Have a “big idea” for business?
Enter the 2005 Ray Scherr Business Plan Competition and discover how to bring your ideas to life. Learn more **Tuesday, Nov. 16, 6-9 p.m.**, at the “What’s the Big Idea Party” at the Sandwich Factory located behind the Veranda Café. All students, faculty, staff and alumni are welcome. The deadline for concepts has been extended to Dec. 1, with actual business plans due Jan. 30, 2005. The contest features $7,000 in cash prizes, free “Business Plan Pro” Premier Edition Software ($300 value) and more. Pizza and drinks will be served at the party. Go to the Entrepreneurship Club Website at [http://www.criterion.net/polybizplan/](http://www.criterion.net/polybizplan/) for more information, or e-mail polybizplan@yahoo.com.

Faculty grants available
Faculty Development Grants and University Services Summer Grant Programs, now revised and combined, are handled through the Center for Teaching and Learning Grant Program. Grant proposals are available for tenure-track faculty who are not tenured. The request for proposals is on the Web at [http://www.academics.calpoly.edu/ctl/grants/grants.html](http://www.academics.calpoly.edu/ctl/grants/grants.html). An information session will be held **Thursday, Oct. 28, 11 a.m. to noon**, in the Center for Teaching and Learning, Library 510B. The deadline to submit a proposal is **Tuesday, Nov. 30, 4 p.m.**, Library 510. For additional information, contact Joe Grimes at ext. 6-2088 or jgrimes@calpoly.edu.

Final seminar October 29

Registration system introduced
Cal Poly's Registration and Scheduling Committee and the Office of Academic Records is implementing a new registration process to more equitably and efficiently allocate available course/section seats. The new process begins with the opening of winter quarter registration Oct. 27. The Office of Academic Records is hosting a seminar **Friday, Oct. 29, 1-2:30 p.m.**, Phillips Hall, to explain the registration changes and the new features of the system. Faculty, students and staff are welcome at the free session.

Ongoing exhibit celebrates Julia Morgan
Cal Poly is marking the centennial of Julia Morgan’s licensing as the first female architect in California with a special exhibit in the Kennedy Library titled, “Julia Morgan: Pioneering Spirit.” The exhibit of rarely seen materials is showing in the Special Collections department, Room 409 of the Kennedy Library through March 25, 2005. Public viewing hours are 10 a.m. to 2 p.m. Monday through Friday except holidays. The events are sponsored jointly by Cal Poly’s Kennedy Library and the College of Architecture and Environmental Design (CAED). Morgan is perhaps best known for the pioneering work she did for William Randolph Hearst at San Simeon.

'Lost & Found’ faculty exhibit opens
The art work of 16 Cal Poly Art and Design faculty members, both current and retired, will be featured in an exhibit titled “Lost & Found” in the University Art Gallery from **Thursday, Nov. 4, through Friday, Dec. 3**. The featured artists are Sky Bergman, Jefferson Clarke, Robert Densham, Tera Galanti, Crissa Hewitt, Robert Howell, Chuck Jennings, George Jercich, Eric Johnson, Mary LaPorte, Enrica Lovaglio, Michael Miller, Kathryn McCormick; and Emeritus Faculty Pierre Rademaker, Joanne Ruggles and Henry Wessels.
Provost/vice president position open
The university is seeking an experienced, visionary and dynamic leader to work effectively with the president and various university councils and committees to accomplish the mission of the university. The combined position of provost and vice president for academic affairs reports directly to the president and serves as acting president in the absence of the president. The provost coordinates, on behalf of the president, all programmatic areas within the university and represents the campus within the CSU system and to external constituencies as designated by the president. The vice president for academic affairs is the chief academic officer of the university and is responsible to the president for all operations of the university related to instructional programs, educational policy, academic planning, academic resources and faculty personnel actions. The academic and college deans, vice provosts, and all other academic units report to the provost and vice president for academic affairs. For more information, contact Academic Personnel by e-mail, academic-personnel@calpoly.edu; fax, ext. 6-5185; phone, ext. 6-2844; or go online at http://www.academic-personnel.calpoly.edu.

Charitable campaign ends Saturday
There’s still time to contribute to the California State Employees Charitable Campaign sponsored by the United Way of San Luis Obispo County. State employees may make a charitable gift to the campaign through Saturday, Oct. 30. For more details, go to http://www.unitedwayslo.org.

Locate new services for employees
A new, expanded Employee Assistance Program is now available. Free services include confidential short-term counseling and resource/referral services. The EAP is provided through PacifiCare Behavioral Health, and services are available to state employees and their household members. For information, call (800) 234-5465 or visit http://www.pbhi.com (Login: Cal Poly SLO; Password: help).

Sign up for e-mail, calendar classes
Before long, the new Oracle e-mail and calendaring system will show up on desktops across campus. To help employees with the introduction and transition to the new system, ITS is offering the following classes: Outlook with Connector; Introductory and Advanced classes on Oracle Calendar, and the use of the new Web client. To enroll in the classes, log on to the MyCalPoly portal and select “Computer Training Registration” from “Single-Click Access” on the Main Staff page. All classes will be taught in the ITS Training Lab, Air Conditioning Building, Room 105D.

Distinguished faculty nominees sought
Students and alumni should nominate their most outstanding and inspiring professors by Friday, Dec. 3 for this year’s Distinguished Teaching Award. Any student or alumnus may submit one or more nominations and should include the professor’s name, department, and a supporting statement containing evidence of merit based upon criteria for this year’s award. The Distinguished Teaching Award is supported financially by the Cal Poly Alumni Association. For more information, go to the Academic Senate Web site at http://www.calpoly.edu/~acadsen/dta.html.