Tab 15-Advisory Committee Meeting Agenda
Committee Agenda
6/3/15
6:30 pm Room 603

1. Introductions and dinner.

2. Approval of the minutes

3. Ag Department Update:
   a. Linked Learning Agriculture Science Pathway
      i. Worked Based Learning
      ii. Potential Advisory Members and Business partners to add to the committee
      iii. Creation of National Academy Foundation Ag Courses

4. School Farm/ Learning Lab Update:
   a. Mr. Fishbough
   b. Next steps and Action plan

4. New Department Leadership:

5. FFA Update:

"Cultivating the future of Agriculture"
Committee Agenda
3/10/15
6:30 pm Room 603

1. Introductions and dinner.

2. FFA Update: FFA Officers

3. Ag Department Update:
   a. Linked Learning Agriculture Science Pathway
      i. Program of Study (linked courses) & project
      ii. Potential Advisory Members and Business partners
to add to the committee
      iii. Role of the Advisory Committee in identifying and
           placing students in year 3 and 4 in Work Base Learning
           experiences.
      iv. Adopt By-Law Changes to include Linked
          Learning
      v. Adopt that the FFA leadership component and
         SAE projects are integral to the program.

4. School Farm/ Learning Lab Update
   a. Joint Meeting with COS/City/HJUHSD
   b. Land south of the softball complex
   c. John Olivas meeting with District
   d. Next steps?
February 19, 2015

Greetings from the Hanford Agriculture Department:

Thank you for your commitment and dedication to the Hanford Joint Union High School District Agriculture Program and the Agriculture Industry. We are excited to be back from break and working with our students across the district. The second Advisory Committee meeting of the academic school year will be held **Tuesday March 10, 2015 at 6:30 p.m.** at Hanford **High School in room 603**. We will be updating the committee about the department and FFA Program. There will be a special emphasis on the Linked Learning Agriculture Science Pathway and the school learning lab. Your input and attendance is especially important as well will need to revise the committee’s by laws to meet with some of the requirement of Linked Learning program.

The department will provide dinner. Please **RSVP by Friday March 6th to Mrs. Soares at 583-5902, ext 4822 or csoares@hjuhsd.k12.ca.us** if you will be able to join us.

I sincerely appreciate the efforts made by all members of our Ag Advisory Committee this past year and look forward to a rewarding spring semester. If you have any questions, please call me at 583-5902, ext 4822. You can also email me at rodriquez@hjuhsd.k12.ca.us

Thank you in advance for all of your dedication and commitment to our program and the Agriculture Industry.

Regards,

Sam Rodriguez
Hanford Agriculture
Department Chair

"Cultivating the future of Agriculture"
Tab 16-Advisory Committee
Meeting Minutes
<table>
<thead>
<tr>
<th>Name</th>
<th>Phone Number</th>
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<tbody>
<tr>
<td>Nick Defteous</td>
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<td>CC Farmer/Production Ag</td>
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<td>Rogerio Castille</td>
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<td>Senator Andy Vidak</td>
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<td>William Munoz</td>
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<td>Office at AEC, Andrew Sadows</td>
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<td>David McEuen</td>
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<td>Kris S.</td>
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<td>Bill Fishbeast</td>
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<td>Lilly Pimentel</td>
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“Cultivating the future of Agriculture”
Committee Minutes
6/3/15
6:30 pm Room 603

1. **Introductions and Dinner.**
   See sign in sheet for members in attendance

2. **Approval of the minutes**
   Minutes aproval was moved by DeSilva and seconded by Tebeau  passed.

3. **Ag Department Update:**
   a. **Linked Learning Agriculture Science Pathway**
      i. **Worked Based Learning**
      DeSilva reminded us that it was done before in the 90’s when the district was academy based. Members voiced concern for a common prep time for teachers to meet. Rodriguez went over the WBL Continuum for the Pathway for each year. It is a living document and will continually be updated as we learn from the process. Discussed bringing in guest speakers from industry, board members are willing to come in or to help us find guest speakers and field trip locations. Also talked about farm show leadership program with Karissa Chapman and David Mendonca

      ii. Potential Advisory Members and Business partners to add to the committee
      Members agreed to brain storm and contact other industry contacts regarding the academy and becoming potential business partners. They will report back at the next meeting.

      iii. Creation of National Academy Foundation Ag Courses

“Cultivating the future of Agriculture”
Discussion on the success of the academy classes in other themes based on state testing scores or students enrolled in the pathways. Will we be able to look at those scores and end of course assessments to validate success? We will glean information and experience from the Sierra Pacific Business Pathway as it is a year ahead of us in development. The Ag Pathway team has been an integral part of developing curriculum to be vetted for NAF in the areas of Ag Biology, Ag Mechanics/Engineering, and Vet Science.

4. School Farm/ Learning Lab Update:
   a. Mr. Fishbough
   b. Next steps and Action plan

Mr. Fishbough Superintendent gave us an update on the Learning Lab Development.

- have been looking for a location for several years
- Vo-Ag foundation has helped to find some property for the location
- Road blocks have been the 7 period day and close proximity of a site to all for transportation in a timely manner
- Land at the SP/COS campus at Centennial drive and the softball complex has been identified as the best area
- 4 ½ acre joint use with a small area that is city only total of 7 acres.
- Going to meet with the city to ensure it is on board with the use for the school farm learning lab

Planning process of what it will look like and phases of construction will be discussed in the fall

- school zoned already, and soil tested
- water availability to do some farming
- Possible use of 20 acres that is COS’ to farm as well
- Estimated construction plan
  o Animal facility first
  o Classroom and Shop Construction to follow

“Cultivating the future of Agriculture”
District is going to work with an architect to design what it will look like with help from the Ag Staff.

Animal Facilities do not need DSA approval

Question was asked of when the district will have the “Deed in Hand”

- Fishbough estimates in the fall sometime
- Needs approval by the City and COS
- Wants to fence it off for security
- District goal is to have animals for the fair housed on it next year 2016
- Joint use facilities will need a MOU between them for use

Funding?

- Money will be set aside, but we will need to find some in kind donations to assist with the construction. Examples concrete work, fencing, etc.
- Teachers will meet with the architect to design the buildings
- Where can we solicit the community to give in kind
- Would like to put the lab on the bond initiative, will poll the community to see if it is wanted/needed

4. New Department Leadership:

5. FFA Update:

“Cultivating the future of Agriculture”
Ag Advisory Meeting March 10th, 2015
The meeting was called to order at 6:45pm by Committee Chair Nick Defteros in room 603 at Hanford High School.

1. Introductions were made and dinner was served.
   a. Present: David DeSilva, Paul Hollar, Ralph Loya, Lily Pimentel, Sebastian Silveira, Tyler Beck, Nick Defteros, Ana Orozco, Jared Castle, Amanda Shoffner, Laura Henson, Dough Dustin
2. FFA Update: The FFA Update was given by
3. Ag Department Update
   a. Linked LEarning Agriculture Science Pathway
      i. Program of study (linked courses) and agriscience project were shared with the advisory committee.
      1. Precision agriculture missing in college and high school (Helena Representative)
      ii. Potential Advisory Members and Business partners to add to the committee-Possible presentation with the KCFB along with the UC extension office. NRCS in Visalia is always looking for volunteers and unpaid internships.
      1. Plant Science
         a. Keith Blackman-Delivorie Laboratories
         b. Carter Pierce (Kingsburg)
         c. Helena-Hollar
            i. Liability issues were brought up and it would need to be looked at if they are covered by the school district’s liability insurance.
            d. Wilber Ellis
            e. Segenta
            f. CPS
            g. Lordes Laboratory (Visalia)
      2. Animal Science
         a. Laprino Cheese
         b. 
      3. Ag Business
         a. 
      4. Ag Mechanics
         a. 
      iii. Role of Advisory Committee in identifying and placing students in year 3 and 4 in work based learning experiences.
         1. It was suggested by Advisory Committee that year 3 be a job internship and year 4 be the internship
         2. Mr. Hollar would recommend that the juniors and seniors work with farmers to get the basic foundation of practical production
agriculture knowledge. But it needs to be students that want to work.

3. Nick asked about summer school available for students to get ahead.

4. Dr. DeSilva sees huge challenges with the pathway placing students into working situations because parents may not want their kids to miss out on the "full high school experience" of extra curricular activities. He said that industry needs to step up and how do we plant the seed into industry to embrace agriculture education.

iv. Adopt by-law changes to include linked learning

1. The current Agriculture Advisory Committee by-laws were passed out to the members present.

2. The updated by-laws were discussed.

3. Dr. DeSilva amended that the by-laws be governed by Roberts Rules of Order shall be the official document and address who are the committee members? There should be an addendum that lists the voting members to set the quorum.

4. Motion to amend the by-laws as posted in yellow and entertain the changes mentioned above by Dr. DeSilva was moved by Ralph Loya and seconded by Dr. Dave DeSilva. Motion was passed by a hand vote.

v. Adopt that the FFA leadership component and SAE projects are integral to the program-this was already currently in the by-laws

vi. Funding tied to the program is $53,000 for the first and second year of the pathway.

4. School Farm/Learning Lab Update was made by Jared Castle
   a. Joint Meeting with COS/City/HJUHSD was held last week.
   b. Land south of the softball complex will be used for the new learning lab facility for the agriculture department that is joint owned by COS, City of Hanford, and HJUHSD
   c. John Olivas meeting with District on behalf of the VoAg Foundation to begin the next steps for the development
   d. Next steps?
      i. Aerial picture of the land
      ii. Bond is currently being drafted.

Meeting was adjourned by Nick Defeteros at 8:04pm.
Hanford Agriculture
Advisory Committee Minutes 10/21/14

1. Introductions and dinner

2. Department Update
   a. Current enrollment-largest ag program in the nation
   b. Staff Supervision was shared with committee
      a. Transferring by bus for practices was discussed as being an advantage for students to participate on teams. Practices usually start at 3:30pm.
      c. FFA Activities calendar for 2014-2015 was passed out to the committee to review.

3. FFA Update
   a. American degrees-15 students receiving it. 1 National Proficiency Finalists
   b. Regional/Sectional Officers were announced.
   c. SAE Showcase was explained to the committee.
   d. Ralph Loya moved to make a recommendation that the Ag Advisory Committee recommend for the National FFA Trip be reinstated for American Degree Recipients. Seconded by Jerry Fagundez. Motion was amended to send a letter to the school board (by Kit Carson Lady) addressing the concern about the trip not being available for the American Degree Recipients. It was discussed to make a recommendation that current students should be able to attend the national convention every year. Tebo suggested making the trip available to the students who win the project showcase for further motivations for the students.

4. OH/Animal Science Unit Update
   a. OH-Rotary donation was discussed along with the new roofing material that was purchased. The garden beds were discussed along with the new landscape.
   b. Animal Science-30 hens, 5 turkeys, would like to possibly get a few ewes to do a breeding project.
   c. HW chickens-raising 104 chicks in a 12x12 temporary pen butted up to Mr. Castle’s portable classroom. It is a part of their grade. They will sell them to recoup some of the costs.

5. Ag Incentive Grant Funding
   a. Able to get the funding this year. There is an assembly bill being drafted to help secure future funding.

6. Linked Learning Academy
   a. Linking College and Career ready students. Link Learning Pathway fell into our lap because of problems with credentialing of other teachers (multimedia specifically). Ag was considered after, only because we were a district wide program. $80,000 grant that will allow us to keep our college prep
students who are on an AP type college track. The pathway is designed for the college track student who will have an Ag class that is connected with their AP classes.

b. Advisory committee members voted to support the Linked Learning pathway and are ready to lend their technical expertise to the staff and students when needed.

c. Strategic Planning: Student out comes were shared and approved by the committee. As this is the Year of Planning for the pathway we will continue discussion of pathway at the next meeting.

7. ROP Equipment

a. ROP will no longer be taught at the school district because ROP no longer has funding behind it. Without ROP Auto Shop, it opens up an opportunity to teach AG Power Mechanics. The ROP director is starting to ask for all of the tools back-including the diesel engines equipment. We are trying to hang on to as much of the equipment as possible. Tebo recommended to provide the site admin with a list of tools needed to teach the power mechanics curriculum and have him fight for the cause.

8. School Farm/Learning Lab Update

a. Cheryl Silva is ready to spend money! A lot of discussion has started with it. The city is doing some internal discussion about a site next to SPHS. Several other sites are being discussed as well. VoAg foundation would like Darin Verdegaal to lay out the plans. The staff has been starting to lay out a vision of what they would like it to look like for the centralized ag program.

9. Staff Updates

a. Pimentel-Teaches 3 regular floral classes and 1 advanced class, 50 arrangements for farm bureau dinner, weddings, senior nights. Animal science-chickens. Ag bio-doing labs and learning about biology.

b. Combes-Starting fabrication going (5 or 6 started), diversity of welding processes, goal is to dual shield and tig welders into the program rotation, purchased a tubing bender.

c. Henson-OH is working on asexual propagation with succulents, along with mums, kale, snapdragons, pansies, and more! Ag Leadership is working on a nation-wide ag communication projects where they have partnered with other chapters from different states sending them letters, video productions, and commodities/information about Hanford/Kings/CA agriculture.

d. Castle-Ag Mech small projects in the shop, building a lot of owl boxes, along with chairs, wine racks, etc. He will be starting a tree pruning team this winter.

e. Shoffner-vet tech physical exams and practical labs. Animal science just recently did a milk sampling lab. Intro to ag has been working on a writing project for the FFA Creed. Ag Mech is starting furniture upscaling projects along with starting to build larger boxes. Vine pruning will be beginning soon, with their first contest in St. Helena.

f. Myers-Shoffner and Castle are helping her with Intro to Agriculture. Applied animal science is working with the chickens and turkeys. She is new to floral, they started a Halloween project today and have done color wheel projects. She has been teaching for six years.
g. Rodriguez-Teaching measurement in Ag Mech 1.

10. Ag Incentive Grant-Nick has a contact that has told him that the fight is not over for the funding and that the funding will be crossed out again in next year's budget.

Meeting adjourned at 8:25pm.
1. Meeting was started at 6:00 pm with a taco bar dinner provided by the staff. The business portion of the meeting started at 6:60. Members Present

<table>
<thead>
<tr>
<th>Nick Deftereos- Chair</th>
<th>Danny Lewis- CPS Ag Chemicals</th>
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<tbody>
<tr>
<td>Gary Wenter- Reedley College Ag Mech</td>
<td>Dr. Doug Dustin Veterinarian</td>
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<td>Ralph Loya- Community Member</td>
<td>Justin Mendes- David Valadao’s office</td>
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<td>David DeSilva- COS, Community member</td>
<td>Johnny Alvarado- Andy Vidak’s office</td>
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<td>Dennis Fuller- MANA Ag Chemicals</td>
<td>William Munoz- Rudy Salas’ office</td>
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<td>David McCuen- JG Boswell Agronomist</td>
<td>Ag Staff members: Sam Rodriguez, Laura Henson, Jared Castle, Rochelle Mederos</td>
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<td>Dan Larkin- Manager Lowes</td>
<td>Lilly Pimentel, and Amanda Shoffner</td>
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<td>Jerry Fagundes- Quality Machine Company</td>
<td>Frank Tebeau- COS Ag Mechanics</td>
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2. Department Update:

   Mr. Rodriguez gave a department update
   a. Department was recognized as the 2012-13 CATA Outstanding Large Secondary Program
   b. Program is the largest program in the Nation for the 2011-12, and 2012-13 school years.
   c. Current Enrollment is just under 1000 at 998.
   d. Shared the staff supervision schedule and chart of responsibilities with the committee.
   e. Shared the student FFA calendar of events with the committee

3. FFA Update:
Miss Henson gave a FFA Program Update

a. Two National Proficiency Finalist just returned from National Convention in the area of Specialty Animal Production and in the area of Diversified Crop Production.

b. Four American Degree recipients of the 18 recipients Hanford FFA had this year went on the trip to receive their award.

c. Annual Lunstad Classic Cotton Contest is on the 7th with State Finals on the 9th.

d. Annual Freshman FFA Field Day is on the 14th.

e. Annual Hanford FFA Creed Speaking contest is on the 14th.

4. OH Remodel

a. Henson shared a video of the progress on the OH Facility Remodel

b. Garden Beds have been completed, partially paid for by donations by the Kiwanis, Las Casa Garden Club and the FFA Food for All Grant.

c. Greenhouse is being updated, electrical, plumbing, heating, cooling and coverings are being provided by a grant from the Hanford Rotary. Sign is in the works for their great sponsorship of this project.

d. Lawn area, curbing and irrigation installed, partial donation by the FFA Parents Club.

e. Vegetables grown all summer were donated to Soup Kitchen!!!

f. Livestock area has pens completed that now house 5-6 lambs and goats and 8 hog projects for those students who do not have place to house them.
HJUHSD Ag Advisory Committee

HANFORD

Agriculture

g. A shade house was remodeled into a large chicken coop to raise chickens for meat and eggs through a grant from the FFA food for all programs.

h. The FFA donated 37 chickens to the soup kitchen in August and hopes to do so again in December.

5. Ag Incentive Grant Update:
   a. Governor Brown, wanting to move Ag Incentive Grant out the budget.
   b. Assigned a committee to look into it by visiting a few chapters around the capital area.
   c. Concerned raised by committee members Loya, Tebeau, and Winter about use of those funds by the district should it go to the funds awarded to districts by the state. Will those funds be used for Career Technical Education or used for general fund expenditures. Mr. Tebeau knows of only one program that truly has a dollar for dollar match of incentive grant funds, and he sits on their advisory committee as well.
   d. Committee members asked legislative representatives for contacts of assemblymen and state senators who we could send letters, emails and phone calls to help share the vital need for Ag Incentive Grant funding to maintain Ag Education. They directed us to submit concerns by community member to them.
   e. Mr. DeSilva made a point that programs would be worse off than they were before the incentive grant because most districts do not provide any funding for the program from the general funds.
   f. Mr. Loya and Deftereos also brought up the importance of the Carl D. Perkins funds that are federal dollars for CTE programs and voiced concern to Justin Mendes of Senator
Valadao’s office for the need to get that program approved. Most districts are using Perkins Funds to match Ag Incentive grant funds.

6. Ag Foundation Update:
   a. Mr. Loya and Mr. DeSilva gave a FFA Foundation update regarding their upcoming fundraiser. They will have a dinner on November 16th at the Kings County fair Grounds. They have Dr. Robert Flores from Cal Poly booked as the Key Note Speaker.
   b. They have great news from the Foundation regarding the search for land to build the Ag Learning center. They recently won a grant from Land O’Lakes and have several community members interested in donating funds when a piece of land has been located.
   c. Mr. Fuller had a question about continued District support regarding the Ag Learning Center and the program in general if the Ag Incentive Grant is not funded. The Foundation representatives believe that the HJUHSD Board of Trustees in support of the program and would do what is needed to keep the program strong.
   d. They are in support of contacting legislators about the need for Ag Incentive Grant Funding as well.

7. Special Presentations:
   a. Dr. Dustin presented the program with a donation for the FFA program of $1000 to be used for the Floral, OH and Parli Pro Teams.
   b. Mr. David McCuen presented the program with a donation of $1000 from the JG Boswell Foundation.
8. Curriculum and Program Review
   a. The committee members and staff members broke out into the areas of Plant Science, Ag Mechanics, and Ag Sciences to discuss the curriculum offered in the different pathways and the program overall.
   b. Ag Science/Animal Science- Mrs. Shoffner discussed the Vet Science course and the units they are covering. She detailed the guest speakers she has had come visit the class this year so far. She is setting up field trips during the rest of the school. Miss Henson discussed the OH course and the Introduction to Agriculture course and its units. The committee members had discussion on the topics offered and made suggestions. Mr. DeSilva discussed articulation agreements with the community colleges such as COS.
   
   c. Plant Science-Suggestions:
      1. Add more 9th and 10th grade classes
         a. Plant Entomology
         b. California Agriculture
         c. Intro to Ag I: Animal Science
         d. Intro to Ag II: Row Crops, Forages, Tree crops
      2. Art & History of Floral Design should be open to 10-12 grade students not just 11-12 so we have them in FFA and Ag for more than just Junior or senior year
      3. Add technology class: GIS, GPS, and Ag Laws & Regulations
4. Have guest speakers throughout the year, especially for Juniors who are trying to decide what to major in (PCA, Veterinary, Nutritionist, Nutrius, etc)

d. Ag Mechanics-During the break out session the only question that was asked about curriculum was about Power or Mechanized Ag classes. Nick and I explained the situation with ROP, scheduling, and prep period issues that have made it difficult to bring the classes back. This was not a major issue with the group. While walking through Brian's shop the topic of class size came up. The group was shocked to hear about classes of 35 let alone 50. There were obvious concerns about safety as well as rigor at all levels. Mr. Winters made the comment that the group would be willing to voice their concerns about class size to the sites and or district if that was something that we needed. In all, the group was pleased with what they saw and hear about the Ag Mechanic classes.
Tab 17-Advisory Committee Constitution and By-Laws
Hanford Agricultural Advisory Committee
Hanford Joint Union High School

STATEMENT OF PURPOSES

The Board of Trustees of Hanford Joint Union High School authorizes the establishment of a continuing committee to be known as “The Vocational Agricultural Advisory Committee”. The committee is to be organized and operated under procedures approved by the committee and the Board of Trustees.

The Vocational Agriculture Advisory Committee is not to be regarded as a substitute for any other form of citizen participation in school affairs. It is intended to stimulate and supplement other types of citizen participation.

The purpose of the Vocational Agriculture Advisory Committee is to serve in an advisory capacity providing advice and assistance to the agricultural teachers, administrators and the school board.

The Vocational Agriculture Advisory Committee is expected to contribute to the improvement of the agricultural education program provided by the school system through such functions as:

1. Verifying the need for instruction in the various agricultural occupational areas;
2. Verifying the content of the courses of study, i.e., FFA, supervised occupational experience programs, classroom instruction;
3. Providing the teachers with technical assistance and professional development opportunities;
4. Assisting the school district in developing a comprehensive program of vocational education in agriculture.

By authorizing the establishment of the Vocational Advisory Committee, the Board and the principal pledge complete cooperation in the committee’s work. The Vocational Agriculture Advisory Committee will be expected to operate within the guidelines set forth.

STATEMENT OF ORGANIZATIONAL PROCEDURES

I. Membership

The Vocational Agriculture Advisory Committee shall consist of at least six regular members. Members of the Advisory Committee shall be selected from the community, and ex-officio members will include the agricultural teachers, and principals.

II. Selection (Nominating) Committee

A. The agriculture teacher(s) will be charged with the responsibility of coordinating the selection of committee members.

B. Appointment of the members will be done by the school board upon the recommendation of the principal or superintendent.

C. All new members will begin their term at the Fall meeting of each year.
D. The Agricultural Advisory Committee will consist of the following areas of representation:
   1. Subject matter representation (min. 1 representative from each area)
      a. Farm Production
      b. Dairy Industry
      c. Agricultural Business
      d. Alumni
      e. Agricultural Mechanics
      f. Education
   2. Agricultural teachers (Ex-officio)
   3. Principal (Ex-officio)

E. Members of the Vocational Agricultural Advisory Committee shall possess the following characteristics:
   1. Knowledgeable of the area of representation;
   2. Interested in quality education
   3. Representatives of the community, i.e., age, education, geographical, sex, minorities.
   4. Demonstrate a willingness to obtain at least one student internship position at their firm or elsewhere.

F. Term of Membership
   1. All of the members of the Vocational Agriculture Advisory Committee will serve for three years.
   2. Persons appointed to complete an unexpired term of less than two years shall continue on the committee for an additional full three term.
   3. A member will serve one term, and is eligible for reappointment.
   4. The year of the Vocational Agriculture Advisory Committee shall be from September 1 of each year through August 31 of the following year. Members shall begin serving their terms September 1 of each year.

G. Finances
   1. The Principal shall provide for the proper and effective functioning of the Advisory Committee within the limits of the schools' resources.
   2. Meeting facilities, secretarial services for duplications of minutes of meetings and other official communications, mailing expenses, and other related services shall be considered essential for the proper function of the Advisory Committee.
   3. All financial activities associated with the functioning of the Advisory Committee shall be in accordance with the policies of the board of education and school district.

H. Rules of Operation
   1. The Vocational Agriculture Advisory Committee will prepare a set of operating guidelines within one year of its organization. The guidelines will be submitted to the superintendent and/or the board of trustees for review and approval.
   2. Problems may be submitted to the Vocational Agriculture Advisory Committee by the board of education, and by any citizen or group in the community subject to the limitations in the purpose of the Advisory Committee. The Advisory Committee shall determine which problems it shall study.

I. Reports to the Board of Education and Superintendent
   The principal shall be mailed a copy of the minutes of each meeting of the Advisory Committee and encouraged to include it in the board packet.
OPERATIONAL GUIDELINES
VOCATIONAL AGRICULTURE ADVISORY COMMITTEE

I. Officers
The officers will consist of a chairperson, vice-chairperson, and recording secretary (coordinator of the Hanford High School Ag Department). These officers will be elected annually at the first regular meeting of the committee, and will serve for a one-year term. Officers may be re-elected.

II. Subcommittees
A. The elected officers, and the instructor(s), who serves as an ex-officio member, will constitute the executive committee.
B. Other subcommittees may be established and discharged by a majority vote of the Advisory Committee members.
   1. Subcommittees may be continuous or ad hoc in nature depending upon needs.
   2. Each subcommittee may elect its own chairperson and secretary when these positions are not specified by the Advisory Committee or chairperson.
   3. The responsibilities of the subcommittee will be specified by the Advisory Committee.
   4. Subcommittee size will be determined by its function. Membership may include persons not on the Advisory Committee, such as students, citizens, and school employees. At least one member of the subcommittee will also be a member of the Advisory Committee.
   5. Subcommittees will report regularly to the Advisory Committee.

III. Program
A. The Advisory Committee will plan and operate under an annual program of work. Topics, goals, and activities will be included in the plan.
B. A program of work for the ensuing year will be discussed at the first regular meeting of the Advisory Committee year.
C. Proposals by members and others will be considered by the executive committee. The executive committee will formulate the annual program of work to be presented to the Advisory Committee at the first regular meeting.

IV. Meetings
A. The annual program of work will indicate the regular meetings to be held each year.
B. At least two meetings will be held each year.
C. Special meetings may be called or regular meetings cancelled by action of the executive committee.
D. The executive committee (and/or chairperson) in consultation with the teacher will be responsible for planning the agenda of individual meetings.
E. Each meeting will begin at the announced time and will continue for no more than two hours.
F. Parliamentary procedure (Robert’s Rules of Order) will be used when a decision of the Advisory Committee is to be recorded or transmitted. Otherwise, discussion leading toward consensus of the members will be the prevailing procedure used at meetings.
G. A quorum will consist of a majority of the officially appointed members of the Advisory Committee.

V. Responsibilities of Members
A. Each member is expected to attend meetings regularly, participate in the Advisory
Committee discussions, and serve on subcommittees when requested.
B. Each member is expected to carefully study any problems which come before the Advisory Committee before reaching a final decision.

C. Each member is expected to reach a personal decision, after considering the views of other citizens and/or organizations.
D. Each member is expected to respect the rights of fellow committee members by not reporting or discussing opinions of individual members. The opinions and conclusions of the Advisory Committee as a whole may be discussed, within the policies approved by the board of education.
E. Assist in securing paid internships
F. Provide in-kind Contributions
G. Strengthen public relations and publicity relative to the program.
H. Assist in evaluating the rigor, relevance, and effectiveness of the curriculum to meet the needs of the industry, readiness for college and preparation for life.

I. Provide professional development activities for teachers.
VI. Loss of Membership
   Any member, who is absent from two consecutive regularly scheduled meetings without good reason, will be considered to have resigned from the Advisory Committee, and the Advisory Committee will notify the principal in writing.

VII. Use of Consultants
The Advisory Committee may utilize consultants from within and outside the school system, to obtain additional knowledge and assistance as needed.

VIII. Amendments
These rules of operation may be amended by a two-thirds vote of the appointed members of the Advisory Committee, and subsequent approval by the principal.
VOCATIONAL AGRICULTURAL ADVISORY COMMITTEE
HANFORD UNION HIGH SCHOOL

STATEMENT OF PURPOSES

The Board of Trustees of Hanford Union High School authorizes the establishment of a continuing committee to be known as "The Vocational Agricultural Advisory Committee." The committee is to be organized and operated under procedures approved by the committee and the Board of Trustees.

The Vocational Agriculture Advisory Committee is not to be regarded as a substitute for any other form of citizen participation in school affairs. It is intended to stimulate and supplement other types of citizen participation.

The purpose of the Vocational Agriculture Advisory Committee is to serve in an advisory capacity providing advice and assistance to the agricultural teachers, administrators and the school board.

The Vocational Agriculture Advisory Committee is expected to contribute to the improvement of the agricultural education program provided by the school system through such functions as:

1. Verifying the need for instruction in the various agricultural occupational areas;
2. Verifying the content of the courses of study, i.e., FFA, supervised occupational experience programs, classroom instruction;
3. Providing the teachers with technical assistance;
4. Assisting the school district in developing a comprehensive program of vocational education in agriculture.

By authorizing the establishment of the Vocational Advisory Committee, the Board and the principal pledge complete cooperation in the committee's work. The Vocational Agriculture Advisory Committee will be expected to operate within the guidelines set forth.

STATEMENT OF ORGANIZATIONAL PROCEDURES

1. Membership

The Vocational Agriculture Advisory Committee shall consist of at least six regular members. Members of the Advisory Committee shall be selected from the community, and ex-officio members will include the agricultural teachers, and principal.
HANFORD UNION HIGH SCHOOL

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STATEMENT OF ORGANIZATIONAL PROCEDURES

I. Membership

The Vocational Agriculture Advisory Committee shall consist of at least six regular members. Members of the Advisory Committee shall be selected from the community, and exofficio members will include the agricultural teachers, and principal.
II. Selection (Nominating) Committee

A. The agriculture teacher(s) will be charged with the responsibility of coordinating the selection of committee members.

B. Appointment of the members will be done by the school board upon the recommendation of the principal or superintendent.

C. All new members will begin their term at the Fall meeting of each year.

D. The Agricultural Advisory Committee will consist of the following areas of representation:

1. Subject matter representation (min. 1 representative from each area)
   a. Farm Production
   b. Dairy Industry
   c. Agricultural Business
   d. Alumni
   e. Agricultural Mechanics
   f. Educator

2. Agricultural teachers (Ex-officio)

3. Principal (Ex-officio)

E. Members of the Vocational Agricultural Advisory Committee shall possess the following characteristics:

1. Knowledgeable of the area of representation;

2. Interested in quality education;

3. Representatives of the community, i.e., age, education, geographical, sex, minorities.

F. Term of Membership

1. All of the members of the Vocational Agriculture Advisory Committee will serve for three years.

2. Persons appointed to complete an unexpired term of less than two years shall continue on the committee for an additional full three-year term.

3. A member will serve one term, and is eligible for reappointment.
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4. The year of the Vocational Agriculture Advisory Committee shall be from September 1 of each year through August 31 of the following year. Members shall begin serving their terms September 1 of each year.

G. Finances

1. The Principal shall provide for the proper and effective functioning of the Advisory Committee within the limits of the schools' resources.

2. Meeting facilities, secretarial services for duplication of minutes of meetings and other official communications, mailing expenses, and other related services shall be considered essential for the proper functioning of the Advisory Committee.

3. All financial activities associated with the functioning of the Advisory Committee shall be in accordance with the policies of the board of education and school district.

H. Rules of Operation

1. The Vocational Agriculture Advisory Committee will prepare a set of operating guidelines within one year of its organization. The guidelines will be submitted to the superintendent and or the board of trustees for review and approval.

2. Problems may be submitted to the Vocational Agriculture Advisory Committee by the board of education, and by any citizen or group in the community subject to the limitations in the purpose of the Advisory Committee. The Advisory Committee shall determine which problems it shall study.

I. Reports to the Board of Education and Superintendent

The principal shall be mailed a copy of the minutes of each meeting of the Advisory Committee and encouraged to include it in the board packet.

OPERATIONAL GUIDELINES
VOCATIONAL AGRICULTURE ADVISORY COMMITTEE

I. Officers

The officers will consist of a chairperson, vice-chairperson, and recording secretary (coordinator of the Hanford High School Ag Department). These officers will be elected annually at the first regular meeting of the committee, and will serve for a one-year term. Officers may be reelected.

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OPERATIONAL GUIDELINES VOCATIONAL AGRICULTURE ADVISORY COMMITTEE

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Officers

The officers will consist of a chairperson, vice-chairperson, and recording secretary (coordinator of the Hanford High School Ag Department). These officers will be elected annually at the first regular meeting of the committee, and will serve for a one-year term. Officers may be reelected.
II. Subcommittees

A. The elected officers, and the instructor(s), who serves as an ex-officio member, will constitute the executive committee.

B. Other subcommittees may be established and discharged by a majority vote of the Advisory Committee members.

1. Subcommittees may be continuous or ad hoc in nature depending upon needs.

2. Each subcommittee may elect its own chairperson and secretary when these positions are not specified by the Advisory Committee or chairperson.

3. The responsibilities of the subcommittee will be specified by the Advisory Committee.

4. Subcommittee size will be determined by its function. Membership may include persons not on the Advisory Committee, such as students, citizens, and school employees. At least one member of the subcommittee will also be a member of the Advisory Committee.

5. Subcommittees will report regularly to the Advisory Committee

III. Program

A. The Advisory Committee will plan and operate under an annual program of work. Topics, goals, and activities will be included in the plan.

B. A program of work for the ensuing year will be discussed at the first regular meeting of the Advisory Committee year.

C. Proposals by members and others will be considered by the executive committee. The executive committee will formulate the annual program of work to be presented to the Advisory Committee at the first regular meeting.

IV. Meetings

A. The annual program of work will indicate the regular meetings to be held each year.

B. At least two meetings will be held each year.

C. Special meetings may be called or regular meetings cancelled by action of the executive committee.
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Special meetings may be called or regular meetings cancelled by action of the executive committee.
D. The executive committee (and/or chairperson) in consultation with the teacher will be responsible for planning the agenda of individual meetings.

E. Each meeting will begin at the announced time and will continue for no more than two hours.

F. Parliamentary procedure will be used when a decision of the Advisory Committee is to be recorded or transmitted. Otherwise, discussion leading toward consensus of the members will be the prevailing procedure used at meetings.

G. A quorum will consist of a majority of the officially appointed members of the Advisory Committee.

V. Responsibilities of Members

A. Each member is expected to attend meetings regularly, participate in the Advisory Committee discussions, and serve on subcommittees when requested.

B. Each member is expected to carefully study any problems which come before the Advisory Committee before reaching a final decision.

C. Each member is expected to reach a personal decision, after considering the views of other citizens and/or organizations.

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VI. Loss of Membership

Any member, who is absent from two consecutive regularly scheduled meetings without good reason, will be considered to have resigned from the Advisory Committee, and the Advisory Committee will notify the principal in writing.

VII. Use of Consultants

The Advisory Committee may utilize consultants from within and outside the school system, to obtain additional knowledge and assistance as needed.

VIII. Amendments

These rules of operation may be amended by a two-thirds vote of the appointed members of the Advisory Committee, and subsequent approval by the principal.
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Tab 18-Proficiency Standards
Hanford FFA *Triple Threat*

Ag Mechanics

-----has completed-----

Courses of study and practice in Agriculture Mechanics and has attained competency level of: (n/a) not applicable; (0) does not meet basic standards; (1) basic; (2) good; (3) Excellent as certified by the instructor in the following skill areas:

Completed Level

<table>
<thead>
<tr>
<th>FFA</th>
</tr>
</thead>
<tbody>
<tr>
<td>Safety</td>
</tr>
<tr>
<td>Rope</td>
</tr>
<tr>
<td>Measurements</td>
</tr>
<tr>
<td>Wood working/ Structural wood</td>
</tr>
<tr>
<td>Sheet Metal</td>
</tr>
<tr>
<td>Record Keeping</td>
</tr>
<tr>
<td>Plumbing</td>
</tr>
<tr>
<td>Cold Metal</td>
</tr>
<tr>
<td>Concrete</td>
</tr>
<tr>
<td>Oxy Fuel Welding/Cutting</td>
</tr>
<tr>
<td>Electricity</td>
</tr>
<tr>
<td>MIG</td>
</tr>
<tr>
<td>Plasma cam</td>
</tr>
<tr>
<td>Electricity</td>
</tr>
<tr>
<td>Arc Welding (flat, lap, butt, fillet)</td>
</tr>
<tr>
<td>6011</td>
</tr>
<tr>
<td>6013</td>
</tr>
<tr>
<td>7018</td>
</tr>
<tr>
<td>Small Engines</td>
</tr>
<tr>
<td>Project Designs</td>
</tr>
<tr>
<td>Fabrication</td>
</tr>
<tr>
<td>Resume</td>
</tr>
<tr>
<td>Portfolios</td>
</tr>
</tbody>
</table>

Certifying Instructor  ag mech 1

Certifying Instructor  ag mech 2

Certifying Instructor  ag mech 3

Certifying Instructor  ag mech 4

Course Grade

Date

Course Grade

Date

Course Grade

Date

Course Grade

Date

Cultivating the future of Agriculture by providing a Rigorous Classroom Experience, Quality Leadership and Citizenship Training through the FFA, and providing opportunities for Progressive Hands-On Agriculture Learning through the Supervised Agriculture Experience Program
Hanford FFA *Triple Threat!*

Plant Science

-----has completed-----

Courses of study and practice in Plant Science and has attained competency level of:
(n/a) not applicable; (0) does not meet basic standards; (1) basic; (2) good; (3) excellent as certified by the instructor in the following skill areas:

<table>
<thead>
<tr>
<th>Skill Area</th>
<th>Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>Record Book</td>
<td></td>
</tr>
<tr>
<td>FFA Leadership and Development Activities</td>
<td></td>
</tr>
<tr>
<td>The Botanical (plant) Classification</td>
<td></td>
</tr>
<tr>
<td>Cell Functions and Cell Components</td>
<td></td>
</tr>
<tr>
<td>Plant Physiologies and Growth</td>
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<tr>
<td>Plant Reproduction and Propagation</td>
<td></td>
</tr>
<tr>
<td>Plant Pathology and Pests</td>
<td></td>
</tr>
<tr>
<td>Identification of Soil Types, Texture, Soil structure &amp; Properties of Soil</td>
<td></td>
</tr>
<tr>
<td>Plant Physiology Functions, Requirements, Plant Systems and Structure</td>
<td></td>
</tr>
<tr>
<td>Water and Water Pollution, and Irrigation Practices</td>
<td></td>
</tr>
<tr>
<td>Crop Management and Cultural Practices in Agriculture</td>
<td></td>
</tr>
<tr>
<td>Agriculture Technology</td>
<td></td>
</tr>
<tr>
<td>Farm Safety</td>
<td></td>
</tr>
<tr>
<td>Agriculture and Society</td>
<td></td>
</tr>
</tbody>
</table>

Certifying Instructor ___________________ Course Grade _________ Date _________

*Cultivating the future of Agriculture by providing a Rigorous Classroom Experience, Quality Leadership and Citizenship Training through the FFA, and providing opportunities for Progressive Hands-On Agriculture Learning through the Supervised Agriculture Experience Program*
Hanford FFA *Triple Threat!*

Floral Design

-----has completed-----

Courses of study and practice in Floral Design and has attained competency level of:
(n/a) not applicable; (0) does not meet basic standards; (1) basic; (2) good; (3) excellent as certified by the instructor in the following skill areas:

- Constructing Simple Floral Projects
- FFA Record Keeping
- FFA and Leadership Development
- Supervised Agriculture Experience (SAE) Program
- Safety Unit
- Balloons: History, Uses, Inventory, Design
- Tool and Equipment Use and Identification
- Color Uses in Floral Design
- Principles of Floral Design
- Seasonal, Holiday and Occasional Designs
- Shop Management
- History of Floral Design
- Elements of Floral Design
- Wedding Flowers
- Funeral Flowers
- Career Exploration
- Portfolio Development
- Conditioning and Storing Cut Flowers and Greens
- Balloons As A Floral Accessory
- Advanced Wedding Flowers
- Exploring Careers in the Retail Flower Business and Professional Organizations
- Advanced Sympathy Flowers
- Portfolio Development

Certifying Instructor (Floral 1)  __________  Course Grade  __________  Date  __________

Certifying Instructor (Floral 2)  __________  Course Grade  __________  Date  __________

*Cultivating the future of Agriculture by providing a Rigorous Classroom Experience, Quality Leadership and Citizenship Training through the FFA, and providing opportunities for Progressive Hands-On Agriculture Learning through the Supervised Agriculture Experience Program*
Hanford FFA *Triple Threat*

Animal Science
----has completed----

Courses of study and practice in Animal Science and has attained competency level of: (n/a) not applicable; (0) does not meet basic standards; (1) basic; (2) good; (3) Excellent as certified by the instructor in the following skill areas:

- Agriculture and Society
- Leadership Development
- Supervised Agricultural Experience
- Cell Structure and Function
- Animal Anatomy and Physiology
- Nutrition
- Animal
- Animal Reproduction
- Record Books
- Importance of Livestock
- Animal Genetics
- Animal Health and Diseases
- Livestock Management
- Safety

Certifying Instructor ___________________________ Course Grade ___________________________ Date ___________________________

*Cultivating the future of Agriculture by providing a Rigorous Classroom Experience, Quality Leadership and Citizenship Training through the FFA, and providing opportunities for Progressive Hands-On Agriculture Learning through the Supervised Agriculture Experience Program*
Tab 19-Teaching Credential Copy
<table>
<thead>
<tr>
<th>Document Number</th>
<th>Document Title</th>
<th>Term</th>
<th>Status</th>
<th>Issue Date</th>
<th>Expiration Date</th>
<th>Original Issuance Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>123456789</td>
<td>Single Subject Teaching Credential</td>
<td>Clear</td>
<td>Valid</td>
<td>6/5/2020</td>
<td>7/1/2020</td>
<td>6/25/2010</td>
</tr>
<tr>
<td>10189754</td>
<td>Single Subject Teaching Credential</td>
<td>Preliminary</td>
<td>Valid</td>
<td>6/25/2020</td>
<td>7/1/2015</td>
<td>6/25/2010</td>
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</tbody>
</table>

Recommends
- Complete: Return Application to Authorized Agency. Click the 'Document Title' to view detailed information. Select "Yes" next to the Document Title and either "Complete" or "Return Application to Authorized Agency" with the
- Pick Applet | Document Title | Term | Application Status

Renewals/Reissuances
- Complete: Select "Yes" next to the Document Title and click "Complete"
- Pick Applet | Document Title | Term | Application Status

Web Applications
- Complete: Click "Create New" to start. If applicable, select "Yes" next to the Document Title and click "Complete" to continue.
- Pick Applet | Document Title | Application Status
Tab 20-Calendar of Department/Chapter Activities
<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
<th>Time</th>
<th>Location</th>
<th>Additional Info</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aug 20</td>
<td>Freshmen BBQ</td>
<td>6pm</td>
<td>SPHS Gym</td>
<td>Freshmen and parents only</td>
</tr>
<tr>
<td>Aug 20</td>
<td>Icebreaker Picnic</td>
<td>7pm</td>
<td>SPHS</td>
<td>Grass Near Weight Room</td>
</tr>
<tr>
<td>Aug 23</td>
<td>Parent Club Dinner</td>
<td>6pm</td>
<td>Civic Auditorium</td>
<td>Parent Club Volunteers</td>
</tr>
<tr>
<td>Sept 17</td>
<td>FFA Meeting</td>
<td>6:30pm</td>
<td>HW Cafeteria</td>
<td>Kick Ball</td>
</tr>
<tr>
<td>Sept 25</td>
<td>Madera Cotton Contest</td>
<td>5pm</td>
<td>Madera South HS</td>
<td>Cotton Team</td>
</tr>
<tr>
<td>Sept 27</td>
<td>Dodger Baseball Game</td>
<td>TBA</td>
<td>TBA</td>
<td></td>
</tr>
<tr>
<td>Sept 26-27</td>
<td>COLC</td>
<td>3:00pm</td>
<td>SCICON</td>
<td>Officer Team Only</td>
</tr>
<tr>
<td>Sept 30</td>
<td>Lemoore O/C Contest</td>
<td>5pm</td>
<td>Lemoore High School</td>
<td>Competing O/C Teams Only</td>
</tr>
<tr>
<td>Oct 8</td>
<td>Sectional O/C Contest</td>
<td>5pm</td>
<td>TBD</td>
<td>Competing O/C Teams Only</td>
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<tr>
<td>Oct 11-12</td>
<td>Relay For Life</td>
<td>TBD</td>
<td>Neighbor Bowl</td>
<td>Community Service Activity</td>
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<tr>
<td>Oct 11</td>
<td>Corcoran Cotton Contest</td>
<td>8:30am</td>
<td>Corcoran HS</td>
<td>Corcoran Cotton Contest</td>
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<tr>
<td>Oct 15</td>
<td>FFA Meeting</td>
<td>6:00pm</td>
<td>SPHS Cafeteria</td>
<td>Casino Night</td>
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<tr>
<td>Oct 21</td>
<td>Greenhand Conference</td>
<td>7am</td>
<td>Lemoore</td>
<td>Freshmen Leadership Conference</td>
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<tr>
<td>Oct 25</td>
<td>Modesto Cotton Contest</td>
<td>7:30am</td>
<td>Modesto JC</td>
<td>Cotton Team</td>
</tr>
<tr>
<td>Oct 26-Nov 1</td>
<td>National Convention Trip</td>
<td>TBD</td>
<td>Louisville, KY</td>
<td>Delegates, American Deg, Jr/Sr</td>
</tr>
<tr>
<td>Nov 6</td>
<td>Hanford Cotton Contest</td>
<td>5pm</td>
<td>HS</td>
<td>Cotton Team</td>
</tr>
<tr>
<td>Nov 8</td>
<td>Cotton State Finals</td>
<td>8am</td>
<td>Fresno State</td>
<td>Cotton Team</td>
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<tr>
<td>Nov 12</td>
<td>Sectional Activity</td>
<td>4:00pm</td>
<td>TBD</td>
<td>TBD</td>
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<tr>
<td>Nov 19</td>
<td>FFA Meeting</td>
<td>5:30pm</td>
<td>HS Cafeteria</td>
<td>Carned Food Drive</td>
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<tr>
<td>Nov 21</td>
<td>Project Competition</td>
<td>TBD</td>
<td>TBD</td>
<td>SAF Showcase</td>
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<tr>
<td>Dec 3</td>
<td>Local Creed Contest</td>
<td>6:30pm</td>
<td>HS PC</td>
<td>Creed Recitation Contest</td>
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<tr>
<td>Dec 10</td>
<td>Fall Awards Banquet</td>
<td>6:00pm</td>
<td>HS PC</td>
<td>Creed/Chapter Degrees</td>
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<td>Dec 11</td>
<td>Sectional Banking Contest</td>
<td>4pm</td>
<td>HS Cafetira</td>
<td>Banking Team</td>
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<tr>
<td>Jan 10</td>
<td>Fowler Vine Pruning Contest</td>
<td>8am</td>
<td>Fowler HS</td>
<td>Vine Pruning Team</td>
</tr>
<tr>
<td>Jan 22</td>
<td>FFA Meeting</td>
<td>6:00pm</td>
<td>HWHS Cafetaria</td>
<td>Ping Pong</td>
</tr>
<tr>
<td>Jan 24</td>
<td>Hanford Citrus Contest</td>
<td>8:30am</td>
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<td>8am</td>
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<td>Citrus, Vine Pruning, Tree Pruning</td>
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<td>Feb 13-14</td>
<td>MFE/ALA Conferences</td>
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<td>COS</td>
<td>All public speakers</td>
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<td>Feb 17-20</td>
<td>FFA Week-1 point per dress up day</td>
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<td>All Campuses</td>
<td>Lunchtime Activities, Dress Up Days</td>
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<td>HHS</td>
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<td>COS</td>
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<tr>
<td>TBD</td>
<td>Parent Club Drive Thru BBQ</td>
<td>TBD</td>
<td>Fair Grounds</td>
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<td>Fresno</td>
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<td>Floral Team</td>
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<td>Top 40 Members Trip</td>
<td>TBA</td>
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<td>Members with most activity Points</td>
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"Cultivating the future of Agriculture"
Tab 21-Expected Professional Growth and Development Activities
Professional Growth and Development Activities for 2015-2016

Kings County Office of Education-STEM Coach

- CaMSP Grant Quarterly meetings
- CaMSP Grant Science Content Professional Development Days
- STEM Symposium
- CAASPP Institute Training
- NGSS Overview 6th-8th Grade
- National Council of Teachers of Mathematics Annual Meeting and Exposition
- Math Network-Foldables in Math
- LCAP Overview Training
Tab 22-R-2 Report
### Gender

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<td>50</td>
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### Hispanic

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<td>130</td>
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<td>178</td>
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<tr>
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<td>9</td>
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### Grade Level

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### Freshman Persistence:

Cohort Year: 2012-2013

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<td>2</td>
<td>65</td>
<td>20%</td>
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<td>41</td>
<td>13%</td>
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<tr>
<td>4</td>
<td>64</td>
<td>20%</td>
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Freshman Cohort Students: 325
Average Years Completed: 2.0

*Prior to 2010 Hispanic is listed as a race.
### R2 Teacher Information
**Hanford HS, Hanford**
**Year: 2015**

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<th>First Name</th>
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<th>Gender</th>
<th>Ethnicity</th>
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<th>Credential Type</th>
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### Schedule

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<th>Type</th>
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</tr>
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<td>1</td>
<td>3</td>
<td>9:48</td>
<td>Ag Bio</td>
<td>25</td>
<td>Ag Biology</td>
</tr>
<tr>
<td>1</td>
<td>4</td>
<td>10:43</td>
<td>Art Hist Floral</td>
<td>27</td>
<td>O.H./Floral</td>
</tr>
<tr>
<td>1</td>
<td>5</td>
<td>11:38</td>
<td>Art Hist Floral</td>
<td>21</td>
<td>O.H./Floral</td>
</tr>
<tr>
<td>1</td>
<td>6</td>
<td>1:16</td>
<td>SAE</td>
<td>0</td>
<td>SAE</td>
</tr>
<tr>
<td>1</td>
<td>7</td>
<td>2:11</td>
<td>Art Hist Floral</td>
<td>23</td>
<td>O.H./Floral</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Schedule</th>
<th>Period</th>
<th>Beginning Time</th>
<th>Course Title</th>
<th>Enrollment</th>
<th>Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1</td>
<td>7:45</td>
<td>Ag Mech 1</td>
<td>27</td>
<td>Ag Mechanics</td>
</tr>
<tr>
<td>1</td>
<td>2</td>
<td>8:40</td>
<td>Ag Mech 1</td>
<td>28</td>
<td>Ag Mechanics</td>
</tr>
<tr>
<td>1</td>
<td>3</td>
<td>9:48</td>
<td>Ag Mech 1</td>
<td>37</td>
<td>Ag Mechanics</td>
</tr>
<tr>
<td>1</td>
<td>4</td>
<td>10:43</td>
<td>Prep</td>
<td>0</td>
<td>Plant/Soil Science</td>
</tr>
<tr>
<td>1</td>
<td>5</td>
<td>11:38</td>
<td>Ag Mech 2</td>
<td>30</td>
<td>Ag Mechanics</td>
</tr>
<tr>
<td>1</td>
<td>6</td>
<td>1:16</td>
<td>Ag Mech 1</td>
<td>17</td>
<td>Ag Mechanics</td>
</tr>
<tr>
<td>1</td>
<td>7</td>
<td>2:11</td>
<td>Ag Mech 1</td>
<td>29</td>
<td>Ag Mechanics</td>
</tr>
<tr>
<td>Schedule</td>
<td>Period</td>
<td>Beginning Time</td>
<td>Course Title</td>
<td>Enrollment</td>
<td>Type</td>
</tr>
<tr>
<td>----------</td>
<td>--------</td>
<td>----------------</td>
<td>--------------</td>
<td>------------</td>
<td>------------</td>
</tr>
<tr>
<td>1</td>
<td>1</td>
<td>7:45</td>
<td>Intro to Ag</td>
<td>28</td>
<td>Agriscience I</td>
</tr>
<tr>
<td>1</td>
<td>2</td>
<td>8:40</td>
<td>Prep</td>
<td>0</td>
<td>Prep</td>
</tr>
<tr>
<td>1</td>
<td>3</td>
<td>9:48</td>
<td>Intro to Ag</td>
<td>23</td>
<td>Agriscience I</td>
</tr>
<tr>
<td>1</td>
<td>4</td>
<td>10:43</td>
<td>Ag Mech 1</td>
<td>27</td>
<td>Ag Mechanics</td>
</tr>
<tr>
<td>1</td>
<td>5</td>
<td>11:38</td>
<td>Ag Mech 2</td>
<td>32</td>
<td>Ag Mechanics</td>
</tr>
<tr>
<td>1</td>
<td>6</td>
<td>1:16</td>
<td>Ag Mech 1</td>
<td>26</td>
<td>Ag Mechanics</td>
</tr>
<tr>
<td>1</td>
<td>7</td>
<td>2:11</td>
<td>Ag Mech 1</td>
<td>28</td>
<td>Ag Mechanics</td>
</tr>
</tbody>
</table>

Printed: 10/9/2015 11:12:23 AM

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Page last modified: 12/30/2011
California Department of Education  
AGRICULTURAL CAREER TECHNICAL EDUCATION INCENTIVE GRANT  
REPORT OF EXPENDITURES  
(Due Date: To be received in Regional Supervisor's Office by October 15)  
Funding Year: 2014-2015  

Hanford  
(School Site)  
Signature of Agriculture Teacher  
Responsible for the Program  

Hanford Joint Union High School  
(District)  
Lilly Pimentel  
Name/Title of Person Preparing Report  
Telephone Number: 559 583-5902 x4822  

PART A Account No. 4000 does not require matching of each item but subtotal on Column C must at least equal the subtotal Column B unless a waiver of matching has been approved. Accounts 5000 and 6000 require matching for each line item unless a waiver of matching has been approved.

<table>
<thead>
<tr>
<th>Line</th>
<th>Acct. No.</th>
<th>Classification</th>
<th>Description of Item for Which Funds Were Expended</th>
<th>A</th>
<th>B</th>
<th>C</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>4000</td>
<td>Books &amp; Supplies</td>
<td></td>
<td></td>
<td>29,492.60</td>
<td>$49,254.37</td>
</tr>
<tr>
<td>2</td>
<td></td>
<td></td>
<td>Subtotal for 4000</td>
<td>29,492.60</td>
<td>49,254.37</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>5000</td>
<td>Services and Other Operating Expenses such as: Services of Consultants, Staff Travel, and Conference; Rentals, Leases, and Repairs; Bus Transportation</td>
<td>1. Travel</td>
<td>8,491.23</td>
<td>8,568.93</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td></td>
<td></td>
<td>2. Lease/Rental/Repair</td>
<td>3,084.17</td>
<td>6,389.13</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td></td>
<td></td>
<td>3.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td></td>
<td></td>
<td>4.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7</td>
<td></td>
<td></td>
<td>5.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8</td>
<td></td>
<td></td>
<td>Subtotal for 5000</td>
<td>11,575.40</td>
<td>14,958.06</td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>6000</td>
<td>Capital Outlay: Includes Sites and Improvements of Sites, Buildings and Improvement of Buildings; Equipment</td>
<td>1.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10</td>
<td></td>
<td></td>
<td>2.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>11</td>
<td></td>
<td></td>
<td>3.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>12</td>
<td></td>
<td></td>
<td>4.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>13</td>
<td></td>
<td></td>
<td>Subtotal for 6000</td>
<td>-</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>14</td>
<td></td>
<td></td>
<td>Total for 4000–6000 Lines 2,8,13</td>
<td>41,068.00</td>
<td>64,212.43</td>
<td></td>
</tr>
</tbody>
</table>

TOTAL Incentive Grant Allocation: ___________________________

PART B Complete this portion if a waiver of the matching requirement was granted.
<table>
<thead>
<tr>
<th>Line</th>
<th>Acct No.</th>
<th>Classification</th>
<th>Description of Item for Which Funds Were Expended</th>
<th>Incentive Grant Funds</th>
<th>Amount of Salary and Benefits</th>
</tr>
</thead>
<tbody>
<tr>
<td>15</td>
<td>1000</td>
<td>Salaries</td>
<td>Teacher's Summer Service Salaries</td>
<td></td>
<td></td>
</tr>
<tr>
<td>16</td>
<td>1000</td>
<td>Salaries</td>
<td>Teachers Salaries for Project Supervison Period</td>
<td></td>
<td></td>
</tr>
<tr>
<td>17</td>
<td>3000</td>
<td>Benefits</td>
<td>Benefits for the Above Items (1000)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>18</td>
<td></td>
<td></td>
<td>TOTAL</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**PART C  Certification of Expenditures**

I certify that the amounts entered on this final report are a true record of Incentive Grant funds and Non-Incentive Grant matching funds actually expended on the categories and items listed on the report.

(Handwritten Signature - District Superintendent or Designee)  
Date: 9/22/15
<table>
<thead>
<tr>
<th>Professional Development</th>
<th>3.3</th>
<th>2.3</th>
<th>1.2.3</th>
<th>3.3</th>
<th>3.3</th>
<th>3.3</th>
</tr>
</thead>
<tbody>
<tr>
<td>University Ag. Skills Week</td>
<td>x</td>
<td>x</td>
<td>x</td>
<td>x</td>
<td>x</td>
<td>x</td>
</tr>
<tr>
<td>Summer Conference</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Section In-Service</td>
<td>x</td>
<td>x</td>
<td>x</td>
<td>x</td>
<td>x</td>
<td>x</td>
</tr>
<tr>
<td>Spring Region Meeting</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Region In-Service Day</td>
<td>x</td>
<td>x</td>
<td>x</td>
<td>x</td>
<td>x</td>
<td>x</td>
</tr>
<tr>
<td>Fall Region Meeting</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Criteria A&B**

Incentive Grant In-Service Activities Documentation

Qualified and Competent Personnel

Professional development activities: Based on the previous year's record, every agriculture teacher teaching at least ½ time agriculture, attends a minimum of four of the following:

<table>
<thead>
<tr>
<th>School</th>
<th>2014-15 School Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hartford</td>
<td></td>
</tr>
</tbody>
</table>
Tab 23-Completed Travel Request
Hanford Joint Union High School District
Performance/Competition/Field Trip Request Form

The purpose of this document is to ensure that district resources for Performance/Competition/Field Trips are available and used to improve student learning and meet District goals. This request must be submitted to the District Office no less than 10 working days prior to the competition/field trip. If any required information or authorization is incomplete/missing, the request will be returned to the originating staff member for completion. For trips within the community you do not need to complete areas marked with "NA".

Please Check one:

<table>
<thead>
<tr>
<th></th>
<th>ATHLETIC</th>
<th>Sport/Organization/Class: ______________________</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>STUDY/FIELD TRIP</td>
<td>(Sports - Athletic Director signature required)</td>
</tr>
<tr>
<td></td>
<td>CLASS/CLUB</td>
<td>Name: ______________________ /Advisor/Coach</td>
</tr>
<tr>
<td></td>
<td>PERFORMANCE</td>
<td></td>
</tr>
</tbody>
</table>

(Overnight - N/A if Community Trip)

Please fill in all information below.

School:  

<table>
<thead>
<tr>
<th>HHS</th>
<th>HWHS</th>
<th>EFJ</th>
<th>SPHS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Your Name:</td>
<td>Sam Rodriguez</td>
<td>Request Date: 10/19/15</td>
<td></td>
</tr>
</tbody>
</table>

Purpose of Trip (N/A if Community Trip):
Career and College exploration Boswell Farms Tomato Processing and Cotton Ginning facilities in Corcoran.

Instructional Time Missed: Periods: 1 2 3 4 5 6 7 Additional: __________

Trip Date: 11/10/15  
Trip Departure Time: 7:45 am  
Trip Return Time: 2:45 pm  
Destination: Boswell Farms Corcoran  
Address: Boswell Tomato Plant 710 Bainum Ave  
City/State: Corcoran, CA  
How Many Students: 25  
How Many Adults: 2  
Special Ed Accommodations:  
If a special ed students(s) is/are accompanying have appropriate accommodations been arranged for?  

Method of Transportation: School Bus  
All persons providing transportation during proposed trip must be approved through the District Transportation Dept. for vehicle registration, vehicle insurance and license status.  
What liability insurance does the carrier have (include copy if other than school owned bus)?  

Attach: Completed Field Trip Participants List  
Attach: Transportation Request Form
<table>
<thead>
<tr>
<th>Itemized Expenses</th>
<th>Expenses</th>
<th>Account Line or ASB Code</th>
<th>For ASB Clerk use only</th>
</tr>
</thead>
<tbody>
<tr>
<td>Transportation/Mileage:</td>
<td>$250</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lodging/#of Rooms NA</td>
<td>n/a</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Community Trip</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Meals</td>
<td>0</td>
<td>Staff and students will either bring or purchase own lunch</td>
<td></td>
</tr>
<tr>
<td>Substitutes</td>
<td>$220</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Admission</td>
<td>n/a</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other Expenses</td>
<td>n/a</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$470</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Funds verified:

List all Staff who will be going: [Attach: Certificated/Classified Request for Leave form(s)]:
Mindy Clisso, Sam Rodriguez

Staff Member(s) who will be in Charge: Mindy Clisso

Specific Learning Objectives to be Accomplished/Standards Addressed (N/A if Community Trip):
Students will explore college and career options with in the Ag Science Pathway by investigating agriculture majors and careers available to them at the JG Boswell Tomato Processing Plant/Farm

Additional Information (N/A if Community Trip):

---

Athletic Director Signature/Date
(If applicable)                                             Requestor Signature/Date

NOTES: Attach the list of participating students. The Permission Slip used must be on file at the site and District offices. If this form is not submitted to the District Office 10 working days prior to the competition/field trip and/or is not completed with all attachments, it will be returned to you for completion. Forms submitted less than 10 working days prior to the scheduled trip risk denial of trip.

Field Trip Approval Signatures

<table>
<thead>
<tr>
<th>Trip Approved</th>
<th>Trip Denied</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Site Council Signature/Date

Principal Signature/Date

Director-Administrative Services Signature/Date

Superintendent Signature/ Date (Overnight and/or 100 miles)
Hanford Joint Union High School District
Field Trip Participant List

Your School: Hanford High
Your Name: Jean Myers
Trip Date: 11/10/15
Group: Ag Science Pathway
☐ if sending via email
(must be received at least 3 days prior to event)

Names of Student Participants (Please Print)

<table>
<thead>
<tr>
<th>Name of Student</th>
<th>Emergency Contact: Name/Address/Telephone # Medical Conditions/Medications district should be made aware of</th>
<th>Hotel Room #</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
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<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Names of Non-Student Participants (All Chaperones Including Teachers – Staff – Volunteers)
Chaperones/Volunteers must be at least 21 years of age (25 years of age if driving) and must submit and to a fingerprint clearance through the District Human Resources Department (allow at least three weeks for this process)

<table>
<thead>
<tr>
<th>Name</th>
<th>Cell Phone #</th>
<th>Hotel Room #</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Attach additional sheets as needed

Total # of Hotel Rooms Reserved for the Trip: _____
ASSUMPTION OF RISK/PERMISSION TO PARTICIPATE

As a parent or guardian of a student requesting to voluntarily participate in a _Ag Science Pathway_ competition/field trip, I hereby acknowledge that I have read, understood and agreed to the following:

I hereby give my permission for ____________________________, who attends ____________________________, to participate in a field trip on _11/10/15_ for the purpose of _College & Career Exploration_.

Transportation for this activity will be provided by:

- [X] District Bus/Vehicle
- [ ] Private Vehicle
- [ ] Other:
  - Student transporting self only
  - [X] Staff/Volunteer/Parent transporting students

Student’s Address: ____________________________  City: ____________________________
Student’s home phone #: ____________________________  Date of birth: ____________________________
Family Physician: ____________________________  Phone #: ____________________________

Medical conditions, medication information or allergies district should be made aware of:

________________________________________________________________________________________

In the event of an emergency, I wish the following person to be notified in case I cannot be contacted:

________________________________________________________________________________________

Phone #’s:

________________________________________________________________________________________

I acknowledge that this activity entails known and unanticipated risks which could result in physical or emotional injury, paralysis or death, as well as damage to property, or to third parties. I understand that such risks simply cannot be eliminated without jeopardizing the essential qualities of the activity.

I certify that my child has no medical or physical conditions which could interfere with his/her safety in this activity.

I authorize qualified emergency medical professionals to examine and in the event of injury or serious illness, administer emergency care to the above named student. I understand every effort will be made to contact me to explain the nature of the problem prior to any involved treatment.

In the event it becomes necessary for the school district staff-in-charge to obtain emergency care for my student, neither s/he nor the district assumes financial liability for expenses incurred because of the accident, injury, illness and/or unforeseen circumstances.

Signature of parent/guardian  Date  Work Phone  Cell Phone  Home Phone

EXTENDED TRIP INFORMATION

I have read the attached itinerary (detailing dates, places of lodging, events, etc.) and understand that the school district will make every reasonable effort to provide a safe environment. I am fully aware of the special dangers and risks inherent in participating in these activities, including physical injury, or other consequences arising from these activities. Being fully informed as to these risks, I hereby consent to my child participating in the activities.

Parent Signature  Date
SUPOSICION DE RIESGO/PERMISO PARA PARTICIPAR

Como el padre o el tutor de un estudiante que solicita voluntariamente participar en una competición/ paseo de la escuela __________________, yo reconozco que he leído, comprendió y estoy de acuerdo a lo siguiente:

Yo doy permiso para que __________________________ (Nombre del estudiante), que asiste en __________________________ (Escuela) para que participe en un paseo el 11/10/15 con el propósito de College & Career Exploration. (Fecha) (Actividad)

Transportación para esta actividad será proporcionado por:

- [ ] Autobús del Distrito
- [ ] Vehículo
- [ ] Vehículo Privado El estudiante se transportará solo
- [ ] Otro: __________________________

Padre/Tutor Nombre __________________________

Domicilio del estudiante: __________________________ Cuidad: __________________________

Número de teléfono del estudiante #: __________________________ Fecha de Nacimiento: __________________________

Medico de Familia: __________________________ teléfono#: __________________________

Indique las condiciones médicas, información de medicina o cualquier alergia que el distrito debe saber: __________________________

En caso de una emergencia, yo deseo que la siguiente persona sea notificada en caso de que no pueda comunicarse conmigo: __________________________ Número de teléfono________________________

Yo reconozco que esta actividad trae consigo riesgos conocidos e imprevistos que podrían tener como resultado herida física o emocional, la parálisis o la muerte, así como daño a la propiedad, o a terceros partidos. Comprendo que tales riesgos simplemente no pueden ser eliminados sin arriesgar las calidades esenciales de la actividad.

Yo certifico que mi niño/a no tiene una condición médico o físico que podrían intervenir con su seguridad en esta actividad.

Yo autorizo que profesionales calificados de emergencia que examinen y en caso de herida o enfermedad grave, administren el cuidado de emergencia a mi estudiante nombrado arriba. Comprendo que cada esfuerzo será hecho para contactarme para explicar la naturaleza del problema antes de algún tratamiento es implicado.

En caso de que sea necesario que el personal de la escuela encargado obtenga cuidado de emergencia para mi estudiante, ni el/lla o distrito asuman obligación financiera para gastos causados por el accidente, la herida, la enfermedad y/o circunstancias imprevistas.

Firma del Padre/Tutor __________________________ Fecha __________________________

teléfono del trabajo __________________________ teléfono de celular __________________________ teléfono de casa __________________________

INFORMACION DE VIAJE PROLONGADO

Yo he leído la forma adjuntada (con las fechas, los lugares de alojamiento, los acontecimientos, etc.) y he comprendo que el distrito de la escuela hará cada esfuerzo razonable para proporcionar un ambiente seguro. Estoy completamente enterado de los peligros especiales y el riesgo en tomar parte en estas actividades, que pueden incluye herida física, u otras consecuencias en estas actividades. Estoy informado completamente en cuanto a estos riesgos, y le doy permiso a mi hijo/a que tome parte en las actividades.

Firma de Padre __________________________ Fecha __________________________
Boswell Farms Itinerary

7:45 am    Depart from Hanford High School
8:30 am    Arrive at Boswell Farms Tomato Processing Plant/ Cotton Gin / Ag Fabrication Shop
11:00 am   Lunch at local fast food
12:00 pm   Boswell Farms Tomato Processing Plant/ Cotton Gin/ Ag Fabrication Shop
2:00 pm    Depart for Hanford
2:45 pm    Arrive at HHS