional Days and Academic Year Work Days; be it therefore

RESOLVED: That in calendar years in which the first Monday of Fall Quarter falls on Rosh Hashanah or Yom Kippur, that instruction will begin on the Tuesday of that week; and be it further

RESOLVED: That during these same calendar years, minimum Academic Year Work Days will be maintained by extending the Fall term by one day, which will be noted as a "Grades Due" day but will not be an instructional day.

Proposed by: Academic Senate Instruction Committee
Date: November 16, 1998

Adopted:

ACADEMIC SENATE
of
CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, CA

AS- -08

RESOLUTION ON PROPOSED NEW DEGREE PROGRAM
FOR MASTER OF ARTS IN BIOLOGICAL SCIENCES

WHEREAS, The Biological Sciences Department has a Master's of Science program in Biological Sciences with both thesis and non-thesis options; and

WHEREAS, Program reviews in 1995 and 2005 suggested the non-thesis option be replaced with a separate Master of Arts in Biological Sciences; and

WHEREAS, The current program for the Master's of Science in Biological Sciences is being modified to be a thesis-only degree; and

WHEREAS, The Biological Sciences Department is proposing to create a master of arts program made up of coursework and a comprehensive exam as the culminating experience; and

WHEREAS, The College of Science and Mathematics Curriculum Committee and the Academic Senate" Curriculum Committee have carefully evaluated this proposal and recommend its approval; therefore be it

RESOLVED: That the Academic Senate of Cal Poly approve the proposal for a Master of Arts in Biological Sciences and that the proposal be sent to the Chancellor's Office for final approval.

Proposed by: Academic Senate Curriculum Committee
Date: September 12, 2008

Cal Poly, San Luis Obispo

Summary Statement of Proposed New Degree Program for
. Academic Senate

1. Title of Proposed Program.

Master of Arts in Biology

2. Reason for Proposing the Program.

The last two academic program reviews of the MS Biology (1995 and 2005) suggested the creation of a MA program to replace the non-thesis option in the MS program. The current MS program is being amended to a thesis only degree (see attached curriculum requirements for both MA and MS programs). The proposed MA program will be a coursework-based degree that does not require a research-based thesis and the culminating experience will be a comprehensive written exam covering three areas of biology.

The MA program is designed for students wishing to pursue a career in teaching biological sciences at the elementary, secondary, or community college levels and for current teachers who want to move into higher paid positions. It will also be useful for students with career plans in industry and/or civil service where a Master's degree commands a higher starting salary.

The common interpretation of an MS degree is that of a research thesis-driven degree. By removing the non-thesis option we are making a clear distinction between a thesis-based degree (MS) and a coursework-based degree (MA). By creating a new degree we will be able to specifically recruit students for this MA degree because it is designed to allow interdisciplinary study (more units taken outside of the department) and flexibility of focus for career goals.

3. Anticipated Student Demand.

Over the last ten years, 20 to 30% of our MS students have graduated with the non-thesis option. Incoming classes have averaged between 10 and 20 students with between two to six students choosing the non-thesis program. There are currently 44 active students in the MS Biology program, seven of whom have declared for the non-thesis track. Three non-thesis track students graduated in June 2008. It is expected that the creation of a separate MA degree will enhance our ability to increase overall enrollment since the difference between the two programs will be clearly defined, thus making each more desirable to the appropriate prospective students.

4. Indicate the kind of resource assessment used by the campus in determining to place the program on the academic plan. If additional resources will be required, the summary should indicate the extent of university commitment to

allocate them and evidence that campus decision-making committees were aware of the sources of resource support when they endorsed the proposal.

All of the faculty currently in the Biological Sciences Department will be involved in this program, just as they are in the current MS program. Current space, facilities, library resources, and academic technology and equipment that support the existing MS program will be available to the proposed MA program. No additional faculty or resources will be needed for the MA Biology program.

5. **If the program is occupational or professional, summarize evidence of need for graduates with this specific education background.**

Not applicable.

6. **If the new program is currently a concentration or specialization, include a brief rationale for conversion.**

Not applicable.

7. **If the new program is not commonly offered as a bachelor's or master's degree, provide compelling rationale explaining how the proposed subject area constitutes a coherent, integrated degree major which has potential value for students. If the new program does not appear to conform to the Trustee policy calling for "broadly based programs," provide rationale:**

The Master of Arts in Biology is a commonly offered program.

8. **Briefly describe how the new program fits with the campus mission.**

Cal Poly Mission Statement. Cal Poly fosters teaching, scholarship, and service in a learn-by-doing environment where students and faculty are partners in discovery. As a polytechnic university, Cal Poly promotes the application of theory to practice. As a comprehensive institution, Cal Poly provides a balanced education in the arts, sciences, and technology, while encouraging cross-disciplinary and co-curricular experiences. As an academic community, Cal Poly values free inquiry, cultural and intellectual diversity, mutual respect, civic engagement, and social and environmental responsibility.

The MA in Biology program is closely aligned with the university's mission. The program is poised to encourage co-curricular experiences with a teaching credential. The inclusion of a project also ensures a hands-on application of knowledge and the additional elective units provide room for students to tailor their program to meet cross-disciplinary aspirations.

ATTACHMENT

CURRICULUM FOR MA BIOLOGICAL SCIENCES

	Units
Required courses	19
BIO 501 Molecular and Cellular Biology (4)	
BIO 502 Biology of Organisms (4)	
BIO 503 Population Biology (4)	
BIO 590 Seminar in Biology (3)	
BIO 500 Individual Study (4)	
Electives	26
Additional units at the 400 or 500 level. At least 11 units must be 500-level.	
Culminating experience: Satisfactory completion of the comprehensive examinations.	
	45

CURRICULUM FOR MS BIOLOGICAL SCIENCES

	Units
Required courses	27
BIO 501 Molecular and Cellular Biology (4)	
BIO 502 Biology of Organisms (4)	
BIO 503 Population Biology (4)	
BIO 561 Proposal Writing for Bio Research (3)	
BIO 590 Seminar in Biology (3)	
BIO 599 Thesis, including oral defense of thesis (3) (3) (3)	
Electives	18
Additional units at the 400 or 500 level. At least 3 units must be 500-level.	
	45

Adopted:

ACADEMIC SENATE
of
CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, CA

AS- -08

RESOLUTION ON
POLICY CONCERNING PERIODIC REVIEW OF COLLEGE DEANS

RESOLVED: That the Academic Senate of Cal Poly endorse the attached *Policy Concerning Periodic Review of College Deans* drafted by the Faculty Affairs Committee.

Proposed by: Academic Senate Faculty Affairs Committee
Date: February 17, 2008

POLICY CONCERNING PERIODIC REVIEW OF COLLEGE DEANS

1. Purpose

Periodic Evaluations and Performance Reviews of college deans are designed to renew the understandings among the various constituencies of a college regarding a dean's leadership, conduct of office, establishment of objectives and attainment of administrative goals. The review process shall represent a cooperative effort by representatives from faculty, students, staff and administration. These evaluations and reviews are regarded as constructive and are designed to maintain a sense of collegiality among all persons directly involved with the review process for the dean.

2. Scheduling

Scheduling of all Periodic Evaluations and Performance Reviews of college deans shall be the responsibility of the ProvostNice President of Academic Affairs.

A. Periodic Evaluation

A Periodic Evaluation of college deans shall be conducted every year by tenured faculty, probationary tenure-track faculty, lecturers and permanent staff. Special questionnaires for faculty and support staff, prepared by the Review Panel, and approved by the Provost, will be used for the annual Periodic Evaluation of College Deans and the results will be computed and added to the Dean's personnel file. The current evaluation form "Annual Evaluation of Academic Deans" will be used until it is revised by the Review Panel.

B. Performance Review

In addition to the annual Periodic Evaluations, a Performance Review of college deans will be conducted every three years. One third of the college deans should be scheduled for Performance Review each year.

Special requests for early Performance Reviews shall be approved by the ProvostNice President for Academic Affairs. Circumstances warranting a special request must be compelling. Special requests shall be made in writing to the ProvostNice President for Academic Affairs and shall state clearly and in detail the specific reason(s) for the request.

3. Review Panel

3.1 General Provisions

The Review Panel shall be representative of constituencies within the college. Normally the Review Panel shall consist of seven (7) members from the college. Small colleges and the library may have fewer than seven members.

The Associate Vice President for Academic Personnel and other appropriate administrative personnel from Academic Affairs may serve as non-voting members and resource persons for the Review Panel.

3.2 Review Panel Selection

3.2.1. Up to five full-time faculty members (tenured, probationary tenure-track or full time lecturers with 12.12 appointments in the same college) shall be elected from the college whose dean is to be reviewed. No more than one faculty member shall be elected from any department. The panel may include no more than one full-time lecturer (with 12.12 appointment), no more than one probationary tenure-track faculty, and no more than one department chair/head.

Elections for these positions shall be conducted by the Academic Senate Office. All full time faculty (tenured, probationary tenure-track and lecturers with 12.12 appointments in the same college) are eligible to vote.

3.2.2 Up to two (2) non-academic staff members who have permanent status within the college whose dean is to be reviewed and who do not directly report to the dean shall be elected by all non-academic staff members who have permanent status.

4. Responsibilities of the Review Panel

4.1 General Provisions

The Review Panel shall consider diverse educational philosophies within the college; interpret the objectives, goals and expectations for leadership and management within the constituencies of the college; assess the strengths as well as the weaknesses of the performance of the dean as the chief administrative officer of the college; and evaluate the overall effectiveness of the operation of the college within the university.

4.2 Areas of Evaluations

To assist the Review Panel in its deliberation, the following items are suggested for consideration. These suggestions should not be taken as limiting, definitive or prescriptive. During the process of review, the Panel may find areas to be reviewed not specifically noted here. The Review Panel shall remain free to expand, select from, add to or condense this list of suggestions as appropriate to the college whose dean is to be reviewed.

4.2.1 Leadership

Does the dean foster confidence, trust and respect in the area of leadership? Considerations here might include such items as providing vision and direction for the college, availability for assistance and consultation, fairness and honesty in dealing with problems, resolution of conflicts, and other items of a general nature related to leadership.

4.2.2 Fiscal Management

Does the dean maintain and openly communicate the fiscal affairs of the college? Considerations here might include items such as preparation and maintenance of the budget, allocation and expenditure of funds, including college based fees, appropriate purchases and/or repair of equipment, and handling of special money allocation.

4.2.3 Instruction

Does the dean maintain appropriate curriculum standards within the college? Considerations here might include items such as establishment of appropriate educational policies, assistance in curriculum development, quality control of instruction, and other items related to curriculum and instruction.

4.2.4 Faculty Relations

Does the dean maintain appropriate professional relationships with the faculty within the college? Considerations here might include items such as consultative and collegial decision making, performance reviews or periodic evaluations, recruiting and retaining high quality faculty, fairness in workload allocation, overall protection of faculty against excessive workload, fostering diversity, conflict resolution, faculty professional development, and other items related to the faculty of the college.

4.2.5 Student Relationships

Does the dean maintain appropriate professional relationships with students? Considerations here might include items such as resolution of registration problems and practices, acceptable handling of complaints, involvement in outreach programs, encouragement of student evaluation of teaching effectiveness, availability for advisement and consultation, student development beyond the classroom, fostering diversity in the student body, and other items appropriately related to students.

4.2.6 Staff Relationships

Does the dean maintain appropriate professional relationships with the members of the non-academic staff of the college? Considerations here might include items such as recruiting practices, fostering diversity, appropriate work assignments, performance reviews and evaluations, in range progression, disciplinary or removal procedures, and other items related to non-academic staff

4.2.7 Administrative items

Does the dean handle the administrative affairs of the college in an appropriately professional manner? Consideration here might be items such as relationships with department chairpersons, associate/assistant dean (s), interactions with other deans and administrators, and other items which are related to the administration of the college.

4.2.8 Office Management

Does the dean maintain a current knowledge of relevant policies and procedures, follow them appropriately, and ensure that functions of the office are carried out in an orderly and organized manner? This includes, but is not limited to, the office organizational structure, allocation of responsibilities and feed back on performance of the support staff and associate/assistant dean (s).

4.2.9 Advancement

Does the dean develop and maintain appropriate professional relationships with alumni and key supporters of the college? Considerations here might include items such as: fund-raising efforts and results, support of departmental efforts in advancement, development of college advancement goals in consultation with college faculty periodic updates on college advancement activities and achievements, and other items appropriately related to the advancement activities of the college.

5. The Review Panel will be charged with the following responsibilities:

5.1 Meet with the Provost to be briefed on the procedures to be used in the review process as outlined in this document, the time frame for conducting the review, and details about the position under review.

5.2 Elect the chair of the Review Panel.

5.3 Review specific material developed by the dean under review and meet with the dean to discuss the review process. The dean should provide the Review Panel with a self-study to include:

(a) A listing and brief narrative of primary areas of administrative responsibility since recruitment or last review.

(b) A listing and brief narrative of the most significant achievements as a dean since appointment or last review.

(c) A listing and brief narrative of major goals for the college during the next three years.

(d) A listing and brief narrative of competencies which the college dean would like to strengthen or develop.

(e) A response to the prior Review Panel recommendations.

(f) A list of names or constituencies that can be surveyed or contacted as the Review Panel deems desirable.

5.4 Acquire additionaljnfonnation and comments from those who have direct knowledge of the dean's work, such as administrators/managers, faculty, staff, students and off campus constituencies. In cases where student input is appropriate, the Review Panel shall invite the president of the student council of the college, or the ASI president, to suggest ways of soliciting student input in the reVIews.

5.5 Following the collection of infonnation, the Review Panel will analyze the infonnation, including periodic evaluations, and prepare a preliminary report, which shall contain the following:

(a) An executive summary.

(b) An analysis of the college dean's self-study (Section 5.3).

(c) An analysis of the annual periodic evaluations.

(d) An analysis of all other infonnation obtained from sources mentioned in Section 5.4.

(e) A comparison of accomplishments to goals.

(f) Recommendations concerning changes the college dean should undertake with respect to all of the areas evaluated in Section 4.2.

5.6 The preliminary report shall be provided to the dean. The dean shall have two weeks to provide a written response to the Review Panel and/or meet with the Review Panel prior to the final report submission to the Provost. The Review Panel shall consider the dean's comments prior to finalizing the report.

5.7 A final report by the Review Panel shall go forward to the Provost and to the dean, with a copy to the President.

5.8 The dean shall have an opportunity to provide the Provost with a written response to the final report within two weeks.

5.9 The dean shall prepare a three-year plan in response to her or his discussions with the Provost regarding the Review Panel's findings and recommendations.

5.10 The Provost shall arrange one or more meetings to discuss the findings and recommendations of the Review Panel. The Provost shall invite faculty, students, staff, administrators and others directly involved in the review. Copies of the report and the dean's plan shall be made available by the Provost.

Statements of Interest Received for
ACADEMIC SENATE COMMITTEE VACANCIES FOR 2008-2010

COLLEGE OF AGRICULTURE, FOOD AND ENVIRONMENTAL SCIENCE

Curriculum Committee (2008-2009)

Instruction Committee

COLLEGE OF ARCHITECTURE AND ENVIRONMENTAL DESIGN

Faculty Affairs Committee (2008-2009)

Sustainability Committee (2008-2009)

COLLEGE OF EDUCATION

Distinguished Scholarship Award

Distinguished Teaching Award (2008-2009)

Fairness Board

Sustainability Committee (2008-2009)

COLLEGE OF LIBERAL ARTS

Curriculum Committee

COLLEGE OF SCIENCE AND MATHEMATICS

Budget and Long Range Planning Committee

Distinguished Scholarship Award

PROFESSIONAL CONSULTATIVE SERVICES

Distinguished Teaching Award (2008-2009)

Fairness Board

Grants Review Committee (2008-2009)

UNIVERSITY COMMITTEES

ADVISORY COMMITTEE ON WORKPLACE VIOLENCE - 1 Vacancy, 2008-2010 term

CAL POLY PLAN STEERING COMMITTEE - 2 Vacancies, 2008-2009 term

CAMPUS PLANNING COMMITTEE - 1 Vacancy, 2008-2010 term

COORDINATING COMMITTEE ON AIDS AND HIV INFECTION -1 Vacancy, 2008-2010 term

DEANS ADMISSION ADVISORY COMMITTEE - 1 Vacancy - must be a members of the Academic Senate Budget and Long Range Planning Committee, 2008-2009 term

INTELLECTUAL PROPERTY REVIEW COMMITTEE - from CSM and CENG, 2008-2011 term

INSTRUCTIONAL ADVISORY COMMITTEE ON COMPUTING - 1 Vacancy, 2008-2009 term

STUDENTS WITH DISABILITIES ADVISORY COMMITTEE - 1 Vacancy, 2008-2010 term

9.16.08

COMMITTEE CHARGES FOR 2008-09

ALL COMMITTEES:

(1) Meet with committee chairs to determine their charges and appropriate assigned time.

(2) Committees to write their procedures for ExecCom approval by the end of fall quarter.

(3) Introduce minutes template to committee chairs for their use in keeping committee minutes.

Budget & Long Range Planning Committee:

- Committee to be held as "inactive" until a clear charge is identified.
- How does the Provost want to utilize this committee?

Curriculum Committee:

- Draft USCP requirement/definition of courses in light of "Diversity in the Curriculum Task Force Report" (2004) and "Preliminary NSSE Data Report" (2007).
- Work with GE to streamline course-approval process.
- Continuous review of course proposals (ongoing).

Distinguished Scholarship Award Committee:

Selection of DSA recipients (ongoing).

DTA Committee:

- Selection of DTA recipients (ongoing).
  EXECCOM DISCUSSION OF DTAC PROCEDURES/STRUCTURE DURING FALL 2008

Faculty Affairs Committee:

- Review of CAP 500. (Per Giberti, ask Mike Suess for three sections the committee can work on, such as MPP searches. The Senate has legislative power over this.)
- Review state employees requirement to sign loyalty oath for employment.
- Draft general policy for MPP searches per AS-659-07.

Fairness Board:

- Revise syllabi standards and the policy itse1fto include learning objectives. (Learning objectives are not clearly stated in faculty syllabi, leading to grade grievances.)
- Review student grievances (ongoing).

Grants Review Committee:

- Selection of grants recipients (ongoing).

Instruction Committee:

- Review academic calendar (ongoing).
- Clarification of senior project submissions to library.
- Look at student evaluations of course & professor in the context of CSU Best Practices, with the intention of developing a campus policy on student evaluations.
- Look at Academic Freedom document for its adequacy. Add policy statements re students and non-faculty reseachers.
  COMMITTEE CHAIR NEEDS TO BE APPOINTED

Research Committee:

- **Assign Research Committee to draft guidelines for Cal Poly involvement with other countries:** Committee to be chaired by Academic Senate Vice Chair, Steve Rein (possible invitees: David Fretwell, head of World Bank; John Battenburg; members on last year's CENG panel).
- Review previous reports from the committee. Are the recommendations practicable (actionable)? Ifso, work with Provost to implement to recommendations.
- Possible committee charge: how to reduce the tension between faculty ranks re the differential between teaching and research?
- How does the Teacher-Scholar model serve RPT? How does 'service' serve RPT?

Sustainability Committee:

- Ask chair of Sustainability Committee to address the ExecCom regarding its concem--greening the curriculum (money given the committee to organize a charrette was meant to generate ideas for greening the curriculum).
- Organize 'sustainability' events (ongoing).

09.16.08

Assigned Time 2008-2009

Position/Committee	2008-2009 Chair Name	2008-2009 WTUs	2007-2008 WTUs	2006-2007 WTUs	2005-2006 WTUs	2004-2005 WTUs
Academic Senate Chair	John Soares	22.5	22.5	22.5	22.5	20
Academic Senate Vice-Chair	Steve Rein	4	4	4	4	4
Budget and Long-Range Planning Committee	John Soares	0	4	0	4	4
Curriculum Committee	Dave Hannings	12	12	12	12	12
Distinguished Scholarship Awards Committee	Don Choi	4	4	4	0	- ---
Distinguished Teaching Awards Committee	Mike Geringer	4	4	4	4	4
Faculty Affairs Committee	Manzar Foroohar	?	4	4	4	4
Fairness Board	Craig Baltimore	3	3	4	4	4
Grants Review Committee	Ken Griggs	4	4	4	0	0
Instruction Committee		?	4	4	4	4
Research & Professional Development Committee	Steve Rein	0	4	4	4	4
Sustainability Committee	Kate Lancaster	?	0	0	0	-------
Academic Council on International Programs	James Keese	4	4	4	4	4
	Total Assigned	**57.5**	**73.5**	**74.5** (4 WTUs unassigned)	**66.5**	**64.0**

09.16.08

CALIFORNIA POLYTECHNIC STATE UNIVERSITY
San Luis Obispo, California

ACADEMIC SENATE COMMITTEES
2008-2009

BUDGET AND LONG RANGE PLANNING COMMITTEE

Name	Department	College/Unit	Office	email@calpoly.edu	Exp Term
Conn, David	AcadAffairs	Admin	62246	dconn	Ex officio
Cooper, Kevin	GrphComm	CLA	62146	klcooper	2010
Danes, Jeffrey	Mktg	CBUS	61417	jdanes	2010
Derelian, Doris	FSN	CAFES	66130	derelian	2009
Freed, Tali	IndEngr	CENG	62544	tfreed	2009
Hill, Margarita	LandArch	CAED	61319	mmhill	2010
Ikeda, Kimi	AcadAffairs	Admin	62186	kikeda	Of counsel
Magnusson, Shirley	TchrEd	CaE	66420	smagnuss	2009
Ramirez, Rick	Adm&Fin	Admin	62091	rramirez	Ex officio
Vuotto, Frank	Library	PCS	66247	fvuotto	2009
Hunt, Sara L	Student	ASI	61281	shunt	Ex officio
VACANT		**CSM**			**2010**

CURRICULUM COMMITTEE

Name	Department	College/Unit	Office	email@calpoly.edu	Exp Term
Brown, Johanna	Library	Library	61485	jbrown	Ex officio
Conn, David	AcadAffairs	Admin	65474	dconn	Ex officio
Dong, Kevin	ArchEngr	CAED	66465	kdong	2010
Hannings, Dave (CH)	HCS	CAFES	62870	dhanning	2009
Herter, Roberta	GrdSUEd	CaE	61568	rherter	2009
Jensen, Kay	AcadProg		62247	kjensen	Of counsel
Mueller, James	Math	CSM	62465	jmueller	2009
Muller, Maureen	AcadRecords	Admin	62038	mmuller	Ex officio
Opava, Susan	R&GP Dn	Admin	61508	sopava	Ex officio
Spradlin, Wendy	CLA Advr	PCS	66200	wspradli	2009
Thoma, Jennifer	AcadRecords		65914	jthoma	Ex officio
Villegas, Dan	Econ	CBUS	61767	dvillega	2010
Waldorf, Dan	IM&E	CENG	62908	dwaldorf	2009
Spak, Kaitlin	student	ASI	61281	kspak	Ex officio
VACANT		**CAFES**			**2009**
VACANT		**CLA**			**2010**

DISTINGUISHED SCHOLARSHIP AWARD COMMITTEE

Name	Department	College/Unit	Office	email@calpoly.edu	Exp Term
Burt, Charles	BRAE	CAFES	62379	cburt	2009
Choi, Don (CH)	Arch	CAED	61479	dchoi	2009
Frayne, Colette	Mgmt	CBUS	62991	cfrayne	2010
Fujitani, Sharon	Library	PCS	61105	sfujitan	2009
Macro, Ken	GrphComm	CLA	62257	kmacro	2010
Niku, Saeed	MechEngr	CENG	61376	sniku	2009
Opava, Susan	R&GP Dn	Admin	61508	sopava	Ex officio
Patel, Sunil	Undergrad	ASI	61281	supatel	Ex officio
VACANT	**Grad**	**ASI**			**Ex officio**
VACANT		**CSM**			**2010**
VACANT		**COE**			**2010**

DISTINGUISHED TEACHING AWARD COMMITTEE

Name	Department	College/Unit	Office	email@calpoly.edu	Exp Term
Fahs, Mike	CommSt	CLA	62265	mfahs	2009
Geringer, Michael (CH)	Mgt	CBUS	61755	mgeringe	2009
Lucas, Mike	Arch	CAED	61790	mlucas	2010
Moelter, Matt	Physics	CSM	62065	mmoelter	2010
Nico, Phillip	CompSci	CENG	67124	pnico	2010
Ruehr, Tom	ESS	CAFES	62552	truehr	2010
Wigton, Kelley	Student	ASI	61281	kwigton	Ex officio
VACANT		**ASI**			**Ex officio**
VACANT		**COE**			**2009**
VACANT		**PCS**			**2009**

FACULTY AFFAIRS COMMITTEE

Name	Department	College/Unit	Office	email@calpoly.edu	Exp Term
Brar, Navjit	Library	PCS	62631	nbrar	2010
Dobson, John	Finance	CBUS	61606	jdobson	2010
Doi, Jimmy	Stats	CSM	62901	jdoi	2009
Foroohar, Manzar (CH)	History	CLA	62068	mforooha	2010
Hernandez, Anita	TchrEd	CaE	65537	achernan	2010
Spiller, Robert	ASCI	CAFES	65073	rspiller	2009
Suess, Michael	AcadPers'l	Admin	62844	msuess	Ex officio
Wu, Xi	MechEngr	CENG	65214	xwu	2009
Jaggi, Neelie	Student	ASI	61281	njaggi	Ex officio
VACANT		**CAED**			**2009**

FAIRNESS BOARD

Name	Department	College/Unit	Office	email@calpoly.edu	Exp Term
Baltimore, Craig (CH)	ArchEngr	CAED	66384	cbaltimo	2010
Burd, Matthew	ASCI	CAFES	66110	mburd	2010
Chang, Isaac	IndTech	CBUS	61431	ychang03	2009
Kennelly, Brian	ModL&L	CLA	62889	bkennell	2009
Kolkailah, Faysal	AeroEngr	CENG	62393	fkolkail	2009
Millan, Jose	StudServ	StudAffairss	62301	jmillan	Ex officio
Shapiro, Jonathan	Math	CSM	61675	jshapiro	2009
Habing, Alyssa	Student	ASI	61281	ahabing	Ex officio
VACANT		**ASI**			**Ex officio**
VACANT		**COE**			**2010**
VACANT		**PCS**			**2010**

GRANTS REVIEW COMMITTEE (elected committee; ex officio members are nonvoting)

Name	Department	College/Unit	Office	email@calpoly.edu	Exp Term
Bennett, Penny	GrphCom	CLA	62408	pkbennet	2009
Garcia, Tony F.	Physics	CSM	62430	afgarcia	2010
Gentilucci, Jim	GrdSUEd	CaE	65373	jgentilu	2010
Griggs, Ken (CH)	Mgt	CBUS	62731	kgriggs	2010
Harding, Trevor	MatsEngr	CENG	67163	tharding	2009
Opava, Susan	R&GP Dean	Admin	61508	sopava	Ex officio
Stannard, Sandy	Arch	CAED	62076	stannard	2009
Tong, Phillip	Dairy	CAFES	66102	ptong	2010
VACANT		**PCS**			**2009**
VACANT		**ASI**			**Ex officio**

INSTRUCTION COMMITTEE

Name	Department	College/Unit	Office	email@calpoly.edu	Exp Term
Arseneau, Debbie	AcadRecords	Admin	62461	darsenea	Ex officio
Brar, Navjit	Library	Admin	62631	nbrar	Ex officio
Clay, Gary	LandArch	CAED	61372	gclay	2009
Havandjian, Nishan	Journalism	CLA	65727	nhavandj	2010
Herter, Roberta	GrdSUEd	CaE	61568	rherter	2009
Jin, Xiaomin	ElecEngr	CENG	67046	jxiaomin	2010
Lertwachara, Kevin	Mgmt	CBUS	61302	klertwac	2010
Montelongo, Jose	Library	PCS	67492	jmontelo	2009
Ney, Cheryl	AcadAffairs	Admin	62246	cney	Ex officio
Sandy, Linda	ITS	Admin	66568	lsandy	Ex officio
Schaffner, Andrew	Stats	CSM	61545	aschaffn	2009
Storelli, Sarah	Student	ASI	61281	sstorell	Ex officio
VACANT		**CAFES**			**2010**

RESEARCH AND PROFESSIONAL DEVELOPMENT COMMITTEE (ex officio members are nonvoting)

Name	Department	College/Unit	Office	email@calpoly.edu	Exp Term
Del Rio, Vicente	CRP	CAED	62572	vdelrio	2010
Durgin, Bill	Provost	AcadAffairs	62186	wdurgin	Of counsel
Fisher, Eric	Econ	CBUS	62964	efisher	2009
Kane, Steve	GrdSUEd	CaE	61572	ekane	2010
Liddicoat, Al	AcadPers'l	Admin	65217	aliddico	Of counsel
Opava, Susan	R&GP	R&GP	61508	sopava	Ex officio
Plummer, Bill	ASCI	CAFES	62113	wplummer	2009
Ramirez, Marisa	Library	PCS	67040	mramir14	2010
Stankus, Mark	Math	CSM	61716	mstankus	2009
Stegner, Dustin	English	CLA	61277	pstegner	2010
Yu, Helen	ElecEngr	CENG	62441	xhyu	2009
Rakhashanifar, Ali	Student	ASI	61281		Ex officio
VACANT	**InstrDean**	**AcadAffairs**			**Ex officio**

SUSTAINABILITY COMMITTEE

Name	Department	College/Unit	Office	email@calpoly.edu	Exp Term
Braun, David	ElecEngr	CENG	61464	dbraun	2010
Conn, David	AcadProg	Admin	62246	dconn	Ex officio
Echols, Robert	Physics	CSM	62656	rechols	2010
Elliot, Dennis	FacServ	E&U Manager	62321	delliot	Ex officio
Hindmarch, Leanne	Library	PCS	62690	lhindmar	2009
Jones, Tom	CAED	AcadDean	65916	rtjones	Ex officio
Lancaster, Kate	Acctg	CBUS	62922	klancast	2010
MacDougall, Neal	Agribus	CAFES	60534	nmacdoug	2009
McDonald, Margot	Arch	CAED	61298	mmcdonal	Of counsel
Multari, Michael	FacPlan	Admin	62818	mmultari	Ex officio
Rong, Xiaying	GrphComm	CLA	62027	xrong	2010
Gunderson, Laura	Student	ASI	61281	lgunders	Ex officio
Hartrich, Tyler	Student	ASI	61281	thartrich	Ex officio
VACANT	**Strat&Plan**	**Admin**			**Ex officio**
VACANT		**COE**			**2009**
VACANT		**CAED**			**2009**

Margaret Camuso

'rom: John Soares Usoares@calpoly.edu]
dent: Monday, September 01,20087:15 PM
To: jim harris
Cc: mdmiller@calpoly.edu; dhgreene@calpoly.edu; 'Gladys Gregory'; Margaret Camuso
Subject: Re: social hour plans for ay08-09

this is an issue that will need to be taken up during the first exec comrn meeting.

jim harris wrote:
>
> John Soares, Dan Howard-Greene, and Mike Miller,
>
> I had a chance to speak with Mike Miller about the plans for the
> social hours next year, and inquire about whether we would be able to
> use the library again. I really am not sure what the status of the
> planning is, so I am just using email to check on things. As of the
> end of last year, Bill Durgin was in the process of reviewing the
> social hour event. I was left with the impression that we would use
> this coming year as a year-of-transition, and not lose the little
> momentum we have generated by continuing the social hours. Mike Miller
> says that the library through either room 202 or the inner courtyard
> can provide the venue. I believe the dean's do not have any objections
> to supporting the social hour for one more year, and I believe the
> President's office is willing to support for one more year. Gladys
> Gregory has practice in adjusting the schedule, so that would take
> care of the dates and provide the alert to catering (since the library
provides the venue, there is no need for catering to check on
availability of the venue). Also we now know more about the details
> for making sure catering has scheduled the event, at least Gladys
> knows - this assumes that John Soares is still willing to provide
> academic senate resources (Gladys) to support the arrangements for the
> social hours.
>
> I've stated a lot of assumptions above, but I would hate for the
> social hour to just die because nobody asked about the coming year. As
> with all resource limited organizations, you need to keep attention to
> the issue or else it will just go off the list of things to do. I hope
> that I have not been presumptuous in my comments, so please let me
> know if I am out of line here. Thanks for your consideration, and hope
> you are having a good summer. Let me know if I should drop the issue.
> thanks and cheers
>
> Jim Harris
>

September 16,2008

ACTION ITEMS ANTICIPATED DURING 2008-09 in addition to "Committee Charges for 2008-09"

- Curriculum proposals (ongoing)
- Approval of internal reviewers for 2008-09 program review (15 reviewers)
- Resolution on Office of Sustainability (carryover from 2007-08)
- Resolution on Funding for Sustainability (carryover from 2007-08)
- Cal Poly New Strategic Directions Plan: reports from the five working groups (agendize for five separate Senate meetings during winter and spring quarters)
- Report from David Conn on assessment (agendize for Senate meeting in November 2008).