Tab 5-SAE Supervision Forms
## Hanford Agriculture Department
### SAE Project Visit

<table>
<thead>
<tr>
<th>Date</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Student</td>
<td></td>
</tr>
<tr>
<td>Visit # this year</td>
<td></td>
</tr>
<tr>
<td>Weight of Livestock Project</td>
<td>lbs</td>
</tr>
<tr>
<td>Length of Visit</td>
<td></td>
</tr>
</tbody>
</table>

**Project Type**

- Dairy
- Beef
- Feeder Calf
- Swine
- Lamb
- Goat
- Poultry
- Rabbits
- Work Experience
- Entrepreneurship

**Record Book Updated**

Yes | No

**Condition of Livestock Pen Area (Shade, Water, Feed, Etc)**

- Excellent
- Good
- Satisfactory
- Needs Improvement

**General Condition of the Project:**

**Recommendations / Things that need to be addressed:**

**Skills Demonstrated:**

Student Signature

Parent Signature

Advisor Signature
Hanford Agriculture Department
SAE Project Visit

Date: 10/14/13
Student: 
Visit # this year: 2
Weight of Livestock Project: N/A lbs
Length of Visit: 1/2 hour

Project Type
- Dairy
- Beef
- Feeder Calf
- Swine
- Lamb
- Goat
- Poultry
- Turkey
- Rabbits
- Work Experience
- Entrepreneurship

Record Book Updated: Yes __  No __

Condition of Livestock Pen Area (Shade, Water, Feed, Etc)
- Excellent
- Good
- Satisfactory
- Needs Improvement

General Condition of the Project:
Healthy, clean water, feed, roaming outside

Recommendations / Things that need to be addressed:
Practice flipping & catching turkeys

Skills Demonstrated:
Flipping turkeys

Student Signature: ____________________________
Parent Signature: ____________________________
Advisor Signature: ____________________________
<table>
<thead>
<tr>
<th>Date</th>
<th>10/14/13</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student</td>
<td></td>
</tr>
<tr>
<td>Visit # this year</td>
<td>2</td>
</tr>
<tr>
<td>Weight of Livestock Project</td>
<td>N/A lbs</td>
</tr>
<tr>
<td>Length of Visit</td>
<td>1/2 hour</td>
</tr>
</tbody>
</table>

**Project Type**

- Dairy
- Beef
- Feeder Calf
- Swine
- Lamb
- Goat
- Poultry
- Rabbits
- Work Experience
- Entrepreneurship

**Record Book Updated**

Yes  __  No  __

**Condition of Livestock Pen Area (Shade, Water, Feed, Etc)**

- Excellent  
- Good
- Satisfactory
- Needs Improvement

**General Condition of the Project:**

Clean water, feed, roaming outside. Healthy.

**Recommendations / Things that need to be addressed:**

Practice flipping turkeys & showmanship.

**Skills Demonstrated:**

Flipping turkeys.

**Student Signature**

**Parent Signature**

**Advisor Signature**
<table>
<thead>
<tr>
<th>Date</th>
<th>9/14/13</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student</td>
<td></td>
</tr>
<tr>
<td>Visit # this year</td>
<td></td>
</tr>
<tr>
<td>Weight of Livestock Project</td>
<td>N/A lbs</td>
</tr>
<tr>
<td>Length of Visit</td>
<td>1/2 hour</td>
</tr>
</tbody>
</table>

**Project Type**

- Dairy
- Beef
- Feeder Calf
- Swine
- Lamb
- Goat
- Poultry
- Rabbits
- Work Experience
- Entrepreneurship

**Record Book Updated**

Yes ____ No ____

**Condition of Livestock Pen Area (Shade, Water, Feed, Etc)**

- Excellent
- Good
- Satisfactory
- Needs Improvement

**General Condition of the Project:**

healthy

**Recommendations / Things that need to be addressed:**

Practice turkey showmanship
Practice flipping turkey

**Skills Demonstrated:**

Not present

Student Signature: ____________________________

Parent Signature: ____________________________

Advisor Signature: ____________________________
<table>
<thead>
<tr>
<th>Date</th>
<th>10/14/13</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student</td>
<td></td>
</tr>
<tr>
<td>Visit # this year</td>
<td>2</td>
</tr>
<tr>
<td>Weight of Livestock Project</td>
<td>N/A lbs</td>
</tr>
<tr>
<td>Length of Visit</td>
<td>1/2 hour</td>
</tr>
</tbody>
</table>

**Project Type**

- Dairy
- Beef
- Feeder Calf
- Swine
- Lamb
- Goat
- Poultry
- Rabbits
- Work Experience
- Entrepreneurship

**Record Book Updated** Yes __ No __

**Condition of Livestock Pen Area** (Shade, Water, Feed, Etc)

- Excellent
- Good
- Satisfactory
- Needs Improvement

**General Condition of the Project:**  

健康的

**Recommendations / Things that need to be addressed:**

- Practice flipping turkeys
- Spend time taming turkeys.

**Skills Demonstrated:**

- Flipped turkey

Student Signature: __________________________

Parent Signature: __________________________

Advisor Signature: __________________________
Hanford Agriculture Department
SAE Project Visit

<table>
<thead>
<tr>
<th>Date</th>
<th>10/14/13</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student</td>
<td></td>
</tr>
<tr>
<td>Visit # this year</td>
<td></td>
</tr>
<tr>
<td>Weight of Livestock Project</td>
<td>N/A  lbs</td>
</tr>
<tr>
<td>Length of Visit</td>
<td></td>
</tr>
</tbody>
</table>

**Project Type**
- [ ] Dairy
- [x] Goat
- [x] Poultry
- [ ] Rabbit
- [ ] Work Experience
- [ ] Entrepreneurship

**Record Book Updated**
- Yes
- No

**Condition of Livestock Pen Area (Shade, Water, Feed, Etc)**
- [ ] Excellent
- [x] Good
- [ ] Satisfactory
- [ ] Needs Improvement

**General Condition of the Project:**
- Healthy birds

**Recommendations / Things that need to be addressed:**
- Practice turkey showmanship
- Practice flipping turkey 2 x day
- Read showmanship packet

**Skills Demonstrated:**
- Flipped turkey, walked turkey

**Student Signature**

**Parent Signature**

**Advisor Signature**
## Hanford Agriculture Department
### SAE Project Visit

<table>
<thead>
<tr>
<th>Date</th>
<th>6/11/13</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student</td>
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</tr>
<tr>
<td>Visit # this year</td>
<td>2</td>
</tr>
<tr>
<td>Weight of Livestock Project</td>
<td>N/A lbs</td>
</tr>
<tr>
<td>Length of Visit</td>
<td>15 min</td>
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</table>

### Project Type
- Dairy
- Beef
- Feeder Calf
- Swine
- Lamb
- Goat
- Poultry (Turkeys)
- Rabbits
- Work Experience
- Entrepreneurship

### Record Book Updated
- Yes
- No

### Condition of Livestock Pen Area (Shade, Water, Feed, Etc)
- Excellent
- Good
- Satisfactory
- Needs Improvement

### General Condition of the Project:

### Recommendations / Things that need to be addressed:

- Move feeder up from ground

### Skills Demonstrated:

---

Student Signature

Parent Signature

Advisor Signature
<table>
<thead>
<tr>
<th>Date</th>
<th>10/11/13</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student</td>
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</tr>
<tr>
<td>Visit # this year</td>
<td>2</td>
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<tr>
<td>Weight of Livestock Project</td>
<td>N/A lbs</td>
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<tr>
<td>Length of Visit</td>
<td>15 min</td>
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**Project Type**

- [ ] Dairy
- [X] Goat
- [ ] Beef
- [ ] Poultry
- [ ] Feeder Calf
- [ ] Rabbits
- [ ] Swine
- [ ] Work Experience
- [ ] Lamb
- [ ] Entrepreneurship

**Record Book Updated**

Yes [ ]  No [ ]

**Condition of Livestock Pen Area** (Shade, Water, Feed, Etc)

- [X] Excellent
- [ ] Good
- [ ] Satisfactory
- [ ] Needs Improvement

**General Condition of the Project**:

Not good for food storage, mean water & feed

**Recommendations / Things that need to be addressed**:

Practice clipping & key & showmanship

**Skills Demonstrated**:

- Catching & Slipping Turkey

Student Signature_________________________

Parent Signature_________________________

Advisor Signature_________________________
<table>
<thead>
<tr>
<th>Date</th>
<th>6/14/13</th>
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<tbody>
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<td>Student</td>
<td></td>
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<tr>
<td>Visit # this year</td>
<td>2</td>
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<td>Weight of Livestock Project</td>
<td>N/A (lbs)</td>
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<td>Length of Visit</td>
<td>20 min</td>
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**Project Type**

- [X] Dairy
- [X] Goat
- [X] Beef
- [X] Poultry
- [X] Feeder Calf
- [ ] Rabbits
- [ ] Swine
- [ ] Work Experience
- [ ] Lamb
- [ ] Entrepreneurship

**Record Book Updated**

- [ ] Yes
- [X] No

**Condition of Livestock Pen Area (Shade, Water, Feed, Etc)**

- [X] Excellent
- [ ] Good
- [ ] Satisfactory
- [ ] Needs Improvement

**General Condition of the Project:**

- [ ] Healthy
- [ ] Water/food clean
- [ ] Pen clean

**Recommendations / Things that need to be addressed:**

- Practice flipping turkeys & showmanship

**Skills Demonstrated:**

- Flipping & catching turkeys

**Student Signature:**

**Parent Signature:**

**Advisor Signature:**
Hanford Agriculture Department  
SAE Project Visit

<table>
<thead>
<tr>
<th>Date</th>
<th>6/4/13</th>
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<td>Student</td>
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<tr>
<td>Visit # this year</td>
<td>1</td>
</tr>
<tr>
<td>Weight of Livestock Project</td>
<td>lbs</td>
</tr>
<tr>
<td>Length of Visit</td>
<td>1/2 hour</td>
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</tbody>
</table>

**Project Type**
- Dairy
- Beef
- Feeder Calf
- Swine
- Lamb
- Goat
- Poultry
- Rabbits
- Work Experience
- Entrepreneurship

**Record Book Updated**  Yes  No

**Condition of Livestock Pen Area** (Shade, Water, Feed, Etc)
- Excellent
- Good
- Satisfactory
- Needs Improvement  
  - Mr. Rod

**General Condition of the Project:**
- Healthy: good, shade

**Recommendations / Things that need to be addressed:**
- Practice walking/showmanship
- Clean out water & refill

**Skills Demonstrated:**
- Feed up/washed

Student Signature __________________________
Parent Signature __________________________
Advisor Signature __________________________
### Hanford Agriculture Department
#### SAE Project Visit

<table>
<thead>
<tr>
<th>Date</th>
<th>01/4/13</th>
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</thead>
<tbody>
<tr>
<td>Student</td>
<td></td>
</tr>
<tr>
<td>Visit # this year</td>
<td>2</td>
</tr>
<tr>
<td>Weight of Livestock Project</td>
<td>N/A lbs</td>
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<tr>
<td>Length of Visit</td>
<td>1/3/10</td>
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</table>

**Project Type**
- Dairy
- Beef
- Feeder Calf
- Swine
- Lamb
- Goat
- Poultry (X)
- Rabbits
- Work Experience
- Entrepreneurship

**Record Book Updated** Yes __ No __

**Condition of Livestock Pen Area** *(Shade, Water, Feed, Etc)*
- Excellent
- Good
- Satisfactory
- Needs Improvement

**General Condition of the Project:**

**Recommendations / Things that need to be addressed:**

Read Fair & Showmanship into
Look up on YouTube how to do

**Skills Demonstrated:**

*Turkey Showmanship*

Student Signature_________________________________________
Parent Signature___________________________________________
Advisor Signature_________________________________________

Mr. Rod
Hanford Agriculture Department  
SAE Project Visit

<table>
<thead>
<tr>
<th>Date</th>
<th>01/14/13</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student</td>
<td></td>
</tr>
<tr>
<td>Visit # this year</td>
<td>2</td>
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<tr>
<td>Weight of Livestock Project</td>
<td>1200 lbs</td>
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<td>Length of Visit</td>
<td>12 hour</td>
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**Project Type**

- Dairy  
- Beef [X]  
- Feeder Calf  
- Swine  
- Lamb  
- Goat  
- Poultry  
- Rabbits  
- Work Experience  
- Entrepreneurship

**Record Book Updated**  
Yes [X]  No [ ]

**Condition of Livestock Pen Area (Shade, Water, Feed, Etc)**

- Excellent [X]  
- Good  
- Satisfactory  
- Needs Improvement

**General Condition of the Project:**

Great

**Recommendations / Things that need to be addressed:**

Practice Showmanship

**Skills Demonstrated:**

Showmanship

---

**Student Signature**

---

**Parent Signature**

---

**Advisor Signature**

---
Hanford Agriculture Department
SAE Project Visit

Date: 6/13/13
Student: 
Visit # this year: 3
Weight of Livestock Project: 447 lbs
Length of Visit: 

Project Type:
- Dairy
- Beef
- Feeder Calf
- Swine
- Lamb
- Goat
- Poultry
- Rabbits
- Work Experience
- Entrepreneurship

Record Book Updated: Yes

Condition of Livestock Pen Area (Shade, Water, Feed, Etc):
- Excellent
- Good
- Satisfactory
- Needs Improvement

General Condition of the Project:

Recommendations / Things that need to be addressed:

Skills Demonstrated: 

Student Signature: [Signature]
Parent Signature: 
Advisor Signature:

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---
## Hanford Agriculture Department
### SAE Project Visit

<table>
<thead>
<tr>
<th>Date</th>
<th>01/31/13</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student</td>
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</tr>
<tr>
<td>Visit # this year</td>
<td>2</td>
</tr>
<tr>
<td>Weight of Livestock Project</td>
<td>lbs</td>
</tr>
<tr>
<td>Length of Visit</td>
<td></td>
</tr>
</tbody>
</table>

### Project Type
- [ ] Dairy
- [X] Beef
- [ ] Feeder Calf
- [ ] Swine
- [ ] Lamb
- [ ] Goat
- [ ] Poultry
- [ ] Rabbits
- [ ] Work Experience
- [ ] Entrepreneurship

**Record Book Updated**
- [X] Yes
- [ ] No

### Condition of Livestock Pen Area (Shade, Water, Feed, Etc)
- [X] Excellent
- [ ] Good
- [ ] Satisfactory
- [ ] Needs Improvement

### General Condition of the Project:
- Feeding/watering

**Recommendations / Things that need to be addressed:**
- Switch to finisher feed (my.op)
- Clean out waterer
- Call grower to switch over to new feed

**Skills Demonstrated:**
- N/A

**Student Signature**

**Parent Signature**

**Advisor Signature**
Tab 6-School Board-Approved Policy for SAE Requirement
52454. (a) The curriculum of school districts that choose to participate in the state program of agricultural career technical education shall include all of the following components:

1) Organized classes in the study of agricultural science and technology.
2) A student-supervised occupational experience program in agriculture.
3) A program of leadership, organization, and personal development.

(b) Student learning activity developed to supplement these components shall be considered curricular and shall contribute to the grade of the participating student when those activities are integral to assisting the student to achieve the career objective of the class or course.

It is the intent of the Legislature that opportunities are provided for teachers to be employed on a 12-month basis in order to maintain supervised occupational experience on a year-round basis for students enrolled in agricultural career technical programs.
Tab 7-School Board-Approved Policy for FFA Requirement
52454. (a) The curriculum of school districts that choose to participate in the state program of agricultural career technical education shall include all of the following components:
   (1) Organized classes in the study of agricultural science and technology.
   (2) A student-supervised occupational experience program in agriculture.
   (3) A program of leadership, organization, and personal development.
   (b) Student learning activity developed to supplement these components shall be considered curricular and shall contribute to the grade of the participating student when those activities are integral to assisting the student to achieve the career objective of the class or course.

It is the intent of the Legislature that opportunities are provided for teachers to be employed on a 12-month basis in order to maintain supervised occupational experience on a year-round basis for students enrolled in agricultural career technical programs.
Tab 8-FFA Program of Activities
Program of Activities

2015-2016
Hanford FFA

Chapter Officers

President...

Vice President...

Secretary...

Treasurer...

Reporter...

Sentinel...

Vice President of Hanford High School...

Vice President of Hanford West High School...

Vice President of Sierra Pacific...
Administration

Superintendent...............................................................Mr. Bill Fishbough
Assistant Superintendent of Human Resources..........................Mr. Ward Whaley

Hanford High
Mr. Scott Pickle, Principal
Mr. Mark Dutra, AP
Mr. John Craft, LD

Hanford West
Mr. Darrin Parsons, Principal
Ms. Judy Willett, AP
Mr. Delbert Ray, LD

Sierra Pacific
Mrs. Michelle Borges, Principal
Greg Henry, AP

Board of Trustees
Mr. John Webster
Mrs. Susan Dawson
Mr. Danny Todd
Mr. Gary Pannett
Mr. Art Brieno

Agriculture Instructors
Mr. Sam Rodriguez, Department Chair
Miss Lilly Pimentel
Mr. Jared Castle, CTE Facilitator
Mrs. Jean Myers

Miss Laura Henson, FFA Advisor
Mr. Brian Combes, CTE Facilitator
Mrs. Amanda Shoffner
President's Message

As the 2014-2015 President of the Hanford FFA Chapter, I am very excited and enthusiastic about the upcoming year. After a successful chapter officer retreat with careful planning and many team building activities, I am confident that our team will do its best to provide Hanford FFA members with numerous opportunities that will allow them to achieve premier leadership, personal growth and career success. Our theme for this year, “Hanford FFA: GROW with it!” represents all of the experiences that members witness when they become part of the greatest leadership organization in America. I know that this year will be one of the most prosperous for Hanford FFA. The chapter officer team is already beginning to work diligently to plan more activities for members, most importantly more community activities to give our surrounding residents a new outlook on what the FFA is about and how it has something to offer everyone. It is the hope of the chapter officer team that we can be of service for all of our FFA members and be open to innovative ideas, opinions and concerns. I am looking forward to a great year that I know will provide all of us with memories we will never forget!

Best Wishes,
CONSTITUTION AND BY-LAWS
of the
HANFORD CHAPTER
FUTURE FARMERS OF AMERICA

CONSTITUTION

ARTICLE I
NAME AND PURPOSE OF THE ORGANIZATION

Section A
The name of the organization shall be Hanford Chapter of Future Farmers of America.

Section B
The purposes of which this organization is formed are as follows:
1. To develop competent, aggressive, rural, and agriculture leadership.
2. To create and nurture a love of country life.
3. To build confidence of students in themselves and their work.
4. To create more interest in the intelligent choice of agriculture occupations.
5. To encourage members in the development of individual agricultural programs and establishments in farming.
6. To encourage members to improve the farm, home, and its surroundings.
7. To participate in worthy undertakings for the improvement of agriculture.
8. To develop character, train for useful citizenship and foster patriotism.
9. To participate in a cooperative effort.
10. To encourage and practice thrift.
11. To encourage improvement in scholarship.
12. To prove and encourage the development of organized rural and/or urban recreational activities.

ARTICLE II
ORGANIZATION

Section A
The Hanford Chapter of FFA is a chartered association of agriculture education, California Association of FFA, which is chartered by the National Organization of FFA.

Section B
This chapter accepts in full the provisions in the Constitution and By-laws of the California Association of FFA, as well as those of the National Organization of FFA.

ARTICLE III
MEMBERSHIP

Section A
Membership in this chapter shall be of three kinds: (1) Active; (2) Associates; (3) Honorary, as defined by the Nation's FFA Constitution.

Section B
The regular work of this chapter shall be carried on by the active membership.

Section C
Honorary membership in this chapter shall be limited to the Honorary Chapter Farmer Degree.

Section D
Active members in good standing may vote on all business brought before the chapter. An active member shall be considered in good standing when the member:
1. Attends local chapter meetings with reasonable regularity.
2. Shows an interest in, and takes part in the affairs of the chapter.
3. Pays the chapter dues regularly.
4. Is familiar with the program of work.
5. Is familiar with the Constitution and By-Laws.
6. Serves on committees.
7. Maintains a "C" or better grade in his/her agriculture class.

Section E
Names of applicants for membership shall be filed with the membership committee.

ARTICLE IV
EMBLEMS

Section A
The emblem of the FFA shall be the emblem for the chapter.
ARTICLE V

MEMBERSHIP DEGREES AND PRIVILEGES

Section A
There shall be four degrees of active membership based upon achievement. These are: (1) Greenhand FFA Degree, (2) Chapter FFA Degree, (3) State FFA Degree, (4) American FFA Degree. All “Greenhands” are entitled to wear the regulation bronze emblem pin. All members holding the Chapter FFA Degree are entitled to wear the silver emblem degree pin. All members holding the State FFA Degree are entitled to wear the gold emblem charm. All members holding the American FFA Degree are entitled to wear the regulation gold emblem key.

Section B
Greenhand Degree. Minimum qualifications for election:
1. Be regularly enrolled in a class in vocational agriculture and have satisfactory and acceptable plans for a program of supervised agriculture experience.
2. Be familiar with the purpose of the FFA and the program of work of the local chapter.
3. Be familiar with the creed of the Future Farmers of America.
4. Receive a majority vote of the members present at a regular meeting of the chapter.

Section C
Chapter FFA Degree. Minimum qualifications for election:
1. Must have held the Greenhand Degree for at least one year immediately preceding election to the Chapter FFA Degree and have a record of satisfactory participation in the activities of the local chapter.
2. Must have satisfactorily completed at least one year of instruction in vocational agriculture, have in operation an improved supervised agriculture program and be regularly enrolled in a vocational agriculture class.
3. Be familiar with the purposes and programs of work of the State Association and National Organization.
5. Be familiar with the provisions of the constitution of the local chapter.
6. Be able to lead group discussion for fifteen minutes.
7. Must have earned by his/her own efforts from his/her Supervised Agriculture Program and deposited in a bank or otherwise productively invested at least $150.00.

Section D
State Farmer Degree. Minimum qualifications for election:
1. Must have held the Chapter FFA Degree preceding election to the State FFA Degree, have been an active member of the FFA for at least two years, and have a record of satisfactory participation in the activities of the local chapter.
2. Must have satisfactorily completed at least two years of instruction in vocational agriculture, have in operation an outstanding program of supervised agriculture, and be regularly enrolled in a vocational agriculture class or have completed all the vocational agriculture offered in last school attended.
3. Be familiar with the provisions of the constitution of the State Association and National Organization.
5. Must have earned and productively invested at least $500.00 by his/her own effort from his/her Supervised Experience Program or combination thereof.
6. Show outstanding ability as evidenced by his/her leadership and cooperation in student, chapter, and scholarship record certified by the local school superintendent or principal.
7. Must have participated in an outstanding way in activities for community improvement and development of agriculture.

Section E
American FFA Degree. On meeting the following minimum qualifications, the American FFA Degree may be conferred by the National Organization.
1. Must have the State FFA Degree, have been an active member of the FFA continuously for at least 36 months, and have a record.
2. Must have satisfactorily completed at least three years of instruction in vocational agriculture, or have completed all the vocational agriculture offered in school last attended, have been out of high school for at least 12 months prior to the convention at which the degree is granted, and have in operation an outstanding supervised agriculture and/or other agricultural occupational experience program, which must show comprehensive planning, continuation, growth and increase in scope with records to substantiate such accomplishments.
3. Must have earned at least $1,000.00 by his/her own efforts from his/her own supervised agriculture and/or other agricultural occupational experience program, and have it productively invested or deposited in a bank.

4. Show outstanding ability as evidenced by his leadership and cooperation in student, chapter, and community activities, and have satisfactory scholarship record certified by the local school superintendent or principal.

Section F

Special committees shall preview the qualifications of members and make recommendations to the chapter concerning degree achievement.

ARTICLE VI

OFFICERS

Section A

The officers of the chapter shall be as follows: President, Vice President, Secretary, Treasurer, Reporter, Sentinel, Advisor. The Advisor shall be the teacher of vocational agriculture on the school where the chapter is located.

Section B

Major duties of the officers:

1. President
   A. Preside over meetings
   B. Appoint committees
   C. Coordinate work in the chapter
   D. Member of all committees, ex officio
   E. Be familiar with the constitution and by-laws
   F. Check on progress being made by the chapter
   G. Represent the chapter on special occasions

2. Vice President
   A. Assist the President
   B. Have charge of committee work
   C. Preside at meetings in absence of the President

3. Secretary
   A. Prepare and read minutes and reports
   B. Attend to official correspondence
   C. Keep membership and degree roll
   D. Have available list of business for each meeting
   E. Have on hand for each meeting secretary’s book and list of committees

4. Treasurer
   A. Act as a custodian of chapter funds
   B. Manage and collect FFA dues
   C. Assist in preparing annual budget
   D. Keep financial record of chapter
   E. Pay out chapter funds as authorized
   F. Devise methods to raise funds
   G. Encourage individual and chapter thrift

5. Reporter
   A. Prepare chapter news articles
   B. Keep file of all chapter news
   C. Contact newspaper and arrange for publicity
   D. Assist in maintaining FFA bulletin board and wall chart
   E. Assist in producing weekly Ag Flash
   F. Assist in preparing chapter newsletter

6. Sentinel
   A. Set up meeting room
   B. Care for chapter paraphernalia and equipment
   C. Attend the door and welcome visitors
   D. See that the meeting room is kept comfortable and orderly
   E. Assist with entertainment and refreshments
7. Vice President of Hanford High School
   A. Collect articles and historical documents
   B. Assist reporter
   C. Chair publicity committee for their site
   D. Take pictures of events
   E. Assist with facility requests and bulletin announcements for their site

8. Vice President of Hanford West High School
   A. Collect articles and historical documents
   B. Assist reporter
   C. Chair publicity committee for their site
   D. Take pictures of events
   E. Assist with facility requests and bulletin announcements for their site

9. Vice President of Sierra Pacific
   A. Collect articles and historical documents
   B. Assist reporter
   C. Chair publicity committee for their site
   D. Take pictures of events
   E. Assist with facility requests and bulletin announcements for their site

10. Advisor
    A. Counsel members and committees on problems
    B. Check qualifications of those who seek advances, degrees or offices
    C. Train, direct, and inform officers and members
    D. See that all ceremonies are credibly carried out
    E. See that the standard chapter equipment and supplies are secured and used

Section C
Officers shall be elected annually by a majority vote of the members present at the regular chapter meeting. Only members in good standing with the chapter may vote. Candidates must follow the rules and procedures as outlined in the Chapter FFA Officer Handbook and Election packet. The nominating committee, to be made up of members, advisors, and other teachers determined qualified by the chapter FFA advisor will make a recommendation to the voting members based on the qualifications of chapter candidates. The chapter interviews will be conducted by the nominating committee and the official slate will be posted no later than one week prior to the elections meeting. The nominating committee report must be approved via a majority vote at the elections meeting to conduct the elections. Amendments to the report may be made with a majority vote. No candidate may be slated for office off the floor that has not been interviewed by the committee and completed the application process.

Section D
The officers of the Chapter shall constitute the Chapter Executive Committee. This Executive Committee shall have full power to act as necessary for the chapter in accordance with actions taken at chapter meetings and regulations and by-laws adopted from time to time.

Section E
Honorary members shall not vote nor shall hold any office in the chapter except that of the Advisor.

Section F
1. Running for office
   A. Must have a 2.0 or above GPA
2. Officer Eligibility:
   A. Eligibility must be maintained during the presiding school year.
   B. If an officer becomes ineligible during any quarter, he/she will lose his/her office during that quarter.
   C. During this quarter, the second and third vice presidents will carry out that probationary office.
   D. Providing the officer becomes eligible, he/she will resume his/her position.
   E. If ineligibility continues for a second quarter, the officer will loose his/her position permanently.
   F. The executive committee will determine the replacement process.
   G. Any officer who commits a Class A violation is immediately removed from office.
H. Officers and parents will sign a code of conduct addressing these rules along with procedures as outlined in the Chapter FFA Officer Handbook and Elections Packet.

ARTICLE VII  MEETINGS

Section A  Regular chapter meetings shall be held once a month during the school year and once a month during the remaining months of the year at such time and place as is designated by the chapter executive committee. Special meetings may be called at any time.

Section B  To delegates shall be elected annually from the active membership to represent the chapter at state convention. Other delegates may be named as necessary in order to have proper representation at the various other FFA meetings within the State.

Section C  A majority of the active members listed on the secretary’s membership roll shall constitute quorum, and a quorum must be present at any meeting at which business is transacted or a vote is taken committing the Chapter to any proposal or action.

ARTICLE VIII  DUES

Section A  Local dues in this chapter shall be fixed annually by a majority vote of the active members.

Section B  Full local, state and National dues shall be paid by all of the local members.

Section C  No members shall be considered as active and in good standing unless he/she pays full local, State and National FFA dues.

ARTICLE IX  AMENDMENTS

Section A  This constitution may be amended or changed at any regular chapter meeting a two-thirds vote of the active members present providing it is not on conflict with the State Association Constitution of that of National Organization of the FFA.

Section B  By-laws may be adopted to fit the needs of the chapter at any regular chapter meeting by a two-thirds vote of the active members present providing such by-laws conflict in no way with the constitution and by-laws of either the State Association of the National Organization.

BY-LAWS

ARTICLE I  OFFICER ATTENDANCE

Section A  All officers shall attend meetings, regular chapter and executive committee, both scheduled and called. Any officer who is absent from three meetings during the year, without a bonafide excuse, shall be replaced with a special chapter election. This election shall take place at the regular chapter meeting following the missing of the third meeting.

Section B  Standing Committee Chairman Attendance. The chairman of all standing committees shall attend all meetings of their committee both regular and called. Should any chairman miss two meetings, without a bonafide excuse, he/she shall be replaced by the committee secretary, at the second meeting missed.

ARTICLE II  OFFICIAL FFA JACKETS

All purchasers or awardee of the official FFA jacket shall agree upon receiving the jacket that no one will wear it in public other any themselves.
Chapter Goals
Chapter Vision & Goals

Hanford FFA Vision Statement
As Hanford FFA members we envision our chapter to progress by having more members excited to be involved by creating a more personal connection between each individual, and to improve our public perception by being more humble about our accomplishments and success while showing our appreciation to those who support all that we do.

1. Increase Chapter member Participation
   - Input form Chapter members
   - More advertising of Activities
   - Develop more exciting activities
   - Increase Parent Informational Practices
   - Review Ag Senate process

2. Increase participation in the fundraisers for a balanced budget
   - Have better prizes for fundraiser winners
   - Have fundraiser that fosters Student involvement
   - Allow more time for fundraisers

3. Officers
   - Have a positive attitude towards members, each other, and people of the community
   - Get involved with the members at chapter meetings
   - Make effort to meet at least 2 new members at each event

4. Increase public relations and Publicity
   - More contact with the Hanford Sentinel
   - Send articles to New Horizons
   - Update Website
   - Send articles to ffa.org
   - More activities in school bulletin
   - Invite other teachers and faculty to events
   - More contact with year book staff
   - Article in School Newspaper
   - Sandwich board at school
   - Write more thank you Notes

5. Increase more participation with other chapters
   - Have one activity a year with each chapter in the T/K section
   - Have joint chapter activities

6. Improve chapter image
   - Make effort to meet at least 2 new people at each activity
   - Have activities during school. (FFA week)

7. Encourage teachers to participate and advisory participation

8. Improve chapter Records (fundraisers, concession, mtg. attendance)
   - Update records monthly
   - Records are due within 48 hours of an event closure
   - Improve sign in process/procedures

9. Improve Communications amongst officer team
   - Mailboxes for each officer
   - Meet two days per month
   - Day prior to event after school

10. Utilize Chapter technology
    - Send e-mails to members, board, principals
    - Use videos for recruitment and chapter announcements, remind 101 and Facebook

11. Apply for more chapter awards
    - Star State reporter
    - National Chapter Award
### Expenses

<table>
<thead>
<tr>
<th>Activity/Expense</th>
<th>Month</th>
<th>Expenses</th>
</tr>
</thead>
<tbody>
<tr>
<td>FFA Leadership (Conference Scholarships, Hosting Contests)</td>
<td>Yearly</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>New Rental Chapter Jackets and Uniforms</td>
<td>Aug</td>
<td>$400.00</td>
</tr>
<tr>
<td>Member Shirts</td>
<td>Aug</td>
<td>$3,800.00</td>
</tr>
<tr>
<td>Ice Breaker Bounce Houses</td>
<td>Aug</td>
<td>$240.00</td>
</tr>
<tr>
<td>Ice Breaker Food, supplies (smart &amp; final, Walmart)</td>
<td>Aug</td>
<td>$800.00</td>
</tr>
<tr>
<td>Monthly Prizes/Drawings</td>
<td>Yearly</td>
<td>$460.00</td>
</tr>
<tr>
<td>Awards for Fall Banquet</td>
<td>Nov</td>
<td>$500.00</td>
</tr>
<tr>
<td>Aggie of the Month</td>
<td>Yearly</td>
<td>$200.00</td>
</tr>
<tr>
<td>Christmas Float</td>
<td>Nov</td>
<td>$500.00</td>
</tr>
<tr>
<td>Canned Food Prizes and Hot Choc.</td>
<td>Dec</td>
<td>$100.00</td>
</tr>
<tr>
<td>Winter FFA Retreat (food/supplies)</td>
<td>Jan</td>
<td>$600.00</td>
</tr>
<tr>
<td>FFA Supplies/Activities</td>
<td>Feb</td>
<td>$500.00</td>
</tr>
<tr>
<td>Election Meeting BBQ</td>
<td>May</td>
<td>$500.00</td>
</tr>
<tr>
<td>Misc. Meeting Supplies (cookies, punch, etc)</td>
<td>Yearly</td>
<td>$400.00</td>
</tr>
<tr>
<td>Banquet (hall, food, awards)</td>
<td>May</td>
<td>$3,000.00</td>
</tr>
<tr>
<td>End of the Year trip</td>
<td>June</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>Publicity (newletters, flyers, etc.)</td>
<td>Yearly</td>
<td>$500.00</td>
</tr>
<tr>
<td>Summer Retreat (food/activities/supplies)</td>
<td>June</td>
<td>$1,500.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>$17,000.00</strong></td>
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</table>

### Income/Fundraisers

<table>
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<tr>
<th>Activity/Fundraiser</th>
<th>Month</th>
<th>Income</th>
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<tbody>
<tr>
<td>FFA T-Shirt Sales (400@15.00 ea.)</td>
<td>Sept</td>
<td>$6,000.00</td>
</tr>
<tr>
<td>Christmas Trees/ Poinsettia Sale</td>
<td>Nov</td>
<td>$4,000.00</td>
</tr>
<tr>
<td>FFA Week Business Card Placemats</td>
<td>Nov</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>Parent's Club Donation</td>
<td>Yearly</td>
<td>$5,000.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>$17,000.00</strong></td>
</tr>
</tbody>
</table>
Recruitment

Insert Brochure Here
TO: Chapter Officer Candidates

FROM: Miss Henson

RE: Chapter Officer Selection Process

Congratulations on being one of the FFA members considered for a Chapter FFA Office. The next few weeks are sure to be some of the most exciting times of your life. It is our hope that you will make every effort to make this time enjoyable and an extremely valuable learning experience for you. The greatest rewards can be achieved regardless of whether you’re nominated or elected. Let’s make it a positive, meaningful event for everyone.

Beginning Thought
Many hands, and hearts, and minds generally contribute to anyone’s notable achievements.
—Walt Disney

Selection Process
The procedure will focus on two main ideas: First and foremost, the selection of officers who are the “Best Fit” for our chapter, and secondly, a positive learning experience for every candidate regardless if he or she is slated/elected or not. You will likely learn a little more about yourself through this process, and it will help you through similar life experiences as you move forward. For the selection process, the nominating committee will focus on the following components:

- Current up to date record book
- Completing officer application with references.
- Writing and presenting a 1-2 minute speech
- An interview by the nominating committee
- If slated, presenting your speech at the elections meeting May 5th
- Installation at the Chapter Banquet

The timeline will be as follows:
- Applications available Monday—March 20th
- Applications due March 28th to Ag Office by 2:50PM
- Interviews for all candidates April 5-7th
- Officer election meeting April 20th—Cafeteria @6:00PM
- Officer installation at chapter banquet May 24th at the Kings Fair Grounds@6:30PM

Chapter Officer Handbook
Please review the enclosed Chapter Officer Handbook. It clarifies the expectations of chapter office including required activities. If you have any questions about any part of the process or the expectations of Chapter FFA Office, please contact me.
Hanford FFA Chapter Office Check-Off Sheet

Make sure your application is complete. Put your application packet in this order!

______ 1. Completed Application (in black ink or typed) with all signatures.

______ 2. Four Teacher Recommendations (given to teachers to complete, they will return to Miss Henson by April 20th.)

______ 3. Reviewed the Chapter FFA Officer Handbook.

______ 4. Signed copy of "Expectations of the Chapter Officers"
Chapter Officer Handbook

"Leaders can only lead with the permission of those who follow them."

Becoming a chapter officer is a challenging process, yet a very rewarding opportunity. Through this process, you will grow as a person and advance in leadership development and career preparation. Congratulations on deciding to run for office!

Although Chapter FFA Office takes a great deal of hard work and dedication, officers will gain experiences and contacts that will last a lifetime. The skills gained will help prepare them for future careers, opportunities in college, and leadership roles in other organizations. Chapter officers serve the Hanford FFA members and advisors. They make a positive difference in lives of many people.

This handbook is to help you prepare your candidacy for Chapter FFA Office. In it, you will find everything you need to get you on your way. Please thoroughly review all the enclosed information as you prepare for the chapter officer election process.

Remember, this handbook is only the beginning! As a candidate, you will need to study Agricultural education and FFA Information, practice interviewing and presenting yourself in front of people. It will take your personal commitment and dedication to truly prepare for this process. You know yourself best! You know what areas you need to work on. We wish you the very best, and as always, please ask any of the advisors for help—that’s what we’re here for!
**Organization**

The Hanford FFA Officers are overseen by the FFA Advisor and the other agriculture teachers, with support by the school administration. There will be eight elected chapter officers for the school year. Results will be presented at the Spring Chapter Awards Banquet.

**Elections**

Officer elections will include all of the areas listed previously, including a written application with references and attached 1-2 minute speech draft, an interview, a speech, up to date record books, and installation at the banquet. The interview committee will consist of senior Chapter Officers, an advisor, and four other students selected through an application process. The committee will first determine who is qualified for office, slate the two most qualified candidates for president, and present the slate of officers to the chapter. Elections will be held at the elections chapter meeting in May, and candidates will present a 1-2 speech in front of the members (nominating committee will set any other speech guidelines deemed appropriate including props, contest etcetera). Of the candidates slated for the office of president, the candidate receiving the most votes will be elected president, and the other candidate will become vice president. The office of president and vice president are reserved for juniors and seniors only. The other six offices will be selected at large by the voting members (the six candidates with the highest amount of votes will be elected). After the election, the nominating committee, with the supervision of at least two chapter advisors, will tally the votes and certify the president, vice president, and six officers at large. It will be the task of the nominating committee, based on candidate preference along with actual qualifications for each office, to slate the six elected officer into their position (secretary, treasurer, reporter, sentinel, historian, and parliamentarian). Typically, the historian and parliamentarian positions are reserved for freshmen officer candidates, though it is possible, if deemed in the best interest of the chapter by the nominating committee, for a freshmen to be slated elected for a higher office. This determination should be made prior to the elections based on the number of qualified candidates the nominating committee interviews.

**Qualifications**

To participate in the Hanford FFA Chapter Officer Program, officer candidates must meet all of the eligibility requirements:

- Have and maintain a 2.0 GPA or higher.
- Have and maintain a clean discipline and attendance record.
- Attend the new officer orientation meeting in May (date will be set after candidates are selected).
- Attend the Chapter Officer Retreat this summer. (date will be set after candidates are selected).
- Have a signed and completed application on file with the chapter advisor.
- Review the Chapter Officer Handbook.
- Be a member of the local FFA Chapter and enrolled in the Ag Leadership and Communications class for next year.
- Go through chapter selection process.
• Present proof of a complete and up to date record book.

**DISCIPLINE**

All FFA Chapter Officers will be placed on behavior contracts for any of the offences listed below. The Chapter Officer is allowed two chances to improve their behavior (unless case is extreme listed below), with the third offence resulting in removal from the team.

**Offences:**

- Not abiding by the FFA Code of Ethics
- Unexcused absences: Anything but an illness or family emergency.
- Not completing assigned tasks or duties as an officer.

**Offences resulting in the immediate removal from the Chapter Officer Team:**

- Use and/or possession of alcohol or drugs.
- Use and/or possession of tobacco.
- Stealing or possession of stolen goods.
- Use and or possession of weapons.
- Defiance of Advisor, administrator, or other teacher.
- Failure to maintain a 2.0 GPA.
- Fighting.

Parent and/or officer has the right to request a hearing regarding this action. The hearing will be held as soon as possible with a panel consisting of an administrator, advisor, officer’s counselor, and one teacher. The officer and parent will be given the opportunity to present reasons for this action to be voided. The decision of the panel will be final.

**REQUIRED ACTIVITIES**

As a Chapter Officer, chapter functions should be looked forward to and not looked at as a requirement. It is the duty of the officer team to create a calendar at the summer retreat for the following year. Though some changes may be necessary and new activities and meeting may come along, most of the year is planned before the first day of school. With that in mind, each officer must agree to be in attendance at the chapter’s official functions, participate in fundraisers, attend regional and state FFA meetings as agreed by the team, and any official executive meetings called by the advisor or president. Below are a few of the activities required each year of an officer:

- New Officer Orientation Meeting
- Summer Officer Retreat
- Freshmen Orientation Meeting
- Ice Breaker Picnic
- All Chapter FFA Meetings
- All Chapter Fundraisers

- Executive Committee Meetings
- Mid Year/winter Retreat
- School Board Presentation
- Concession Stands
- Chapter Banquet
- Chapter Sponsored Community Service events
Hanford FFA Chapter Officer Application

**To be typed or printed neatly in Blue or black ink**

Applicant’s Name: ________________________________

Address: ________________________________________

City: __________________ State: _______ Zip: _______

Phone #: _______________ Grade level (this year): _____ Age: _____

Agriculture Classes Planned for the coming year:

_________________________________________________________________

Number 1-6 by preferences, the offices you want to be considered for, if you are elected. (One is your most desired spot and six is your least desired spot.) (Freshmen applicants are eligible for the Sentinel, Vice President of Membership, and Vice President of Public Relations)

__President  __Vice President  __Secretary  __Treasurer  __Reporter

__Sentinel  __VP Hanford High  __VP Hanford West  __VP Sierra Pacific

1. Briefly state the qualities you possess that qualify you for a chapter office.

2. If you were elected for a chapter office, what would be your main goal for this chapter?
3. Describe your experiences speaking in front of large groups of students/people?

4. Select one of your personal qualities and explain how it will be of value to the chapter officer team.

5. What other commitments do you have in the year that would compete in your team?

6. What do you believe the most important responsibilities of a chapter officer are?
Hanford FFA Chapter Officer/Parent Agreement Contract

I _______________________, hereby approve of my
Son/daughter ______________________, running/becoming a Hanford FFA Chapter Officer
for the 2013-2014 school year. I realize that s/he is responsible for their officer duties and will
uphold them to the best of there ability. I further understand that my child is to be at all required
chapter functions as outlined in the Chapter FFA Officer Handbook, on time, or will fall subject
to the consequences associated with absences and tardiness. I am aware that repeated absences
(no more than three) from official officer functions will result in my student’s early dismissal
from the officer team. His/Her presence at the officer retreat is mandatory!

Parent/Guardian Signature: ___________________________ Date ______

I understand I am responsible for my duties as a chapter officer and will uphold them to the best
of my ability. I further understand I am required to be at all required chapter functions as
outlined in the Chapter FFA Officer Handbook, on time, or will fall subject to the consequences
associated with absences and tardiness. I am aware that repeated absences from required
functions will result in my being dismissed from the officer team early. My presence at the
officer retreat is mandatory!

Applicant Signature: ______________________ Date: ____________

‘Great leaders take initiative when others don’t, model expectations when others won’t, and see the opportunities in a challenge when others can’t.’
Teacher Recommendation Form

Thank you so much for taking the time to help us with our election process. Please fill out this form, realizing that all responses will be kept confidential. This information will be used to help evaluate the candidate’s qualifications for a Chapter FFA Office. Please do not return this form to the student—rather, return to Miss Henson’s box no later than April 20, 2015.

Name of Officer Candidate: ________________________________

Name of Teacher Doing Evaluation: ________________________________

Class(es) Teacher has/had student: ________________________________

*************The following to be filled out by evaluator/teacher only*************

Date you were given this form by the student/candidate: ______________

Place an “X” in the appropriate column.

<table>
<thead>
<tr>
<th>Category</th>
<th>Outstanding</th>
<th>Good</th>
<th>Fair</th>
<th>Poor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Responsibility</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Respect for authority</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>On time to class</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cooperative</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Attitude</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Gets along with others</td>
<td></td>
<td></td>
<td></td>
<td></td>
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</tbody>
</table>

Comments: Please justify the above ratings (especially outstanding and poor ratings). Feel free to use the back if you wish.
Calendar of Events

[FFA logo]

AGRICULTURAL EDUCATION
<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
<th>Time</th>
<th>Location</th>
<th>Additional Info</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aug 20</td>
<td>Freshmen BBQ</td>
<td>6pm</td>
<td>SPHS Gym</td>
<td>Freshmen and parents only</td>
</tr>
<tr>
<td>Aug 20</td>
<td>Icebreaker Picnic</td>
<td>7pm</td>
<td>SPHS</td>
<td>Grass Near Weight Room</td>
</tr>
<tr>
<td>Aug 23</td>
<td>Parent Club Dinner</td>
<td>6pm</td>
<td>Civic Auditorium</td>
<td>Parent Club Volunteers</td>
</tr>
<tr>
<td>Sept 17</td>
<td>FFA Meeting</td>
<td>6:30pm</td>
<td>HW Cafeteria</td>
<td>Kick Ball</td>
</tr>
<tr>
<td>Sept 25</td>
<td>Madera Cotton Contest</td>
<td>5pm</td>
<td>Madera South HS</td>
<td>Cotton Team</td>
</tr>
<tr>
<td>Sept 27</td>
<td>Dodger Baseball Game</td>
<td>TBD</td>
<td>TBA</td>
<td></td>
</tr>
<tr>
<td>Sept 27-28</td>
<td>COLC</td>
<td>3:00pm</td>
<td>SCICON</td>
<td>Officer Team Only</td>
</tr>
<tr>
<td>Sept 30</td>
<td>Lemoore O/C Contest</td>
<td>5pm</td>
<td>Lemoore High School</td>
<td>Competing O/C Teams Only</td>
</tr>
<tr>
<td>Oct 8</td>
<td>Sectional O/C Contest</td>
<td>5pm</td>
<td>TBD</td>
<td>Competing O/C Teams Only</td>
</tr>
<tr>
<td>Oct 11-12</td>
<td>Relay For Life</td>
<td>TBD</td>
<td>Neighbor Bowl</td>
<td>Community Service Activity</td>
</tr>
<tr>
<td>Oct 11</td>
<td>Corcoran Cotton Contest</td>
<td>8:30am</td>
<td>Corcoran HS</td>
<td>Cotton Team</td>
</tr>
<tr>
<td>Oct 15</td>
<td>FFA Meeting</td>
<td>6:00pm</td>
<td>SPHS Cafeteria</td>
<td>Casino Night</td>
</tr>
<tr>
<td>Oct 21</td>
<td>Greenhand Conference</td>
<td>7am</td>
<td>Lemoore</td>
<td>Freshmen Leadership Conference</td>
</tr>
<tr>
<td>Oct 25</td>
<td>Modesto Cotton Contest</td>
<td>7:30am</td>
<td>Modesto JC</td>
<td>Cotton Team</td>
</tr>
<tr>
<td>Oct 26-Nov 1</td>
<td>National Convention Trip</td>
<td>TBD</td>
<td>Louisville, KY</td>
<td>Delegates, American Deg, Jr/Sr</td>
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<tr>
<td>Nov 6</td>
<td>Hanford Cotton Contest</td>
<td>5pm</td>
<td>HHS</td>
<td>Cotton Team</td>
</tr>
<tr>
<td>Nov 8</td>
<td>Cotton State Finals</td>
<td>8am</td>
<td>Fresno State</td>
<td>Cotton Team</td>
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<tr>
<td>Nov 12</td>
<td>Sectional Activity</td>
<td>4:00pm</td>
<td>TBD</td>
<td>TBD</td>
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<tr>
<td>Nov 19</td>
<td>FFA Meeting</td>
<td>5:30pm</td>
<td>HHS Cafeteria</td>
<td>canned Food Drive</td>
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<tr>
<td>Nov 21</td>
<td>Project Competition</td>
<td>TBD</td>
<td>TBD</td>
<td>SAE Showcase</td>
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<tr>
<td>Dec 3</td>
<td>Local Creed Contest</td>
<td>6:30pm</td>
<td>HHS PC</td>
<td>Creed Recitation Contest</td>
</tr>
<tr>
<td>Dec 10</td>
<td>Fall Awards Banquet</td>
<td>6:00pm</td>
<td>HHS PC</td>
<td>Greenhand/Chapter Degrees</td>
</tr>
<tr>
<td>Jan 10</td>
<td>Fowler Vine Pruning Contest</td>
<td>8am</td>
<td>Fowler HS</td>
<td>Vine Pruning Team</td>
</tr>
<tr>
<td>Jan 22</td>
<td>FFA Meeting</td>
<td>6:00pm</td>
<td>HWHS Cafeteria</td>
<td>Ping Pong</td>
</tr>
<tr>
<td>Jan 24</td>
<td>Hanford Citrus Contest</td>
<td>8:30am</td>
<td>HHS</td>
<td>Citrus Team</td>
</tr>
<tr>
<td>Jan 31</td>
<td>Tulare Citrus Contest</td>
<td>8am</td>
<td>Tulare HS Farm</td>
<td>Citrus Team</td>
</tr>
<tr>
<td>Jan 31</td>
<td>Minarets Creed Contest</td>
<td>8am</td>
<td>Minarets HS</td>
<td>Creed Team</td>
</tr>
<tr>
<td>Feb 5</td>
<td>Kings Fair FFA Livestock Meeting</td>
<td>6:30pm</td>
<td>HHS Library</td>
<td>Mandatory if showing livestock with Hanford FFA</td>
</tr>
<tr>
<td>Feb 7</td>
<td>Winter State Finals</td>
<td>8am</td>
<td>Fresno State</td>
<td>Citrus, Vine Pruning, Tree Pruning</td>
</tr>
<tr>
<td>Feb 13-14</td>
<td>MFE/ALA Conferences</td>
<td>TBD</td>
<td>Visalia</td>
<td>Sophomores and Juniors</td>
</tr>
<tr>
<td>Feb 18</td>
<td>TK Public Speaking Contest</td>
<td>5pm</td>
<td>COS</td>
<td>A1 public speakers</td>
</tr>
<tr>
<td>Feb 17-20</td>
<td>FFA Week-1 point per dress up day</td>
<td>TBD</td>
<td>All Campuses</td>
<td>Lunchtime Activities, Dress Up Days</td>
</tr>
<tr>
<td>Feb 18</td>
<td>FFA Meeting</td>
<td>6pm</td>
<td>HHS</td>
<td>Food Truck/Community Service</td>
</tr>
<tr>
<td>Mar 11</td>
<td>UC Davis Field Day</td>
<td>TBD</td>
<td>UC Davis</td>
<td></td>
</tr>
<tr>
<td>Mar 21</td>
<td>Dinuba SpecAnimal Contest</td>
<td>8:30am</td>
<td>Dinuba</td>
<td>Specialty Animal Team</td>
</tr>
<tr>
<td>Mar 21</td>
<td>Merced College Field Day</td>
<td>TBD</td>
<td>Merced JC</td>
<td></td>
</tr>
<tr>
<td>Mar 27</td>
<td>Regional Speaking Contest</td>
<td>10am</td>
<td>COS</td>
<td></td>
</tr>
<tr>
<td>Mar 28</td>
<td>Modesto JC Field Day</td>
<td>TBD</td>
<td>Modesto JC</td>
<td></td>
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<tr>
<td>Apr 8</td>
<td>Sectional Awards Banquet</td>
<td>5:30pm</td>
<td>TBD</td>
<td></td>
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<tr>
<td>Apr 11</td>
<td>Cal Poly Pomona Field Day</td>
<td>TBD</td>
<td>Cal Poly Pomona</td>
<td></td>
</tr>
<tr>
<td>Apr 11</td>
<td>Consumans River College Field Day</td>
<td>TBD</td>
<td>Consumans River College</td>
<td>Ag Sales State Finals</td>
</tr>
<tr>
<td>Apr 11</td>
<td>Reedley Field Day</td>
<td>TBD</td>
<td>Reedley College</td>
<td></td>
</tr>
<tr>
<td>Apr 16</td>
<td>State Finals Public Speaking</td>
<td>TBD</td>
<td>Fresno</td>
<td></td>
</tr>
<tr>
<td>Apr 18</td>
<td>Fresno State Field Day</td>
<td>TBD</td>
<td>Fresno</td>
<td></td>
</tr>
<tr>
<td>Apr 20</td>
<td>State FFA Conference</td>
<td>TBD</td>
<td>Fresno</td>
<td>One Day Trip</td>
</tr>
<tr>
<td>Apr 22</td>
<td>FFA Meeting</td>
<td>TBD</td>
<td>TBD</td>
<td>Elections/Open Gym</td>
</tr>
<tr>
<td>Apr 25</td>
<td>Hanford FFA Field Day</td>
<td>8am</td>
<td>HHS</td>
<td></td>
</tr>
<tr>
<td>Apr 25</td>
<td>Madera Floral Contest</td>
<td>8am</td>
<td>Madera</td>
<td>Floral Team</td>
</tr>
<tr>
<td>May 2</td>
<td>Cal Poly State Finals</td>
<td>TBD</td>
<td>San Luis Obispo</td>
<td></td>
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<tr>
<td>May 7</td>
<td>TK Sectional Officer Elections</td>
<td>5pm</td>
<td>El Diamonte HS</td>
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<tr>
<td>May 13</td>
<td>Spring Awards Banquet</td>
<td>6:30pm</td>
<td>Fairgrounds</td>
<td>Doors open at 6pm</td>
</tr>
<tr>
<td>June 18</td>
<td>Top 40 Members Trip</td>
<td>TBD</td>
<td>TBA</td>
<td>Members with most activity Points</td>
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</table>
Point Awards Program
<table>
<thead>
<tr>
<th>Categories</th>
<th>Activity</th>
<th>Points</th>
<th>Actual Points</th>
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<tbody>
<tr>
<td>Fundraising</td>
<td>Every $30 = 5 points</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>Meetings &amp; Activities</td>
<td>Each Chapter Meeting</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Each Banquet</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Each above the chapter activity</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Each Conference</td>
<td>20</td>
<td></td>
</tr>
<tr>
<td>Community Service</td>
<td>$30 raised</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Community Service Hrs</td>
<td>every two hours worked</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td></td>
<td>1 point per coat/toy</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Degrees Received</td>
<td>Greenhand</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Chapter</td>
<td>20</td>
<td></td>
</tr>
<tr>
<td></td>
<td>State</td>
<td>30</td>
<td></td>
</tr>
<tr>
<td>Teams &amp; Committees</td>
<td>Each team competing</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>Team Exceptions</td>
<td>Banking &amp; Opening/Closing</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Individual Contests (Speaking)</td>
<td>30</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Each Committee Meeting</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Leadership</td>
<td>Chapter Officer</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Sectional Officer</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Regional Officer</td>
<td>15</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Delegate</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td></td>
<td>National Delegate</td>
<td>20</td>
<td></td>
</tr>
<tr>
<td></td>
<td>State Conference Com Chair</td>
<td>20</td>
<td></td>
</tr>
<tr>
<td>SAE Project</td>
<td>Record Book/SAE</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Chapter SAE Award</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Sectional SAE Award</td>
<td>15</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Regional SAE Award</td>
<td>20</td>
<td></td>
</tr>
<tr>
<td></td>
<td>State SAE Award</td>
<td>30</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Aggie of the Month</td>
<td>5</td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL POINTS**
Tab 9-Recruitment Program
Criteria 8-Program Promotion

The Hanford Agriculture Program uses several channels for promoting the program. The Chapter Website was built using google sites and is maintained by the FFA Officer Team. A recruitment brochure is available for students and parents interested in becoming a part of the agriculture program. These brochures are given out at parent information nights hosted by the high schools as well as at recruitment visits to the eighth grade feeder schools.

Each year the Hanford FFA advisors choose a team of students to serve as Agriculture Ambassadors. The roll of the Agriculture Ambassador team is to visit each of the feeder schools in the district and inform them of the opportunities available in the agriculture department. The recruitment presentation is set up to be a hands on experience, similar to what they might experience in an agriculture class. Each presentation begins with students using a Prezi presentation to talk about opportunities in agriculture and the FFA. After the presentation, the ambassadors lead stations that students rotate to, where they can learn more about the different classes they can enroll in as freshmen. The three stations that are highlighted are Animal Science, Plant Science and Ag Mechanics. At the Animal Science Station, we bring two buck kids for students to feed and pet, while learning and asking about animal science classes and SAE projects. At the Plant Science Station, students are able to transplant a plug to take home with them. The ambassadors at this station take the time to talk about the plant science pathway opportunities, SAE projects, and community service. At the Ag Mechanics Station, students get the chance to dress up in the needed protective gear and try to weld a bead on the welding table. Students learn about the opportunities in Ag Mechanics and all the different opportunities they have by taking shop classes. At the end of the recruitment presentation, students are sent home.
with an interest card and sent home a follow up post card before they register for their incoming freshmen year.

The Freshmen Welcome Dinner is hosted every year in August so that parents can get more information about the upcoming opportunities that their students will have as members of the FFA program. They are given details on how to stay up to date on reminders and what is going on in the department, how to order FFA uniforms, copies of the activity calendars and are able to meet and mingle with the Ag Teachers.

Throughout the year our students and teachers participate in various functions in the community to help promote our program. These activities include floats in the Christmas and Homecoming Parades, Canned Food Drives, Relay for Life, and Rotary Luncheons. These activities help to promote our program by peaking interests from students at the feeder schools and parents involved in the organizations that we participate with.
HHS
Student Enrollment Projections:

<table>
<thead>
<tr>
<th>Grade Level</th>
<th>School Year</th>
<th>Number per Cohort</th>
<th>Cohort Totals</th>
</tr>
</thead>
<tbody>
<tr>
<td>9</td>
<td>2015-16</td>
<td>35</td>
<td>70</td>
</tr>
<tr>
<td>10</td>
<td>2016-17</td>
<td>35</td>
<td>70</td>
</tr>
<tr>
<td>11</td>
<td>2017-18</td>
<td>32</td>
<td>64</td>
</tr>
<tr>
<td>12</td>
<td>2018-19</td>
<td>30</td>
<td>60</td>
</tr>
</tbody>
</table>

Cohort Plan:
Students will be cohorted together in 3 course as follows:
Grade 9: English 1, Ag Biology, Intro to Ag
Grade 10: English 2, Ag Chemistry, Ornamental Horticulture
Grade 11: English 3, Ag Anatomy and Physiology, Vet Science
Grade 12: English 4, Biotechnical in Agriculture, Agriculture and Natural Resources

Enrollment Efforts:
- Some attrition is anticipated during the 9th and 10th grade years. Interested students who are currently not in the pathway could be recruited to join a cohort at that time (up to 10th grade year). These students would need to complete some additional requirements in order to be on pace with students who began as 9th graders in the cohort.
- Enrollment efforts will change in subsequent years. Mainly, requirement for the academy will occur district-wide, rather than just at feeder schools. Students will complete an application and will be chosen by lottery.
We want YOU!

Here are the Freshmen Classes:

Ag Science I (Required Intro Course)
Learn by doing and get the hands-on experience to discover agriculture, leadership, and all about the largest youth organization in the world! Best of all this class meets vocational elective requirement. (Which you need to graduate from Hanford High School!)

Ag Mechanics I
Attain the skills that will prepare you for the future. Learn Basic woodworking, electrical, plumbing, cold metal, and welding, all within a class that still offers the benefits of agriculture education.

Incoming Freshmen
2010-2011 Program Offerings
Hanford Joint Union High School District Agriculture Program

"I expect to pass through this world but once. Any good I can do, or any kindness that I can show, let me do now for I shall not pass this way again."

California's 2004, 2006 Outstanding Chapter
National 3-Star Chapter. CATA 2008, 2009 Outstanding Large Secondary Program.
If you give it a shot and decide that you want to be in FFA again there are some other opportunities available to you. What Ag classes should you take after you complete your freshman year? What will you do in them? **These are all good questions to ask!** Remember that our entire program is four years, if you decide to stick with it, and there are many options available over your four years of school. Below is a list of agriculture classes available to you as a sophomore, junior, or senior! Here are a few other classes you might be interested in your 10-12 grade years.

- **Applied Animal Science** - Animal Science, taken with Ag Science. III your junior year meets HS Biology req.
- **Ag Biology** - Meets HS and UC Biology Credit.
- **Ag Earth Science** - Meets HS Physical Science Credit.
- **Ag Mechanics II-IV** - Continue to build on the success of your first year of Ag mechanics and build projects like trailers and BBQ's.
- **Ag Welding I** - If you haven't had any mechanics yet but would like to start, this is the class for you.
- **OH I** - Ornamental Horticulture, working with plants, plant science and greenhouse production. You can also get Reedley College Credit!
- **Veterinary Science** - Vet Tech class for those who have passed Ag Biology with a "C" or better.
- **Power Equipment Technology** - Small engines, farm power equipment and more. ROP Course.
- **Floral II** - If you are interested in getting Reedley College Credit while making fun arrangements with beautiful flowers, this is the class for you!
- **Ag Leadership and Communications** - An intense course for juniors and seniors interested in developing their leadership and speaking skills, (instructor approval required).

### OPPORTUNITIES...

- **$30,000 in Scholarship** money
- **Travel**, YEAH!
- **86% percent of FFA students go to college**!

You are not just limited to FFA classes, realize that you can take drama, choir, and be involved in numerous other clubs and sports as well. FFA Members excel in all areas!
Tab 10-FFA Chapter Scrapbook
Hanford FFA Chapter Scrapbook

Each year the Hanford FFA Chapter creates a scrapbook of pictures, news articles, and artifacts that reflect on the activities completed throughout the year. The scrapbook is completed by the Hanford FFA Scrapbook Committee which is chaired by the Chapter Reporter. The committee is open to all members and usually meets during lunch and after school from late September to early April. The scrapbook is split into four categories: Leadership, SAE, Community Service, and Activities. Each year the scrapbook is entered into the regional scrapbook competition where it is judged based on the CATA Curricular Code rules.
Tab 11-Summer Activities Plan
Name____Laura Henson_________ Year____2014_____

Summer Goals

**Curriculum/ FFA Duty Goals**
1. Develop additional Labs for Ornamental Horticulture

2. Plan, develop, attend, and facilitate the FFA Officer Leadership Retreat agenda and activities.

3. Inventory and reorganize tool/supply shed at OH unit.

**Project Supervision Goals**
1. Visit Beef Cattle projects at least two more times before fair.

2. Visit Turkey projects at least two more times before fair.

3. Sort through and organize beef tack

4. Assist in supervising the PIG and Lamb fair bbq's

**Professional Development Goals:**
1. Attend CATA Summer Conference

2. Attend Ag Staff Planning Meeting

3. Attend summer courses in the areas of FFA/SAE Development and Floral Design Curriculum

4. Attend EAT Foundation Workshop

"Cultivating the future of Agriculture"
| Month | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | TOTAL |
|-------|---|---|---|---|---|---|---|---|---|----|----|----|----|----|----|----|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| JULY  |   |   |   |   |   |   | S | S | S | S | S | S | S | S | S | S | S |   | S | S | S | S | S | S | S | S | S | S | S | S |   | 9.00 |
| AUG   | S | S | S | S | S | S | w | w | w | w | w | S | S | S | S | S | S | S | S | S | S | S | S | S | S | S | S | S | S | S |   | 19.00 |
| SEPT  | H | w | w | w | w | S | S | S | S | w | w | w | PD | S | S | w | w | w | w | S | S | w | w | S | S | S | S | S | S | S |   | 22.00 |
| OCT   | w | w | w | S | S | w | w | w | w | w | w | S | S | w | w | w | S | S | w | w | S | S | S | S | S | S | S | S | S | S |   | 23.00 |
| NOV   | S | S | w | w | w | w | S | S | H | w | w | w | S | S | w | w | S | S | w | w | H | H | S | S |   |   |   |   |   |   |   | 17.00 |
| DEC   | w | w | w | w | S | S | w | w | w | w | w | S | S | w | w | w | S | S | w | w | H | H | S | S | H |   |   |   |   |   |   |   | 15.00 |
| JAN   | H | S | S | w | w | w | S | S | S | w | w | w | S | S | H | w | w | w | S | S | S | w | w | w | S | PD | S |   |   |   |   |   |   | 18.00 |
| FEB   | S | w | w | w | w | S | S | H | w | w | w | S | S | H | w | w | w | S | S | w | w | w | w | w | S |   |   |   |   |   |   |   | 18.00 |
| MAR   | S | w | w | w | w | w | S | w | w | w | w | w | S | w | w | w | S | w | w | w | w | w | w | w | S |   |   |   |   |   |   |   | 22.00 |
| APR   | S | S | H | w | w | w | S | S | w | w | w | w | S | w | w | w | S | w | w | w | w | w | w | S | w |   |   |   |   |   |   |   | 20.00 |
| MAY   | w | w | S | w | w | w | w | S | S | w | w | w | w | S | S | w | w | w | S | S | w | w | w | S | S | H | w | w | w | S | S |   | 21.00 |
| JUNE  | w | w | S | w | w | w | S | S | S | S | S | S | S | w | w | w | w | w | w | S | S | S | S | S | S | S | S | S | S | S |   | 16.00 |

POSITION: Ag Teacher
DAYS: 220
EMPLOYEE NAME: Henson

S = summer day
Tab 12-Graduate Follow Up Survey Instrument
Hanford Agriculture Department - Graduate Follow Up Survey

Dear Hanford Ag Department Student or Parent, please fill out the following survey to the best of your ability. It is important to complete this survey because it does affect how the Agriculture Program is funded by the state. Please complete the survey by October 1st. If you have any questions please email me at srodriguez@hjuhsd.k12.ca.us

* Required

1. First Name *

2. Last Name *

3. Address *

4. City *

5. High School Attended *
   Check all that apply.
   - Hanford High
   - Hanford West
   - Sierra Pacific

6. Email address *
7. Phone Number *

8. Ethnic Origin *
   Check all that apply.
   - [ ] Asian
   - [ ] African American
   - [ ] Hispanic
   - [ ] White- Non Hispanic

9. What is your current educational status *
   Please check only one that reflects what your current status is, if you are going to college you should consider yourself a student still.
   Check all that apply.
   - [ ] Two Year College (COS) for example
   - [ ] Four Year College (Fresno State) for example
   - [ ] Employed- Part time
   - [ ] Employed- Full time
   - [ ] Military- Enlisted as of December 31, 2015

10. Is your college major Ag related? *
    Check all that apply.
    - [ ] Yes
    - [ ] No
    - [ ] Not sure

11. If you are working, is your job Ag related? *
    Check all that apply.
    - [ ] Yes
    - [ ] No
    - [ ] Not sure

12. Are you interested in applying for your American Degree
    You must have earned the FFA State Degree in order to apply for the American Degree
    Check all that apply.
    - [ ] Yes
    - [ ] No
13. Did you engage in further education or training by December 31, 2015 in a program related to the classes you took in high school? *
   Mark only one oval.
   ☐ Yes
   ☐ No

14. Did you engage in further education or training by December 31, 2015 in a program NOT related to the classes you took in high school? *
   Mark only one oval.
   ☐ Yes
   ☐ No

15. Were you on active military duty by December 31, 2015 *
   Mark only one oval.
   ☐ Yes
   ☐ No

16. Where you employed by December 31, 2015 in a job NOT related to the classes you took in high school? *
   Mark only one oval.
   ☐ Yes
   ☐ No

17. Are you NOT employed, NOT in further education or training and NOT in the military? *
   Mark only one oval.
   ☐ Yes
   ☐ No

Powered by Google Forms
Tab 13-Results of Graduate Follow Up Survey
Graduate Follow-up Report
Filing Year=2015

# CA0104  Hanford
Hanford HS
120 E. Grangeville Blvd.
Hanford, CA 93230

Printed: 9/25/2015 10:21:10 AM

<table>
<thead>
<tr>
<th>Total Seniors (Year=2014):</th>
<th>208</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Seniors having completed 3 or more years of Ag Instruction:</td>
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<table>
<thead>
<tr>
<th>Program Completer Status</th>
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<tr>
<td>Two Year College Ag Major</td>
<td>16</td>
</tr>
<tr>
<td>Two Year College Non-Ag Major</td>
<td>19</td>
</tr>
<tr>
<td>Four Year College Ag Major</td>
<td>3</td>
</tr>
<tr>
<td>Four Year College Non-Ag Major</td>
<td>4</td>
</tr>
<tr>
<td>Employed - Parttime Ag Job</td>
<td>3</td>
</tr>
<tr>
<td>Employed - Parttime Non-Ag Job</td>
<td>1</td>
</tr>
<tr>
<td>Employed - Fulltime Ag Job</td>
<td>2</td>
</tr>
<tr>
<td>Military</td>
<td>3</td>
</tr>
<tr>
<td>Location or Position Unknown</td>
<td>1</td>
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</tbody>
</table>

Site developed and maintained by the California FFA Association.
Page last modified: 12/30/2011
Graduate Follow-up

# CA0104 Hanford
Hanford HS
120 E. Grangeville Blvd.
Hanford, CA 93230

Graduates for Spring: 2015  [Go]

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Graduate Status</th>
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<tbody>
<tr>
<td></td>
<td></td>
<td>Two Year College-Non-Ag Major</td>
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<tr>
<td></td>
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<td>Military</td>
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<td>Two Year College-Non-Ag Major</td>
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<tr>
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<td>Two Year College-Non-Ag Major</td>
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<tr>
<td></td>
<td></td>
<td>Two Year College-Non-Ag Major</td>
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<tr>
<td></td>
<td></td>
<td>Four Year College-Non-Ag Major</td>
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Additional graduates listed...
Your Graduate Follow-up data has been posted. Click Here to Continue.