October 4, 2006

Cal Poly Report

The Weekly Newsletter For University Employees

www.calpolynews.calpoly.edu

What's Happening

Campus Links

Entertainment
http://www.calpolynews.calpoly.edu/eventsindex.html

Sports Events
http://www.gopoly.com

Events Master Calendar
http://events.calpoly.edu/

Kennedy Library
http://www.lib.calpoly.edu/

Employment

State: The official listing of staff and management vacancies is posted on *www.calpolyjobs.org.* To apply, go online and complete the application form. For assistance, call Human Resources at ext. 6-2236.

#101088-Director of Grants Development (Administrator II) Academic Affairs-Research and Graduate Programs salary is commensurate with the qualifications and background of the selected individual. Open until filled. (Review of applications begins Oct. 27)

#101093-Academic Progress Counselor (Student Services Professional IB or II-dependent upon experience) Enrollment Support Services-Academic Records 3 positions available SSP IB:$2,881-$3,978/month. SSP II: $3,268-$4,535/month. Closes: Oct. 27.

Voluntary work time reduction offered for staff employees

A determination has been made that the Mustang Graphics printing program at Cal Poly will be permanently closed. As such, it has been necessary that Cal Poly notify three State employees represented by CSUEU that they will be laid off in the next few months. Those notices have already been provided to the affected employees. In order to comply with the CSUEU contract, the university is now offering all staff employees an opportunity to participate in voluntary work time reduction programs, subject to the provisions of the appropriate collective bargaining agreement. Voluntary programs include, but are not limited to, a reduction in hours worked per week or months worked per year, the 10/12 or 11/12 pay plans (for eligible classifications), and full or partial leaves of absence without pay. Employees may participate in these programs, by mutual agreement with the supervisor, on a permanent basis or for a specific duration. All participation will be subject to a department's operational needs being met. Any employee who is interested in participating in a voluntary work time reduction program should submit a written request as soon as possible, but not later than **Nov. 6**, to the immediate supervisor, with a copy to Barbara Melvin, director of Human Resources. For specific questions regarding these programs, including impact on benefits, please contact Deborah Rice in Human Resources at ext. 6-6471.

Pandemic flu preparedness

The University has developed a pandemic flu emergency response plan. The focus of the plan is to reduce the impact of a pandemic flu at Cal Poly by reducing the spread/transmission of the flu and delivering an effective response. The Plan considers: students, employees, contractors, and visitors. As part of the plan, a pandemic flu website has been developed and may be found at *http://www.afd.calpoly.edu/AFD/emergency/pandemicflu.htm*. Included on the website is a link to the "Pocket Guide to Preparing for Pandemic Flu" (*http://www.afd.calpoly.edu/AFD/emergency/PandemicFlu_Pocket_Guide.pdf*) which provides basic information about pandemic flu and preparedness at home and at work.

Office moves this summer

You may have noticed a lot of activity on campus this summer. In addition to ongoing construction and maintenance, several administrative offices have moved (with the help of Facilities and ITS):
Judicial Affairs to Career Services
Football Program to Crandall Gym
Institutional Planning & Analysis to 52T
Inter-Library Loan relocated on first floor of Kennedy Library
Academic Skills Center to Kennedy Library
General Education to Fisher Science 290A

Workers' Compensation program office relocated

The University Workers' Compensation and Volunteer programs office has relocated from Human Resources, Administration Building, Room 110, to the Risk Management Building, Room 102. Mikie Stock, Workers' Compensation Claims and Volunteer Program coordinator, can be contacted at ext. 6-5427, ext. 6-5444 (FAX), and *mastock@calpoly.edu*

Employment

#101100-University Advancement Finance Specialist (Administrative Analyst/Specialist -Non-Exempt) University Advancement $3,006-$4,809/month. Closes: Oct. 12.

#101101-Administrative Support Coordinator I College of Liberal Arts-Political Science $2,601-$3,901/month. Closes: Oct. 14.

Faculty: Candidates are asked to visit our online employment Web site at *www.calpolyjobs.org* to complete an application and apply for any of the positions shown below. Please submit all requested application materials as attachments to your online application, unless otherwise specified.

#101092-Tenure Track Position, Civil & Environmental Engineering Department, College of Engineering (ext. 6-2137). Review begins: Jan. 26.

#101095 - Tenure Track Position, Statistics Department, College of Science & Mathematics (ext. 6-2026). Closes: Dec. 29.

ASI: Candidates are asked to visit the Web at *www.asi.calpoly.edu/* to complete an application and apply for any positions listed below. For position descriptions and applications, stop by the ASI Business Office, UU 212, or call ext. 6-5800.

Foundation: Cal Poly Foundation is a separate corporation operating in concert with the university to provide a diverse range of services and resources to students, faculty and staff. For an application, visit Human Resources in the Foundation Adm. Bldg., check the Web site at *www.cpfoundation.org* or call ext. 6-7107.

Cal Poly cat program holds fall raffle

The non-profit Cal Poly Cat Program will hold a Fall raffle during **Oct**. and **Nov**. Tickets are $1 each or six for $5. The drawing will be held **Nov. 30**, with all proceeds going to veterinary expenses and cat shelter supplies. Donations are tax deductible. To purchase tickets contact Elizabeth Ball, ext. 6-2548; Sandy Barnhart, ext 6- 5690; Karleyne Binford, ext. 6-2195; Geri Bolivar, ext. 6-2321; Susan Cooper, ext. 6-2206; Sharon Dobson, ext. 6-1606; Mary Fiala, ext. 6-6000; Edie Griffin-Shaw, ext. 6-5220; Ellen Notermann, ext. 6-1625; Kris Rose, ext. 6-7223; Shelly Steck, ext. 6-1477; and Kaylene Wakeman, ext 6-2859. For more information regarding the program or adoptions, contact Griffin-Shaw at ext. 6-5220.The non-profit Cal Poly Cat Program has released its fall "Mew Times" newsletter. Visit *http://www.facilities.calpoly.edu/cats/2006_Fall%20News.pdf* to read the newsletter and for additional information on the cat shelter.

Student Life and Leadership reception

You're invited to a reception hosted by Student Life and Leadership! Please join us in welcoming our new staff on **Tuesday, Oct. 10** from **2-4 p.m.** in the University Union, Bishop's Lounge. Student Life & Leadership welcomes new staff members: Devon Hodgson, Director, Women's Programs/SAFER; Marie Cole, Commencement Assistant; Everette Brooks, Sport Club Coordinator; Renoda Campbell, Director, Multicultural Center; Erin Echols, Director, Pride Alliance: LGBT Center; Harmony Quismundo-Newman, AmeriCorps, The Community CENTER; Dan Pronsolino, AmeriCorps, The Community CENTER.

Mark S. Reuling Memorial Volleyball Challenge Oct 13.

Calling all staff and faculty members! Register your team for the Ninth Annual Mark S. Reuling Memorial Endowment Volleyball Challenge. This tournament is designed to have fun, renew old rivalries, and win big trophies, while promoting campus awareness of depression and bipolar disorders. Staff and faculty teams will play on **Friday, Oct. 13**, at the Rec Center. Teams can choose to play at **11 a.m.** or **noon**. The championship games will be played at **1 p.m.** In addition, the student division will be played later that day beginning at **5 p.m**. The parents of Mark S. Reuling ('89, CAED) created a memorial endowment to honor their son, who lost his life to bipolar disorder. All proceeds of internment go to the Reuling Endowment, which is designated to assist Health and Psychological Services to conduct education and prevention programs for students, faculty and staff regarding bipolar disorders and depression. Teams may register at the Recreation Center. The cost is $60 per team and includes shirts for team members. For more information, contact the Recreation Center at ext. 6-1366 or at *www.asi.calpoly.edu/recsports*.

University Police Department Blood Drive Oct. 11

University Police Department will host its annual blood drive **Wednesday, Oct. 11**, from **11 a.m**. to **3 p.m.** in front of Mott Gym. The United Blood Services Blood Bank bus will accept donations from donors who are at least 17 years of age, weigh at least 110 pounds, are feeling well and healthy, have not had a sore throat or fever the day of donation, and have been off antibiotics at least 24 hours. A United Blood Services donor card or Photo I.D. is required. All blood donors will automatically be entered into a drawing to win one of four lunches, compliments of Cal Poly Dining. For more information contact Donna Jordan at ext. 6-6679 or *djordan@calpoly.edu*.

Cal Poly Report is published every Wednesday. E-mail submissions to polynews@calpoly.edu by 4 p.m. on the Friday before publication.