

# CALIFORNIA POLYTECHNIC STATE UNIVERSITY San Luis Obispo, California 93407 ACADEMIC SENATE 805.756.1258

## MEETING OF THE ACADEMIC SENATE EXECUTIVE COMMITTEE Tuesday, March 28, 2006 UU220, 3:10 to 5:00pm

- I. Minutes: Approval of the February 14,2006 Executive Committee meeting minutes (pp. 2-3).
- II. Communication(s) and Announcement(s):
- III. Reports:
  - A. Academic Senate Chair:
  - B. President's Office:
  - C. Provost's Office:
  - D. Statewide Senators:
  - E. CFA Campus President:
  - F. ASI Representatives:
  - G. Other: Schaffner, chair of the Instruction Committee: Report on new scheduling time patterns
- IV. Consent Agenda:
- V. Business Item(s):
  - A. Appointment of Yang Liu (OCOB) to the Students with Disability Advisory Committee for 2005-2006.
  - B. Approval of Scott Steinmaus (BioSciIHorti&CropSci) as internal reviewer for Theatre & Dance program review.
  - C. Approval of Tali Freed (I&MEngr) as internal reviewer for Graphic Communication Institute program review.
  - D. Academic Senate committee appointments for 2006-2007: (pp. 4-11).
  - E. University committee appointments for 2006-2007: pp. 12-16).
  - F. Appointment of caucus chairs for 2006-2007: <u>lelease bring the name of next</u> <u>year's caucus chair for your college to this meetingl</u> (pp. 17-18).
  - G. Resolution on Course Syllabi: Academic Senate Executive Committee (pp. 19-21).
  - H. Resolution on Grade Forgiveness: Schaffner: chair of the Instruction Committee (pp. 22-23).
- VI. Discussion Item(s):
  - A. Ideas for increasing Senate participation
  - B. University Hour
  - C. Formation of Ad Hoc Committee on Campus Conference Center
- VII. Adjournment:

## CALIFORNIA POLYTECHNIC STATE UNIVERSITY San Luis Obispo, California 93407 ACADEMIC SENATE

#### MINUTES OF

The Academic Senate Executive Committee Tuesday, February 14,2006 VU220, 3:00-5:00 p.m.

Preparatory: The meeting was opened at 3:15 p.m.

- I. Minutes: The minutes for the Academic Senate Executive Committee meeting of January 3, 2006 were approved.
- **II.** Communication(s) and Announcement(s): None.
- III. Reports:
  - A. Academic Senate Chair: (Hannings) The Social Hour, co-hosted by the President's Office and the College of Engineering, will be held Thursday, February 23, from 4-6 pm at Veranda Conference Room. Cornel Morton, Warren Baker, and Tylor Middlestadt will speak at the State of the Student Address, which will be held on Thursday, February 23,2006. It is requested that all caucus chairs encourage their faculty members to review and submit the Faculty Interest Questionnaires that were distributed last week. Elections for 2006-2007 Senators are proceeding well but there continue to be vacancies.
  - B. President's Office: (Howard-Greene) The CSU is convening a summit on Math and Science Teaching and Education on March 2,2006 in Southern California were President Baker has been asked to MC the event and provide a presentation on the subject. This will be a good opportunity to get all campuses across the system together to discuss the CSU efforts to increase the number of science and math teachers.
  - C. Provost Office: None.
  - D. Statewide Senators: None.
  - E. CFA Campus President: (Foroohar) The CFA Executive Board is sponsoring George Diehr, CFA Bargaining Team and Cal PERS Board Member who will be on campus on Thursday, February 23 from 6:15-7:30 pm in Phillips Hall to discuss bargaining, FERP, and the future of salary and pension. Please RSVP at CFA 756.2717 or email <a href="mailto:cfa@calpoly.edu">cfa@calpoly.edu</a> in order to plan refreshments accordingly. CFA is in the process of revising its Bylaws by expanding the Executive Board membership. All board positions are up for election during the upcoming CFA chapter elections.
  - F. ASI Representative: (Middlestadt) ASI elections are coming up the first week in May and candidates are currently being recruited. The Cal State Student Association is taking applications for the 2007-2009 Student Trustee position; deadline for application is February 22,2006. The ASI Board of Directors unanimous supported a resolution calling for a standard course syllabi from all faculty members. The ASI Board of Directors approved a resolution urging the Academic Senate to appoint a representative to the ASI Board of Directors. It is requested that faculty announce to all their students the State of the Student Address, which will take place on Thursday, February 23, 2006, and it is a great opportunity to find out what is going on at Cal Poly.
  - G. Other: None.
- IV. Consent Agenda: None.

#### V. Business Items:

A. Academic Senate and University committee appointments Academic Senate committee chair appointments for 2005-200617: The following appointments were made and approved:

<u>CO□□EGE OF BUSINESS</u>

Curriculum Committee Dan Villegas

CO DEGE OF SCIENCE AND MATHEMATICS

Cultural Pluralism Requirement Subcommittee Caixing Gu
Distinguished Scholarship Award Committee Beth Chance

<u>UNIVERSIT□WIDE</u> <u>COMMITTEES</u>

Intellectual Property Review Committee Roberta Herter

B. Resolution on Textbook pricing: Foroohar, chair of the faculty Affairs Committee. This resolution encourages faculty to consider price and the need for new editions when selecting textbooks as well as submitting their textbook requests by the set deadline to ensure the availability. MISIP to agendice.

### VI. Discussion Item (s):

- A. Presentation to Senate of Greek community assessment results. Hannings The office of Greek Affairs conducted a survey were a large amount of data was collected comparing academic results of 1500 freshmen and 150 freshmen pledging fraternity. The result indicated that GPA did not vary much between the two groups. It was decided not to explore this issue any further.
- B. College of Education representation on the Academic Senate Executive Committee. Hannings Giving the small side of their college, the Executive Committee decided to give them the option to attend the meetings if so desired.
- C. Faculty representation on Senate and universitywide committees. Hannings ASI strongly requests that a representative be appointed to the ASI Board of Directors.
- D. New scheduling time patterns for fall 2006. Schaffuer 29 □ of Statistics courses are taught on a 3-day 70-minute format, which is pedagogical ideal for those courses and would not want to see that option eliminated. The Academic Senate Instruction Committee has not been able to discuss this situation. After much discussion, it was recommended that the Academic Senate Instruction Committee work with the universitywide Registration and Scheduling Committee to come up with an more efficient campuswide class schedule.

VII. Adjournment: meeting was adjourned at 5:00 p.m.

Submitted by,

Academic Senate

3116106

### COLLEGE OF AGRICULTURE

### Faculty Interest Questionnaires Received for Academic Senate Committee Vacancies for 2006-2008

	<b>Department</b>	Order of Preference
<b>Budget and Long-Range Planning Committee</b> No Vacancy		
<u>Curriculum</u> <u>Committee</u> No Vacancy		
Cultural Pluralism Requirement Subcommittee No Vacancy		
<b>Distinguished Scholarship Award</b> No Vacancy		
Distinguished Teaching Award Tom Ruehr (Incumbent)	Earth□SS	1 of 1
Faculty Affairs Committee No Vacancy		
Faculty Dispute Review Committee No Vacancy		
Fairness Board		
Grants Review Committee		
<u>Instruction</u> <u>Committee</u> John Harris (Incumbent)	NRM	1 of 1
Library Committee No Vacancy		
Research and Professional Development Committee No Vacancy		
Student Grievance Board No Vacancy		
Sustainability Committee		

No Vacancy

<sup>\*</sup> Willing to chair if release time were available

30606

### COLLEGE OF ARCHITECTURE AND ENVIRONMENTAL DESIGN Faculty Interest Questionnaires Received for Academic Senate Committee Vacancies for 2006-2008

	<b>Department</b>	Order of Preference
Budget and Long Range Planning Committee		
Budget and Long Range Planning Committee		

**Curriculum Committee** 

Abe □ynn ArchEngr 10f2

James Mwangi ArchEngt 20f2

(Chair of ARCE Curriculum Committee)

### **Cultural Pluralism Requirement Subcommittee**

### **Distinguished Scholarship Award**

No Vacancy

**Distinguished Teaching Award** 

### **Faculty Affairs Committee**

No Vacancy

Faculty Dispute Review Committee (2006-2007 term)

### Fairness Board

### **Grants Review Committee**

No Vacancy

### **Instruction Committee**

No Vacancy

### **Library Committee**

Christy E. O'Hara	□andArch	1 of 1

### Research and Professional Development Committee

Vicente Del Rio	$C \square RPlg$	1 of 1
Abe □ynn	ArchEngr	20f2
James Mwangi	ArchEngr	10f2

### **Student Grievance Board**

No Vacancy

### **Sustainability Committee**

<sup>\*</sup> Willing to chair if release time were available

No Vacancy

## COLLEGE OF BUSINESS Faculty Interest Questionnaires Received for Academic Senate Committee Vacancies for 2006-2008

	<b>Department</b>	Order of Preference
<b>Budget and Long Range Planning Committee</b>		
Curriculum Committee  Dan Villegas (Incumbent)	Ecan	1 of 1
Cultural Pluralism Requirement Subcommittee No Vacancy		
Distinguished Scholarship Award Rami Shani (Incumbent)	Mgt	1 of 1
<b>Distinguished Teaching Award</b> No Vacancy		
Faculty Affairs Committee  Terri Swart□(Incumbent)	Mktg	1 of 1
Faculty Dispute Review Committee No Vacancy		
Fairness Board No Vacancy		
Grants Review Committee  □enneth Griggs * (Incumbent)	Mgt	1 of 1
Instruction Committee		
- m		

### **Library Committee**

No Vacancy

### Research and Professional Development Committee

Na Vacancy

**Student Grievance Board** 

### **Sustainability Committee**

<sup>\*</sup> Willing to chair if release time were available

3116106

### CO□□EGE OF EDUCATION

### Faculty Interest Questionnaires Received for Academic Senate Committee Vacancies for 2006-200

**Department** Order of Preference Budget and Dong Range Planning Committee No Vacancy Curriculum Committee Cultural Pluralism Requirement Subcommittee Distinguished Scholarship Award Distinguished Teaching Award No Vacancy Faculty Affairs Committee Faculty Dispute Review Committee (2006-2007 term) Fairness Board **Grants Review Committee** <u>Instruction Committee (2006-2007 term)</u> □ibrary Committee No Vacancy Research and Professional Development Committee (2006-2007 term) Student Grievance Board (2006-2007 term) Sustainability Committee (2006-2007 term)

<sup>\*</sup> Willing to chair if release time were available

3116106

### **COLLEGE OF ENGINEERING**

### Faculty Interest Questionnaires Received for Academic Senate Committee Vacancies for 2006-2008

Budget and Long Range Planning Committee No Vacancy	<u>Department</u>	Order of Preference
Curriculum Committee No Vacancy		
Cultural Pluralism Requirement Subcommittee No Vacancy		
<b>Distinguished Scholarship Award</b> No Vacancy		
Distinguished Teaching Award		
Faculty Mfairs Committee No Vacancy		
Faculty Dispute Review Committee  Faysal □olkailah  Saeed Niku (Incumbent)	AeroEngr MechEngr	10f2 1 of 1
Fairness Board (2006-2007 term)  Jerome Breitenbach  □iaomin Jin  Faysal □olkailah  Bryan Mealy	ElecEngr ElecEngr AeroEngr ElecEngr	I of 1 20f3 20f2 lof3
Grants Review Committee No Vacancy		
Instruction Committee  □iaomin Jin	ElecEngr	10f3
<b>Library Committee</b> □iaomin Jin Bryan Mealy FeiWang	ElecEngr ElecEngr ElecEngr	3 On 30f3 10f2
Research and Professional Development Committee No Vacancy	<u>e</u>	
<u>Student Grievance Board</u> No Vacancy		
Sustainability Committee  Bryan Mealy  □inda Vanasupa□(maybe)  Fei Wang	ElecEngr MatsEngr ElecEngr	20f3 I of 1 20f2

<sup>\*</sup> Willing to chair ifrelease time were available

3116106 -9-

### **COLLEGE OF LIBERAL ARTS**

### Faculty Interest Questionnaires Received for Academic Senate Committee Vacancies for 2006-2008

	<b>Department</b>	Order of Preference
Budget and Long Range Planning Committee		
Curriculum Committee		
<u>Cultural Pluralism Requirement Subcommittee</u> No Vacancy		
Distinguished Scholarship Award		
<b>Distinguished Teaching Award</b> No Vacancy		
Faculty Affairs Committee  Man □ ar Foroohar □ (Incumbent)	History	I of 1
Faculty Dispute Review Committee Paul Rin□er (Incumbent)	Music	1 of 1
Fairness Board No Vacancy		
Grants Review Committee No Vacancy		
Instruction Committee		
Library Committee  Barbara Mori□(Incumbent)	SocSci	1 of 1
Research and Professional Development Committee Denise Daniels	Psyc□CD	1 of 1
Student Grievance Board		
Steve Marx (Incumbent)	English	1 of 1

<sup>\*</sup> Willing to chair if release time were available

3116106 -10-

### CO EGE OF SCIENCE AND MATHEMATICS

### Faculty Interest Questionnaires Received for Academic Senate Committee Vacancies for 2006-200

	<u>Department</u>	Order of Preference
Budget and □ong Range Planning Committee		
Curriculum Committee No Vacancy		
Cultural Pluralism Requirement Subcommittee No Vacancy		
Distinguished Scholarship Award		
Distinguished Teaching Award		
Faculty Affairs Committee No Vacancy		
Faculty Dispute Review Committee Mike Sutliff(Incumbent)	□ines	1 of 1
Fairness Board (2006-2007 term)		
Grants Review Committee		
Instruction Committee No Vacancy		
□ibrary Committee No Vacancy		
Research and Professional Development Committee Joanne Hunter	□ines	1 of 1
Student Grievance Board No Vacancy		
Sustainability Committee Harvey Greenwald (Incumbent)	Math	1 of 1

<sup>\*</sup> Willing to chair if release time were available

3/16/06 -11-

## PROFESSIONAL CONSULTATIVE SERVICES Faculty Interest Questionnaires Received for Academic Senate Committee Vacancies for 2006-2008

	<b>Department</b>	Order of Preference
Budget and Long Range Planning Committee No Vacancy		
Curriculum Committee No Vacancy		
Cultural Pluralism Requirement Subcommittee		
Faculty Affairs Committee		
Faculty Dispute Review Committee		
Fairness Board Chris Parker-□ennedy (Incumbent)	DRC	1 of 1
Grants Review Committee No Vacancy		
Instruction Committee No Vacancy		
Library Committee Wayne Montgomery	□ibrary	1 of 1
Research and Professional Development Committee		
<u>Student Grievance Board</u> Payan Saadat□	Athletics	1 of 1
Sustainability Committee No Vacancy		

<sup>\*</sup> Willing to chair if release time were available

3116106 -12-

## Faculty Interest Questionnaires Received for UNIVERSITY-WIDE COMMITTEES Vacancies for 2006-2007

	<u>Department</u>	Order of Preference
Academic Advising Council (2 Representatives  Vacancy)		
Matt Carlton - Incumbent	Stats	I of I
Carole Moore	Career Serv	lofl
Cynthia Moyer	NRM	lofl
□iaoying Rong	GrphComm	lof4
Accommodation Review Board		
(2 Representatives  Vacancy)		
John Harris	NRM	lofl
Payam Saadat □evin Taylor - Incumbent	Athletics □ine	30f3 1of2
Advisory Committee on Workplace Violence		
(1 Representative  Vacancy)		
□iaoying Rong	GrphComm	30f4
ASI Board of Directors (I Representative 11 Vacancy)		
Athletics Governing Board		
(3 Representatives 2 Vacancies)		
CliffBarber	IT	l of l
Johanna Brown	□ibrary Athletics	30f3
Payam Saadat Jim Sena	Mgt	lof3 Lof1
Jiii Belia	Mgt	1 011
Cal Poly Corporation Foundation Board of Directors		
(2 Representatives 1 Vacancy - must be tenured)		
Bill □ellogg - See Attachment	$AgEd\Box C$	lofl
Cal Poly Housing Corporation Board		
(I Representative \( \Precedit \) Vacancy)		
Jonathan Beckett	AnSci	20f2
Jonathan Reich - Incumbent	Arch	of
FeiWang	ElecEngr	30f3
Cal Poly Plan Steering Committee (3 Representatives 2 Vacancies)		
Johanna Brown	□ibrary	lof3
Gary Clay - Incumbent	□andArch	lofl
Campus Fee Advisory Committee		
(I Representative T Vacancy)	DI D	1 00
FeiWang	ElecEngr	lof3
Campus Safety and Risk Management Committee		
(2 Representatives  Vacancy)	E1- E	1 01
Jerome Breitenbach □iaoying Rong	ElecEngr GrphComm	of
laoying Kong	GrphComm	20f4
CAP Ad Hoc Editorial Coordination and Review Committee		
(2 Representatives T Vacancy)	EleaEs ==	20.02
Bryan Mealy	ElecEngr	20f2

316.06	Department	Order of Preference
Committee on University Citi enship		
(2 Representatives□ Vacancy) Saeed Niku	MechEngr	I of I
Coordinating Committee on Aids and MV Infection (I Representative □ Vacancy)		
Deans Admissions Advisory Committee		
(2 Representatives 2 Vacancies - 1 must be from Budget and □ong Ra Jonathan Beckett - Incumbent Member of the Budget and □ong-Range Planning Committee	ange Planning Committee) AnSci	lof2
Abe Dynn	Arch	20f2
□ent Morrison - Incumbent	Math	I of 1
Faculty Development Grants Review Committee (I Representative I Vacancy — must be tenured)		
Vicente Del Rio	$C\square RPlg$	20f2
International Education and Programs Council CIEP) (1 Representative □ Vacancy)		
Michael Geringer	Mgt	Iof□
William Martine □	$\operatorname{Mod} \square \square \square$	lofl
Wayne Montgomery James Mwangi	□ibrary ArchEngr	l of l 20f3
James Mwangi	Alchengi	2013
Instructional Advisory Committee on Computing CIACC) (I Representative □ Vacancy)		
Joanne Hunter	□ine	lofl
Fran □ □ urfess - Incumbeent	CompSci	lofl
Instructional Program Resources Allocation Committee CIPRAC) (1 Representative □ Vacancy)		
Johanna Brown	□ibrary	20f3
FeiWang	ElecEngr	20f2
Student Health Advisory Committee (I Representative T Vacancy – also serves on the Health Services Over	ersight Committee)	
Student with Disabilities Advisory Committee (4 Representatives 2 Vacancies)		
□iaoying Rong	GrphComm	40f4
□evin Taylor - Incumbent	□ine	20f2
Sustainability Advisory Committee (I Representative I Vacancy)		
Vicente Del Rio	$C\square RPlg$	lof2
Abe □ynn	Arch	10f2
Bryan Mealy	ElecEngr	lof2
James Mwangi	ArchEngr	30f3
Robert Pena	Arch	lofl
University Diversity Enhancement Council (2 Representatives I Vacancy)		
Barbara Gilbert	Counseling Svcs	lofl
James Mwangi	ArchEngr	I of3
Payam Saadat	Athletics	30f3
Madoka Watabe-Bel ⊡el	FSN	I of I

## Cal Poly Corporation (CPC) Known as the California Polytechnic State University Foundation Prior to February 1, 2006) Board of Directors

### Expression of Intent and Willingness to Serve

Name:	William C. Kellogg Jr.	_	Phone:	<u>756-2973</u>
Department:	Agricultural Education	and Communication	College:	Agriculture

A. Statement indicating consistent history of active involvement with an interest in University affairs. (Use additional sheet, if needed.)

I am currently in my 22nd year of teaching at Cal Poly. From 1994 to 2003 I served as a Director for the Cal Poly Foundation (now the Cal Poly Corporation). I consider it a real privilege to teach at Cal Poly and enjoyed my tenure on the Foundation Board of Directors. Throughout my teaching at Cal Poly I have served on numerous departmental, college, and university-wide committees. Through active involvement at all levels, I feel very knowledgeable about the university, the Cal Poly Corporation and the relationship we ought to have with the citizens of the state of California. (See Attached)

B. Statement of demonstrated ability to work productively as a member of a governing body. (Use additional sheet, if needed.)

Serving on the Foundation Board was an experience that I took very seriously. I attempted to prepare myself for each Board meeting by reading through the support materials and agendas. When additional information was needed to help clarify an issue, I usually called, in advance of the meeting, to pursue the answers I needed. When I first became a member of the Board, I asked to tour all of the operations of the organization to better understand the entire scope of the Foundation. There is a "learning curve" a Board members goes through after they have been appointed to the Board. (See Attached)

C. Statement indicating why membership on the Board is of interest. (Use additional sheet, if needed.)

The Cal Poly Foundation (now the Corporation) is an integral part of the successful operation of Cal Poly! It is one of largest, and best run, Auxiliary organizations in the California State University system. As a Board member and Trustee of the Corporation, I dedicate myself to being responsive to the needs of the university and attempt to use wisdom in making decisions that will hopefully provide for long-term fiscal viability of the organization. I believe one of my roles, as a Director, is to provide for the educational needs of not only today's Cal Poly students, but also those who (See Attached)

I AM WILLING TO ACTIVELY SERVE AS A FOUNDATION BOARD MEMBER FOR THE TERM OF OFFICE (three years, unless selected to a vacant unexpired term).

Signature:	We Keller	_	Date:	3-5-06
LUNDERSTAN	ID THE REQUIREMENTS	ORI IGATIONS	AND RESP	ONSIBILITIES OF

DIRECTORS. (Please see Role of Board Member, attached.)

Signature: Wes Kelligh Date: 3- 5-00

### CORPORATION BOARD OF DIRECTORS EXPRESSION OF INTENT AND WILLINGNESS TO SERVE

William C. Kellogg Jr.

Continuation of Written Responses:

#### A.

Selected university-wide committee involvement has included: Chair of the University-wide Professional Salary Step Increase (PSSI) committee (1996); Chair of the Academic Senate Elections Committee (1985-86); member of the Brock Center Policy Advisory Committee (1987-97); member of the University-wide Public Safety Advisory Committee (1988-89,1991-92,1995-96); Living and Learning Center Faculty Advisor (1994-97); University-wide Professional Leave Committee (1991-92); member of the Academic Senate Instruction Committee (1988-89); member of the Clinical Supervision Task Force (1985-86); Mentor, Cal Poly Mentoring Program (1988-89). Selected collegewide involvement has included: elected member of the College PSSI Review Committee (1995-96); selection committee member for Talley Farms Staff Award and Sunkist Faculty Award (1994); Vice Chair of the AdHoc Committee on College Structure; member of the College Peer Review (RPT) Committee- Chair in 1996, 98, and 2001 (1994-present); editor of the College of AgriCUlture Foundation Enterprise Program Informational brochure (each year); member of the Associate Dean Consultative Search Committee (1997); member of the UCTE RPT (Now the College of Education) Committee (1995-present; served as an advisor to the Latinos in AgriCUlture student organization (1992 to 2003) and Alpha Tau Alpha (1983-present); Campus Safety Committee (2005 to present), and College of Agriculture mentoring committee (2004 to present); serve as the AGED and Comm. department's Employment Equity Facilitator (1995-present). From 1994 to the present I have served on the Corporation's Investment Committee.

### B.

I believe I am very informed of the entire scope of the operation and am posed to be a contributor on the Corporation Board as the "new organization" prepares to chart its course for the future. While serving on the Board I was activity involved on the Investment Committee, helping to assure for sound fiscal investments of the Foundation. I have been very impressed with both our off-campus investment managers, and our in-house trust and investment administration. I also served on a committee to help search for a new Bookstore Manager, the Director of Administration and Planning, and served on the committee to search for the new Executive Director for the Foundation. I have been a member of our Elder Board in my church and provided leadership for church ministries, as well as for overseeing the fiscal management of the non-profit organization. I am currently serving as the Chairman of the Deacons committee. I have served on numerous advisory councils for high school, countywide educational organizations, and university-level academic programs.

### **C**.

will attend Cal Poly in the years to come. I believe my tenure on the Investment Committee will be helpful in overseeing the investments of the Corporation. I'm looking forward to working with Corporation personnel, and other Board members, to help lead the Corporation well into the decades ahead. I have a strong commitment to Cal Poly and our educational mission. As a student at Cal Poly over 30 years ago, I directly benefited from the Foundation through involvement in agriCUltural enterprise programs and many services of the Foundation. As a member of the faculty, I realize the important way the Corporation must interact with the academic programs in the Colleges. I fully endorse the "learn-by-doing" philosophy and believe the Foundation has the potential to be one of the

greatest resources for helping Cal Poly to keep on the cutting edge of quality teaching. In my role as an educator at Cal Poly, I work closely with many units of the Corporation (Le. financial accounts, Campus Dining, and the agricultural units), almost on a daily basis. I appreciate the service and support the Corporation has provided me personally, and believe that everyone in the Corporation is important to the organization. If selected to serve term on the Board, I will again commit myself to being informed of issues, doing my "homework," and always keeping the best interest of students, staff, and faculty in mind in every decision I make.

BK2219

### CA□IFORNIA PO□□TECHNIC STATE UNIVERSIT□ San □uis Obispo, California

### ACADEMIC SENATE SENATORS

2006-2007

(by college area)

CO□□EGE OF AGRIC	<u>U□TURE (6 repr</u>	resentatives		
NAME	DEPT	OFFICE	@calpoly.edu	TERM END
Ahern, Jim	Agribus	65030	jahern	2007
Amspacher, Bill	Agribus	6501 □	wamspach	200□
Delmore, Bob	AniSci	62254	rdelmore	200□
Ruehr, Tom	Earth□SS	62552	truehr	2007
Spiller, Bob	AniSci	65073	rspiller	200□
VACANC□			-1	2007
viiein, e =				2007
CO DEGE OF ARCHI	TECTURE AND	ENVIRONMENTA 🗆 DI	ESIGN (5 representatives	]
NAME	DEPT	OFFICE	@calpoly.edu	TERM END
Clay, Gary	 □andArch	61372	gclay	200□
Giberti, Bruno	Arch	62036	bgiberti	200□
Neuenhofer, Ansgar	ArchEngr	61343	aneuenho	2007
Nuworsoo, Cornelius	$C \square RPlg$	62573	cnuworso	2007
Phillips, Stephen	Arch	65990	siphilli	2007
			2- <b>F</b>	
CO□□EGE OF BUSINI	ESS (5 representa	tives□		
NAME	DEPT	OFFICE	@calpoly.edu	TERM END
Burgunder, □ee (CH)	Acctg	61210	Iburgund	2007
Floyd, Barry	Mgtmt	66551	bfloyd	200□
Geringer, Mike	Mgtmt	61755	mgeringe	200□
Olsen, Eric	IndTech	61754	eolsen	200□
Wild, Rosemary	Mgtmt	62695	rwild	2007
CODEGE OF EDUCA				
NAME	<u>DEPT</u>	<u>OFFICE</u>	@calpoly.edu	TERM END
Chin, Elaine	TchrEduc	62032	echin	2007
Gentilucci, Jim	GradStudies	65373	jgentilu	200□
CO SERVE OF ENGIN	EEDING :-			
CODEGE OF ENGIN	EERING (7 repro			TEDM END
NAME End To 1:		<u>OFFICE</u>	@calpoly.edu	TERM END
Freed, Tali		62544	tfreed	2007
Harris, Jim		6570□	jharris	200□
Jansen, Dan		62509	djansen	200□
□lisch, Stephen		6130□	sklisch	2007
□iu, Mei-□ing		66460	mliu	200□
□oCascio, Jim		62375	jlocasci	200 □
Marshall, David		66 ⊑49	ddmarsha	2007

COLLEGE	$\mathbf{OF}$	LIBERAL	ARTS (8	representatives)

NAME	<u>DEPT</u>	OFFICE	@calpoly.edu	TERM END
Cooper, □evin	GraphComm	62146	klcooper	200□
□aver, Gary	$Psyc \square CD$	62 🗆 65	glaver	$200\square$
□ong, Todd	Philosophy	62015	tlong	2007
Macro, □en	GraphComm	62257	kmacro	2007
Rin ☐er, Paul	Music	65792	prin□er	$200\square$
Russell, Craig	Music	61547	crussell	$200\square$
Soares, John	Journalism	66145	jsoares	2007
Trice, Thomas	History	62724	ttrice	2007
Foroohar, Man ar (stwd sen)	History	61707	mforooha	$200\square$

### **COLLEGE OF SCIENCE AND MATHEMATICS (8 representatives)**

COLLEGE OF SCILIT		TELLITE (O LOPI	050110001.05)	
NAME	<u>DEPT</u>	OFFICE	@calpoly.edu	TERM END
Goers, John	$Chem \square BC$	61671	jgoers	2007
□itts, Chris	BioSci	62949	ckitts	2007
Rein, Steve	Statistics	62941	srein	2007
Schaffner, Andrew	Stats	61545	aschaffn	$200\square$
Shapiro, Jonathan	Math	61675	jshapiro	$200\square$
Steinmaus, Scott	BioSci	65142	ssteinma	2007
Sutliff, Michael	□inesio	62103	msutliff	2007
$VACANC\square$				$200\square$
TT 137 ( 1 )	3.6.4	(00.50	, ,	2005
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### PROFESSIONAL CONSULTATIVE SERVICES (5 representatives)

<u>NAME</u>	<u>DEPT</u>	<b>OFFICE</b>	@calpoly.edu	TERM END
Breitenbach, Stacey	CENGAdvCtr	61461	sbreiten	2007
Jelinek, Cindy	CSMAdvCtr	62615	cjelinek	2007
Montelongo, Jose	□ibrary	67492	jmontelo	$200\square$
Montgomery, Wayne	□ibrary	62057	wmontgom	$200\square$
Vuotto, Frank	□ibrary	66247	fvuotto	$200\square$

### EX OFFICIO MEMBERS (nonvoting members except part time employees rep and past Senate Chair)

<u>NAME</u>	<u>DEPT</u>	OFFICE	
Baker, Warren	President	President's Ofc	ExOff
Christy, Dave	DnsCncl	Dean, OCOB	ExOff
Detweiler, Robert	<b>Int</b> Provost	Provost's Ofc	ExOff
Morton, Cornel	VPSA	Student Affairs	ExOff
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PART TIME EMP□O□EES REPRESENTATIVE

ACADEMIC SENATE PAST CHAIR

STUDENT STUDENT

### Adopted:

# ACADEMIC SENATE of CA □IFORNIA PO □ □ TECHNIC STATE UNIVERSIT □ San □uis Obispo, CA

### **AS-**□-06

### RESO UTION ON COURSE S □ □ □ ABI

1 2 3	WHEREAS,	Campus Administrative Policy requires that faculty provide a syllabus for each course that they teach; and
4 5 6	WHEREAS,	Students have a need and a right to know the content, expectations, and assessment methods of the courses they are taking; therefore be it
7 9 10 11 12 13 14	RESO□VED:	That every instructor shall make available to each student in herthis class, during the first class meeting, a written course syllabus providing: instructor's contact information, instructor's office hours and location, a list of required text(s) and supplementary material for the course, prerequisites for the course, expected learning outcomes for the course, methods and expectations for assessing (grading) student performance for the course, and other information the instructor deems necessary to assure the student's understanding of the nature and requirements for the course; and be it further
l6 l7	RESO UVED:	That each instructor shall be required to spend a portion of the first meeting of the class discussing the course syllabus; and be it further
19 20 21 22	RESO□VED:	That theabove two Resolved clauses shall become part of Campus Administrative Policy; this policy shall be included in the Faculty Handbook; and this policy shall be communicated to all faculty at least once each year by the Provost or her his designee.

Proposed by: Academic Senate Executive Committee

Date: March 14, 2006



### MEMORANDUM

TO: Joe Vaccaro,

Chairman of the Board DATE: 213106

FROM: Jared Samarin, College of Agriculture COPIES:

Rick Johnson, Executive Director Tylor Middlestadt, ASI President John A Levedo, College of Engineering

SUBJECT:

Resolution 06-09 ASI Supports Guidelines for Course Syllabi

This memo is presented in accordance with the ASI bylaws and is intended to offer background to ASI Resolution 06-09. This resolution was written to provide student perspective to course syllabi use at Cal Poly we have cited as supporting documentation the Academic Senate resolution on course syllabi use as well as the guidelines established by the Senate's curriculum committee. This resolution was also drafted to provide support for the Academic Senate Resolution as well as describe the importance to students of a minimum standard for course syllabi.

## Associated Students, Inc. California Polytechnic State University San Duis Obispo

### Resolution \( \pi \) 6-09

### ASI Supports Guidelines for Course Syllabi

WHEREAS:	Associated Students, Inc. (AS!)	is the official voice of Cal Poly students, and
WHEREAS:	The Cal Poly Academic Senate Guidelines for a Course Syllab	Instruction Committee has recommended approval of us, and
WHEREAS:		rudent success by providing important information about g standards, and course requirements, and
WHEREAS:	Course syllabi are a contract be items, and	etween the instructor and student regarding the above stated
WHEREAS:	5 1	ccess to course syllabi making it difficult for students to neet their individual educational objectives, and
WHEREAS:	A consistent standard for cours	e syllabi would enhance student success and progress, and
THEREFORE BEIT RESOLVED:	ASI urges the Faculty of Cal Po	oly to establish and adopt a standard for course syllabi, and
FURTHERMORE BEIT RESOLVED:	ASI recommends the guideline standards, and course requirem	s include at a minimum: academic expectations, grading ents, and
FURTHERMORE BEIT RESOLVED:	~	opy of the syllabi be distributed to all students enrolled in the n request for review by administration, faculty, and students.
witness thereof, I had Associated Students	true and correct copy, in ave set my hand and Seal of the s, Inc. this _ day 006.	ADOPTED at the regular meeting of the Board of Directors by vote on 2006.
ASI Secretary		ASI Chair of the Board
		ASI President
Sponsored by:		Directors, College of Agriculture Directors, College of Engineering ectors, College of Engineering

### Adopted:

# ACADEMIC SE ATE of CALIFOR IA POL TECH IC STATE U IVERSIT San Luis Obispo, CA

AS- -06

### $\begin{array}{c} RESOLUTIO \,\square\,\,O\,\square\\ GRADE\,FORGIVE\,\square\,ESS \end{array}$

	WHEREAS,	Student success is a guiding principle in policy decisions Land
2		
	WHEREAS,	Class space is limited and courses fill quickly □and
	WHEREAS,	Students may encounter situations that impede their ability to pass a course and
6		
	WHEREAS,	Some courses are well-recognized as particularly challenging and regularly have a
		.low pass rate □and
$\Box 0$	WHEREAS,	Academic advising is an important way to identify and provide guidance for
		failing students therefore be it
$\square 2$		
	RESOLVED:	Students may repeat up to 6 units for grade forgiveness in courses that a grade of
		D□, D, D-, F or WU was received and be it further
<b>6</b>	RESOLVED:	Any course is eligible for grade forgiveness one time only □and be it further
	RESOLVED:	Each quarter, advisors are encouraged to proactively contact and advise students
		who receive a failing grade in any course.

Proposed by: Academic Senate Instruction Committee

Date: February 2 \( \) 2006

#### BACKGROUND

Because of the new implementation of the PeopleSoft system, we now have a ripe opportunity to consider any changes to our existing repeat policies. Software programming changes are best made during this implementation phase, so if we are ever to consider visiting our policies, now is the time.

Furthermore, it is the sense of the Academic Senate Instruction Committee that there has been too little in the way ofactive advising of failing students. With this resolution, we have the opportunity to voice that concern with suggestions for improvement.

### Current Policy (page 79, 2005-7 Catalog)

Undergraduate students may repeat a maximum of 20 units at Cal Poly for purposes of improving GPA. A course taken at Cal Poly or at another university or college in which a grade of D□ or less was received may be repeated at Cal Poly with the new grade recorded along with the prior grade. If the second grade is equal to or higher than the first, then the grade earned by repeated the course will replace the quality points, quality hours and earned hours which were previously earned. The original grade is ☐forgiven☐from GPA computation, but both grades appear on the student's permanent record (transcript). With the exception of the reasons listed below, the repeat adjustment is made automatically at the end of the term in which the course is repeated. If a course is re-taken with credit ☐no-credit grading, the original grade will not be excluded from the GPA.

Repeat petitions for the situations listed above must be turned into the OffIce of Academic Records by the end of the seventh week of the quarter in which the course is repeated.

If the student repeats a course in which a C- or higher grade was earned, both grades will be calculated in the grade point average, but the duplicate earned hours will not be counted toward the degree.